

CITY OF NORTON SHORES
CITY COUNCIL WORK SESSION
May 28, 2019

A regular work session of the Norton Shores City Council was held on Tuesday, May 28, 2019 at 5:30 p.m. at Norton Shores City Hall, 4814 Henry Street.

Present: Mayor Nelund, Council Members Beecham, Flanders, Hylland, and Moulatsiotis, Olson and Sladick; also, Mark Meyers, Jon Gale, Bob Gagnon, Brandon Poel, Mike Huston, Jerry Bartoszek, Anthony Chandler and Shelly Stibitz

Absent: Council Members Jurkas and Morgenstern

1. Amend Private Road Ordinance

Public Works Director Jerry Bartoszek explained a request from the developer of the Lake Fran property to amend the ordinance to allow private roads to be constructed at a paved width of 22 feet as opposed to the current minimum of 27 feet provided that on-street parking is prohibited. David C. Bos Homes is basing their request on similar communities they have developed and report that it has been successful and creates a quaint atmosphere. Council Member Beecham questioned changing the ordinance for one project, relating it to a previous situation where the condo association later asked that the narrow road be accepted as a public road and had to be widened. Council members were informed that the Fire Department had considered the request and found it to be acceptable and, since it is a private road, the Police Department has no jurisdiction over the speed and parking restrictions. The consensus was to bring the ordinance forward for introduction at the next regular meeting.

2. Mona Lake Boating Regulations

Following concerns regarding damage to private property on Mona Lake due to high water levels this year, Police Chief Gale asked Lieutenant Brandon Poel to present the enforcement plan the Police Department has been working on. Lt. Poel explained that boats are not to operate at a high speed within 100' of shore or a dock and docks are not allowed in the waterway as determined by State law. Further, waterways are governed by State law with local enforcement and any request for amending those regulations must be recommended by resolution to the Department of Natural Resources (DNR). Historically, the process to amend regulations is slow and the DNR doesn't move forward with requests lacking majority support from the public. The Police Department plan includes sharing the patrol of Mona Lake with the Sheriff's Department this season, educating boaters and lakefront property owners and fostering neighborly behavior. The Police Department and members of the Mona Lake Improvement Association will hold a public informational meeting at the Mona Lake Boat Club. The Council will be updated as the season progresses.

3. Strategic Plan 2019 Revisions

Administrative Services Director Anthony Chandler described the revisions made to the draft Strategic Plan following feedback from City Council members. Key changes include replacing generation specific language and providing an example supporting a short and concise plan. Going forward Mr. Chandler would like to condense the Plan further to a one-page or bi-fold informational pamphlet with graphics. The revisions were well received by Council members and the Plan will be placed on the next agenda for formal adoption.

4. Proposed Fee Schedule Adjustments

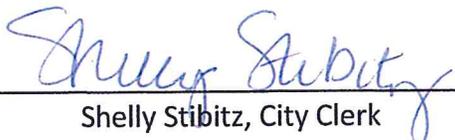
Mr. Chandler provided a summary of the proposed changes to the Schedule of Fees listed under management of the City Clerk. Council Member Hylland asked that the increase in Business Registration from \$25 to \$35 be quantified and the City Clerk referenced the rise in costs to do business over the last 11 years and the increase in staff time dedicated to the registration process. City Administrator Mark Meyers reminded Council that part of the fee is to assist the Fire and Police departments in keeping current record of emergency contacts and monitoring all hazardous waste and chemicals stored on premises. In answer to Council Member Moulatsiotis' inquiries, food truck permitting falls under a Peddler's permit, the SDD and SDM liquor license fee is being eliminated as local approval is no longer required and voter information fees were amended due to requests primarily being sought in digital format now. Council's consensus was to move the recommended fee adjustments forward for approval.

General Comments

Mr. Meyers brought attention to the "Livability Muskegon Lakeshore" magazine provided to each Council member published by the Chamber of Commerce in an effort to market the area which includes some interesting articles and a City advertisement. He also alerted Council members of a sewer break earlier in the day near Peninsula Drive that will require notice per the DEQ to residents.

Council Member Sladick asked about the road constructed by DPW employees at Black Lake Park. Mr. Meyers responded that it turned out nicely and shared that Chief Gale reported at least 14 kayaks on the lake and eight cars at the launch recently. Power to the lighting and cameras has been connected and the launch is being monitored.

Meeting adjourned at 6:42 p.m.



Shelly Stibitz, City Clerk