

CITY OF NORTON SHORES
PLANNING COMMISSION MEETING
January 11, 2022

A regular meeting of the Norton Shores Planning Commission was called to order on Tuesday, January 11, 2022 at 5:30 p.m. in the community room of the Norton Branch Library, 705 Seminole Road.

Present: Chairman Morano and Commissioners Bush, Drier, Trygstad, Lowe, and Westgate; also, Ted Woodcock, Sarah Romine, Doug Hughes, and Jim Murphy

Absent: Commissioners Carroll, Philips, and Sipovic

22-P01 Minutes

Commissioner Westgate moved to approve the minutes of the December 14, 2021 Planning Commission meeting. The motion was supported by Commissioner Bush and carried unanimously with Commissioner's Sipovic, Carroll and Philips absent.

22-P02 Special Use Permit – 3530 Henry Street, Muskegon Associates LLC

The Recording Secretary certified the December 31, 2021 publishing and mailing of notices. A public hearing was held.

Mr. Bill Hadlock, on behalf of Paradigm Design, presented the Commission with a PowerPoint presentation of the upgrades that are proposed at 3530 Henry Street. Commissioner Trygstad asked about the capacity and stacking of vehicles in the proposed drive-thru and asked for clarification regarding distances for incoming traffic based on the site plan. Mr. Hadlock clarified that there will be signage to help direct traffic to the drive-thru and distances appear much smaller on the site plan than they actually are.

Commissioner Westgate made a motion to recommend to the City Council that the Special Use Permit be approved to Muskegon Associates LLC, based on it being consistent with the development of adjoining properties, it is in line with previous land approvals, and it will be a significant improvement to the area. The motion was supported by Commissioner Trygstad and carried unanimously with Commissioners Sipovic, Carroll and Philips absent.

22-P03 Site Plan – 3530 Henry Street, Muskegon Associates LLC

The Recording Secretary certified the December 31, 2021 publishing and mailing of notices. A public hearing was held.

Commissioner Westgate made a motion to approve the submitted site plan for Muskegon Associates LLC for a drive-thru and other site improvements at 3530 Henry Street, based on it being consistent with the development of adjoining properties, it is in line with previous land approvals, and it will be a significant improvement to the area. The motion was supported by Commissioner Trygstad and carried unanimously with Commissioners Sipovic, Carroll and Philips absent.

22-P04 Site Plan – 7200 Grand Haven Road, Westwind Construction

The Recording Secretary certified the December 31, 2021 publishing and mailing of notices. A public hearing was held.

Mr. Peter Oleszczuk, on behalf of Westwind Construction, gave the Commission a brief overview and presented site drawings of the industrial building they are looking to construct at 7200 Grand Haven Rd. Commissioner Trygstad asked if there were any elevation drawings for the building. Mr. Oleszczuk presented the elevation drawing and briefly described what the exterior of the building will look like.

Commissioner Westgate made a motion to approve the site plan for Westwind Construction for the propose industrial facility at 7200 Grand Haven Road pending staff comments and all necessary approvals. The motion was supported by Commissioner Drier and carried unanimously with Commissioners Sipovic, Carroll and Philips absent.

General Public Comment

None.

Meeting adjourned at 5:52 pm.

Sarah Romine, Recording Secretary