CITY OF NORTON SHORES
CITY COUNCIL MEETING
February 18, 2020

A regular meeting of the Norton Shores City Council was held on Tuesday, February 18, 2020 at 5:30 p.m. in the Norton Shores Branch Library Community Room, 705 Seminole Road. Pastor Doug Vandermolen delivered an invocation.

Present: Mayor Pro Tem Hylland, Council Members Flanders, Jurkas, Morgenstern, and Sladick; also, Mark Meyers, Enrika McGahan, Shelly Stibitz, Jerry Bartoszek, Anthony Chandler, Mike Huston, Jon Gale and Bob Gagnon

Absent: Mayor Nelund, Council Members Beecham, Moulatsiotis and Olson

20-020 Minutes

Council Member Morgenstern moved to approve the minutes of the February 4, 2020 council meeting. The motion was supported by Council Member Sladick and carried unanimously.

20-021 Consent

Council Member Jurkas moved to approve the Consent Agenda consisting of: a) Monthly Department Reports for Police, Fire, Public Works, Administrative Services and the Library; b) Authorize Solicitation of Bids – Phase I Water Main Reconstruction; c) Authorize Solicitation of Bids – Street Materials; and d) Approve Street Solicitation – Child Abuse Council of Muskegon County. The motion was supported by Council Member Sladick and carried unanimously.

20-022 Introduce Ordinance – Chapter 48, Art. II, Sec. 120(b)(1), Site Plan Review Procedure

Council Member Jurkas moved to introduce an amendment to Chapter 48 of the Code of Ordinances, Section 120(b)(1), clarifying that the Zoning Administrator or their designee is to accept the site plans and other materials. The motion was supported by Council Member Flanders and carried unanimously.

20-023 Introduce Ordinance – Chapter 48, Art. VI, Sec. 1081, Accessory Buildings

Council Member Morgenstern moved to introduce an amendment to Chapter 48 of the Code of Ordinances, Section 1081 to create a sliding scale for property owners where the larger the parcel, the larger the maximum size of the accessory structure, as well as to give larger accessory structures a higher building height. The motion was supported by Council Member Sladick and carried unanimously.

20-024 Approve Special Use Permit – 3524 Green Street, Port City Construction

Council Member Flanders moved to approve the Special Use Permit to Port City Construction for office and indoor storage uses at 3524 Green Street. The motion was supported by Council Member Jurkas and carried unanimously.

20-025 Authorize Purchase – BS&A Business Licensing Software

Council Member Sladick moved to authorize the execution of a contract for the sole-source purchase of the Business Licensing application, including first year hosting and online service fees, from BS&A Software of Bath, Michigan, in the amount of $15,260. The motion was supported by Council Member Morgenstern and carried unanimously.

20-026 Approve Contract – Rental Inspection Services Renewal

Council Member Jurkas moved to approve the contract renewal with Muskegon Charter Township for the provision of rental inspection services pursuant to the City's Rental Ordinance and authorize the Mayor and City Clerk to execute a three (3) year contract renewal. The motion was supported by Council Member Flanders and carried unanimously.

20-027 Approve Contract – Water Interconnection

Council Member Sladick moved to approve a Water Interconnection contract between neighboring communities in case of an emergency or scheduled construction or maintenance activity and authorize the Mayor and City clerk to sign the contract and resolution on behalf of the City. The motion was supported by Council Member Morgenstern and carried unanimously.

20-028 Award Bid – Cemetery Building Remodel

Council Member Jurkas moved to award the bid for the cemetery building remodel to the low bidder, Chandonnet Builders, of Muskegon, MI in the amount of $10,980. The motion was supported by Council Member Flanders and carried unanimously.

20-029 Award Bid – Aquatic Weed Treatment of Mona Lake

Council Member Flanders moved to award the bid for treatment of aquatic weeds in Mona Lake to PLM Lake and Land Management. The cost will be paid by the Mona Lake Improvement Association, less the city's match of half of the project not to exceed the budgeted amount of $3,000 per year. The motion was supported by council Member Sladick and carried unanimously.

General Public Comment

Alison Purgiel, Norton Branch Lead Librarian, shared with City Council that from the soft opening on January 13th to January 31st there were 885 visitors to Storyville Village. Use of the Village is far exceeding expectations and continued in February with 600 visitors up to today, February 18th. The City's support of this long-time coming project is appreciated and an official opening will be announced soon.

Tom Hillstrom, 4340 Hackley Point, thanked the City on behalf of the Mona Lake Improvement Association for conducting the bid process for weed spraying of Mona Lake. He feels a more skilled contractor and lower price can be attributed to the City's bid process.

City Administrator Mark Meyers informed Council that Department of Public Works Director Jerry Bartoszek recently submitted his notice to retire as of May 29, 2020.

Meeting adjourned at 6:07 p.m.

Shelly Stibitz, City Clerk