

AGENDA 8a-2

DATE 4-17-18



Robert L. Gagnon, Fire Chief

FIRE DEPARTMENT MONTHLY REPORT March 2018

Protecting Your Future



Chief Bob Gagnon



Department staff members worked with City Administration on completing the budget preparations for the revised FY-2018 and FY-2019 budget.

Department administration has been in contract talks with the part-time fire firefighters association and I am happy to report that the meetings were very productive and will result in a contract that will be beneficial to both sides. We are anticipating a ratification of the contract by the middle of April.

The Department has begun the process of placing equipment back into service from winter storage. Arrangements are underway for a mid-April reinstallation of the shore station on Mona Lake for boat 470.

The Fire Department assisted our Department of Public Works with safety training on Employee Right-to-Know, Bloodborne Pathogens, and Lockout/Tagout and our Police Department with CPR training this past month. Fire Inspector Joseph Munson completed the training and recertified 23 officers. A make-up class for 4 remaining officers is being scheduled.

Fire Department staff held a community hands-only CPR training on March 26th at the Roosevelt Park Community Center.

Building Division

Building Division staff members have been working diligently on the office renovations in preparation for the replacement of the office furniture. The furniture is scheduled for installation during the second week of April.

Safe Kids West Michigan

The second Monday of each month from 10:00 am to 1:00 pm the Norton Shores Fire Department hosts an event at Fire Station #3 for the Safe Kids car seat inspections.

- This Month:
- ▶ 10 car seat inspections
 - ▶ 10 new car seats distributed to families in need
 - ▶ A value of \$550.00

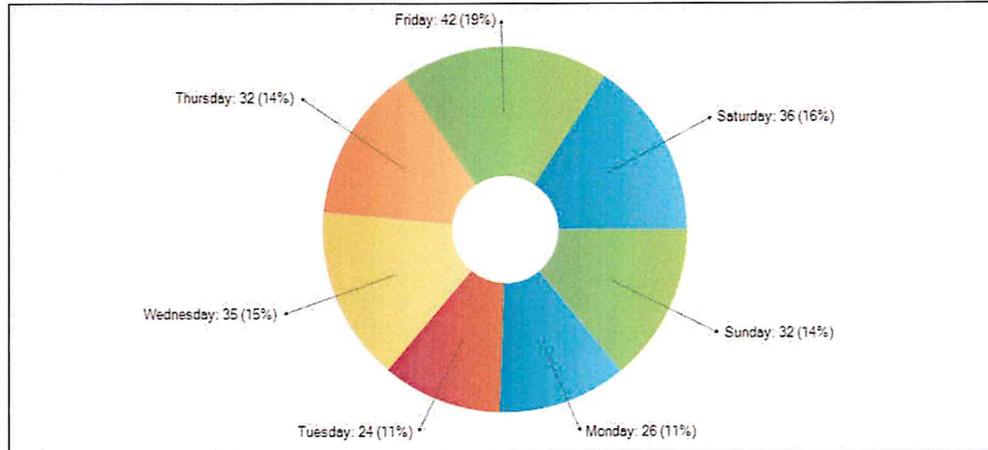
FOIA Requests

- 3/1/2018 6230 Norton Center Dr
- 3/8/2018 2967 Henry St
- 3/19/2018 2224 Valley St #10
- 3/23/2018 1952 Southwood Ave
- 3/27/2018 Tiffany Woods Apartments
- 3/28/2018 236 Eric Ave

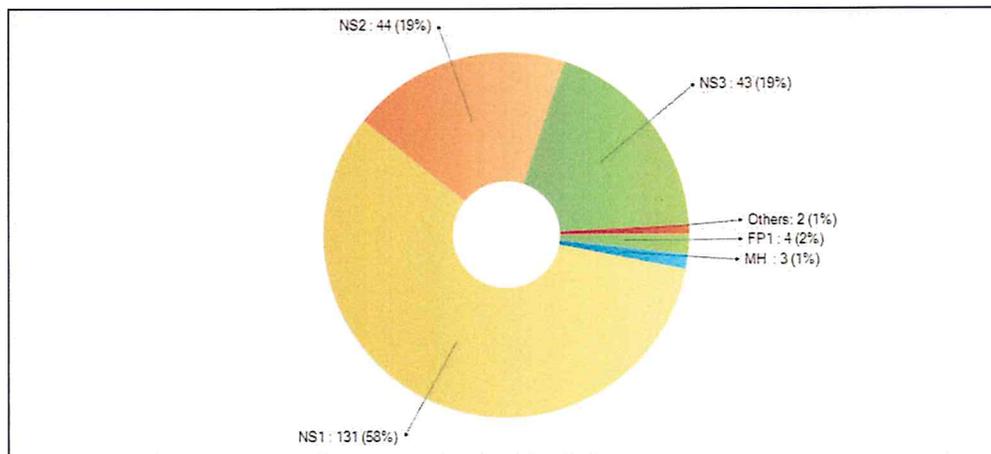
Smoke Alarm Install Requests

- 10 requests were made through the Fire Department

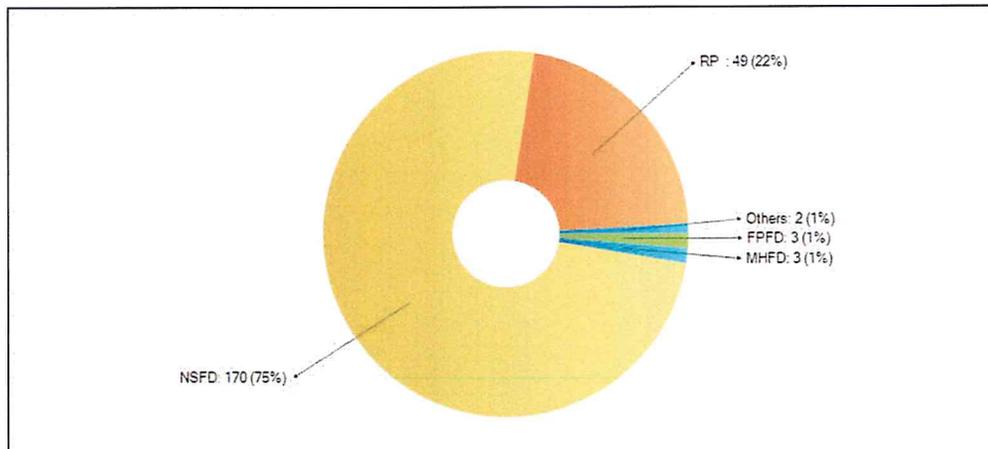
Calls For Service By Day of Week



Calls For Service By Fire Station



Calls For Service By District





Administration

Canteen 450 responded to 5 calls for the Month of March 2018

Number of Responses:	This Month	Fiscal YTD
Norton Shores	-	6
Muskegon Fire	-	10
Muskegon Heights	-	6
Muskegon Twp	-	3
Blue Lake Twp	-	-
Casnovia	-	-
Crockery Twp	-	-
Dalton	-	-
Egelston	-	2
Ferrysberg	-	-
Fruitport	1	3
Grand Haven Twp	2	2
Grant Twp/Oceana	-	-
Montague	-	4
N. Muskegon	-	1
Ravenna	-	-
Spring Lake Twp	-	3
White Lake	2	3
Total Runs:	5	43

Items Served:	This Month	Fiscal YTD
Coffee (cups)	150	1110
Lemonade (gals)	-	-
Hot Chocolate (cups)	5	188
Snacks/Cakes	-	52
Donuts (doz)	-	-
Gatorade	110	603
BBQ	-	-
Sandwiches	-	-
Bottled Water	73	591

Donated Hours YTD:	
Operational Hours:	104
Staff Hours:	573



Deputy Chief Joe Kinnucan

APPARATUS AND EQUIPMENT

- Engine 422** The vehicle has returned from Grand Rapids where transmission repairs were completed.
- Extrication Tool** The power unit for the extrication tool on Quick Attack 411 is defective and is currently out of service waiting for repairs.
- Patient Lift Devices** The new Mangar Camel patient lift devices, purchased with FY 18 capital funding, have been put into service. These allow for a more secure and safe lifting of a patient that requires a lift assist from the floor.

FACILITIES

- Station #2** The station dayroom renovation is underway. The floors are finished, painting is being completed and the cupboards are installed.
- Station #3** Affordable Door & Gate replaced all the weather seals on the overhead garage doors.
- Charthouse Energy getting close to completing the LED lighting upgrade for the station.
- General** Station personnel have begun the seasonal switchover to Spring/Summer yard maintenance equipment.



PERSONNEL TRAINING AND ACTIVITIES

Training

For the month of March, the department staff completed the required MIOSHA training for Bloodborne Pathogens, Respiratory Protection, and Lockout/Tagout.

Also this month, department staff completed Medical Continuing Education training on pediatric medical emergencies and airway maintenance, as well as, training on responding to utility emergencies.

The Norton Shores Dive Team participated in a County-Wide joint training that brought together water rescue and dive team equipment from all across Muskegon County. The purpose was to develop an understanding of what everyone's capabilities are and to discuss more cooperative training exercises in the future.

Car Seat Checks

Station #3 was once again the location for the monthly car seat fittings and inspections provided by Safe Kids West Michigan.



TRAINING

Hours of Paid Training (Not On-Duty)	Hours
COMP E	
EMS IC Conference-Traverse City	
3/22/2018	2.75
3/24/2018	16
3/25/2018	9.75
COMSTF	
Command Staff Meeting	
3/12/2018	4
REG705	
EMS IC Conference-Traverse City	
3/22/2018	18
3/23/2018	26
TRAEMP	
Self Study #1 BBP LOTO RP	
3/7/2018	1
3/12/2018	1
3/14/2018	1
3/27/2018	1
3/30/2018	3
TRAERT	
ERT Training	
3/29/2018	4
TRAUTL	
Utilities - Essential	
3/17/2018	5.25
3/20/2018	4
3/21/2018	8.5
TRCPR	
CPR Training at Roosevelt Park	
3/26/2018	3.5

Training continued on next page



TRAINING (continued)

Hours of Paid Training (Not On-Duty)	Hours
TRDIVE	
Dive Training 3/18/2018	6
TRFIT	
Fit Test 3/1/2018	7
Fit Test Make-up 3/5/2018	1
3/8/2018	2
3/25/2018	1
3/30/2018	1
TRMED	
EMS IC Conference-Traverse City 3/24/2018	8
3/25/2018	9.75
Med 5 Trauma (Penetrating Injuries) Make up 3/3/2018	6
Med 7 Peds (Medical/Airway) Elective 3/10/2018	9
3/14/2018	4
TRMISC	
BLS Instructor Update Training 3/5/2018	1
TRUSAR	
USAR Training 3/6/2018	1
Grand Total	165.5



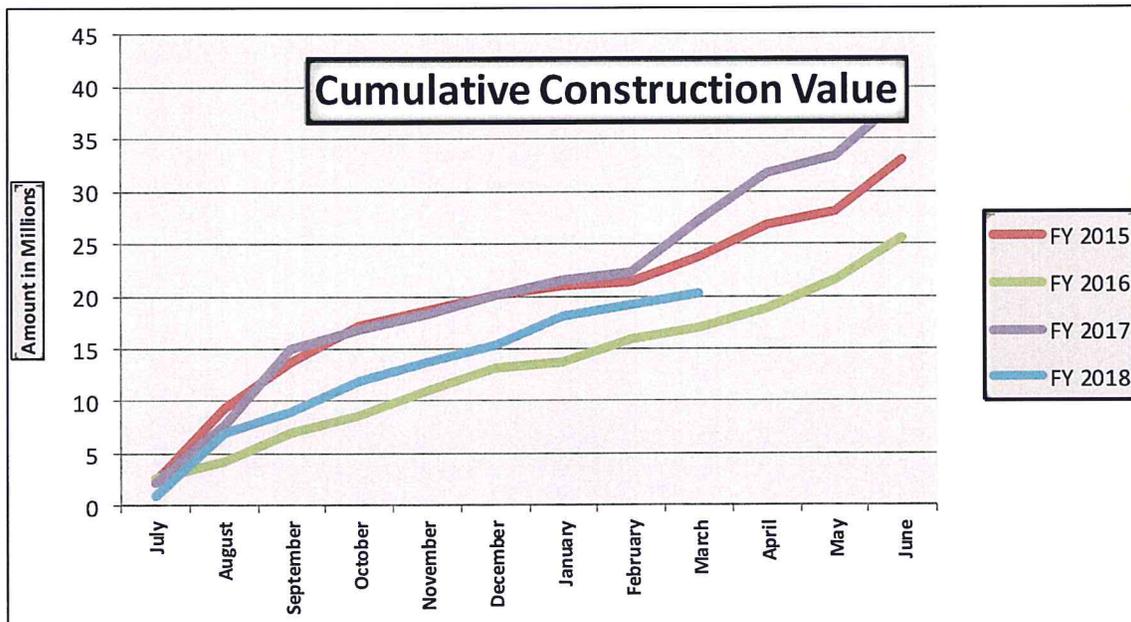
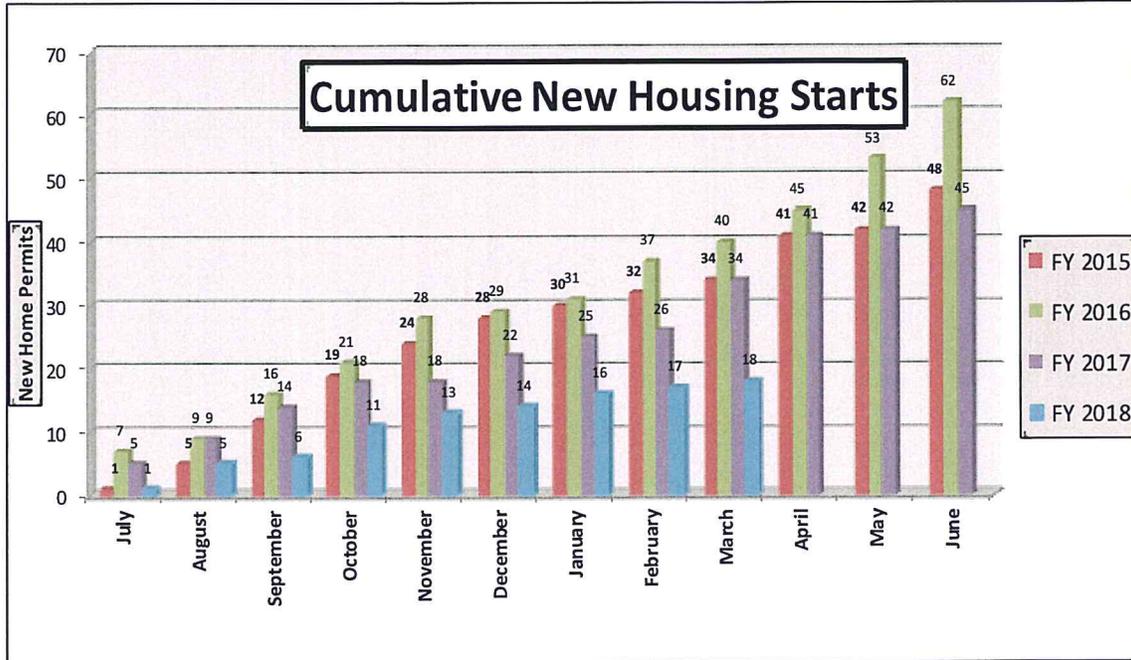
Building Division

Building Official Todd Kempf

BUILDING PERMITS		
Category	Number of Permits	Construction Value
Commercial, Add/Alter/Repair	8	\$ 557,685.00
Demolition	1	\$ 100.00
Fence	2	\$ 8,440.00
Residential New Single Family	1	\$ 160,000.00
Residential Add/Alter/Repair	14	\$ 224,745.00
Roofing/Siding/Windows & Door	26	\$ 115,462.00
Residential Garage/Carport	1	\$ 7,000.00
Residential Sheds	1	\$ 1,200.00
Signs	2	\$ 5,721.00
TOTAL	56	\$ 1,080,353.00

TRADE PERMITS	
Type of Permit	
Electrical	68
Mechanical	49
Plumbing	15
TOTAL	132

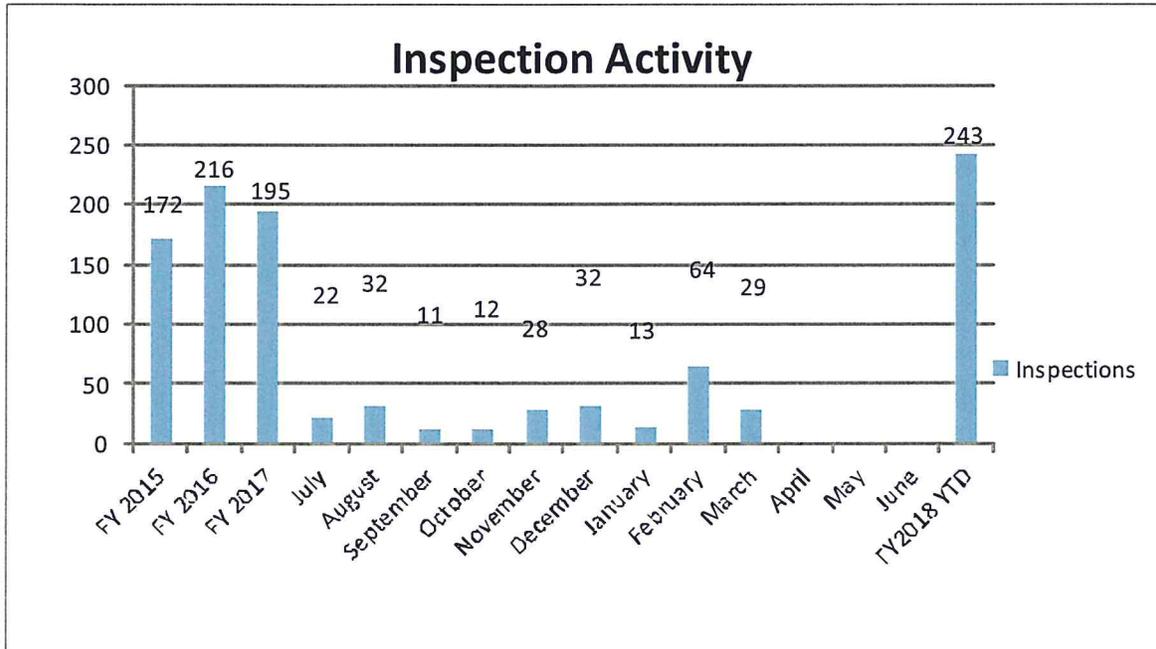
BUILDING PERMIT SUMMARY				
	To Date	March	March	March
	FY 2018	FY 2018	FY 2017	FY 2016
Bldg. Permits:	565	56	57	50
Total Fees:	\$356,098.00	\$32,363.00	\$58,991.00	\$23,112.00
Total Value:	\$20,350,268.00	\$1,080,353.00	\$4,710,022.00	\$934,810.00





Fire Marshal Ted Karnitz

INSPECTION ACTIVITIES



INSPECTIONS/SITE VISITS

	Norton Shores	Roosevelt Park
Fire Safety Inspections	1	1
Re Inspections	22	3
Site Visits	2	0



PLAN REVIEWS/INSTALLS/FFRTK

New Home Approvals	1
Fire Fighter Right to Know Updates	113
Plan Reviews (Building)	0
FOIA Requests	4
Fire System Reviews/Acceptance	5
Lock Boxes Installs/Updates	0
Site Plan Reviews	6
Smoke Alarm Installs	47

SMOKE ALARM INSTALLS

- Total NSFD Installs – 301 Residences/1423 Alarms Installed
 - FY 2018 YTD – 101 Residences/477 Alarms Installed
 - March 2018 – 10 Residences/47 Alarms Installed
 - Norton Shores – 1 Residence/6 Alarms Installed
 - Roosevelt Park – 9 Residences/41 Alarms Installed

FOIA REQUESTS

- FY 2018 YTD – 29
 - March 2018 – 4
 - 222 Norman Ave
 - 2481 W. Sherman Blvd
 - 6230 Norton Center Dr
 - 2967 Henry St

FIRE INVESTIGATIONS

Norton Shores/Roosevelt Park

Muskegon County

2

0

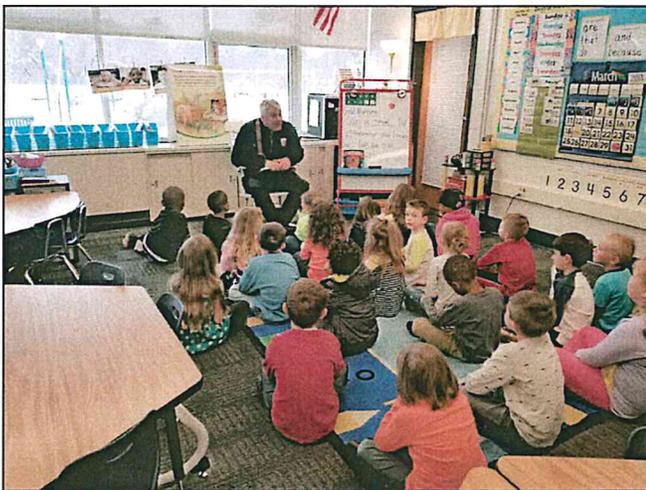
- Maranatha Bible Conference Center – Duneside Apartments Apt. 206
- 236 Eric Ave

GENERAL INFORMATION

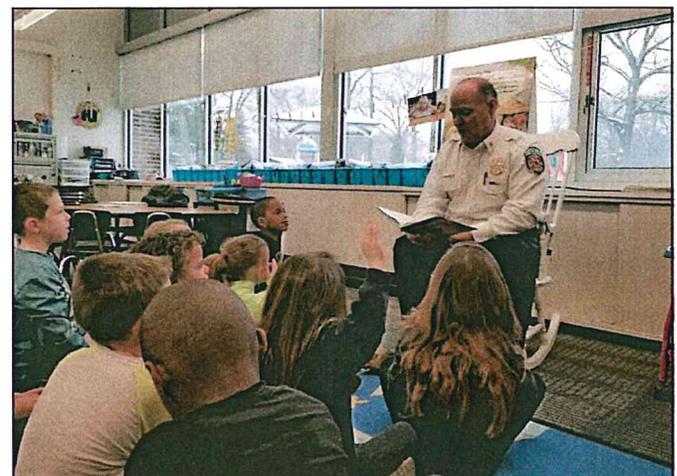
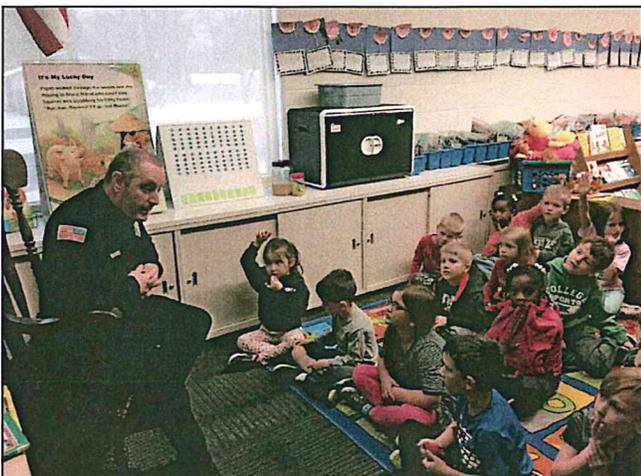
Congratulations to Fire Inspector Joseph Munson for successfully completing the Certified Fire Plan Examiner exam. This is an elite group of only 1,203 Reviewers worldwide, and 438 of those are from Michigan. The Norton Shores Fire Department now has four (4) Reviewers with this distinguished Certification.

PUBLIC EVENTS

- FY 2018 YTD – 28
 - March 2018 – (3)
 - Lincoln Park Elementary Reading Event
 - Muskegon St. Patrick's Day Parade
 - Station Visit – Churchill Elementary 2nd Graders

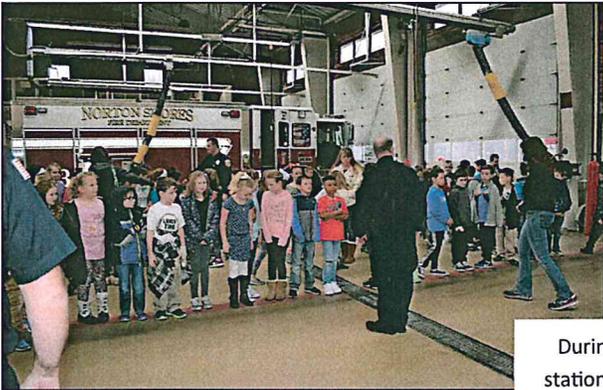


Firefighter Driver Mark Konecny, Firefighter Driver Don Vanderkooi and Fire Marshal Ted Karnitz read to the 2nd Graders at Lincoln Park Elementary during March is Reading Month.





On March 29th the 2nd grade class from Churchill Elementary attended a Station Tour at Station #3. Educating the public, young and old, is the basis of keeping everyone safe. We take pride in making these events not only educational but fun as well! If a fire can be prevented due to one of our tours, school visits, or the open house, then we are accomplishing the very reason why we are here. "Life Safety, Incident Stabilization, and Property Conservation. Protecting Your Future!"



During the tour of the fire station, the students learned how to use a fire extinguisher, went through a firefighter physical ability course, and learned about smoke alarms.





ORDINANCE ENFORCEMENT ACTIVITY - MARCH 2018

Date Received	Address	Rental	Junk & Debris	Vehicle	Grass/Weeds	Hydrant FDC	Snow Exit	Bldg/PD/DPW	Leaves	Pods	Other	Status	Resolved
Status Closed													
07/12/2017	2650 Worden St		1	1	1			12/7/2017				Closed	03/22/2018
12/21/2017	1703 Leif Ave.	●										Closed	03/02/2018
01/19/2018	1703 Leif Ave	●								1		Closed	03/02/2018
01/25/2018	883 Mona Brook Rd			1								Closed	03/27/2018
02/19/2018	4905 Lake Harbor Rd			1								Closed	03/05/2018
02/21/2018	505 Porter Rd											Closed	03/02/2018
03/02/2018	2710 Torrent St											Closed	03/05/2018
03/06/2018	2940 Fairfield			1								Closed	03/08/2018
03/06/2018	2344 Hughes Ave		1	2								Closed	03/22/2018
03/13/2018	3762 Henry St		1								1	Closed	03/14/2018
03/14/2018	1834 Antisdale Rd		1								1	Closed	03/21/2018
		Rentals Count	2									Status Count	11
Status New													
03/22/2018	2283 Hughes Ave			1								New	
03/23/2018	707 Cambridge Dr	●									1	New	
03/27/2018	5581 Henry St										1	New	
		Rentals Count	1									Status Count	3
Status Open													
03/14/2018	3443 Maple Grove Rd											Open	
03/22/2018	2313 Hughes Ave	●	1	1				3/16/2018			2	Open	
		Rentals Count	1									Status Count	2
		Total Rentals	4									Total Complaints	16



ORDINANCE ENFORCEMENT SIGNS - MARCH 2018

Type	Location	Owner	Relocated	FD	FD	FD	Owner	Status	Resolved
Advertisement	Henry St.	Tax Refund		1				Closed	03/01/2018
Realty	Henry St. and Forest Park Rd.	Five Star, Nathan Neal Group		1				Closed	03/09/2018
Realty	Forest Park Rd. and Lake Point Dr.	Five Star, Dan Tardani		1				Closed	03/09/2018
Event	Lake Harbor Rd and Seminole Rd	Muskegon Lakeshore Home, Garden + DYI Show		1				Closed	03/12/2018
Event	939 Pontaluna Rd	Muskegon Lakeshore Home, Garden + DYI Show		1				Closed	03/12/2018
Event	Sternberg Rd and Harvey St	Muskegon Lakeshore Home, Garden + DYI Show		1				Closed	03/12/2018

Status Closed



ORDINANCE ENFORCEMENT SIGNS - MARCH 2018

Type	Location	Owner	FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Event	Henry St and Norton Ave	Muskegon Lakeshore Home, Garden + DYI Show			1		Closed	03/12/2018
Advertisement	Shettler Rd and Airline Rd				2		Closed	03/14/2018
Advertisement	Porter Rd and Lake Harbor Rd	I BUY HOUSES			1		Closed	03/19/2018
Advertisement	Henry St and Pontaluna Rd	I BUY HOUSES			1		Closed	03/19/2018
Advertisement	Norton Ave and Seaway Dr	Forge Staffing Inc			1		Closed	03/22/2018
Advertisement	Pontaluna Rd and Wood Rd	I Buy Houses			1		Closed	03/26/2018



