

AGENDA 8a-2
DATE 3-20-2018



Robert L. Gagnon, Fire Chief

FIRE DEPARTMENT MONTHLY REPORT February 2018

Protecting Your Future



Chief Bob Gagnon



February was a very busy month as department personnel worked very hard with compiling the needed information for the Revised FY18 and FY19 budgets. Our Division supervisors and their staff put in a considerable amount of time forecasting the needs of their respective divisions to ensure we have the adequate resources and equipment to provide the level of service our residents come to expect from us.

February was also a very busy month for training within our department. Personnel attended several medical trainings as part of their continuing education which is required to renew their medical licenses with the State of Michigan.

I would like to once again thank the Women's Division of the Muskegon Area Chamber of Commerce for their fundraising efforts that made it possible to purchase a medical training manikin for the Norton Shores Fire Department. Their donation has helped to enhance our ability to provide the best possible medical training for our firefighters.

Myself and Fire Marshal Karnitz attended a Roosevelt Park City Council meeting where we presented on our smoke detector program and the impact it has had on Roosevelt Park and Norton Shores residents. We also presented their City Council with a FY17 annual report. We discussed the changes taken place within the department regarding the hiring of additional full-time firefighters and impact this would have on the citizens of Roosevelt Park while also providing a brief summary of the report.

Safe Kids West Michigan

The second Monday of each month from 10:00 am to 1:00 pm the Norton Shores Fire Department hosts an event at Fire Station #3 for the Safe Kids car seat inspections.

- This Month:
- ▶ 12 car seat inspections
 - ▶ 11 new car seats distributed to families in need
 - ▶ A value of \$795.00

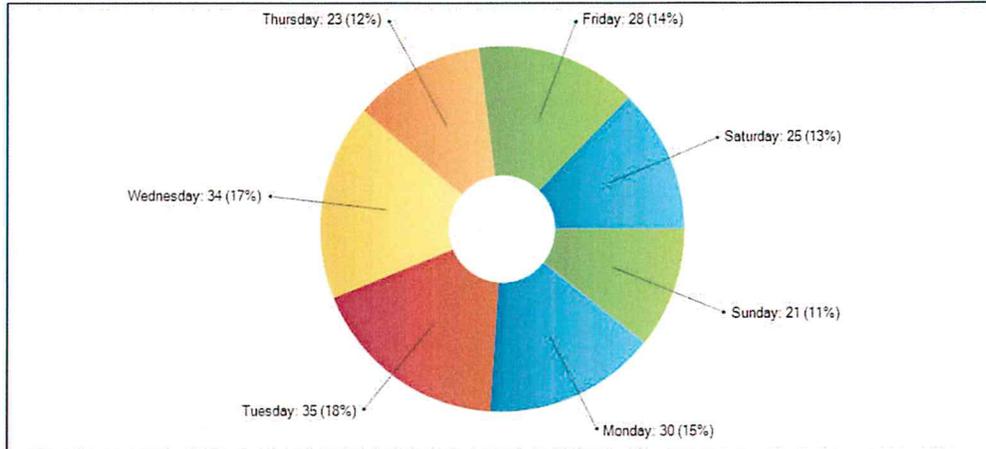
FOIA Requests

- 2/06/2018: 2675 Henry St.
- 2/23/2018: 1161 E Sternberg Rd.

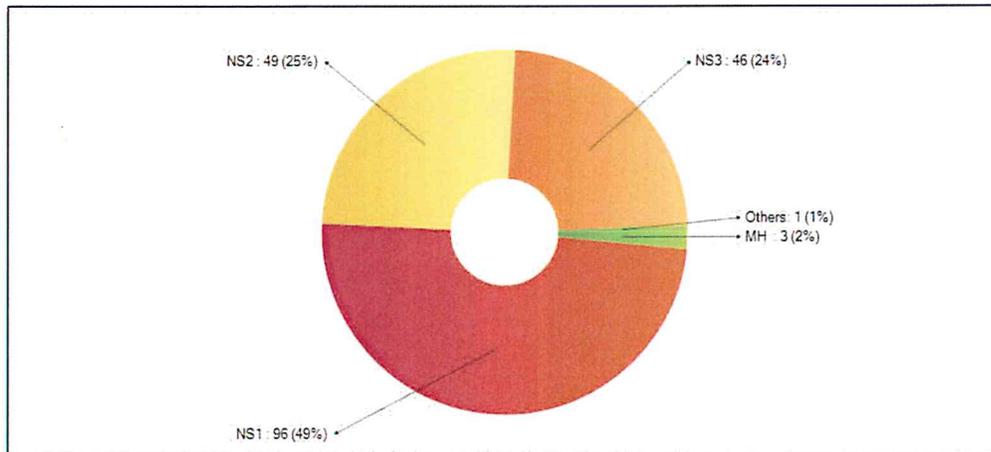
Smoke Alarm Install Requests

- 3 requests were made through the Fire Department

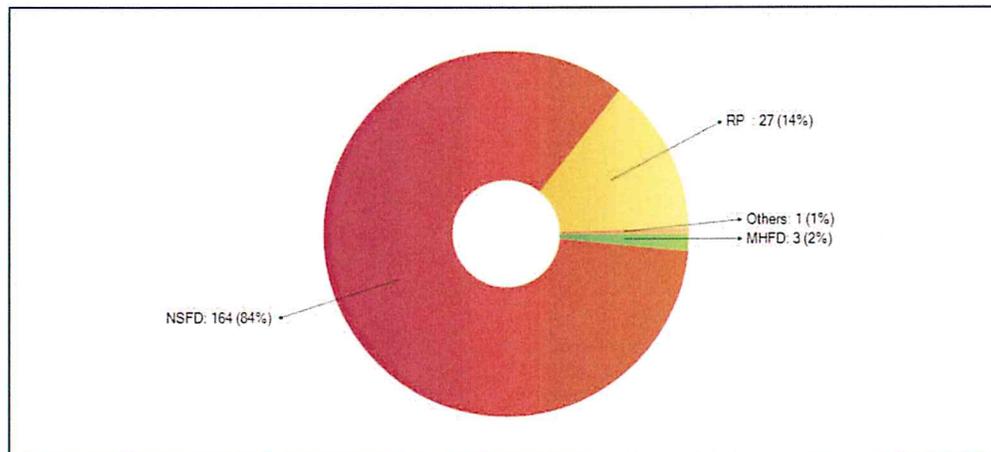
Calls For Service By Day of Week



Calls For Service By Fire Station



Calls For Service By District





Canteen 450 responded to 5 calls for the Month of February 2018

| Number of Responses: | This Month | Fiscal YTD |
|----------------------|------------|------------|
| Norton Shores | 2 | 6 |
| Muskegon Fire | 1 | 10 |
| Muskegon Heights | 1 | 6 |
| Blue Lake Twp | - | - |
| Casnovia | - | - |
| Crockery Twp | - | - |
| Dalton | - | - |
| Egelston | - | 2 |
| Ferrysberg | - | - |
| Fruitport | - | 2 |
| Grand Haven Twp | - | - |
| Grant Twp/Oceana | - | - |
| Montague | - | 4 |
| Muskegon Twp | 1 | 3 |
| N. Muskegon | - | 1 |
| Ravenna | - | - |
| Spring Lake Twp | - | 3 |
| White Lake | - | 1 |
| Total Runs: | 5 | 38 |

| Items Served: | This Month | Fiscal YTD |
|----------------------|------------|------------|
| Coffee (cups) | 190 | 960 |
| Lemonade (gals) | - | - |
| Hot Chocolate (cups) | 44 | 183 |
| Snacks/Cakes | 24 | 52 |
| Donuts (doz) | - | - |
| Gatorade | 50 | 493 |
| BBQ | - | - |
| Sandwiches | - | - |
| Bottled Water | 75 | 518 |

| Donated Hours YTD: | |
|--------------------|------------|
| Operational Hours: | 88 |
| Staff Hours: | 504 |



Deputy Chief Joe Kinnucan

APPARATUS AND EQUIPMENT

- | | |
|------------------------------|---|
| Engine 422 | The check engine light came on and needed to be diagnosed by Cummins Diesel in Grand Rapids. They were able to repair the issue mostly under warranty. |
| Rescue 473 | The primary siren on the vehicle was not working. Department personnel was able to troubleshoot the issue, and now it is working again. |
| Extrication Equipment | A committee has been working with various vendors to demo their extrication products. This purchase will occur as part of the FY18 approved capital budget. |

FACILITIES

- | | |
|-------------------|--|
| Station #1 | The roof leaks during any kind of rain. J. Stevens has been contacted and will be completing the repair. |
| Station #2 | The FY18 dayroom renovation project is fully underway. |
| Station #3 | The LED lighting project is still underway. Chart House Energy continues to replace each light in the station with cost reducing LED lighting, which is significantly brighter than the standard florescent bulbs. |

PERSONNEL TRAINING AND ACTIVITIES

Respirator fit testing occurred throughout the month. This is a MIOSHA required test that confirms proper face sealing of the SCBA and N95 particle respirators for all of our personnel.

The Fire Department, along with the members of the Norton Shores Dive Team, took advantage of the great ice to work on ice rescue skills and Ice Diver certifications. Ocean Sands personnel were on hand to complete the diving certifications. A special thank you goes out to Michigan Region 6 for the use of their enclosed trailer to use as a heated changing area for all those involved with the ice rescue training.



The techniques used to safely assist a victim that is in frigid water are exercised every winter.



Lake Harbor Park near the mouth of the channel provide perfect ice conditions for rescue practice. Pictured here are the resources used for training, parked on the access walk at the park.

As part of our medical series, training the month also included topic such as penetrating injuries, pediatric assessment, pediatric trauma, environmental emergencies, and patient lifting and moving.

Department personnel provide care during a medical scenario utilizing the Career Tech Center Public Safety interns as patients.





| Hours of Paid Training (Not On-Duty) | Hours |
|--|--------------|
| COMP E | |
| Training/Test-Certified Fire Plan Examiner 2/17/2018 | 5.5 |
| TRMED | |
| CPR Recert - Makeup 2/8/2018 | 2.5 |
| Med 4 Ice Rescue (Preparatory&Medical- Environmental Emergencies) Mandatory | |
| 2/3/2018 | 23 |
| 2/6/2018 | 13.75 |
| 2/7/2018 | 15 |
| Med 5 Trauma (Penetrating Injuries) Elective | |
| 2/20/2018 | 2.25 |
| 2/21/2018 | 5.25 |
| Med 6 Peds (Assessment/Trauma) Elective | |
| 2/24/2018 | 6 |
| 2/27/2018 | 2 |
| 2/28/2018 | 6.5 |
| Grand Total | 81.75 |

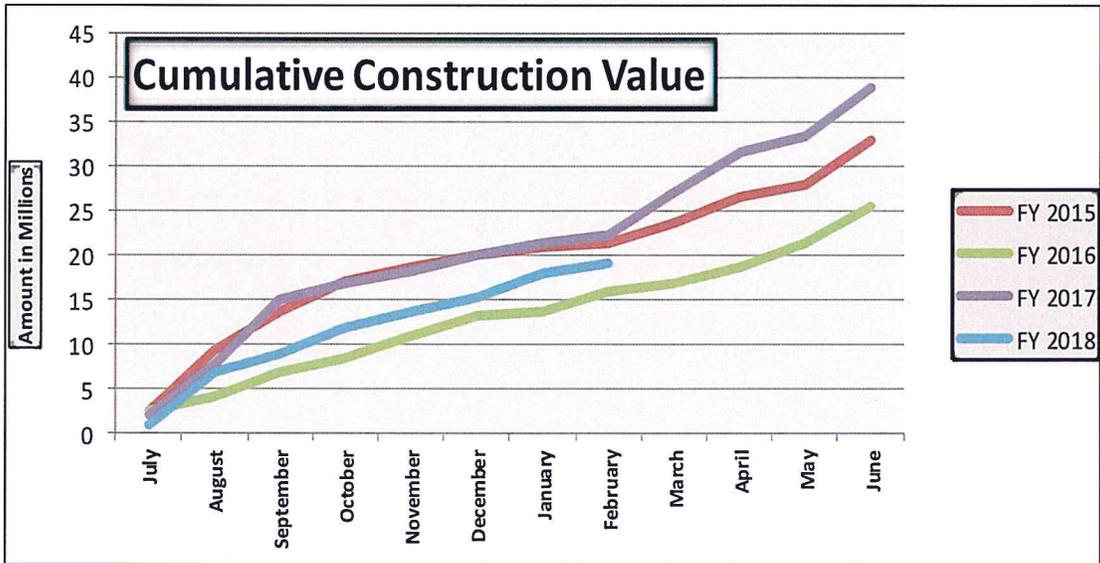
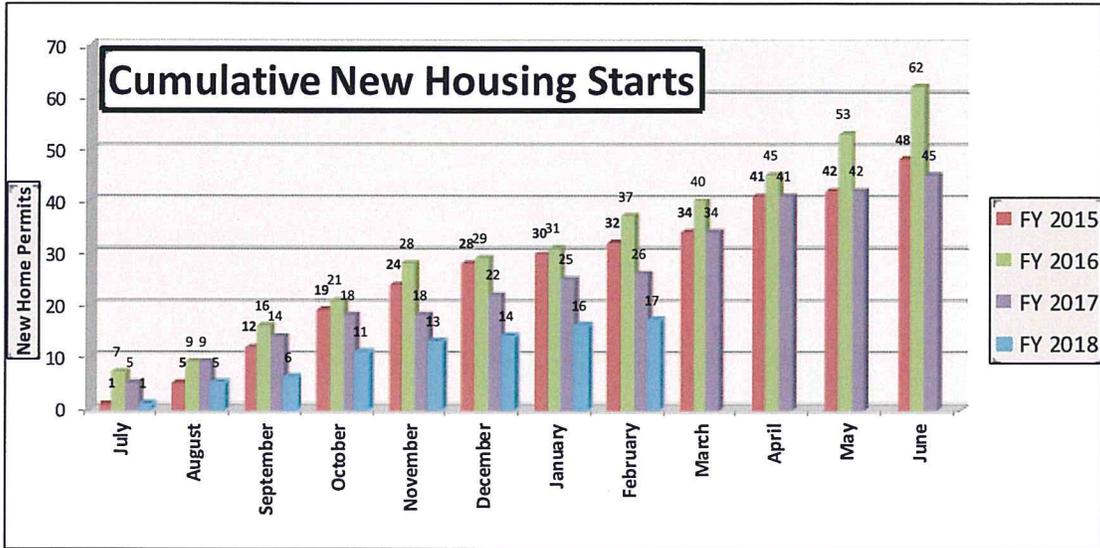


Building Official Todd Kempf

| BUILDING PERMITS | | |
|-------------------------------|--------------------------|---------------------------|
| Category | Number of Permits | Construction Value |
| Commercial, Add/Alter/Repair | 3 | \$ 475,534.00 |
| Demolition | 1 | \$ 3,000.00 |
| Fence | 1 | \$ 8,604.00 |
| Gov, Schools, & Churches | 1 | \$ 1,500.00 |
| Mobile Homes | 1 | \$ 5,000.00 |
| Residential New Single Family | 1 | \$ 450,000.00 |
| Residential Add/Alter/Repair | 11 | \$ 187,623.00 |
| Roofing/Siding/Windows & Door | 13 | \$ 75,067.00 |
| Signs | 4 | \$ 39,880.00 |
| TOTAL | 36 | \$ 1,246,208.00 |

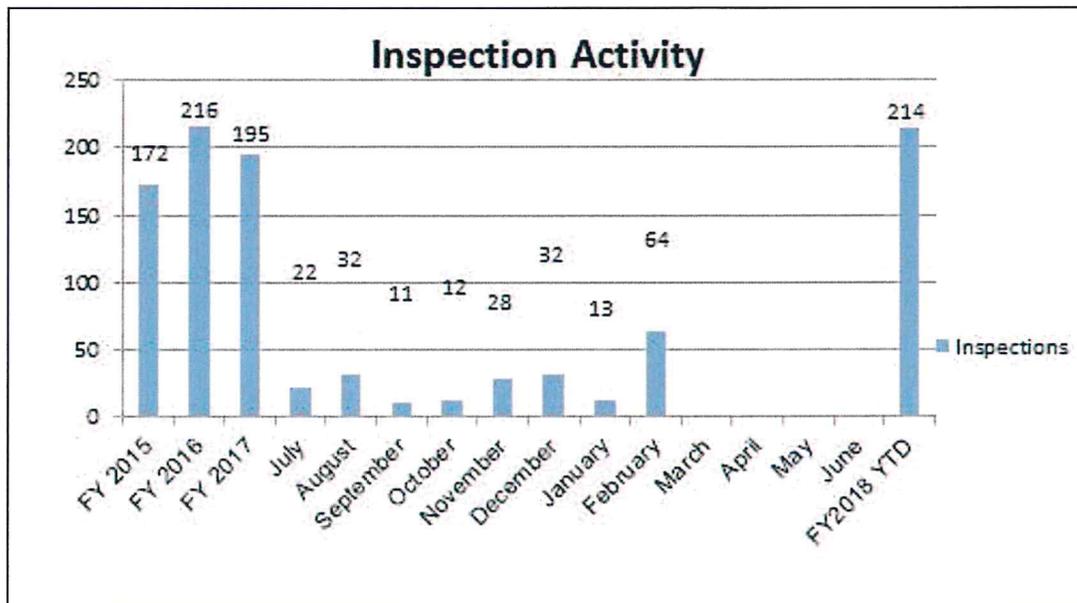
| TRADE PERMITS | |
|-----------------------|------------|
| Type of Permit | |
| Electrical | 43 |
| Mechanical | 51 |
| Plumbing | 14 |
| TOTAL | 108 |

| BUILDING PERMIT SUMMARY | | | | |
|--------------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|
| | To Date FY 2018 | February FY 2018 | February FY 2017 | February FY 2016 |
| Bldg. Permits: | 509 | 36 | 35 | 29 |
| Total Fees: | \$323,365 | \$27,394 | \$18,108 | \$31,061 |
| Total Value: | \$19,268,415 | \$1,244,708 | \$793,040 | \$1,909,408 |



Fire Marshal Ted Karnitz

INSPECTION ACTIVITIES



INSPECTIONS/SITE VISITS

| | Norton Shores | Roosevelt Park |
|-------------------------|---------------|----------------|
| Fire Safety Inspections | 16 | 1 |
| Re Inspections | 45 | 1 |
| Site Visits | 3 | 0 |

PUBLIC EVENTS

- FY 2018 YTD – 25
 - February 2018 – 0



PLAN REVIEWS/INSTALLS/FFRTK

| | |
|-----------------------------------|-----|
| New Home Approvals | 3 |
| Firefighter Right to Know Updates | 194 |
| Plan Reviews (Building) | 2 |
| FOIA Requests | 0 |
| Fire System Reviews/Acceptance | 4 |
| Lock Boxes Installs/Updates | 1 |
| Site Plan Reviews | 2 |
| Smoke Alarm Installs | 17 |

SMOKE ALARM INSTALLS

- Total NSFD Installs – 291 Residences/1376 Alarms Installed
 - FY 2018 YTD – 91 Residences/430 Alarms Installed
 - February 2018 – 3 Residences/17 Alarms Installed
 - Norton Shores – 2 Residences/11 Alarms Installed
 - Roosevelt Park – 1 Residences/6 Alarms Installed

FOIA REQUESTS

- FY 2018 YTD – 25
 - February 2018 – 0

FIRE INVESTIGATIONS

Norton Shores/Roosevelt Park

Muskegon County

1

0

- 1161 E. Sternberg Rd. – Dunstan Animal Clinic

GENERAL INFORMATION

Chief Gagnon, Fire Marshal Karnitz & Building Official/Inspector Mike Reagan attended the Roosevelt Park City Council Work Session giving an annual review of contracted Fire & Building services.



ORDINANCE ENFORCEMENT ACTIVITY - FEBRUARY 2018

| Date Received | Address | Rental | Junk & Debris | Vehicle | Grass/Weeds | Hydrant FDC | Snow Exit | Bldg/PD/Obstruct | DPW | Leaves | Pods | Other | Status | Resolved |
|-------------------------|-----------------------|--------|---------------|---------|-------------|-------------|-----------|------------------|-----|--------|------|----------|-----------|------------|
| Status Closed | | | | | | | | | | | | | | |
| 09/05/2017 | 1964 Manor Dr. | ● | 1 | 1 | 1 | | | | | | | | Closed | 02/16/2018 |
| 10/17/2017 | 3194 S. Getty St. | ● | 1 | 1 | | | | | | | 1 | | Closed | 02/21/2018 |
| 01/17/2018 | 4160 Harbor Point Dr. | | 1 | | | | | | | | | | Closed | 02/23/2018 |
| 01/29/2018 | 160 First Ave. | ● | 1 | 1 | | | | | | | | | Closed | 02/14/2018 |
| 01/29/2018 | 44 Porter Rd. | | 1 | 1 | | | | | | | | | Closed | 02/13/2018 |
| 02/01/2018 | 155 Farr Rd. | | | | | | | | | | | | Closed | 02/01/2018 |
| 02/13/2018 | 5230 Lake Harbor Rd. | | | 2 | | | | | | | | | Closed | 02/23/2018 |
| 02/19/2018 | 1761 Shorewood Dr. | | | | | | | | | | | | Closed | 02/26/2018 |
| 02/21/2018 | 505 Porter Rd. | | | | | | | | | | | | Closed | 03/02/2018 |
| Rentals Count | | | | | | | | | | | | 3 | 9 | |
| Status Open | | | | | | | | | | | | | | |
| 02/12/2018 | 3558 Wayne Ave. | ● | 1 | | | | | | | | | | Open | |
| 02/14/2018 | 1069 Hile Rd. | | | 1 | | | | | | | | | Open | |
| 02/19/2018 | 4905 Lake Harbor Rd. | | | 1 | | | | | | | | | Open | |
| Rentals Count | | | | | | | | | | | | 1 | 3 | |
| Total Rentals | | | | | | | | | | | | 4 | 12 | |
| Total Complaints | | | | | | | | | | | | | | |



ORDINANCE ENFORCEMENT SIGNS - FEBRUARY 2018

| Type | Location | Owner | FD Relocated | FD Returned | FD Removed | Owner Removed | Status | Resolved |
|---------------|---|-------------------------------|---|-------------|------------|---------------|--------|------------|
| Advertisement | Martin Rd. and Porter Rd. | We Buy Houses - Renewed Homes |  | | 1 | | Closed | 02/13/2018 |
| Advertisement | Schamber Dr. and Pontaluna Rd. | We Buy Houses - Renewed Homes |  | | 1 | | Closed | 02/13/2018 |
| Advertisement | North Gateway Blvd. and Grand Haven Rd. | We Buy Houses - Renewed Homes |  | | 1 | | Closed | 02/19/2018 |
| Advertisement | Sherman Blvd. and Henry St. | Refund Republic 231-735-8999 |  | | 1 | | Closed | 02/21/2018 |
| | | | | | 4 | Total | | 4 |