

## **PART-TIME FIREFIGHTER**

### **NATURE OF WORK**

This is responsible skilled work in combating, extinguishing and preventing fires. Work involves training for and participating in the protection of life and property by fire fighting, haz-mat, EMS, fire prevention and rescue activities. Work includes fire fighting, haz-mat and response, rescue, emergency medical care, and efficient operation of equipment. Although work is performed under general supervision and established regulations, it requires initiative and an individual understanding of fire fighting, rescue methods, and emergency medical techniques. Work is reviewed by command officers through inspections, observation and results obtained. Firefighters are assigned to a response team and are expected to respond to all calls on selected days based on the Department's Standard Operating Procedures (SOP).

### **ESSENTIAL JOB FUNCTIONS**

The types and levels of emergency services provided by the fire department, together with a consideration of the types of structures and occupancies protected by the fire department and the employee's assigned position within the fire department shall dictate the essential job tasks of fire department members. These essential job tasks shall reflect the physical, intellectual, and psychological demands of the occupation as well as assist in determining the medical requirements for all firefighters.

1. Performing fire-fighting tasks (e.g., hose line operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry), rescue operations, and other emergency response actions under stressful conditions while wearing personal protective ensembles (PPE) and self-contained breathing apparatus (SCBA), including working in extremely hot or cold environments for prolonged time periods.
2. Wearing an SCBA, this includes a demand valve-type positive pressure face piece or HEPA filter masks, which requires the ability to tolerate increased respiratory workloads.
3. Exposure to toxic fumes, irritants, particulates, biological (infectious) and non-biological hazards, and/or heated gases, despite the use of PPE including SCBA.
4. The climbing of 1 or more flights of stairs while wearing fire protective ensemble weighing at least 50 lb or more and carrying equipment/tools weighing an additional 20 to 40 lb.
5. Wearing fire protective ensemble that is encapsulating and insulated. Wearing this clothing will result in significant fluid loss that frequently

progresses to clinical dehydration and can elevate core temperature to levels exceeding 102.2°F (39°C).

6. Searching, finding, and rescue-dragging or carrying victims ranging from newborns up to adults weighing over 200 lb to safety despite hazardous conditions and low visibility.
7. Advancing water-filled hoselines up to 2.5 in. in diameter from fire apparatus to occupancy (approximately 150 ft); can involve negotiating multiple flights of stairs, ladders, and other obstacles.
8. Climbing ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces, and operating in proximity to electrical power lines and/or other hazards.
9. Unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medication(s), or hydration.
10. Operating fire apparatus or other vehicles in an emergency mode with emergency lights and sirens.
11. Critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments (including hot, dark, tightly enclosed spaces), further aggravated by fatigue, flashing lights, sirens and other distractions.
12. Ability to communicate (give and comprehend verbal orders) while wearing PPE and SCBA under conditions of high background noise, poor visibility, and drenching from hoselines and/or fixed protection systems (sprinklers).
13. Functioning as an integral component of a team, where sudden incapacitation of a member can result in mission failure or in risk of injury or death to civilians or other team members (e.g., two in, two out as described in NFPA 1500).
14. Any additional duties, not specifically listed above, as may be required of members of specialized teams such as hazardous materials units, self-contained underwater breathing apparatus (SCUBA) teams, Technical Rescue Teams, EMS teams, or units supporting tactical law enforcement operations. These tasks shall require members to wear or utilize specialized PPE that can increase weight, environmental isolation, sensory deprivation, and/or dehydration potential above levels experienced with standard fire suppression PPE. They also can include additional medical and/or physical requirements in addition to those identified here.

## **JOB TASK**

An employee in this position may be called upon to do any or all of the following job tasks: (These examples *do not include all* of the job tasks which the employee may be expected to perform.)

1. As lead man, drive fire apparatus or other equipment to scene of a fire, connect apparatus to hydrant and pump water at proper pressure, and direct operations until relieved by a superior officer.
2. Lay and control hose lines, erect and climb ladders, perform rescues and participate in all emergency scene operations.
3. Conduct pump operations. Watch and make necessary adjustments or changes.
4. Attend instruction sessions in such subjects as fire fighting methods, hazmat response, emergency medical care, technical rescue, airport firefighting and rescue operations, equipment operation, hydraulics, streets and addresses, hydrant and fire alarm locations, fire prevention and related departmental activities.
5. Make rescue and emergency calls and administer first aid and emergency medical treatment as required.
6. Keep the fire station in a clean and orderly condition. Perform general janitorial and maintenance duties including grounds upkeep.
7. Perform instructor duties at department training sessions as required.
8. Complete assigned duties while on station duty including, but not limited to, training, equipment maintenance and station maintenance.
9. If assigned as Crew Leader track employee trainings, respond to emergency calls, serve as Incident Command, complete incident reports.
10. Fill-in as an acting Crew Leader.
11. Perform related work as require.

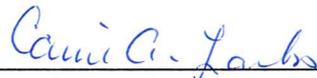
## **QUALIFICATIONS, CERTIFICATIONS, KNOWLEDGE, SKILLS AND ABILITIES FOR EMPLOYMENT**

All of the following qualifications, certifications, knowledge, skills, abilities (KSA's) and duties are essential. An employee in this class, upon appointment, should have the equivalent of the following:

1. High school diploma or equivalent.
2. Valid Michigan Driver's License with good driving record.
3. Attainment of State FF II and Medical First Responder certifications.  
(Required before a new hire begins probationary status at the discretion of the Fire Chief).
4. Completion of FFTC Driver's Course.

5. Completion of Department Recruit training program.
6. Successful completion of minimum six-month probationary period.
7. CPR for the Professional Rescuer.
8. Maintain up-to-date training requirements per Department's SOP.
9. Maintain valid Medical First Responder License (minimum).
10. Heartstart Certification or equivalent training.
11. Ability to work efficiently with the public.
12. Knowledge of modern firefighting equipment, and its efficient use.
13. Knowledge of the geography, streets, and important locations in the City.
14. Knowledge of elementary principles of hydraulics as applied to firefighting activities.
15. Knowledge of first responder and emergency medical techniques.
16. Knowledge of general firefighting, haz-mat, rescue methods and airport firefighting operations.
17. Thorough knowledge of the Unified Command System.
18. Ability to react quickly and calmly in emergencies.
19. Ability to understand and follow oral instructions, to accept authority, maintain a positive attitude and to work effectively with other employees.
20. Ability to drive and operate automotive equipment safely and efficiently.
21. Work station duty, maintain and inspect stations, equipment and apparatus.
22. Other duties as assigned.
23. Ability to read and understand policies, procedures, technical materials, MSDS' , etc.

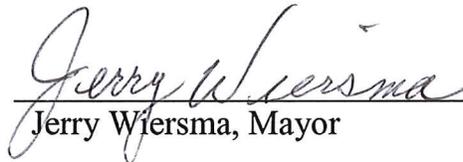
Approval:



Carrie Larks, Personnel Director



Mark C. Meyers, City Administrator



Jerry Wiersma, Mayor