

CITY OF NORTON SHORES  
CITY COUNCIL MEETING  
September 19, 2023

A regular meeting of the Norton Shores City Council was held on Tuesday, September 19, 2023 at 5:30 p.m. at the Norton Shores Branch Library Community Room, 705 Seminole Road. Council Member Morgenstern delivered the invocation.

Present: Mayor Nelund and Council Members Flanders, Hylland, Jurkas, and Morgenstern; also, Anthony Chandler, Bob Gagnon, Doug Hughes, Chris Lyonnais, Mark Meyers, Jim Murphy, Rachel Pavlich, and Marc Vanderstelt

Absent: Council Members Kasher, Moulatsiotis, Olson, and Sowa

General Public Comment

Steve Rothman of 3<sup>rd</sup> Coast Motors addressed applications for the Class B & D licenses, and reminded City Council of the approved Special Use Permit from January 2023.

23-133 Minutes

Council Member Flanders moved to approve minutes from the September 5 council meeting. The motion was supported by Council Member Morgenstern and carried unanimously.

23-134 Consent

Council Member Jurkas moved to approve the Consent Agenda which consisted of: a) Department Reports for 1) Police, 2) Fire, 3) Public Works, 4) Administrative Services, 5) Library, 6) Quarterly Financial Report, and b) Intersection Solicitation Permit – Kiwanis Club. The motion was supported by Council Member Hylland and carried unanimously.

23-135 CDBG Consolidated Annual Performance and Evaluation Report (CAPER)

The September 3 publishing was certified. A public hearing was held. There were no public comments.

Council Member Hylland moved to authorize submission of the CAPER to the U.S. Department of Housing and Urban Development for the fiscal year ending June 30, 2022 following the expiration of the public comment period on September 19, 2023. The motion was supported by Council Member Flanders and carried unanimously.

23-136 Class B Auto License, 3rd Coast Motors LLC, 6516 Schamber

Council Member Jurkas moved to approve the application from Steven Rothman for Class B – Used Vehicle Dealer license to sell used vehicles at 6516 Schamber Drive. The motion was supported by Council Member Flanders and carried unanimously.

23-137 Class D Auto License, 3rd Coast Motors LLC, 6520 Schamber

Council Member Morgenstern moved to approve the application from Steven Rothman for Class D – Broker license to sell used vehicles at 6520 Schamber Drive. The motion was supported by Council Member Jurkas and carried unanimously.

23-138 Zone Change Adoption – 1325 Seminole Road, Integrated Architecture

Council Member Hylland moved to approve the zone change amendment to rezone 1325 Seminole Road from Special Use District (SUD) to CR-6 Clustered Single Family Residential to be consistent with surrounding properties. The motion was supported by Council Member Morgenstern and carried unanimously by a roll call vote.

23-139 Bid Award – Police Heating and Cooling Upgrade

Council Member Flanders moved to approve the bid for upgrading the Police Department’s heating and cooling system to Northside Heating, Colling & Refrigeration of Muskegon, MI in the amount of \$20,900, and authorizes an amendment to the FY-2024 Capital Improvement Program budget in the amount of \$3,400. The motion was supported by Council Member Hylland and carried unanimously.

23-140 Certify – Transportation Asset Management Plan

Council Member Jurkas moved to certify the 2023 Transportation Asset Management Plan and authorizes the Mayor and Finance Director to sign the Proof of Acceptance Form. The motion was supported by Council Member Hylland and carried unanimously.

General Public Comment

Council Member Morgenstern thanked the City Clerk for the absentee ballot box which was installed at the Norton Shores Library.

Mayor Nelund announced Walsh Municipal Services will post the City Administrator Profile for recruitment starting Friday, September 29<sup>th</sup>.

Meeting adjourned at 5:51 p.m.



Rachel Pavlich, City Clerk