CITY OF NORTON SHORES
CITY COUNCIL MEETING
May 19, 2020

A regular meeting of the Norton Shores City Council was held remotely via video conferencing on Monday, May 19, 2020 at 5:30 p.m.

Present: Mayor Nelund and Council Members Beecham, Flanders, Hylland, Jurkas, Morgenstern, Moulatsiotis, Olson and Sladick; also, Mark Meyers, Doug Hughes, Shelly Stibitz, Jerry Bartoszek, Anthony Chandler, Mike Huston, Jon Gale, Bob Gagnon and Joe Kinnucan (moderator)

Minutes

20-074 Council Member Jurkas moved to approve the minutes of the April 28, 2020 work session. The motion was supported by Council Member Flanders and carried unanimously by roll call vote with Council Member Beecham offline.

20-075 Council Member Morgenstern moved to approve the minutes of the May 4, 2020 city council meeting. The motion was supported by Council Member Sladick and carried unanimously by roll call vote with Council Member Beecham offline.

20-076 Consent

Council Member Moulatsiotis moved to approve the Consent Agenda consisting of: a) Department Reports for Police, Fire, Public Works and Administrative Services Departments; b) Adopt 2020 Property Tax Levy; c) Approve CDBG 2020 Action Plan, and; d) Approve Update-COVID-19 Mitigation Measures. The motion was supported by Council Member Jurkas and carried unanimously by roll call vote with Council Member Beecham offline.

20-077 Pump Station Engineering Services

Council Member Moulatsiotis moved to authorize award of a contract for engineering services for the Sheffield Street and Henry Street Pump Station Replacement/Elimination project to Fleis & VanderBrink of Muskegon, MI for a cost of $120,910. The motion was supported by Council Member Flanders and carried unanimously by roll call vote with Council Member Beecham offline.

20-078 COVID-19 Compensation/PTO Policy Exception

Council Member Flanders moved to approve Police Officers and Police Supervisors, Firefighter-Drivers, Administrative Services Department Administrative Assistant and City Clerk receiving eight hours of paid leave time for every week worked from March 13, 2020 to May 18, 2020 (May 5 for Clerk's Office staff); and all employees of the City with unused vacation and personal days on June 30, 2020 shall be allowed to carry over their annual accruals and personal days until December 31, 2020. The motion was supported by Council Member Sladick and carried unanimously by roll call vote.

20-079 Traffic Signal Maintenance

Council Member Sladick moved to authorize participation in the three-year regional traffic signal maintenance contract with the Muskegon County Road Commission and approve the low bidder, Windemuller Electric of Wayland, MI, in the amount of $21,318 for the first year, $22,116 in the second year and $22,500 in the third year for routine traffic signal maintenance. The motion was supported by Council Member Olson and carried unanimously by roll call vote.

20-080 Construction Agreement – Frontier Communications

Council Member Moulatsiotis moved to authorize the City to enter into an agreement with Frontier Communications to do the construction and relocation work as part of the 2021-2022 Seminole Road Reconstruction and Place Plan Project and a revision to the FY2021 budget of $147,000 from the Local Improvement fund. The motion was supported by Council Member Beecham and carried unanimously by roll call vote.

General Public Comment

Alison Purgiel, Norton Shores Branch Lead Librarian shared that during the library's closure work continues behind the scenes preparing summer programs, providing digital services, planning future craft sessions and putting together themed bags for pickup when the library opens or, potentially, curbside if the stay home order is extended. Ms. Purgiel expressed appreciation to the church adjacent to the library for generously advertising library services on their electronic sign.

Casey Rosenberg, Firefighter/union steward thanked the City Council for their support.

City Administrator Mark Meyers responded to Council regarding COVID-19 and the PTO Policy Exception that a celebration acknowledging employees can be held in the future, there should be no budget impact with approval of the paid time off and a Letter of Understanding can be added to the Police and Fire contracts. Mr. Meyers also reported that Muskegon County Emergency Management declared a local state of emergency due to recent flooding. The County had not met the $15 million threshold for FEMA relief after the rain event on April 30. The Mona Lake Channel dredging is scheduled for this week and rip rap has been delivered, the Parks & Recreation Department is rebuilding the walkway and stated that previous repairs are holding up following this week's heavy rains.

Council Member Jurkas inquired and Mr. Meyers explained that staff is recommending cancellation of the annual Arts & Drafts Festival as so many local festivals have done due to uncertainty regarding executive orders related to the

pandemic and size limitations for gatherings. Mayor Nelund said that Stand Up for the Cure organizers contacted him and seem interested in moving forward with their annual event and Mr. Meyers said he would be interested in talking to the group. Mr. Meyers confirmed that the community picnic will not be held and he will pursue discussions about holding the Ginka Softball Tournament.

Meeting adjourned at 6:16 p.m.

Shelly Stibitz

Shelly Stibitz, City Clerk