AGENDA 5a
DATE 10·20·20

CITY OF NORTON SHORES
CITY COUNCIL MEETING
October 6, 2020

A regular meeting of the Norton Shores City Council was held remotely via video conferencing on Tuesday, October 6, 2020 at 5:30 p.m.

Present: Mayor Nelund and Council Members Beecham, Flanders, Hylland, Jurkas, Morgenstern, Moulatsiotis, Olson and Sladick; also, Mark Meyers, Enrika McGahan, Shelly Stibitz, Jim Murphy, Mike Huston, Brandon Poel, Bob Gagnon and Anthony Chandler (moderator)

20-147 Minutes

Council Member Beecham moved to approve the minutes of the September 15, 2020 City Council meeting. The motion was supported by Council Member Flanders and carried unanimously by roll call vote.

20-148 Council Member Morgenstern moved to approve the minutes of the September 22, 2020 City Council work session. The motion was supported by Council Member Beecham and carried unanimously by roll call vote.

20-149 Consent

Council Member Jurkas moved to approve the Consent Agenda consisting of: a) FY20 Annual Department Reports for: 1. Police, 2. Fire, 3. Public Works, and 4. Administrative Services; b) Intersection Solicitation Request-Kiwanis Club of Muskegon; c) Select Board of Directors-Michigan Municipal League Liability and Property Pool; d) Discharge of CDBG Lien-2865 McDermott Street; e) Discharge of CDBG Lien-1537 Idaho; f) Request Qualifications-Engineering, Forest Park Road Phase III; g) Request Qualifications-Design, Ellis Road Cemetery; and h) Request Bids-Water Service Materials. The motion was supported by Council Member Moulatsiotis and carried unanimously by roll call vote.

20-150 Zoning Board of Appeals Appointment – TJ Parker

Council Member Olson moved to approve the appointment of Timothy J. (TJ) Parker to the Zoning Board of Appeals for the remainder of a three-year term expiring on September 1, 2021. The motion was supported by Council Member Flanders and carried unanimously by roll call vote.

20-151 EDC/Brownfield/TIFA Appointment – Donald Munski

Council Member Beecham moved to approve the appointment of Donald Munski to the EDC/Brownfield/TIFA Authority Board of Directors for the remainder of a six-year term expiring on December 7, 2023. The motion was supported by Council Member Jurkas and carried unanimously by roll call vote.

20-152 Election Commission Appointment – Vicki Broge

Council Member Beecham moved to approve the appointment of Vicki Broge to the Norton Shores Election Commission for an indefinite term. The motion was supported by Council Member Flanders and carried unanimously by roll call vote.

20-153 Traffic Control Orders – Speed Limits, Various Streets

Council Member Jurkas moved to approve Permanent Traffic Control Orders for the designation of speed limits on: 1) 9th Street, Seminole Road to Gin Chan Avenue – post 25 mph, based upon speed control for business districts, pursuant to MCL 257.627(2)(b); 2) Crosswinds Drive, East Winds Drive to Mount Garfield Road – maintain 25 mph, based upon an engineering and safety study, pursuant to MCL 257.628; 3) East Winds Drive, Crosswinds Drive to Harvey Street – post at 25 mph, based upon an engineering and safety study, pursuant to MCL 257.628; and 4) N Gateway Boulevard, Grand Haven Road to East Cul-de-sac – post at 35 mph, based upon an engineering and safety study, pursuant to MCL 257.628. The motion was supported by Council Member Beecham and carried unanimously by roll call vote.

20-154 Sewer Camera Vehicle and Equipment – MiDeal

Council Member Moulatsiotis moved to approve the purchase of one 2020 Ford Transit 350 HD dual rear wheel extended length van from Signature Ford of Owosso, MI through the Macomb County Contract Bid at a cost of $36,679 and an Envirosight Rover X sewer camera system with all the necessary equipment, training and outfitting from Bell Equipment Company of Lake Orion, MI through the State Purchasing Program MiDeal at a cost of $133,539. The motion was supported by Council Member Hylland and carried unanimously by roll call vote.

20-155 Extend CBA – Part-time Firefighters

Council Member Hylland moved to authorize the Mayor and City Clerk to execute a one-year extension to the Collective Bargaining Agreement between the Norton Shores Fire Fighters Association part-time employees and the City, expiring December 31, 2021 that includes a wage increase of 1.5%, effective January 1, 2021, and all other benefits remaining status quo. The motion was supported by Council Member Beecham and carried unanimously by roll call vote.

20-156 Special Use Permit Amendment – 121 Randall Road, Ross Park Elementary

Council Member Jurkas moved to grant a Special Use Permit Amendment to Holland Engineering, on behalf of Mona Shores Public Schools, for a building addition and other site improvements to Ross Park Elementary School, 121 Randall Road. The motion was supported by Council Member Hylland and carried unanimously by roll call vote.

20-157 Lease Agreement – MCD 911 Communications Tower, 85 E. Mt. Garfield Road

Council Member Beecham moved to authorize the Mayor to execute a lease agreement with Muskegon Central Dispatch 911 for a portion of the property at 85 E. Mt. Garfield Road where a 160-foot communication tower was installed for a term of 99 years and the sum of $10. The motion was supported by Council Member Moulatsiotis and carried unanimously by roll call vote.

20-158 Letter of Intent and Buy/Sell Agreement – 640 Algonquin Court

Council Member Jurkas moved to authorize the Mayor and City Clerk to execute a buy/sell agreement with Comcast of Michigan for the property at 640 Algonquin Court when all contingencies have been met and the agreement is deemed acceptable to the City Attorney. The motion was supported by Council Member Hylland and carried unanimously by roll call vote.

20-159 High Speed Ballot Tabulator Purchase, Hart InterCivic

Council Member Beecham moved to approve the sole-source purchase of a high-speed ballot tabulator from Hart InterCivic of Austin, Texas at a cost of $94,615.00. The motion was supported by Council Member Morgenstern and carried unanimously by roll call vote.

General Public Comment

Donald Munski and TJ Parker thanked the Council for appointing them to their new roles and stated that they look forward to serving the community.

Mayor Nelund discussed the legality of continuing remote meetings due to the ruling against the Governor's executive orders and said that there is still concern about size and capacity of gatherings and, at this time, meetings will remain status quo.

City Administrator Mark Meyers shared that the City's COVID protocols will remain in place for the time being.

Meeting adjourned at 6:22 p.m.

Shelly Stibitz

Shelly Stibitz, City Clerk