



March 9, 2020

Council Meeting of March 17, 2020  
Subject: Bid Award – 2020 Civil Engineering Projects  
Engineering Services

The Honorable Mayor  
and  
Members of the City Council

Ladies and Gentlemen:

Four bids were received for engineering services for the 2020 Civil Engineering Projects. The four bids are as follows:

Prein & Newhof of Norton Shores, MI	\$87,400
ENG of Grand Haven, MI	\$104,765
Fleis & VandenBrink of Muskegon, MI	\$161,720
Vriesman & Korhorn of Byron Center, MI	\$218,717

The bids were found to be in order and are in compliance with City specifications. Following a review of the proposals, staff recommends the City Council consider awarding the contract for engineering services to Prein & Newhof of Norton Shores, MI at the not-to-exceed cost of \$87,400. Funds for this project are appropriated in the FY-2020 and are requested for in the FY-2021 budget.

Adoption of the attached resolution will award the contract for engineering services to Prein & Newhof of Norton Shores, MI at a cost not-to-exceed \$87,400.

Respectfully submitted,

Mark C. Meyers  
City Administrator

JRM/sr

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804

## RESOLUTION

WHEREAS, four bids were received for engineering services for the 2020 Civil Engineering Projects, and

WHEREAS, the bids were reviewed and found to be in order;

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes award of a contract for engineering services for the 2020 Civil Engineering Projects to Prein & Newhof of Norton Shores, MI for a cost not-to-exceed \$87,400.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 17<sup>th</sup> day of March, 2020, the foregoing resolution was moved for adoption by Council Member. The motion was supported by Council Member.

Ayes:

Nays:

Resolution declared adopted/denied.

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Shelly Stibitz, City Clerk



## Internal Memo

March 10, 2020

TO: Gerald Bartoszek, Director of Public Works

FROM: Jim Murphy, City Engineer 

SUBJECT: Engineering Services Recommendation – 2020 Civil Engineering Projects

After reviewing the four proposals received for the above referenced project, and based on our conversation, it is my recommendation to award the contract for engineering services to Prein & Newhof of Norton Shores, MI for the not-to-exceed \$87,400. The other submitted not-to-exceed costs are as follows:

ENG of Grand Haven, MI	\$104,765
Fleis & VandenBrink of Muskegon, MI	\$161,720
Vriesman & Korhorn of Byron Center, MI	\$218,717

The cost of services from Prein & Newhof was less than that of ENG by \$17,365.

This project consists of Engineering Services for a collection of small projects to be bundled into one civil engineering project. This project will include the following:

- Storm sewer repairs on existing storm sewers located on Nina Lane, Wellesley Drive, Pontaluna Road and Grand Haven Road.
- Repair storm sewer outfall on Grand Haven Road at Seaway Drive (US-31BR).
- Cured in place pipe lining (CIPP) on existing storm sewers located on Reneer Avenue, Summit Avenue, Estes Street, Seminole Road, Broadway Avenue, and Manitou Boulevard.
- Sidewalk construction along Henry Street from the existing sidewalk on Porter Road to Cedarwoods Trail and along Grand Haven Road from the existing sidewalk at Airport Road to Hidden Cove.
- CIPP of existing 24-inch concrete sanitary sewer interceptor at Hoyt Street and Seaway Drive where it discharges into the county sewer system.
- Sanitary sewer service wye rehabilitation at 30 locations throughout the city.

The engineering services will be for the design, permitting and construction oversight services for this project. The project will be paid for out of the Capital Improvement, Major Streets, and Sewer Funds. Funds for this work are included in the FY-20 budget and with an additional request in the FY-21 budget.