

RESOLUTION

WHEREAS the Norton Shores City Council hereby makes the following Pay Plan changes for employees of the Management, Technical, Professional and Clerical division (MPTC), and

BE IT RESOLVED that the Pay Plan change shall be effective July 1, 2024 through June 30, 2025 and incorporated into the MPTC Benefit Guide as indicated below, and

NOW, THEREFORE BE IT FURTHER RESOLVED that all other provisions for administration of the City's personnel policies shall remain as provided for in Ordinance Number 424, as amended.

Pay Plan Changes

The following salary ranges shall apply to Management, Professional, Technical and Clerical employees:

Position	July 1, 2024 -June 30, 2025
Parks/Recreation Operator	\$44,291-\$55,629
Administrative Assistant	\$44,291-\$55,629
Accounting Technician	\$44,291-\$55,629
Police Records Specialist	\$44,291-\$55,629
Deputy Treasurer	\$46,504-\$58,411
Deputy Clerk	\$46,504-\$58,411
Chief Mechanic	\$59,502-\$74, 736
Facilities Supervisor	\$59,502-\$74,736
Water/Sewer Supervisor	\$59,502-\$74,736
Streets/Drainage Supervisor	\$59,502-\$74,736
Parks/Recreation Supervisor	\$59,502-\$74,736
Building Inspector	\$59,502-\$74, 736
Human Resources Specialist	\$59,502-\$74,736
Media Coordinator	\$65,554-\$82,396
City Treasurer	\$65,554-\$82,396
City Planner/Zoning Admin.	\$65,554-\$82,396
Parks/Recreation Superintendent	\$65,554-\$82,396
Building Official	\$68,881-\$86,517
City Clerk	\$68,881-\$86,517
Fire Marshal	\$68,881-\$86,517
Water/Sewer Superintendent	\$79,742-\$100,154
Streets/Drainage Superintendent	\$79,742-\$100,154
City Engineer	\$83,727-\$105,161
Deputy Fire Chief	\$83,727-\$105,161
Fire Chief	\$92,309-\$123,286
Public Works Director	\$92,309-\$123,286
Finance Director	\$92,309-\$123,286
Police Chief	\$92,309-\$123,286
City Administrator	\$129,375-\$160,425

Longevity

Employees hired after July 1, 2000 shall be placed on the following longevity scale:

<u>Years of Continuous Service</u>	<u>Dollar Amount</u>
5 to 9 years	\$ 500
10 to 14 years	1,000
15 to 19 years	1,500
20 or more years	2,000

Effective July 1, 2024, the following Longevity Schedule shall apply to Management, Professional, Technical and Clerical employees hired after July 1, 2000:

<u>Years of Continuous Service</u>	<u>Dollar Amount</u>
2 to 4 years	\$ 300
5 to 8 years	600
9 to 12 years	1,000
13 to 15 years	1,500
16 to 19 years	2,000
20 or more years	2,500

Retirement

Employees hired full-time after March 21, 2017 will receive a defined-contribution plan with an Employer contribution of 7.5% administered by MERS as specified in the Adoption Agreement for MPTC employees. Effective July 1, 2024, the Employer contribution is 10%.

Paid Holidays

All full-time employees shall be compensated one (1) day's pay for each recognized holiday, whether the employee works or not. The City of Norton Shores observes the following paid holidays:

- | | | |
|-------------------------------|---------------------------|----------------|
| New Year's Day | Labor Day | New Year's Eve |
| Martin Luther King Jr. Day | Thanksgiving Day | |
| Good Friday | Friday after Thanksgiving | |
| Memorial Day Independence Day | Christmas Eve | |
| | Christmas Day | |

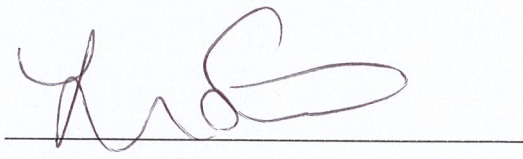
At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 18th day of June 2024, the foregoing resolution was moved for adoption by Council Member Fisher. The motion was supported by Council Member Kasher and carried unanimously.

Ayes: Mayor Nelund and Council Members Fisher, Hylland, Jurkas, Kasher, Khatir, and Morgenstern

Nays: None

Absent: Council Members Olson and Sowa

Resolution declared adopted.



Lexi Stibitz, Deputy City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the special land use application to Nelson Family Enterprises to a warehouse facility at 5078 Robert Hunter Drive.

BE IT FURTHER RESOLVED that the City Council in the exercise of its discretion, reviewed the particular facts and circumstances of each proposal in terms of all of the following standards and each shall find adequate evidence showing that each must be satisfied:

1. The proposed use **will** be harmonious with the existing or intended character of the general vicinity and in accordance with the general objectives of the master plan and zoning ordinances of current adoption because **the subject parcel is located in an industrial park;**
2. The proposed use **will** be served adequately by existing essential public services and facilities, such as highways, streets, police and fire protection, drainage structures, refuse disposal and schools, or the applicant will provide for those services and facilities because **the services are already existing;**
3. The proposed use or structures **will not** cause an overcrowding of land or undue concentration of population because **the proposed use will fit on the land;**
4. The proposed use **is** consistent with the public health, safety, and welfare of the City of Norton Shores because **the subject parcel is located in an industrial park;** and
5. The proposed use **constitutes** a socially and economically desirable use of the land when considering those who will use the land, residents and property owners of the immediately adjacent properties, as well as the community as a whole because **Phase I of the industrial park was recorded in 1995 with Phase II being recorded in 2000 with the use of an industrial park being the intention at the time of platting both phases.**

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 18th day of June 2024, the foregoing resolution was moved for adoption by Council Member Hylland. The motion was supported by Council Member Jurkas and carried unanimously.

Ayes: Mayor Nelund and Council Members Fisher, Hylland, Jurkas, Kasher, Khatir, and Morgenstern

Nays: None

Absent: Council Members Olson and Sowa

Resolution declared adopted.



Lexi Stibitz, Deputy City Clerk

RESOLUTION

WHEREAS, the FY-2025 budget and a portion of the State Funded PFAS Grant provides \$249,300 in funds for the purchase of residential and commercial water meters; and,

WHEREAS, Core & Main of Kentwood, Michigan is the sole source distributor of Master Meter touch-read capabilities meter; and,

WHEREAS, Core & Main of Kentwood, Michigan price for the meters is \$249,300.

NOW, THEREFORE, BE IT RESOLVED, that the sole source purchase of residential and commercial water meters from Core & Main of Kentwood, Michigan, in the amount of \$249,300 is approved.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 18th day of June 2024, the foregoing resolution was moved for adoption by Council Member Jurkas. The motion was supported by Council member Kasher and carried unanimously.

Ayes: Mayor Nelund and Council Members Fisher, Hylland, Jurkas, Kasher, Khatir, and Morgenstern

Nays: None

Absent: Council Members Olson and Sowa

Resolution declared adopted.



Lexi Stibitz, Deputy City Clerk

RESOLUTION

WHEREAS, Ryerson Brothers Excavating has a current construction agreement with the City for the PFAS Private Water Service and Well Abandonment State Funded Project; and,

WHEREAS, staff is requesting an amendment to the current Ryerson Brothers Excavating agreement for up to an additional \$201,000 for additional water main services and well abandonment for the Davis Road and Lone Avenue PFAS Grant work; and,

WHEREAS, the requested amendment to the current Ryerson Brothers Excavating agreement for up to an additional \$201,000 for the connection of 18-21 homes, which is less than (50%) of the current agreement number of homes for the PFAS Part 201 State Funded project; and,

WHEREAS, the PFAS Davis Road and Lone Avenue Private Water Service and Well Abandonment Project is being paid for through a State Funded Grant; and,

WHEREAS, this work was included in the grant amount as per the current agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the PFAS Contract Amendment to Ryerson Brothers Excavating agreement for the installation of private water services and well abandonment for the PFAS Part 201 State Grant Funded project in the amount up to \$201,000 which is included in the current FY 2024 budget and the FY 2025 budget.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 18th day of June 2024, the foregoing resolution was moved for adoption by Council Member Jurkas. The motion was supported by Council member Fisher and carried unanimously.

Ayes: Mayor Nelund and Council Members Fisher, Hylland, Jurkas, Kasher, Khatir, and Morgenstern

Nays: None

Absent: Council Members Olson and Sowa

Resolution declared adopted.



Lexi Stibitz, Deputy City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the special land use application to Robert McFarland, the property owner, to open a construction shop at 7384 Grand Haven Road.

BE IT FURTHER RESOLVED that the City Council in the exercise of its discretion, reviewed the particular facts and circumstances of each proposal in terms of all of the following standards and each shall find adequate evidence showing that each must be satisfied:

1. The proposed use **will** be harmonious with the existing or intended character of the general vicinity and in accordance with the general objectives of the master plan and zoning ordinances of current adoption because **proposed use is consistent with the Master Plan and surrounding uses;**
2. The proposed use **will** be served adequately by existing essential public services and facilities, such as highways, streets, police and fire protection, drainage structures, refuse disposal and schools, or the applicant will provide for those services and facilities because **the services are already existing;**
3. The proposed use or structures **will not** cause an overcrowding of land or undue concentration of population because **the proposed use will not construct any new structures and creates minimal traffic;**
4. The proposed use **is** consistent with the public health, safety, and welfare of the City of Norton Shores because proposed **use is consistent with the Master Plan and surrounding uses;** and
5. The proposed use **constitutes** a socially and economically desirable use of the land when considering those who will use the land, residents and property owners of the immediately adjacent properties, as well as the community as a whole because **construction shops are a needed resource in Norton Shores. The proposed use will help fulfill a needed trade.**

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 18th day of June 2024, the foregoing resolution was moved for adoption by Council Member Hylland. The motion was supported by Council Member Jurkas and carried unanimously.

Ayes: Mayor Nelund and Council Members Fisher, Hylland, Jurkas, Kasher, Khatir, and Morgenstern

Nays: None

Absent: Council Members Sowa and Olson

Resolution declared adopted.



Lexi Stibitz, Deputy City Clerk

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, that the Norton Shores City Council authorizes participation in a Purchasing Agreement with Muskegon County Fire Chiefs' Association for the purchase of firefighter turnout gear (coats, pants, harness, helmets, boots, gloves, and hoods) from the following vendors for a total cost of \$183,386 and hereby amends the FY 2025 CIP budget for the \$1,286 overage.

MacQueen (Helmets and Gloves) Delafield, Wisconsin	\$22,464
Municipal Emergency Services (Coats, Pants, Hoods, Harnesses) Indianapolis, IN	\$142,815
TJ Nowak Supply (Boots) Fort Wayne. IN	\$18,107
Total cost	\$183,386

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 18th day of June 2024, the foregoing resolution was moved for adoption by Council Member Jurkas. The motion was supported by Council member Khatir and carried unanimously.

Ayes: Mayor Nelund and Council Members Fisher, Hylland, Jurkas, Kasher, Khatir, and Morgenstern

Nays: None

Absent: Council Members Olson and Sowa

Resolution declared adopted.



Lexi Stibitz, Deputy City Clerk