

**CITY OF NORTON SHORES
ELECTION COMMISSION
NORTON SHORES MUNICIPAL BUILDING
Thursday, February 1, 2024**

9:00 a.m.

Agenda

1. Call to Order
2. Minutes
 - a. December 4, 2023 Election Commission
3. New Business
 - a. February 27, 2024 Primary Election
 - i. Approve Ballots
 - ii. Appoint Election Workers
 - iii. Authorize Clerk or Designee to prepare election & conduct testing
 - iv. Absentee Counting Board
4. Adjourn

CITY OF NORTON SHORES
ELECTION COMMISSION MEETING
December 4, 2023

A meeting of the Norton Shores Election Commission was called to order on Monday, December 4, 2023 at 9:08 a.m., in the Norton Shores Municipal Building's small conference room.

Present: Commissioners Broge, Larsen and City Clerk Pavlich

Commissioner Broge moved to approve the minutes of the October 6, 2023 Election Commission meeting. The motion was supported by Commissioner Larsen and carried unanimously.

Commissioner Larsen moved to approve the Precinct Boundary Alterations for all elections moving forward. The motion was supported by Commissioner Broge and carried unanimously.

Meeting adjourned at 9:10 a.m.

Rachel Pavlich, City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Norton Shores Election Commission approves the February 27, 2024 General Election ballots as presented.

At a meeting of the Norton Shores Election Commission, held at Norton Shores City Hall, 4814 Henry Street, on the 1st day of February 2024, the foregoing resolution was moved for adoption by Commissioner . The motion was supported by Commissioner .

Ayes:

Nays:

Absent:

Resolution declared adopted/denied.

Rachel Pavlich, City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Norton Shores Election Commission appoints the attached list of Inspectors plus alternates to act as poll, Absentee Counting Board and Receiving Board workers in the conduct of the February 27, 2024 Primary Election; and

BE IT FURTHER RESOLVED that the Norton Shores Election Commission authorizes the Norton Shores City Clerk or her designee to appoint additional inspectors or reassign inspectors before Election Day as necessary.

At a meeting of the Norton Shores Election Commission, held at Norton Shores City Hall, 4814 Henry Street, on the 1st day of February 2024, the foregoing resolution was moved for adoption by Commissioner . The motion was supported by Commissioner .

Ayes:

Nays:

Absent:

Resolution declared adopted/denied.

Rachel Pavlich, City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Norton Shores Election Commission appoints the Norton Shores City Clerk or her designee to prepare all necessary election materials for the February 27, 2024 General Election; and

BE IT FURTHER RESOLVED that the Norton Shores Election Commission authorizes the Clerk or her designee to conduct the preliminary and public accuracy testing of all tabulators and voter assist terminals.

At a meeting of the Norton Shores Election Commission, held at Norton Shores City Hall, 4814 Henry Street, on the 1st day of February 2024, the foregoing resolution was moved for adoption by Commissioner . The motion was supported by Commissioner .

Ayes:

Nays:

Absent:

Resolution declared adopted/denied.

Rachel Pavlich, City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Norton Shores Election Commission authorizes the Norton Shores Absentee Counting Board to begin counting absentee ballots at 9:00 a.m. on February 27, 2024 for the General Election.

At a meeting of the Norton Shores Election Commission, held at Norton Shores City Hall, 4814 Henry Street, on the 1st day of February, the foregoing resolution was moved for adoption by Commissioner . The motion was supported by Commissioner .

Ayes:

Nays:

Absent:

Resolution declared adopted/denied.

Rachel Pavlich, City Clerk