



# APPLICATION FOR CITY BOARDS AND COMMISSIONS

Thank you for your interest in serving your community. Please indicate below the board or commission you are interested in serving on. *Eligibility requirements* – a member of a board or commission must be a lawful resident of Norton Shores and, if required, a resident of the Council Ward in which they are appointed.

_____	City Council	_____	Planning Commission
_____	Zoning Board of Appeals	_____	EDC/TIFA/Brownfield Authority
_____	Fire Code Board of Appeals	_____	Election Commission

## PERSONAL INFORMATION

Name \_\_\_\_\_ Length of residence in Norton Shores \_\_\_\_\_  
First Middle Last

Address \_\_\_\_\_ Zip \_\_\_\_\_

Phone (H) \_\_\_\_\_ (C) \_\_\_\_\_ (O) \_\_\_\_\_ Registered Elector in Ward I \_\_\_ or Ward II \_\_\_

E-mail \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

## STATEMENT OF INTEREST

Why are you interested in volunteering on a City board or commission? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## COMMUNITY, CIVIC OR VOLUNTEER EXPERIENCE

Please list your volunteer experience. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## EDUCATION AND PROFESSIONAL EXPERIENCE

Describe your education and/or professional experience. \_\_\_\_\_

\_\_\_\_\_

## IMPORTANT ISSUES FACING OUR COMMUNITY

What do you think are the most important issues facing our community over the next several years? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe what issues and ideas you would like to see addressed by the board or commission you would like to serve on. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ATTENDANCE AND CONFLICT OF INTEREST**

Are you aware of the meeting schedule for this board or commission and are you able to attend meetings regularly? (Circle One) YES NO

A conflict of interest may arise by your participation in an activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. Do you have any legal or equitable interest in any business which, in the course of your participation on this board or commission, could give rise to a conflict of interest?

(Circle One) YES NO  
(If yes, please provide details on a separate sheet of paper.)

As a board or commission member, what issues(s) might cause conflict between your civic responsibility and personal or professional interests? How would you manage these conflicts?

\_\_\_\_\_  
\_\_\_\_\_

**IMPORTANT INFORMATION CONCERNING YOUR APPLICATION**

**PRIVACY NOTICE:** The information you provide will be used to identify you as an applicant, enable us to contact you when additional information is required, send you notices, and assess your qualifications for appointment. Should you be appointed to a board or commission, your residential address, phone number and e-mail address may become public information.

*I have read the privacy notice given above and authorize investigation of all statements contained in this application. Furthermore, I authorize the City of Norton Shores to conduct a criminal history check, if necessary, for purposes of determining my eligibility for a volunteer position with the City.*

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Below to be completed by City staff:

Application Received: \_\_\_\_\_ Background completed: \_\_\_\_\_ Interview: \_\_\_\_\_

Appointment: \_\_\_\_\_ Term: \_\_\_\_\_