



July 9, 2019

Council Meeting of July 16, 2019

Subject: Department of Public Works Vehicles,
State Purchasing Program (Mi Deal)

The Honorable Mayor
and
Members of the City Council

Ladies and Gentlemen:

The FY-2020 budget provides for the replacement of two pickup trucks; one for the Streets & Drainage Division and one for the Equipment Maintenance Division.

Funds in the amount of \$59,000 are budgeted in the Equipment Replacement Fund for this purchase.

Two 2020 Chevrolet Silverado 1500 4wd pickup trucks are available to be purchased from Berger Chevrolet of Grand Rapids, MI through the State Purchasing program (Mi Deal) at a cost of \$28,018 per truck. The remaining fund balance of \$1,482 per truck, would be used to outfit the trucks with necessary equipment. Purchase through a cooperative purchasing contract is in compliance with the City's ordinance.

Adoption of the attached resolution will award the purchase of two 2020 Chevrolet Silverado 1500 4wd pickup trucks through the State Purchasing program (Mi Deal) in an amount of \$56,036 and the sale of two 2010 Chevrolet Silverado pickup trucks.

Respectfully submitted,

Mark C. Meyers
City Administrator

GAB/sr
Attachment

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804

RESOLUTION

WHEREAS, the current budget provides for the purchase of two pickup trucks to replace two 2010 Chevrolet Silverado pickup trucks currently being used by the Streets & Drainage Division and the Equipment Maintenance Division, and

WHEREAS, two 2020 Chevrolet Silverado 1500 4wd pickup trucks are available to be purchased from Berger Chevrolet of Grand Rapids, MI through the State Purchasing program (Mi Deal) at a total cost of \$56,036, and

NOW, THEREFORE, BE IT RESOLVED, that the purchase of two 2020 Chevrolet Silverado 1500 4wd pickup trucks at a total cost of \$56,036 and the sale of two 2010 Chevrolet Silverado pickup trucks is authorized.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 16th day of July, 2019, the foregoing resolution was moved for adoption by Council Member. The motion was supported by Council Member.

Ayes:

Nays:

Resolution declared adopted/denied.

Shelly Stibitz, City Clerk



Internal Memo

TO: Gerald Bartoszek, Director of Public Works 
FROM: Bryan DeGroot, Streets & Drainage Superintendent
RE: Purchase of two replacement Pickup Trucks (Units 214 & 218)

The Fiscal Year 2020 Budget provides funding in the amount of \$59,000 for the replacement of two pickup trucks; one for the Streets & Drainage supervisor and one for the Equipment Maintenance Division.

The current vehicle (Unit 214) assigned to the Equipment Division is a 2010 Chevrolet Silverado with 88,000 miles. The truck is showing significant rust on the rear fenders and underbody. The replacement vehicle would be a 2020 Chevrolet Silverado 1500 4WD that can be purchased through the State Purchasing Program (Mi-Deal) from Berger Chevrolet Inc. of Grand Rapids, Michigan at a purchase price of \$28,018 which would leave a fund balance of \$1,482. The surplus would be used to outfit the truck with the necessary equipment including emergency beacons, decals, toolbox, etc. to put the vehicle into service. Funds in the Equipment Replacement Program have been generated for the replacement of the unit through rental rates charged to the Equipment Division.

This unit is used to provide transportation for the Equipment Maintenance employees to make road side service calls on City equipment, to get parts for equipment/building repairs, and provide transportation for the Equipment Maintenance Supervisor when on call for after hour emergencies.

The current vehicle (Unit 218) assigned to the Streets & Drainage Supervisor is a 2010 Chevrolet Silverado with over 98,000 miles. The truck is showing significant rust on the rear fenders. The replacement unit would be a 2020 Chevrolet Silverado 1500 4WD that can be purchased through the State Purchasing Program (Mi-Deal) from Berger Chevrolet Inc. of Grand Rapids, Michigan at a cost of \$28,018 which would leave a fund balance of \$1,482. This funding balance would be used to outfit the truck with the necessary equipment including emergency beacons, decals, toolbox, etc. to put the vehicle into service. Funds in the Equipment Replacement Program have been generated through rental rates charged to the Streets & Drainage Division.

The duties of this vehicle is to provide transportation for the Streets & Drainage Supervisor while doing the duties of their job which includes monitoring the field crews, investigating complaints and any day to day needs for the department, as well as, to provide transportation while being on call for after hour emergencies.

Staff requests City Council authorization to purchase these units at their meeting of Tuesday, July 16 from Berger Chevrolet at a total cost of \$56,036. It is also requested that City Council give authorization to sell the two vehicles when they are removed from service.

Please contact me with any questions you may have regarding this matter.