



April 18, 2019

Council Meeting of May 6, 2019
 Subject: Bid Award –Station #3 HVAC Units

The Honorable Mayor
 and
 Members of the City Council

Ladies and Gentlemen:

The FY-2019 TIFA budget provides for the purchase of four (4) York 3 ton Roof top HVAC units for Fire Station #3, 1100 Pontaluna Road. Bids were opened on April 11, 2019 and the results of the bids are as follows:

| Company | Bid |
|-------------------------------|----------|
| Northside Heating and Cooling | \$21,385 |
| Bishop Heating and Cooling | \$21,644 |
| MBT Mechanical | \$22,387 |
| Martech Enterprise | \$23,888 |
| Lake Michigan Mechanical | \$27,450 |
| Pleune Service Company | \$31,948 |

The City Council is requested to award the bid for the purchase of four (4) York 3 ton Roof top HVAC units, including installation, set up, and balancing, to Northside Heating and Cooling of Muskegon, MI in the amount of \$21,385. A resolution is attached for City Council’s consideration.

Respectfully submitted,

Mark C. Meyers
 City Administrator

MCM/ss
 Attachment

| | | | | | |
|---|--------------------------------------|-------------------------------------|-------------------------------------|------------------------------------|-----------------------------------|
| Administration/City Clerk (231) 798-4391 | Assessing Division (231) 799-6806 | Building Division (231) 799-6801 | Finance/Treasurer (231) 799-6805 | Fire Prevention (231) 799-6809 | Fire Department (231) 798-2255 |
| Parks/Recreation (231) 799-6802 | Planning/Zoning (231) 799-6800 | Police Department (231) 733-2691 | Public Works (231) 799-6803 | Streets Division (231) 798-2156 | Water/Sewer (231) 799-6804 |

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, that the bid for the purchase of four (4) York 3 ton Roof top HVAC units, including installation, set up, and balancing is hereby awarded to Northside Heating and Cooling of Muskegon, MI in the amount of \$21,385.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 6th day of May 2019, the foregoing resolution was moved for adoption by Council Member_____. The motion was supported by Council Member_____.

Ayes:

Nays:

Resolution declared adopted.

Shelly Stibitz, City Clerk



Internal Memo

April 18, 2019

To: Mark Meyers, City Administrator
From: Robert Gagnon, Fire Chief
Subject: Roof Top HVAC Bid – Station #3, 1100 Pontaluna Road

On Thursday, April 11th the Fire Department opened bids for the purchase of four (4) roof top HVAC units, including installation, set up, and balancing. All the bids received were reviewed and meet the bid specifications. The results of the bids are as follows:

| Company | Bid |
|-------------------------------|------------|
| Northside Heating and Cooling | \$21,385 |
| Bishop Heating and Cooling | \$21,644 |
| MBT Mechanical | \$22,387 |
| Martech Enterprise | \$23,888 |
| Lake Michigan Mechanical | \$27,450 |
| Pleune Service Company | \$31,948 |

According to the bid results listed above, I recommend council consideration in awarding the bid to purchase four (4) York 3 ton roof top HVAC, including installation, set up, and balancing, to Northside Heating and Cooling of Muskegon. Not only was Northside the lowest bidder, they have a history of providing exceptional customer service and support over many years. Funds in the amount of \$24,500 have been budgeted for this purchase in the FY-2019 TIFA budget.

Please contact me with any questions regarding this request.