



AGENDA 6a  
DATE 6.2.2020

## Internal Memo

May 26, 2020

TO: Mark C. Meyers, City Administrator  
FROM: Gerald Bartoszek, Director of Public Works *GAB*  
SUBJECT: Roof Replacement – City Hall, Fire Station #2 and Library

Funds have been appropriated in the FY-2021 budget from the Capital Improvement fund for the replacement of the roofs on City Hall, Fire Station #2 and the Library.

I am requesting you to seek authorization from the City Council to solicit bids for this improvement at the June 2, 2020 meeting.

GAB/sr