

**CITY OF NORTON SHORES
ELECTION COMMISSION
NORTON SHORES MUNICIPAL BUILDING
Wednesday, March 25, 2026**

9:00 a.m.

Agenda

1. Call to Order
2. Minutes
 - a. January 6, 2026 Election Commission
3. New Business
 - a. May 5, 2026 Special Election
 - i. Approve Ballots
 - ii. Appoint Election Workers
 - iii. Authorize Clerk or Designee to prepare election & conduct testing
 - iv. Absentee Counting Board
4. Adjourn

CITY OF NORTON SHORES
ELECTION COMMISSION MEETING
January 6, 2026

A meeting of the Norton Shores Election Commission was called to order on Tuesday January 6, 2026 at 9:00 a.m., in the Norton Shores Municipal Building's small conference room.

Present: Commissioners Broge, Larsen and City Clerk Pavlich

Commissioner Broge moved to approve the minutes of the October 8, 2025 Election Commission meeting. The motion was supported by Commissioner Larsen and carried unanimously.

Commissioner Larsen moved to approve the precinct boundary A consolidation for all elections moving forward. The motion was supported by Commissioner Broge and carried unanimously. The motion was supported by Commissioner Larsen and carried unanimously.

Meeting adjourned at 9:07 a.m.

Rachel Pavlich, City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Norton Shores Election Commission approves the May 5, 2026 Special Election ballots as presented.

At a meeting of the Norton Shores Election Commission, held at Norton Shores City Hall, 4814 Henry Street, on the 25th day of March 2026, the foregoing resolution was moved for adoption by Commissioner . The motion was supported by Commissioner .

Ayes:

Nays:

Absent:

Resolution declared adopted/denied.

Rachel Pavlich, City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Norton Shores Election Commission appoints the attached list of Inspectors plus alternates to act as poll, Absentee Counting Board and Receiving Board workers in the conduct of the May 5, 2026 Special Election; and

BE IT FURTHER RESOLVED that the Norton Shores Election Commission authorizes the Norton Shores City Clerk or her designee to appoint additional inspectors or reassign inspectors before Election Day as necessary.

At a meeting of the Norton Shores Election Commission, held at Norton Shores City Hall, 4814 Henry Street, on the 25th day of March 2026, the foregoing resolution was moved for adoption by Commissioner . The motion was supported by Commissioner .

Ayes:

Nays:

Absent:

Resolution declared adopted/denied.

Rachel Pavlich, City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Norton Shores Election Commission appoints the Norton Shores City Clerk or her designee to prepare all necessary election materials for the May 5, 2026 Special Election; and

BE IT FURTHER RESOLVED that the Norton Shores Election Commission authorizes the Clerk or her designee to conduct the preliminary and public accuracy testing of all tabulators and voter assist terminals.

At a meeting of the Norton Shores Election Commission, held at Norton Shores City Hall, 4814 Henry Street, on the 25th day of March 2026, the foregoing resolution was moved for adoption by Commissioner . The motion was supported by Commissioner .

Ayes:

Nays:

Absent:

Resolution declared adopted/denied.

Rachel Pavlich, City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Norton Shores Election Commission authorizes the Norton Shores Absentee Counting Board to begin counting absentee ballots at 10:00 a.m. on May 5, 2026 for the Special Election.

At a meeting of the Norton Shores Election Commission, held at Norton Shores City Hall, 4814 Henry Street, on the 25th day of March 2026, the foregoing resolution was moved for adoption by Commissioner . The motion was supported by Commissioner .

Ayes:

Nays:

Absent:

Resolution declared adopted/denied.

Rachel Pavlich, City Clerk