



July 10, 2020

Council Meeting of July 21, 2020
Subject: Grounds Maintenance Tractor
State Purchasing Program (MiDeal)

The Honorable Mayor
and
Members of the City Council

Ladies and Gentlemen:

The FY-2021 budget provides for the purchase of one 4-Wheel Drive Grounds Maintenance Tractor to be used by the Parks & Recreation Department. The current tractor is a 2013 John Deere 2320 4-Wheel Drive Tractor.

A 2021 John Deere 2025R 4-Wheel Drive Compact Utility Tractor is available to be purchased from GreenMark Equipment Inc. of Holland, Michigan through the State of Michigan Cooperative Purchasing Program (MiDeal) at a cost of \$18,914.

Funds in the amount of \$21,000 are budgeted in the Equipment Replacement Fund for this purchase. Purchase through a cooperative purchasing contract is in compliance with the City's ordinance.

Adoption of the attached resolution will award the purchase of a 2021 John Deere 2025R 4-Wheel Drive Compact Utility Tractor through the State of Michigan Cooperative Purchasing Program in an amount of \$18,914 and authorize the sale of a 2013 John Deere 2320 4-Wheel Drive Tractor.

Respectfully submitted,

Mark C. Meyers
City Administrator

JRM/sr
Attachment

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804

RESOLUTION

WHEREAS, the current budget provides for the purchase of one 2021 John Deere 2025R 4-Wheel Drive Compact Utility Tractor, and

WHEREAS, a 2021 John Deere 2025R 4-Wheel Drive Compact Utility Tractor is available to be purchased collectively from GreenMark Equipment Inc. of Holland, MI through the State of Michigan Cooperative Purchasing program at a cost of \$18,914, and

NOW, THEREFORE, BE IT RESOLVED, that the purchase of a 2021 John Deere 2025R 4-Wheel Drive Compact Utility Tractor for a cost of \$18,914, and the sale of the 2013 John Deere 2320 4-Wheel Drive Tractor.

At a regular meeting of the City Council of the City of Norton Shores, held remotely on the 21st day of July, 2020, the foregoing resolution was moved for adoption by Council Member. The motion was supported by Council Member.

Ayes:

Nays:

Resolution declared adopted/denied.

Shelly Stibitz, City Clerk



Internal Memo

July 1, 2020

TO: James R. Murphy, Director of Public Works
FROM: Bryan A. DeGroot, Streets & Drainage Superintendent 
RE: Purchase of One (1) 4-Wheel Drive Grounds Maintenance Tractor

The current 2021 Fiscal Year Budget provides funding in the amount of \$21,000 from the Equipment Replacement Fund for the purchase of one (1) 4-Wheel Drive Grounds Maintenance Tractor. This unit can be purchased using the State of Michigan Cooperative Purchasing Program (MI-Deal) through GreenMark Equipment Inc. of Holland, Michigan. The new unit would be a John Deere 2025R Compact Utility Tractor, for an amount of \$18,914.

This unit is assigned to the Parks & Recreation Department. This piece of equipment is used to maintain and groom the Frisbee golf course, also maintain, groom, and keep a crown on the softball fields. This unit is key in the removal of leaves and debris around the pavilion and playground equipment at Ross Park, and keep the walk way clear at Lake Harbor Park.

The equipment being considered for replacement is 2013 John Deere 2320 4-Wheel Drive Tractor and was placed into service in 2013 and is two (2) years beyond the five (5) year replacement cycle. The current unit has 1700 engine hours which is equivalent to 51,000 miles. Funds have and will continue to be generated through monthly vehicle rental rates charged to the Parks & Recreation Department over the service of the unit.

Staff requests City Council authorization to purchase the John Deere 2025R Tractor from GreenMark Equipment Inc. at their meeting of Tuesday, July 21. It is also requested that Council give authorization to sell the 2013 John Deere Tractor when it is removed from service.

Please contact me with any questions you may have regarding this subject.