



Robert L. Gagnon, Fire Chief

MONTHLY REPORT

March 2020



Protecting Your Future



Administration

The information contained in this report serves as a representation of the hard work and dedication put in by the men and women of the Norton Shores Fire Department. Their commitment to the City and our Department helps to make it possible to achieve our overall mission which is *Protecting your Future.*

Monthly Stats

- **227** Call for Service the NSFD responded to
- **20** Training Sessions were held and consisted of
 - Hazmat Refresher/Decon (2)
 - Dive Team Training
 - Peds Medical/Airway (2)
 - Hazmat Team Training (2)
 - Environmental Emergencies (2)
 - CONTOMS (Special)
 - Anaphylaxis/Allergies
 - Make-up Training (7)
 - Endocrine Emergencies
 - Monthly Training-Human Trafficking (Online)
- **2** Cancelled Trainings
- **4** Meetings were conducted
- **2** Conferences were attended
 - Michigan Fire Inspectors Society (MFIS)
 - The Society of Michigan EMS Instructor Coordinators (SMEMSIC)



The Safe Kids car seat inspection event was cancelled for the month of March.

Our Child Passenger Safety Technician at the Norton Shores Fire Dept., Stacy, inspected and installed two (2) car seats during the month.

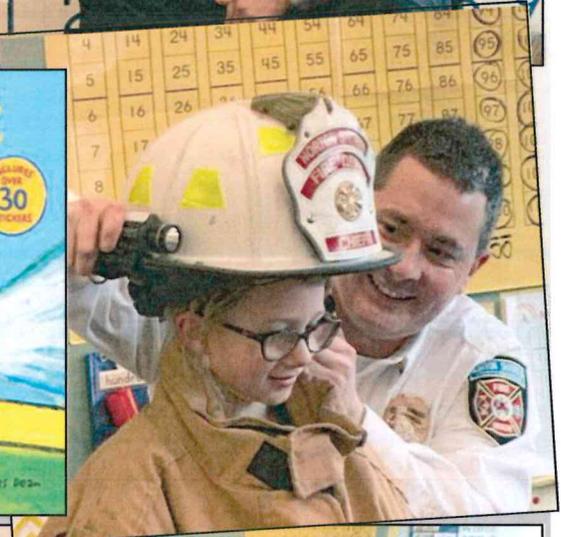
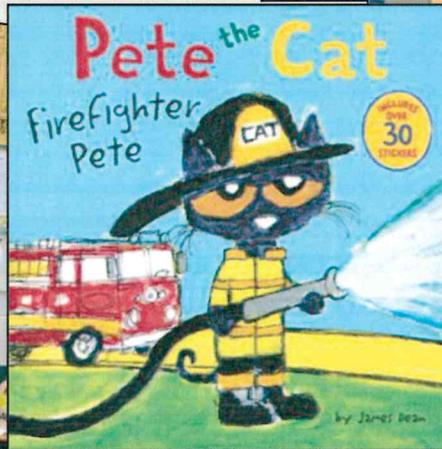
FOIA Requests

- 0 requests

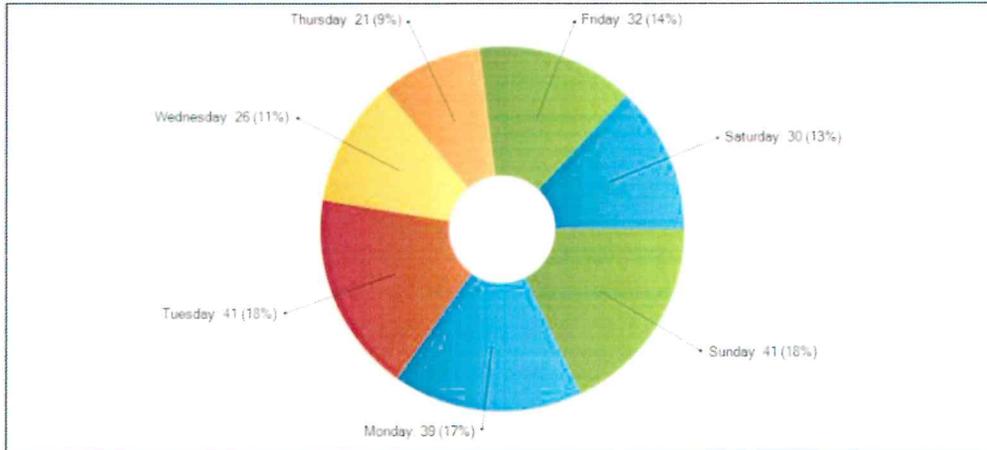
Smoke Alarm Install Requests

- 1 requests was made through the Fire Department

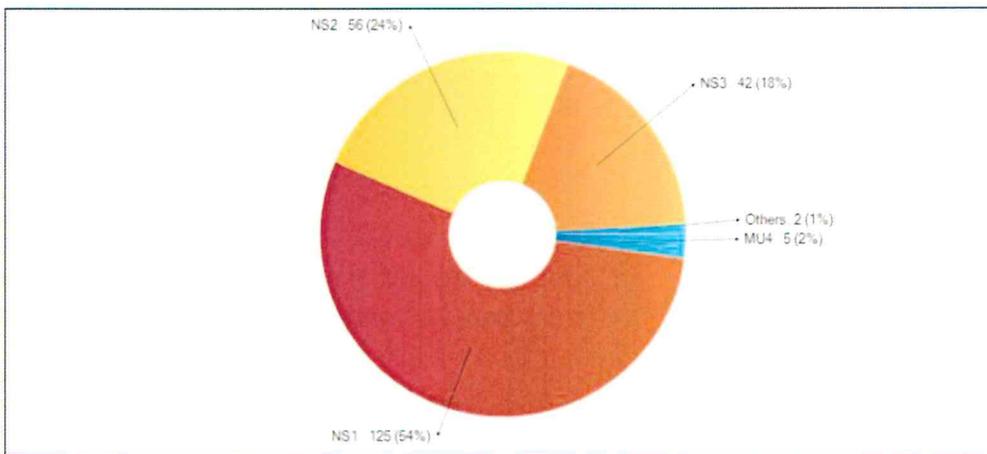
Chief Gagnon happily accepted an invitation to read "Pete the Cat: Firefighter Pete" to students at Lincoln Park Elementary School. He also discussed fire safety and even allowed one student to try on his gear.



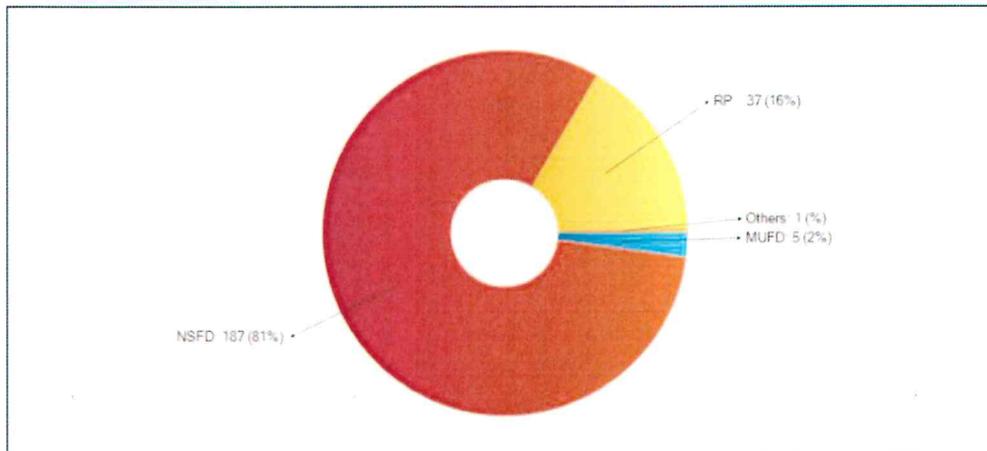
Calls For Service By Day of Week



Calls For Service By Fire Station



Calls For Service By District



Canteen 450 responded to 3 calls for the Month of MARCH 2020

Number of Responses:	This Month	Fiscal YTD
Norton Shores	1	7
Muskegon Fire		3
Muskegon Heights	1	10
Muskegon Twp		2
Blue Lake Twp		
Casnovia		
Crockery Twp		
Dalton		
Egelston	1	2
Ferrysburg		
Fruitport		2
Grand Haven Twp		
Grant Twp/Oceana		
Montague		1
N. Muskegon		2
Ravenna		1
Spring Lake Twp		1
White Lake		1
Total Runs:	3	32

Items Served:	This Month	Fiscal YTD
Coffee (cups)	40	500
Hot Chocolate (cups)	7	47
Gatorade	35	424
BBQ Sandwiches	0	48
Bottled Water	30	449



Structure Fire call at 1364 Greenwich Rd in Roosevelt Park on March 9th.



Donated Hours YTD:	
Operational Hours:	89
Staff Hours:	381



Deputy Chief Joe Kinnucan

APPARATUS AND EQUIPMENT

Quick Attack 412

The pump on this vehicle became defective. Parts were ordered and St. Johns Trucking was able to complete the repair.

Thermal Imager

This thermal imager was sent out for repair but is now back in service.

SCBA Bottles

The department SCBA bottles have been sent out for required hydrostatic testing.

Medical First Responder Vehicles

The use of MFR vehicles have been streamlined in order to use PPE and equipment efficiently.

COVID-19 Equipment

Several items were purchased for the department response to COVID-19, including personal protective equipment and disinfectant items.

FACILITIES

General

All stations were set up to maximize disinfecting capabilities through limiting access and changing cleaning procedures.

PERSONNEL TRAINING AND ACTIVITIES

The month of March focused on our Hazardous Materials Response Refresher. Each member trains on a variety of topics dealing with hazardous materials such as recognition and identification, decontamination methods, and safety procedures for the public.

Another topic, this month, was Human Trafficking. Unknown to many, human trafficking is a major problem. Not only in this State, but even right here in West Michigan. The online training course provides information on what human trafficking is and what to look for as a First Responder to indicate where it may be occurring.

For much of the month, the department prepared for the arrival of Coronavirus, or COVID-19, in our area. These preparations included the purchasing of many pieces of support equipment, training on new directive and protocols, and refreshing on our approach to communicable diseases and infection control. Our staff rose to the occasion with passion and pride. They continue to do so every day since the start of this event, and the City should be proud of the department they have.

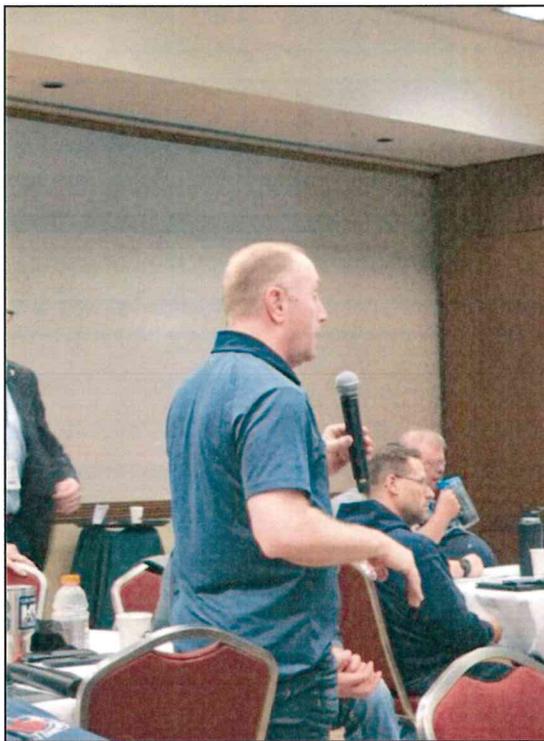


Here Chief Gagnon & Deputy Chief Kinnucan were actively trying to find a method of decontamination for the department's N95 masks on March 19th.





Learning the best practices of fire safety and fire education at the MFIS Conference in March.



EMS Instructor Coordinator, Don VanderKooi, shared his ideas at the SMEMSIC Conference in March.

Hours of Off-Duty Paid Training	Hours
CONFERENCE-MFIS Winter 3/2/2020	1.5
CONFERENCE-SMEMSIC 3/5/2020	4.25
3/6/2020	12.5
3/7/2020	17.5
3/8/2020	9.5
MEETING-COMMAND STAFF 3/9/2020	4.5
MEETING-COVID-19 3/18/2020	5
TRAINING-CONTOMS 3/2/2020	44
3/3/2020	23
3/5/2020	33
3/7/2020	19
TRAINING-CPR/AED 3/12/2020	2.75
TRAINING-DIVE TEAM 3/3/2020	7.5
TRAINING-Employee Safety Training 3/10/2020	1
TRAINING-HAZMAT 3/3/2020	9
3/11/2020	6
TRAINING-HUMAN TRAFFICKING 3/18/2020	1
3/19/2020	1
TRAINING-MEDICAL 3/4/2020	6
3/5/2020	2
3/10/2020	1.75
3/11/2020	1.25
3/12/2020	1.75
3/16/2020	2
TRAINING-MISC 3/5/2020	2.5
TRAINING-WATER/ICE RESCUE 3/2/2020	2
Grand Total	221.25



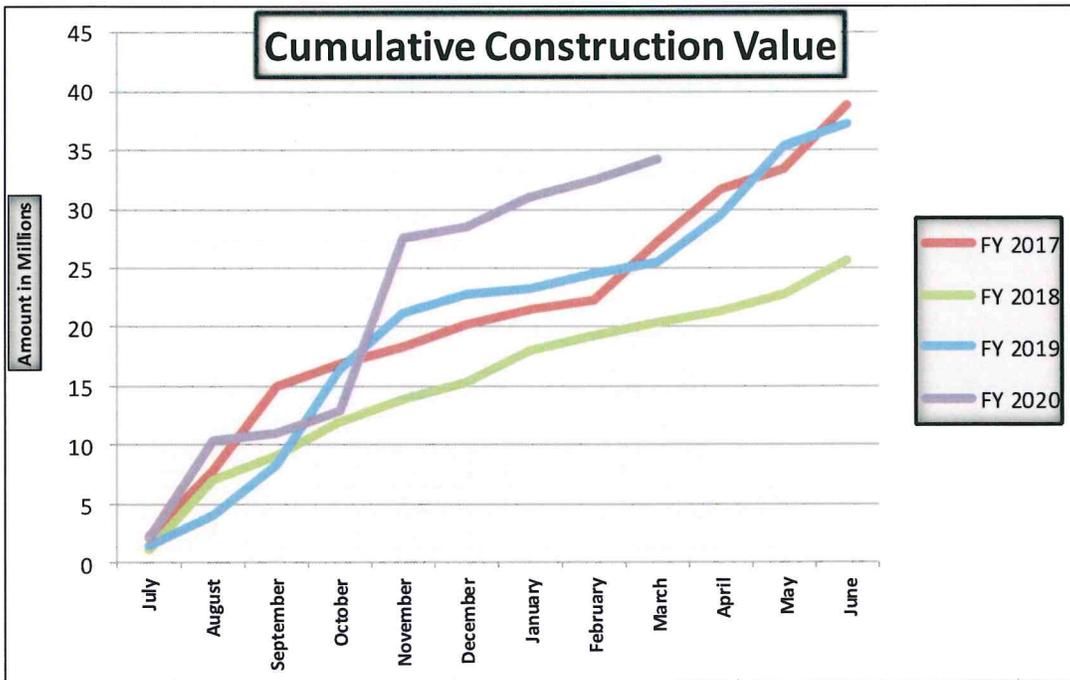
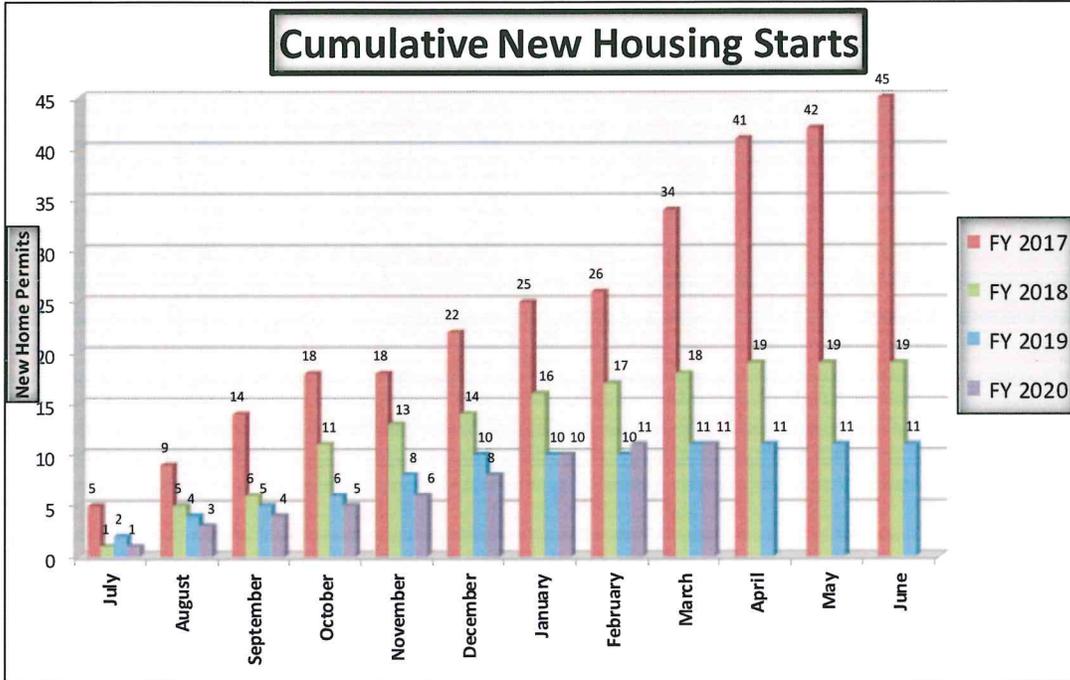
Building Division

Building Official Todd Kempf

BUILDING PERMITS		
Category	Number of Permits	Construction Value
Commercial Alteration/Repair	1	\$ 500
Commercial New Building	1	\$ 1,050,515
Commercial Remodel	1	\$ 9,000
Mobile Homes	7	\$ 344,386
Residential Alteration/Repair	6	\$ 34,400
Residential Deck	13	\$ 47,500
Residential Garage/Carport	2	\$ 46,000
Residential Remodel	4	\$ 75,415
Residential Roofing/Siding/Windows & Door	19	\$ 96,447
Signs	2	\$ 42,000
TOTAL	56	\$ 1,746,163

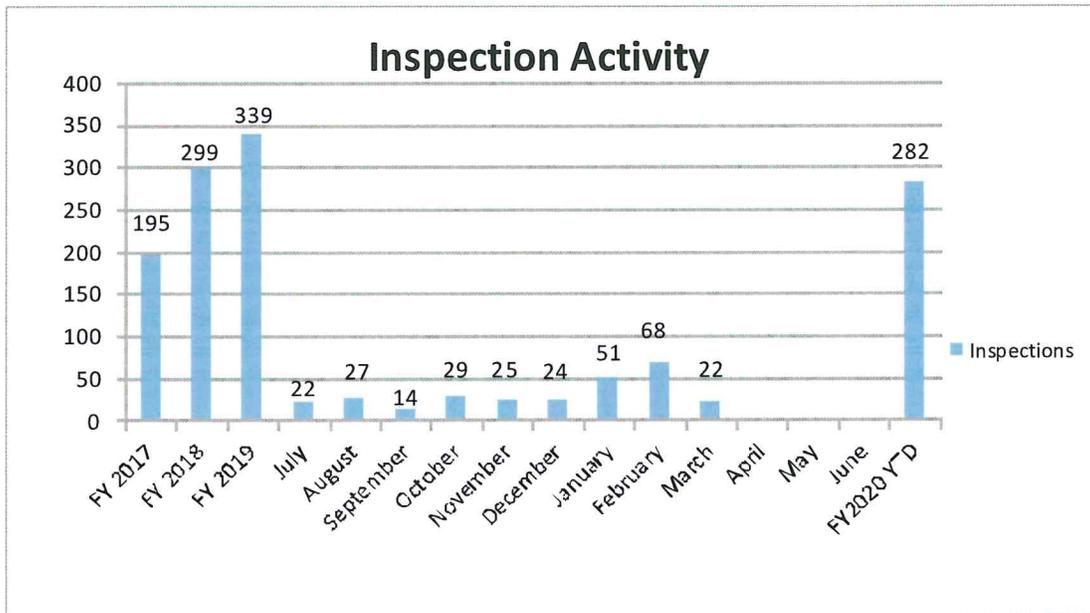
TRADE PERMITS	
Type of Permit	
Electrical	33
Mechanical	38
Plumbing	14
TOTAL	85

BUILDING PERMIT SUMMARY				
	To Date	March	March	March
	FY 2020	FY 2020	FY 2019	FY 2018
Bldg. Permits:	582	56	53	59
Total Fees:	\$ 507,406	\$ 32,385	\$ 33,638	\$ 32,507
Total Value:	\$ 34,183,145	\$ 1,746,163	\$ 960,678	\$ 1,084,153



Fire Marshal Ted Karnitz

INSPECTION ACTIVITIES



INSPECTIONS/SITE VISITS

	Norton Shores	Roosevelt Park
Fire Safety Inspections	3	0
Re Inspections	7	1
Site Visits	8	3

FIRE INVESTIGATIONS

Norton Shores/Roosevelt Park

Muskegon County

2

0

- 1971 W. Sherman – Cherokee Restaurant
- 1364 Greenwich (Roosevelt Park)



PLAN REVIEWS/INSTALLS/FFRTK

New Home Approvals	1
Fire Fighter Right-to-Know Updates	526
Plan Reviews (Building)	6
FOIA / CBDG Requests	2
Fire System Reviews/Acceptance	2
Lock Boxes Installs/Updates	3
Site Plan Reviews	5
Smoke Alarm Installs	0

SMOKE ALARM INSTALLS

SMOKE ALARM INSTALLS ON HOLD DUE TO CORONAVIRUS

- Total NSFD Installs – 496 Residences – 2,305 Alarms Installed
 - FY 2020 YTD – 83 Residences/77 Alarms Installed
 - March 2020 – 0 Residences/0 Alarms Installed

FOIA/CBDG REQUESTS

- FY 2020 YTD – 28
 - March 2020 – 2
 - FOIA Requests
 - 5056 Lake Harbor Rd
 - 885 Eugene
 - CBDG Requests

PUBLIC EVENTS

PUBLIC EVENTS ON HOLD DUE TO CORONAVIRUS

- FY 2020 YTD – 31
 - March 2020 – 2



Fire Prevention Bureau

FIRE PREVENTION WEEK CONTEST

Last Fall, the Fire Prevention staff worked on a slideshow to enter into the Positive Promotions very first "Fire Prevention Week Contest." Positive Promotions is the company that we go through to receive the majority of our fire safety products including coloring books, hats, badges, etc.

We received the letter below, in March, showing that we won first place!





Ordinance Enforcement

ORDINANCE - OPENED

Enforcement Number	Date Filed	Address	Origin
EN20-0034	03/16/2020	3141 FAIRFIELD ST	Staff
EN20-0035	03/16/2020	2344 HUGHES AVE	Public - Phone Call
EN20-0036	03/17/2020	2134 SEMINOLE RD	Public - Phone Call
EN20-0037	03/19/2020	4301 LAKE HARBOR RD	Staff
EN20-0038	03/20/2020	497 W NORTON AVE	Public - Phone Call

ORDINANCE - CLOSED

Enforcement Number	Date Filed	Address	Origin	Other
EN20-0021	01/28/2020	885 EUGENE AVE	Public - Walk In	1
EN20-0037	03/19/2020	4301 LAKE HARBOR RD	Staff	

INSPECTIONS

Name	Enforcement Number	Inspection Type	Address	Date Completed	Date Scheduled
Don VanderKooi	EN19-0216	Follow-Up	721 E NORTON AVE		03/09/2020
Don VanderKooi	EN20-0021	Follow-Up	885 EUGENE AVE	03/10/2020	03/09/2020
Don VanderKooi	EN20-0026	Follow-Up	266 RANDALL RD	03/11/2020	03/10/2020
Don VanderKooi	EN20-0026	Follow-Up	266 RANDALL RD		03/16/2020
Don VanderKooi	EN20-0037	Initial	4301 LAKE HARBOR RD	03/20/2020	03/19/2020
Don VanderKooi	EN20-0034	Initial	3141 FAIRFIELD ST		03/30/2020
Don VanderKooi	EN20-0035	Initial	2344 HUGHES AVE		03/31/2020
Don VanderKooi	EN20-0036	Initial	2134 SEMINOLE RD		03/31/2020

March 2020 Most Active Posts

Norton Shores Fire Department
 Published by Marc Topping · March 31 at 7:47 PM

Green Shift Personnel are on the scene of a Working Commercial Fire at The Cherokee Restaurant, 1971 W Sherman Blvd. A passerby reported smoke coming from an attic vent. Chief 190 arrived on the scene advised a working fire in the attic. Units are currently in suppression mode.

Units assigned: E-421, E-424, Rescue 472, E-413, Inspector 496, Command 494, Chief 490, Automatic Aid from Muskegon Heights Fire Dept.

Performance for Your Post

15,643 People Reached

829 Reactions, Comments & Shares

92 Like	29 On Post	63 On Shares
2 Love	1 On Post	1 On Shares
2 Waa	0 On Post	2 On Shares
113 Other	25 On Post	88 On Shares

Get More Likes, Comments and Shares
 When you boost this post, you'll show it to more people

15,643 People Reached 3,373 Engagements

[Boost Post](#)

Norton Shores Fire Department
 Published by Marc Topping · March 9 at 8:59 PM

Red Shift Personnel are on the scene of a Working Structure Fire in the 1300 block of Greenwich Rd. in #1 Station's first due area. Initial reports indicated a possible electrical fire with everyone exiting the Structure. First arriving unit on the scene advised smoke from the second story of a 2 story dwelling. E-422 is catching the hydrant.

Units assigned: E-411, E-422, Ladder 443, Deputy Chief 491, Command 492, Automatic Aid from Muskegon Heights Fire Dept.

Performance for Your Post

2,776 People Reached

106 Reactions, Comments & Shares

33 Like	18 On Post	15 On Shares
7 Love	0 On Post	7 On Shares
4 Waa	1 On Post	3 On Shares
26 Other	6 On Post	20 On Shares
31 Comments	2 On Post	29 On Shares
1 Post Check	5 On Post	0 On Shares
48 Post Checks	0 On Post	348 Other Checks

Get More Likes, Comments and Shares
 When you boost this post, you'll show it to more people

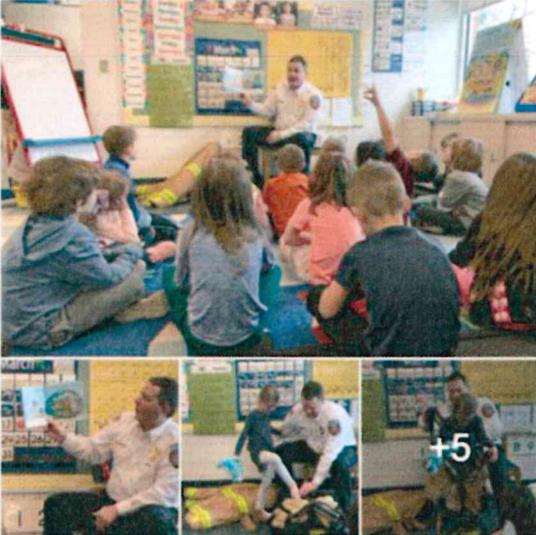
2,776 People Reached 454 Engagements

[Boost Post](#)

Norton Shores Fire Department
 Published by Don Vanderkoo · March 13 at 4:27 PM

Reading "Pete the Cat: Firefighter Pete" to students at Mona Shores Public Schools Lincoln Park Elementary. Fire Chief Robert Gagnon (aka Fireman Bob) also discussed fire safety and how to get low and go!

One of the students got to try on the Chief's fire gear.



Performance for Your Post

2,270 People Reached

143 Reactions, Comments & Shares

91 Like	50 On Post	41 On Shares
25 Love	12 On Post	13 On Shares
20 Comments	7 On Post	13 On Shares
7 Shares	7 On Post	0 On Shares
400 Post Checks		
216 Photo Views	0 Link Clicks	184 Other Clicks

NEGATIVE FEEDBACK

4 Hide Post 0 Hide All Posts
 0 Report as Spam 0 Unlink Page

Received stats may be delayed from what appears on posts.

Get More Likes, Comments and Shares
 When you boost this post, you'll show it to more people