



July 16, 2020

Council Meeting of July 21, 2020  
Subject: First Responder Hazard Pay Program

The Honorable Mayor  
and  
Members of the City Council

Ladies and Gentlemen:

The City Council is requested to authorize an application to apply for Coronavirus Relief Funding under the Michigan Department of Treasury’s First Responder Hazard Pay Premiums Program. The purpose of the program is to provide a payment or reimbursement of up to \$1,000 per eligible first responder for hazardous duty related to the COVID-19 pandemic.

Adoption of the attached resolution will authorize the application to request reimbursement in the amount of \$71,000 for the hazard pay premium payment to 33 law enforcement officers and 38 firefighters employed by the City of Norton Shores pursuant to the First Responder Hazard Pay Premiums Program. The hazard pay premium payment to eligible employees is contingent on approval of the City’s application by the Michigan Department of Treasury.

Respectfully submitted,

Mark C. Meyers  
City Administrator

MCM/AC

Attachment

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804

RESOLUTION

WHEREAS, Public Act 123, of 2020 provides funds appropriated for first responder hazard pay premiums and pursuant to Act 123, the Department of Treasury shall provide grants through their First Responder Hazard Pay Premiums Program for the payment or reimbursement provided to first responders who have performed hazardous duty related to COVID-19;

WHEREAS, the purpose of the First Responder Premiums Program is to provide a payment or reimbursement of up to \$1,000 per eligible first responder;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the application to request reimbursement in the amount of \$71,000 pursuant to the Michigan Department of Treasury's First Responder Hazard Pay Premiums Program to cover the hazard pay premiums for 33 law enforcement officers and 38 firefighters employed by the City of Norton Shores of \$1,000 each. The hazard pay premium payment to the 33 law enforcement officers and 38 firefighters employed by the City is contingent on the successful approval of the City's application by the Michigan Department of Treasury for the First Responder Hazard Pay Premiums Program.

At a regular meeting of the City Council of the City of Norton Shores, held remotely, on the 21st day of July 2020, the foregoing resolution was moved for adoption by Council Member

\_\_\_\_\_. The motion was supported by Council Member \_\_\_\_\_.

Ayes:

Nays:

Resolution declared \_\_\_\_\_.

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Shelly Stibitz, City Clerk



## Internal Memo

July 16, 2020

TO: Mark C. Meyers, City Administrator

FROM: Anthony Chandler, Director of Administrative Services *AK*

SUBJECT: First Responder Hazard Pay Program

The Governor signed into law Public Act 123, of 2020 which provides funds appropriated for first responder hazard pay premiums for hazardous duty related to the COVID-19 pandemic. The Michigan Department of Treasury has rolled out a First Responder Hazard Pay Premium Program to provide grants for the payment or reimbursement of hazard pay premiums and the amount for the premium is limited to \$1,000 per eligible first responder.

The City of Norton Shores has 71 eligible first responders (33 police and 38 fire) that will qualify for the hazard pay premium. The First Responder Hazard Pay Program requires an application from the City requesting payment or reimbursement, and the application (and/or payment) is due by September 30, 2020. Fortunately, the City is able to apply first and then await approval of the application from the Department of Treasury before providing the hazard pay premium payment of \$1,000 to the 71 eligible city employees. As a result, the actual hazard pay premium payment will be contingent on the City's application being approved by Treasury. According to Treasury, we should have no issues receiving notification of our application status in time to provide the premium payments to eligible employees by the September 30, 2020 deadline.

I am requesting authorization to have this item placed on the agenda for the July 21 City Council meeting for consideration to submit an application to the Michigan Department of Treasury. The sooner we are able to apply the more time we will have to gain approval and be able to make the hazard pay premium payments to the eligible employees by September 30, 2020.