



February 25, 2020

Council Meeting of March 3, 2020
Subject: Police Detective Vehicle,
State Purchasing Program (Mi Deal)

The Honorable Mayor
and
Members of the City Council

Ladies and Gentlemen:

The Police Department has received a grant for a Safe Seniors Investigation Task Force Detective position along with a vehicle. As this position was not anticipated, the budget did not include an additional vehicle and a budget revision will be required to fund the purchase from the Capital Improvement Fund.

A 2020 Chevrolet Impala sedan is available to be purchased from Berger Chevrolet Inc. of Grand Rapids, MI through the State Purchasing Program (Mi Deal) at a cost of \$24,981. Purchase through a cooperative purchasing contract is in compliance with the City's ordinance.

Adoption of the attached resolution will award the purchase of a 2020 Chevrolet Impala sedan through the State Purchasing Program (Mi Deal) for the total cost of \$24,981 and authorize a budget revision.

Respectfully submitted,

Mark C. Meyers
City Administrator

GAB/sr
Attachment

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804

RESOLUTION

WHEREAS, the Police Department has received a grant for a Safe Seniors Investigation Task Force Detective position along with a vehicle, and

WHEREAS, a 2020 Chevrolet Impala sedan is available to be purchased from Berger Chevrolet Inc. of Grand Rapids, MI through the State Purchasing Program (Mi Deal) at a cost of \$24,981, and

WHEREAS, a budget revision will be required to fund the purchase of the Police Department vehicle, and

NOW, THEREFORE, BE IT RESOLVED, that the purchase of a 2020 Chevrolet Impala sedan for a total cost of \$24,981 and a budget revision in the Capital Improvement Fund is authorized.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 3rd day of March, 2020, the foregoing resolution was moved for adoption by Council Member. The motion was supported by Council Member.

Ayes:

Nays:

Resolution declared adopted/denied.

Shelly Stibitz, City Clerk



Internal Memo

February 20, 2020

TO: Gerald Bartoszek, Director of Public Works
RE: Purchase of One Sedan for New Police Detective Position

The Police Department has received a grant for a Safe Seniors Investigation Task Force Detective position along with a vehicle for the position.

I am requesting the purchase through the State Purchasing Program (MI DEAL) for a 2020 Chevrolet Impala sedan from Berger Chevrolet Inc. of Grand Rapids, Michigan at a cost of \$24,981. I request funds to purchase the additional vehicle come from the Capital Improvement Funds. As this position was not anticipated, a vehicle was not budgeted; therefore, a budget revision will be required. The vehicle would then be added to the equipment pool with rental rates paid by the Police Department and reimbursed by the awarded grant to the Equipment Revolving Fund.

Staff requests City Council authorization to purchase this vehicle at their meeting of Tuesday, March 3.

Please contact me with any questions you may have regarding this subject.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Bryan A. DeGroot", is written over a faint, larger version of the same signature.

Bryan A. DeGroot
Streets & Drainage Superintendent