



AGENDA 8a-2
DATE 2-20-2018

Robert L. Gagnon, Fire Chief

FIRE DEPARTMENT MONTHLY REPORT January 2018

Protecting Your Future



Chief Bob Gagnon



Chief Gagnon and Ordinance Enforcement Firefighter Don VanderKooi attended a two-day community risk reduction training held at the Egelston Township Fire Department and was put on by the National Fire Administration. The class focused on proper methods of identifying risks within our own communities and how to address mitigating the risk factors.

Several department staff members participated in the American Red Cross Blood drive held at Norton Shores City Hall on January 15, 2018. We would like to thank our Norton Shores Police Department for sponsoring this very important lifesaving event.

Chief Gagnon, Fire Marshal Karnitz, and Ordinance Enforcement Firefighter Don VanderKooi, attended the Michigan Fire Inspectors Society winter conference held in Lansing on January 17-19th. This was a very special conference as Fire Marshal Karnitz was asked to present on the success our department has experienced with promoting life safety and community involvement initiatives. I was very proud of the presentation given by Fire Marshal Karnitz and our Departments successes shown to the attendees of the conference.

Safe Kids West Michigan

The second Monday of each month from 10:00 am to 1:00 pm the Norton Shores Fire Department hosts an event at Fire Station #3 for the Safe Kids car seat inspections.

- This Month:
- ▶ 10 car seat inspections
 - ▶ 7 new car seats distributed to families in need
 - ▶ A value of \$385.00

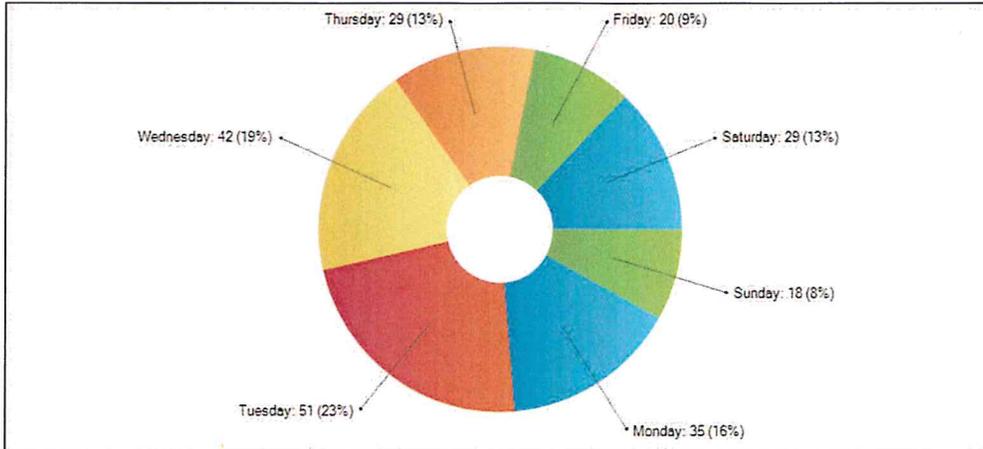
FOIA Requests

- 1/11/2018: 3070 Maple Grove Rd.
- 1/11/2018: 1352 Wilson Rd.

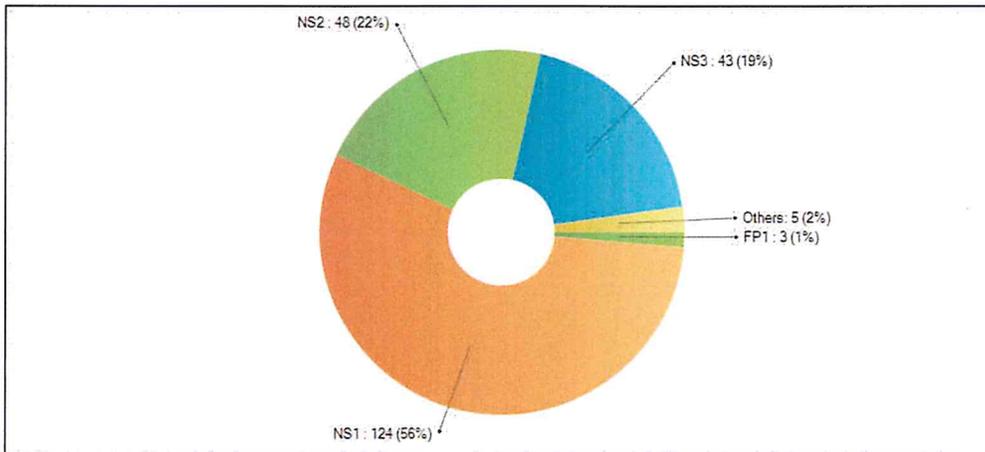
Smoke Alarm Install Requests

- 4 requests were made through the Fire Department

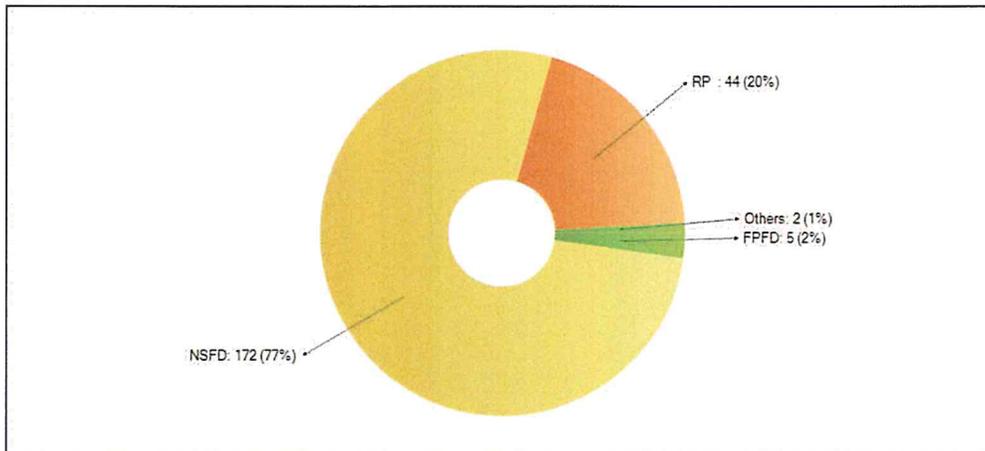
Calls For Service By Day of Week



Calls For Service By Fire Station



Calls For Service By District





Administration

Canteen 450 responded to 4 calls for the Month of January 2017

Number of Responses:	This Month	Fiscal YTD
Norton Shores	1	4
Muskegon Fire	1	9
Muskegon Heights	1	5
Blue Lake Twp	-	-
Casnovia	-	-
Crockery Twp	-	-
Dalton	-	-
Egelston	1	2
Ferrysberg	-	-
Fruitport	-	2
Grand Haven Twp	-	-
Grant Twp/Oceana	-	-
Montague	-	4
Muskegon Twp	-	2
N. Muskegon	-	1
Ravenna	-	-
Spring Lake Twp	-	3
White Lake	-	1
Total Runs:	4	33

Items Served:	This Month	Fiscal YTD
Coffee (cups)	90	770
Lemonade (gals)	-	-
Hot Chocolate (cups)	8	139
Snacks/Cakes	4	28
Donuts (doz)	-	-
Gatorade	46	443
BBQ	-	-
Sandwiches	-	-
Bottled Water	27	443

Donated Hours YTD:	
Operational Hours:	73
Staff Hours:	438



Deputy Chief Joe Kinnucan

APPARATUS AND EQUIPMENT

- | | |
|-------------------------|---|
| Engine 423 | Department personnel repaired the foam proportioner system. |
| Quick Attack 413 | The pump would not start with the key. Seems to be an intermittent problem that the staff will continue to look at. |
| Portable Radios | The department portable radios purchased in FY18 are being programmed and readied for use. |
| CPR Manikins | The CPR manikins purchased in FY18 have been put into service and are ready for use. |
| Zumro Tent | The air heater is defective. Our Department staff are working on a solution. |

FACILITIES

- | | |
|-------------------|--|
| Station #1 | Garage door #1 defective wheel replaced by station personnel. |
| Station #3 | Garage door #2 springs became defective. Affordable Door and Gate completed the repair. |
| | Ladder 442 was used for ice removal from the roof. |
| | Most of the LED light conversion has been completed at the station by Chart House Energy. There are still a few specialty bulbs they are working to get. |



PERSONNEL TRAINING AND ACTIVITIES

- The month of January begins three months of medical continuing education. January provided our personnel with training topics such as documentation, emergency preparedness, airway and ventilation, and CPR recertification.

- The part-time employees are completing their annual required Physical Ability Testing which is done at Station #3.



Operations Division

Hours of Paid Training (Not On-Duty)	Hours
COMSTF	
MEETING - Command Staff Meeting 1/8/2018	4
TRAEMP	
TRAINING-Employee Safety Training 1/2/2018	2
1/5/2018	1
1/26/2018	1
TRDIVE	
TEAM TRAINING-DIVE TEAM 1/15/2018	10.5
TRMED	
TRAINING-Employee Safety Training 1/14/2018	1
1/15/2018	1
TRAINING-Med 1 (Pt assessment) Documentation 1/6/2018	6
1/9/2018	2
1/10/2018	3.5
TRAINING-Med 2 (CPR recert-Airway Vent) 1/13/2018	14.75
1/16/2018	3.5
1/17/2018	17.25
TRAINING-Med 3 Ops Emerg. Prep (ICS) 1/27/2018	6
1/31/2018	6.75
TRMISC	
TRAINING-Instructor 1 1/19/2018	18
1/20/2018	18
1/21/2018	18
1/27/2018	27
1/28/2018	27
TRPAT	
TRAINING-Physical Ability Testing 1/22/2018	5
1/24/2018	4
Grand Total	197.25

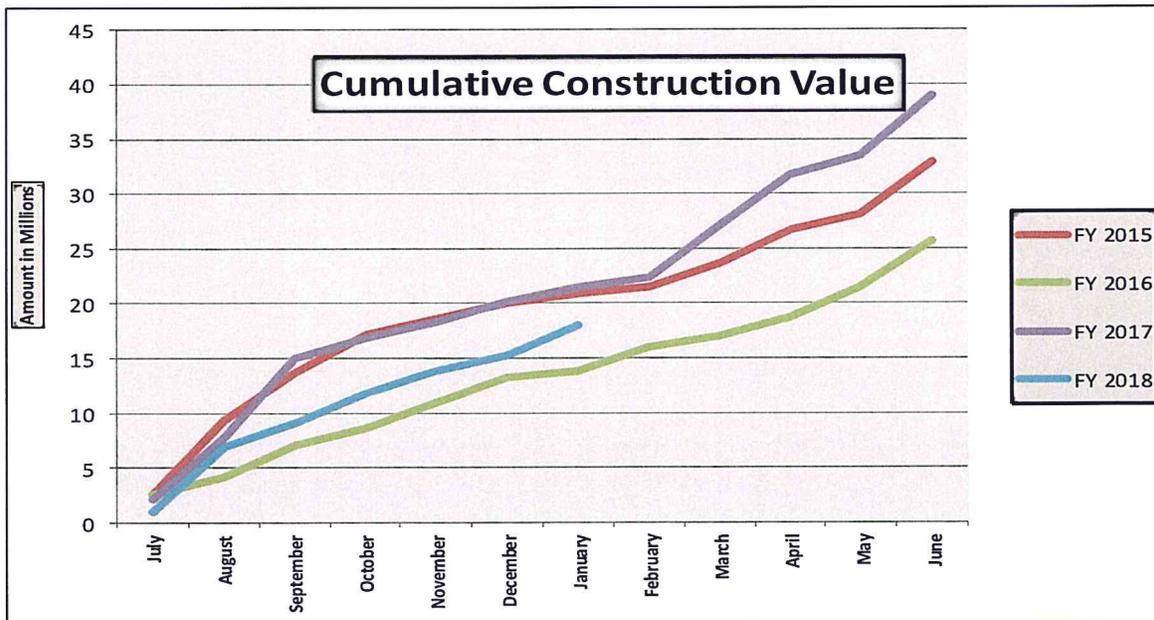
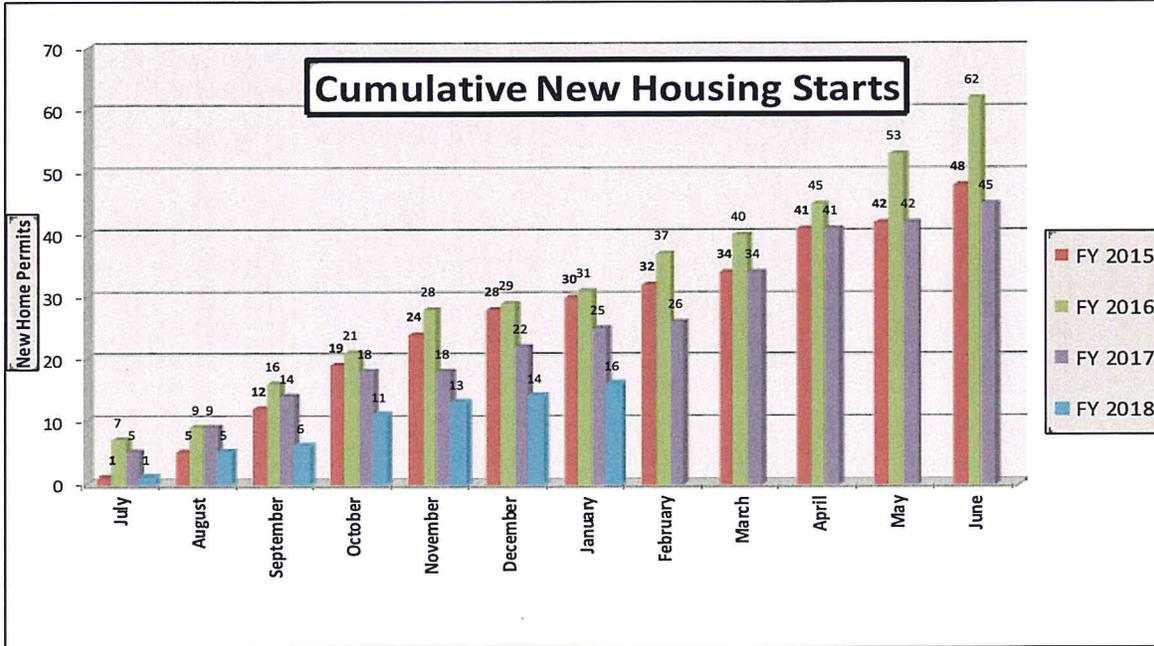


Building Official Todd Kempf

BUILDING PERMITS		
Category	Number of Permits	Construction Value
Commercial, Add/Alter/Repair	8	\$ 1,494,554
Fence	1	\$ 2,600
Residential New Single Family	2	\$ 900,000
Residential Add/Alter/Repair	8	\$ 184,355
Residential Garage/Carport	1	\$ 800
Roofing/Siding/Windows & Door	4	\$ 97,756
TOTAL	24	\$ 2,680,065

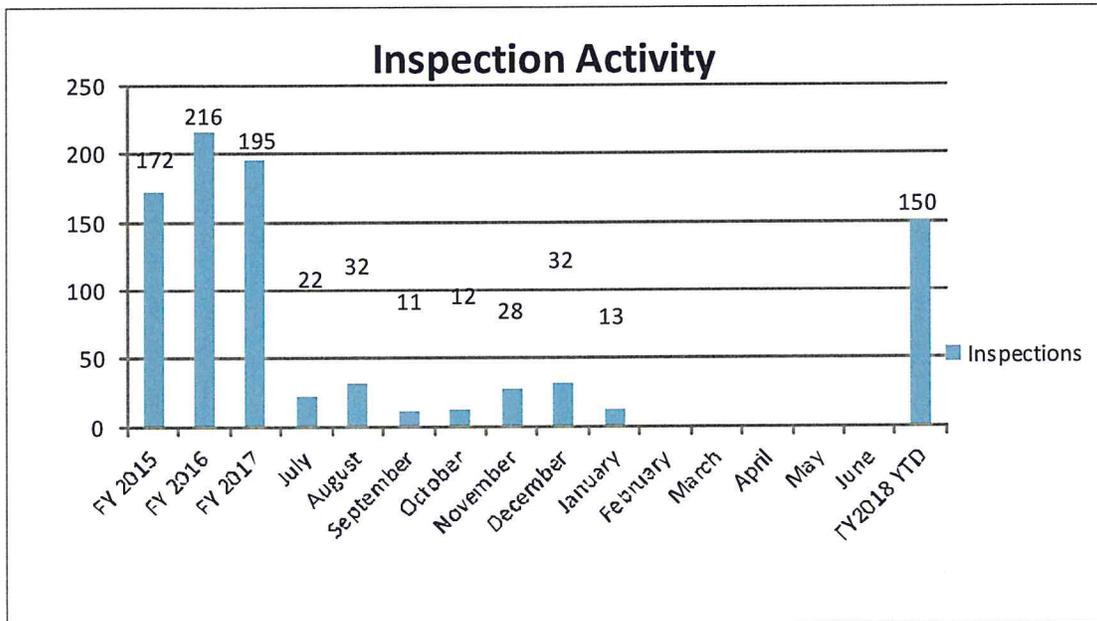
TRADE PERMITS	
Type of Permit	
Electrical	35
Mechanical	69
Plumbing	16
TOTAL	120

BUILDING PERMIT SUMMARY				
	To Date FY 2018	January FY 2018	January FY 2017	January FY 2016
Bldg. Permits:	473	25	29	17
Total Fees:	\$295,740	\$45,701	\$25,159	\$20,038
Total Value:	\$18,023,707	\$2,680,065	\$1,302,710	\$614,141



Fire Marshal Ted Karnitz

INSPECTION ACTIVITIES



INSPECTIONS/SITE VISITS

	Norton Shores	Roosevelt Park
Fire Safety Inspections	8	1
Re Inspections	4	0
Site Visits	1	0

PUBLIC EVENTS

- FY 2018 YTD – 25
 - January 2018 – (0)



PLAN REVIEWS/INSTALLS/FFRTK

New Home Approvals	0
Fire Fighter Right to Know Updates	65
Plan Reviews (Building)	2
FOIA Requests	4
Fire System Reviews/Acceptance	9
Lock Boxes Installs/Updates	1
Site Plan Reviews	1
Smoke Alarm Installs	35

SMOKE ALARM INSTALLS

- Total NSFD Installs – 288 Residences/1359 Alarms Installed
 - FY 2018 YTD – 88 Residences/413 Alarms Installed
 - January 2018 – 8 Residences/35 Alarms Installed
 - Norton Shores – 3 Residences/13 Alarms Installed
 - Roosevelt Park – 5 Residences/22 Alarms Installed

FOIA REQUESTS

- FY 2018 YTD – 25
 - January 2018 – (4)
 - Norton Shores Estates 3223 Bailey (2)
 - Rhodes Engineering 4801 Henry St
 - Inter Dyne Systems 676 Ellis Rd.

FIRE INVESTIGATIONS

Norton Shores/Roosevelt Park

Muskegon County

1

0

- 1352 Wilson Rd.

GENERAL INFORMATION

Fire Marshal Ted Karnitz did a presentation on the Norton Shores Fire Department's Community Outreach Programs at the Michigan Fire Inspectors Winter Conference. He spoke about:

- Open House
- Funding
- Fire Prevention Poster Contest
- Parade & Other Outreach Activities





ORDINANCE ENFORCEMENT ACTIVITY - JANUARY 2018

Date Received	Address	Junk & Rental Debris	Vehicle	Grass/Weeds	FDC	Obstruct	Snow	Exit	Bldg/PD/DPW	Leaves	Pods	Other	Status	Resolved
Status Closed														
05/25/2017	962 Seminole Rd.			1					9/14/2017				Closed	01/25/2018
11/28/2017	962 Seminole Rd.	1			1					1			Closed	01/25/2018
01/03/2018	5087 Shady Creek Dr.												Closed	01/08/2018
01/04/2018	3223 Bailey St.						1						Closed	01/04/2018
01/05/2018	4616 Lauren Dr.												Closed	01/08/2018
01/22/2018	1157 Wilson Ct												Closed	01/29/2018
01/22/2018	2707 Liberty Rd.												Closed	01/25/2018
Status New														
01/11/2018	3567 Hiawatha Dr.												New	
Status Open														
01/08/2018	5481 Grand Haven Rd.		1										Open	
01/17/2018	4160 Harbor Point Dr.		1										Open	
01/19/2018	1703 Leif Ave.											1	Open	
01/25/2018	883 Mona Brook Rd.												Open	
01/29/2018	160 First Ave.		1										Open	
01/29/2018	44 Porter Rd.		1										Open	
Rentals Count														
														2
Total Rentals														
														6
Status Count														
														6
Total Complaints														
														14



ORDINANCE ENFORCEMENT SIGNS - JANUARY 2017

Type	Location	Owner	FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Bonneville Dr. and McCracken St.	1677 Bonneville Dr.			1		Closed	01/10/2018
Advertisement	Getty St. and Sherman Blvd.	Tax Refund 231-735-8999			1		Closed	01/22/2018
Advertisement	Getty St. and Broadway Ave.	Tax Refund 231-735-8999			1		Closed	01/22/2018
Advertisement	Getty St. and Broadway Ave.	Tax Refund 231-735-8999			1		Closed	01/22/2018
Advertisement	Sherman Ave. US31 SB	Tax Refund 231-735-8999			1		Closed	01/22/2018
Advertisement	Seaway Dr. and Seminole Rd.	Tax Refund 231-735-8999			1		Closed	01/25/2018
Advertisement	Sherman Blvd. and Seaway Dr. SB	Refund Republic 231-735-8999			1		Closed	01/26/2018
Advertisement	Getty St. and Broadway Ave.	Refund Republic 231-735-8999			3		Closed	01/26/2018
					10			8