



December 26, 2019

Council Meeting of January 7, 2020

Subject: Department of Public Works Vehicle,
State Purchasing Program (Mi Deal)

The Honorable Mayor
and
Members of the City Council

Ladies and Gentlemen:

Authorization is requested for the purchase of a pickup truck for the Streets & Drainage Superintendent.

A 2020 Chevrolet Silverado 1500 4wd pickup truck is available to be purchased from Berger Chevrolet of Grand Rapids, MI through the State Purchasing Program (Mi Deal) at a cost of \$28,386. Purchase through a cooperative purchasing contract is in compliance with the City's ordinance.

Funds for the purchase of the vehicle are requested from the Capital Improvement fund, which will require a budget revision.

Adoption of the attached resolution will award the purchase of a 2020 Chevrolet Silverado 1500 4wd pickup truck through the State Purchasing Program (Mi Deal) at a total cost of \$28,386 with a budget revision to the Capital Improvement fund.

Respectfully submitted,

Mark C. Meyers
City Administrator

GAB/sr
Attachment

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804

RESOLUTION

WHEREAS, a request is made for the purchase of a pickup truck to replace a sedan currently being used by the Streets & Drainage Superintendent, and

WHEREAS, one 2020 Chevrolet Silverado 1500 4wd pickup truck is available to be purchased from Berger Chevrolet of Grand Rapids, MI through the State Purchasing Program (Mi Deal) at a total cost of \$28,386, and

WHEREAS, a budget revision for the purchase is needed to purchase the vehicle, and

NOW, THEREFORE, BE IT RESOLVED, that the purchase of one 2020 Chevrolet Silverado 1500 4wd pickup truck at a total cost of \$28,386 with a budget revision to the Capital Improvement fund is authorized.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 7th day of January, 2020, the foregoing resolution was moved for adoption by Council Member. The motion was supported by Council Member.

Ayes:

Nays:

Resolution declared adopted/denied.

Shelly Stibitz, City Clerk



Internal Memo

December 23, 2019

TO: Gerald Bartoszek, Director of Public Works
RE: Purchase of One Streets & Drainage Superintendent Vehicle

The Police Department has received a grant for a Violence Against Women Detective position along with a vehicle for the position. To accommodate this need, the transferring of the Streets & Drainage Superintendent sedan to the Police Department is recommended to fit the needs of the Police Department. The vehicle will be paid for through rental rates by the Police Department into the Equipment Replacement Program and reimbursed by the awarded grant.

I am requesting the replacement Streets & Drainage Superintendent vehicle be a 2020 Chevrolet Silverado 1500 4wd Extended cab that can be purchased through the State Purchasing Program (Mi Deal) from Berger Chevrolet Inc. of Grand Rapids, Michigan at a cost of \$28,386. I request funds to purchase the additional vehicle come from the Capital Improvement funds. As this position was not anticipated, a vehicle was not budgeted; therefore, a budget revision will be required. The vehicle would then be added to the equipment pool with rental rates paid by the Streets & Drainage Division to the Equipment Revolving Fund.

The upgrade to a 4WD truck would provide the superintendent the ability to haul equipment out to job sites in emergencies, inspect the City's off road drainage system and leaf sites, and investigate complaints and road conditions in inclement weather.

Staff requests City Council authorization to purchase this vehicle at their meeting of Tuesday, January 7.

Please contact me with any questions you may have regarding this subject.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Brayan A. DeGroot", written over a horizontal line.

Brayan A. DeGroot
Streets & Drainage Superintendent