



July 30, 2019

Council Meeting of August 5, 2019
Subject: Emergency Manhole Repair Authorization

The Honorable Mayor
and
Members of the City Council

Ladies and Gentlemen:

In mid-June we received a report of a large sink hole at 1251 E. Mt. Garfield Road. Upon investigation it was determined that a pipe discharging into a manhole of the Yonker Drain had collapsed.

Jackson-Merkey Contractors made the emergency repairs and submitted an invoice for \$15,935. In accordance with our purchasing ordinance, the City Council is requested to authorize the emergency repairs at a total cost of \$15,935; funds are available in the TIFA fund.

Adoption of the attached resolution will authorize payment to Jackson-Merkey Contractors for the emergency repair.

Respectfully submitted,

Mark C. Meyers
City Administrator

GAB/sr
Attachments

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that payment for emergency repair services to Jackson-Merkey Contractors, for the repair of a manhole and collapsed pipe feeding into the Yonker Drain at a cost of \$15,935 is approved.

At a rescheduled meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 5th day of August, 2019, the foregoing resolution was moved for adoption by Council Member. The motion was supported by Council Member.

Ayes:

Nays:

Resolution declared adopted/denied.

Shelly Stibitz, City Clerk



Internal Memo

July 29, 2019

TO: Mark Meyers, City Administrator

FROM: Gerald Bartoszek, Public Works Director 

SUBJECT: Emergency Manhole Repair

In mid-June we received a report of a large sink hole on the property of 1251 E. Mt. Garfield Road. The sink hole was opposite North Gateway Boulevard just east of the railroad tracks. Upon investigation it was determined that a pipe discharging into a manhole on the 72" pipe of the Yonker Drain had collapsed.

Due to the depth of the manhole and the presence of groundwater, it was determined that the repair was beyond our capabilities. Jackson-Merkey Contractors (JMC) was called in to make an emergency repair. JMC was able to respond quickly and completed the repair in a couple of days.

JMC has submitted an invoice for the repair totaling \$15,935. As the location is within the TIFA district we are able to utilize the TIFA fund to pay for the repair.

I request that this item be included on the August 5, 2019 City Council agenda for approval to pay the invoice using TIFA funds.