

CITY OF NORTON SHORES

NORTON SHORES POLICE DEPARTMENT

REQUEST FOR BIDS

Installation and materials for a new roof coating on a 40 x 100 roof.

I. INTRODUCTION

The Norton Shores Police Department is seeking bids from qualified vendors to supply materials and install a new roof coating on a 40 x 100 roof.

II. SCOPE OF PROJECT

A. Install a new roof coating on a 40 x 100 roof.

Includes:

- Roof to be power washed
- Protrusions to be sealed
- Edge of the roof to be sealed with seam sealer
- Roof to be coated with white polymer roof coating at a rate of 4 gallons per 100 square feet.
- Remove all unneeded vents in the current roof
- Install a new roofing coating with a 15+ year warranty

III. ELIGIBLE BIDDERS

This RFB is open to any vendor capable of completing the project as described above.

IV. BID SUBMISSION DETAILS

- Release Date: April 22, 2026
- Deadline for Submission: May 06, 2026, at 10:00 a.m. (EST)
- Submission Format:
 - Bids must be submitted in the form of an invoice or official estimate.

- Bids must be submitted in a sealed envelope clearly marked "Bid for Training Center Roof Replacement and be addressed to:

Office of the Purchasing Agent
4814 Henry Street
Norton Shores, MI 49441

V. EVALUATION CRITERIA

- Total cost of equipment and installation
- Availability of vendor services (time frame for completing the project).

VI. POINT OF CONTACT

Any questions regarding this RFB should be directed to:

Chief Marc VanderStelt

Email: Marc.VanderStelt@mcd911.net

Phone: 231-733-2691

VII. GENERAL TERMS

- The City of Norton Shores reserves the right to accept or reject any and all bids.
- No city or departmental purchasing policy citations are required for this RFB.
- Submission of a bid does not guarantee the award of the project.