



AGENDA 8a-2
DATE 1-16-18

Robert L. Gagnon, Fire Chief

FIRE DEPARTMENT MONTHLY REPORT December 2017

Protecting Your Future



Chief Bob Gagnon



The month of December brought significant snowfall into the area. This kept our crew very busy throughout the month clearing lots and sidewalk areas.

As the calendar year ended, our Department responded to 2,729 calls; which is a 9 percent increase in calls for service from 2016 with only 2,499 calls. This has been an increasing trend since 2012.

Our staff continues to focus on the training of our 9 new full-time firefighter recruits. Each new full-time firefighter is paired up with a recruit training officer. They work with them on each shift focusing on department specific items, such as apparatus familiarization, Standard Operating Procedures, the facilities, etc. All recruit training is scheduled to be completed by January 22, 2018.

Deputy Chief Kinnucan and I have been working with Airport Manager Jeff Tripp regarding the opportunity for the airport to acquire a surplus DNR vehicle that is designed for Aircraft Rescue Firefighting. We are very excited for the opportunity to be part of the discussions as the DNR vehicle would provide for an increase in firefighting capabilities.

Safe Kids West Michigan

The second Monday of each month from 10:00 am to 1:00 pm the Norton Shores Fire Department hosts an event at Fire Station #3 for the Safe Kids car seat inspections. This month required two events to accommodate all the appointments they were receiving.

- This Month:
- ▶ 22 car seat inspections
 - ▶ 20 new car seats distributed to families in need
 - ▶ A value of \$2,475.00

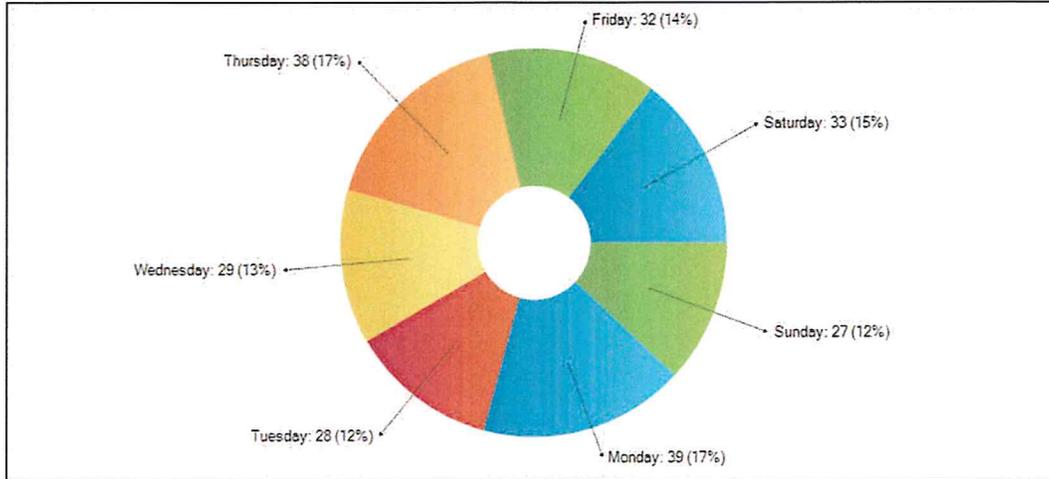
FOIA Requests

- None

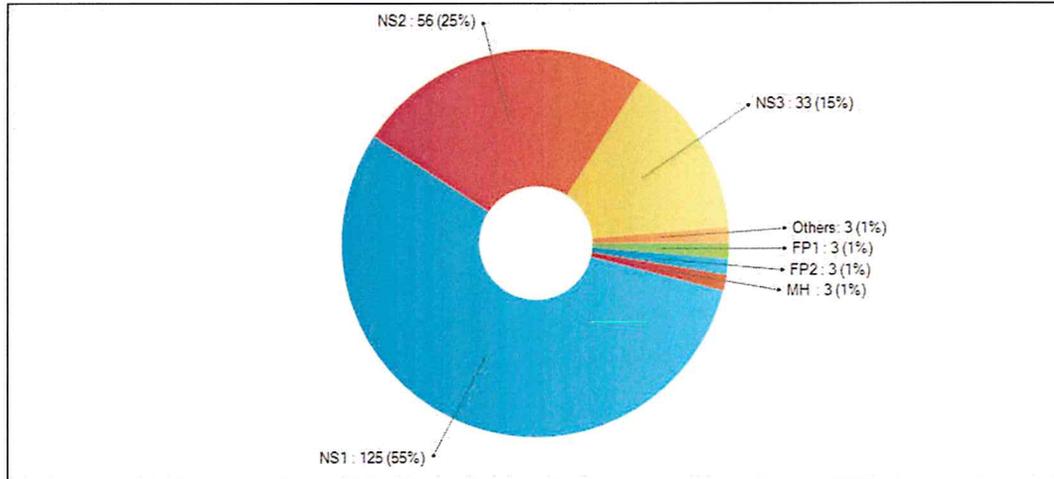
Smoke Alarm Install Requests

- 9 requests were made through the Fire Department

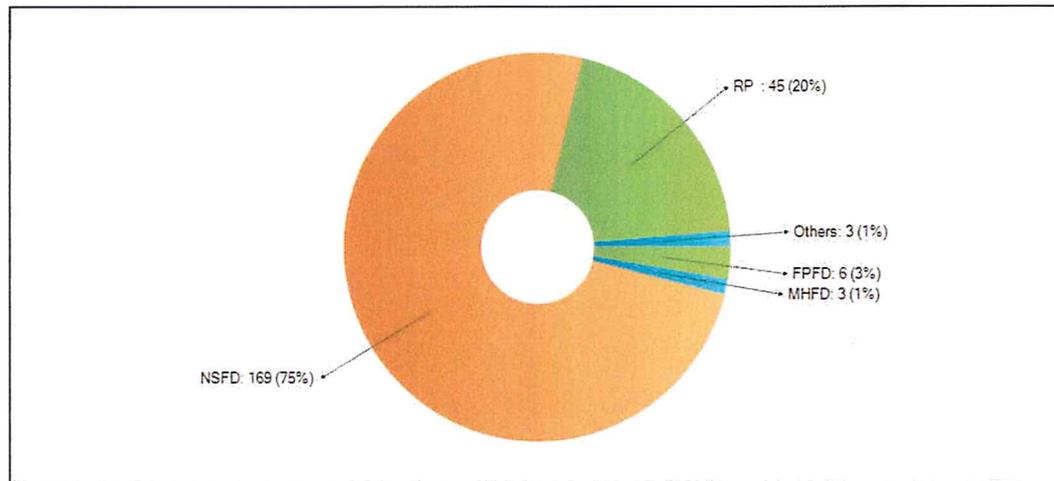
Calls For Service By Day of Week



Calls For Service By Fire Station



Calls For Service By District





Canteen 450 responded to 11 calls for the Month of December 2017

Number of Responses:	This Month	Fiscal YTD
Norton Shores	-	3
Muskegon Fire	2	8
Muskegon Heights	2	4
Blue Lake Twp	-	-
Casnovia	-	-
Crockery Twp	-	-
Dalton	-	-
Egelston	-	1
Ferrysberg	-	-
Fruitport	1	2
Grand Haven Twp	-	-
Grant Twp/Oceana	-	-
Montague	4	4
Muskegon Twp	-	2
N. Muskegon	-	1
Ravenna	-	-
Spring Lake Twp	1	3
White Lake	1	1
Total Runs:	11	29

Items Served:	This Month	Fiscal YTD
Coffee (cups)	428	680
Lemonade (gals)	-	-
Hot Chocolate (cups)	123	131
Snacks/Cakes	20	24
Donuts (doz)	-	-
Gatorade	150	397
BBQ	-	-
Sandwiches	-	-
Bottled Water	131	416

Donated Hours YTD:	
Operational Hours:	66
Staff Hours:	397



Deputy Chief Joe Kinnucan

APPARATUS AND EQUIPMENT

- Rescue 473** Alexis Fire Equipment came and completed a few tasks remaining on 473. The tasks included adding a license plate holder and a shelf, in addition to checking a door that seemed to not be working correctly.
- Quick Attack 413** While waiting to turn into the station, the apparatus was rear-ended by a vehicle that slid on ice and snow. Upon inspection, the only damage was sustained to the add-on step bumper so there was no damage to the vehicle itself.
- Hydraulic Tool** The manual hydraulic spreader has an extensive leak. Department personnel are working on repairing it. It is out of service until then.
- AED's** All new AED's have been put into service. This includes on all the trucks and in the City facilities.

FACILITIES

- Station #3** The Nederman diesel exhaust removal system developed a bad electrical relay. B&L Electric completed the repairs on the blower motor.



PERSONNEL TRAINING AND ACTIVITIES

- During the month of December, the department personnel were required to complete MIOSHA employee safety training refreshers which included Confined Space awareness, Employee Right-to-Know, and Fire Fighter Right-to-Know.

- Command and Administrative staff attended a basic Alpine Reporting Software training, conducted at our fire station by Battalion Chief Dave Mayette from Fruitport Fire Department.

- As part of the program set up by the Muskegon County Medical Control Authority Dr. Cook, an Emergency room resident, spent a day completing a ride along with our department. Our department was chosen along with others in the County to provide this service to which he will be one of many who will be completing this requirement.

- Muskegon Safe Kids provided their monthly car seat inspections at our Station #3. Afterwards, they provided an appreciation luncheon for all those that have made their program a success throughout the year.

- The Dive Team continues to break in its new equipment utilizing the Norton Pines pool. This is in preparation for the Ice Diver certification class that will begin in January.

Hours of Paid Training	Hours
TMAKE	
TRAINING - MAKEUP	
12/15/2017	1
12/16/2017	1
12/17/2017	1
TRAEMP	
TRAINING-Employee Safety Training	
12/11/2017	1
12/13/2017	2
12/19/2017	1
12/26/2017	3
12/30/2017	1
TRAEXT	
TRAINING-EXTRICATION	
12/3/2017	1
12/4/2017	0.5
TRDIVE	
TEAM TRAINING - DIVE TEAM	
12/18/2017	6
TRSCRC	
TRAINING-SCBA/RIC	
12/6/2017	2.5
12/11/2017	4.5
Grand Total	25.5



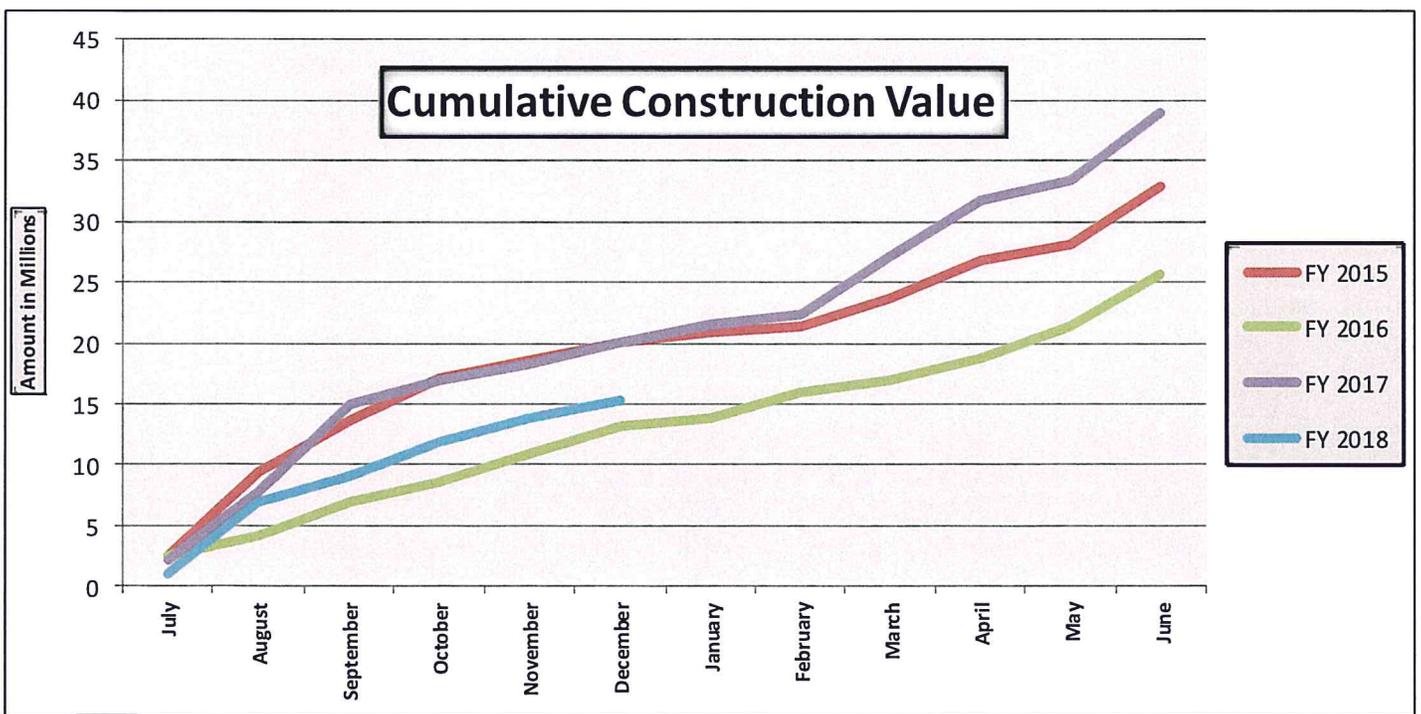
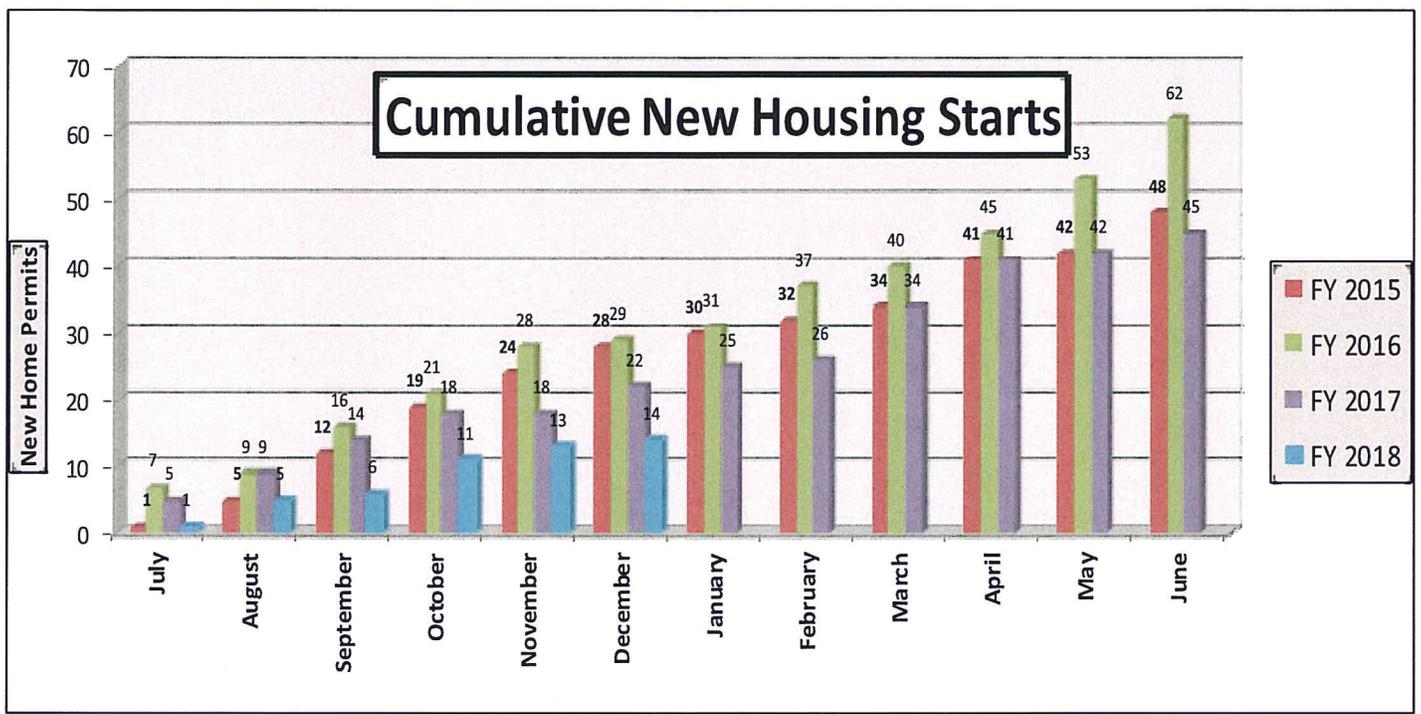
Building Division

Building Official Todd Kempf

BUILDING PERMITS		
Category	Number of Permits	Construction Value
Commercial, Add/Alter/Repair	5	\$ 194,250.00
Commercial, New Building	1	\$ 100,000.00
Demolition	2	\$ 39,500.00
Fence	1	\$ 2,140.00
Mobile Homes	1	\$ 10,000.00
Residential New Single Family	1	\$ 523,000.00
Residential Add/Alter/Repair	7	\$ 596,750.00
Roofing/Siding/Windows & Door	14	\$ 88,797.00
TOTAL	32	\$ 1,554,437.00

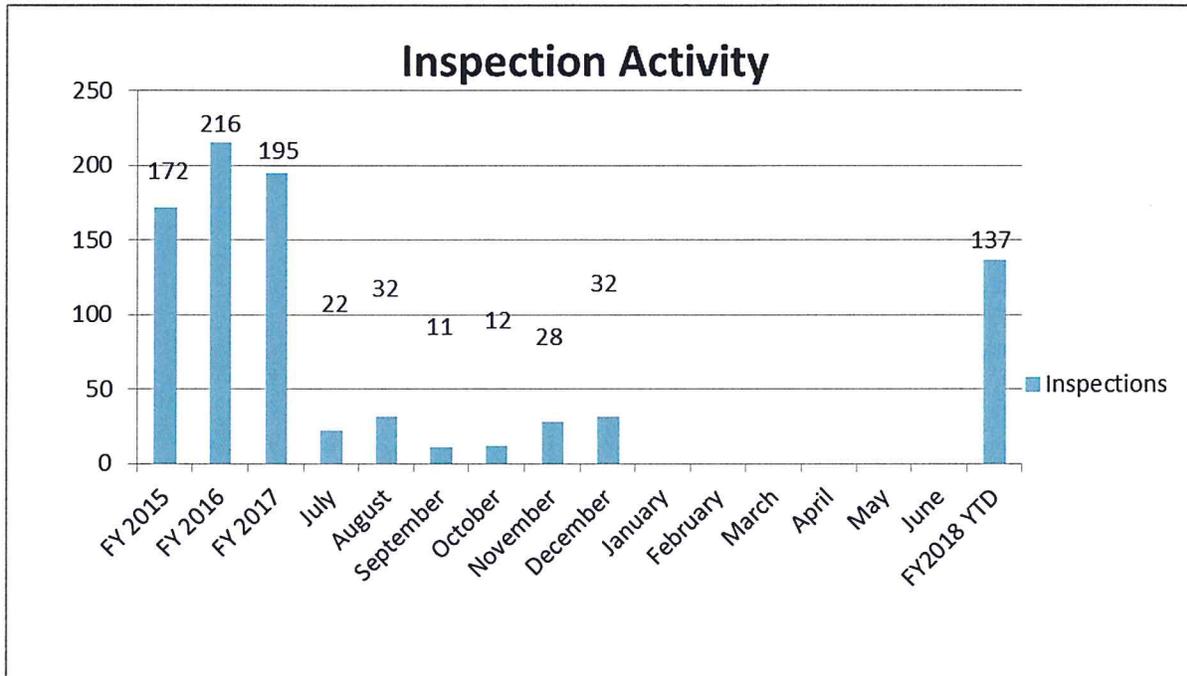
TRADE PERMITS	
Type of Permit	
Electrical	43
Mechanical	33
Plumbing	10
TOTAL	86

BUILDING PERMIT SUMMARY				
	To Date	December	December	December
	FY 2018	FY 2018	FY 2017	FY 2016
Bldg. Permits:	448	32	37	44
Total Fees:	\$250,498	\$26,944	\$37,088	\$31,896
Total Value:	\$15,343,642	\$1,554,437	\$2,333,776	\$1,651,527



Fire Marshal Ted Karnitz

INSPECTION ACTIVITIES



INSPECTIONS/SITE VISITS

	Norton Shores	Roosevelt Park
Fire Safety Inspections	3	0
Re Inspections	2	0
Site Visits	27	0



PLAN REVIEWS/INSTALLS/FFRTK

New Home Approvals	1
Fire Fighter Right to Know Updates	123
Plan Reviews (Building)	6
FOIA Requests	3
Fire System Reviews/Acceptance	1
Lock Boxes Installs/Updates	0
Site Plan Reviews	4
Smoke Alarm Installs	85

SMOKE ALARM INSTALLS

Total NSFD Installs – 280 Residences/1324 Alarms Installed

FY 2018 YTD – 80 Residences/378 Alarms Installed

December 2017 – 18 Residences/85 Alarms Installed

Norton Shores – 7 Residences/28 Alarms Installed

Roosevelt Park – 11 Residences/57 Alarms Installed

PUBLIC EVENTS

FY 2018 YTD – 25

December 2017 – 2

12.07.2017 – Target Shopping with Heroes & Helpers

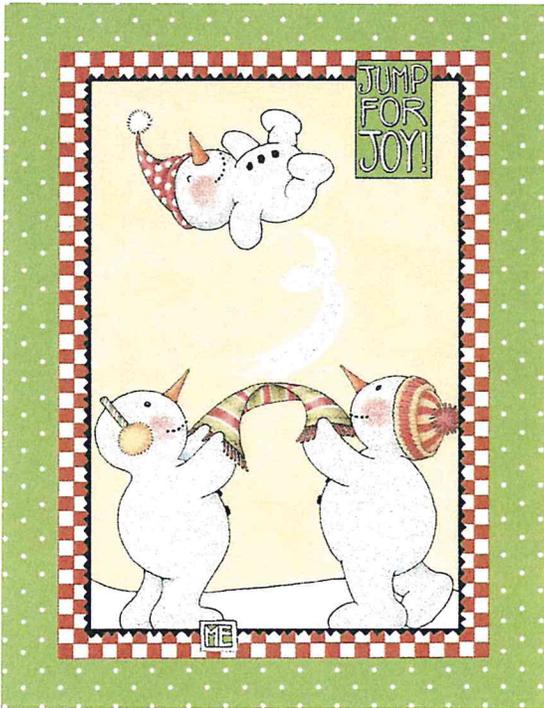
12.18.2017 – United Methodist Church Lincoln Park Cub Scout Pack

FIRE INVESTIGATIONS

Norton Shores/Roosevelt Park

Muskegon County

A couple of "Thank You's"
 to the NSFD!



Thank you.
 So much for taking
 the time to install
 smoke detectors in our
 home! It was such a
 blessing this Holiday Season
 & brought us so much
 relief! Can't thank
 you enough.
 - The Ogando's

Paula, Ted &
 NSFD,
 Thank you so much for working
 with Teresa to pull off this fun surprise
 for Stephanie!! We immensely appreciate the
 time you put into this to brighten up everyone's day.
 We truly appreciate you guys are so willing to play a part in this
 week meeting. Because of your investing time and coming to our
 you made an ordinary department meeting memorable, gave Stephanie
 her long overdue accolades & got her mom off the hook :-
 We appreciate you working with us so much!
 -Jennifer Rake, Public Coordinator High Risk CBC

Paula, Ted & the NSFD,
 Thank you so much for all of your
 amazing hearts and willingness to
 have so much fun with Steph
 and all of us here at the
 CBC! It was truly a
 day so nice never
 forget. -
 January

Paula, Ted, & the NSFD,
 Thank you for going above and beyond
 to surprise me with my long lost Fire
 Prevention trophy! The collaboration with the
 CVFD generated the most thoughtful surprise
 I've ever been a part of... and thanks for
 not embarrassing me too much! I know my
 MOM is also thankful, as I can no longer blame
 her for the missing trophy. Thank you again
 for all that you do for our community -
 your hard work and generosity are
 appreciated by all. Stephanie Parme

**Hometown
Heroes &
Helpers event
at Target
on 12.7.2017**





ORDINANCE ENFORCEMENT ACTIVITY - DECEMBER 2017

Junk & Snow
 Hydrant FDC Exit Bldg/PD/
 Rental Debris Vehicle Weeds Obstruct Obstruct DPW Leaves Pods Other

Date Received	Address	Rental	Debris	Vehicle	Weeds	Obstruct	Obstruct	DPW	Leaves	Pods	Other	Status	Resolved
Status Closed													
09/20/2017	2175 Lawnel Ave.		1									Closed	12/06/2017
09/28/2017	1925 Manitou Blvd.	●			1				1			Closed	12/04/2017
09/28/2017	1925 Manitou Blvd.	●			1				1			Closed	12/05/2017
10/17/2017	2963 Austin St.											Closed	12/12/2017
11/03/2017	2165 Columbus Ave.		1									Closed	12/06/2017
11/21/2017	4589 Henry St.										1	Closed	12/11/2017
11/22/2017	1880 Southwood Ave.											Closed	12/06/2017
12/04/2017	1121 Vick Rd.											Closed	12/04/2017
Status Open													
12/21/2017	1703 Leif Ave.	●										Open	
	Rentals Count	2										Status Count	8
	Rentals Count	1										Status Count	1
	Total Rentals	3										Total Complaints	9



ORDINANCE ENFORCEMENT SIGNS - DECEMBER 2017

Type	Location	Owner	FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Seaway Dr. and Getty St.	BTM Industrial 3227 3 Mile Road NW			1		Closed	12/04/2017
Advertisement	Getty St. and Sherman Blvd.	Tax Company - 10 new locations 231-735-8999			1		Closed	12/04/2017
Advertisement	Summit Ave. and Seaway Dr.	Tax Franchise Only \$1,000. 231-735-8999			1		Closed	12/04/2017
Advertisement	Seaway Dr. Median	BTM Industrial 3227 3 Mile Road NW			1		Closed	12/04/2017
Advertisement	3112 Henry St.	I Buy Houses			1		Closed	12/06/2017
Advertisement	Seminole Rd. and Brentwood St.	616-208-1714 / Holiday Help			1		Closed	12/15/2017
Advertisement	Pontaluna Rd. and Harvey St.	616-208-1714 / Holiday Help			1		Closed	12/15/2017
Advertisement	Harvey St. and Sternberg Rd.	616-208-1714 / Holiday Help			1		Closed	12/15/2017
Advertisement	Harvey St. and Independence	616-208-1714 / Holiday Help			1		Closed	12/15/2017
Advertisement	Sternberg Rd. and Grand Haven Rd.	616-208-1714 / Holiday Help			2		Closed	12/15/2017
Advertisement	Seminole Rd. and Henry St.	616-208-1714 / Holiday Help			1		Closed	12/15/2017
Advertisement	Lake Harbor Rd. and Seminole Rd.	616-208-1714 / Holiday Help			1		Closed	12/15/2017
Advertisement	Roosevelt Rd. and Seminole Rd.	616-208-1714 / Holiday Help			1		Closed	12/15/2017
Advertisement	Grand Haven Rd. and Airport Rd	616-208-1714 / Holiday Help			2		Closed	12/15/2017



ORDINANCE ENFORCEMENT SIGNS - DECEMBER 2017

Type	Location	Owner	FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Harvey St.	616-208-1714 / Holiday Help			1		Closed	12/17/2017
Advertisement	Norton Ave. and Roosevelt Rd.	616-208-1714 / Holiday Help			2		Closed	12/27/2017
Advertisement	Summit Ave. and Seaway Dr.	616-208-1714 / Holiday Help			1		Closed	12/27/2017
Advertisement	Summit Ave. and Seaway Dr.	231-735-8999 / Tax Refund			2		Closed	12/27/2017
Event	Sherman Blvd.	Anything and Everything Inc. 3031 Hts. Ravenna Rd.			1		Closed	12/04/2017
Event	Mt. Garfield and Harvey St.	Fruitport Middle School, Craft Show			1		Closed	12/15/2017
Event	Pontaluna Rd.	Fruitport Middle School, Craft Show			1		Closed	12/18/2017
Property for Sale	2806 Getty St.	Unknown: Rent-to-Own 231 -373-5249			1		Closed	12/04/2017
					26		22	