



AGENDA 6c
Internal Memo DATE 5.19.20

May 13, 2020

TO: Mark C. Meyers, City Administrator

FROM: Anthony Chandler, Director of Administrative Services *AC*

SUBJECT: CDBG 2020 Annual Action Plan Approval

The 2020 Action Plan has been made available to the public for a period of 30 days and also during a public hearing held on May 4, 2020 at which time the City received no comments.

The requirements set forth by the U.S. Department of Housing and Urban Development have been satisfied regarding the 2020 Action Plan and attached is a resolution for City Council's consideration to approve the CDBG 2020 Action Plan at the May 19, 2020 City Council meeting.

RESOLUTION

WHEREAS, the City of Norton Shores is a participant in the United States Department of Housing and Urban Development (HUD) Community Development Block Grant Program (CDBG); and

WHEREAS, the program's federal regulations require a public hearing, review and approval of the 2020 Annual Action Plan by City Council;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Norton Shores hereby held a 30 public comment period including a public hearing on May 4, 2020 and has reviewed and approved the CDBG 2020 Annual Action Plan.

At a regular meeting of the City Council of the City of Norton Shores, held remotely on the 19th day of May 2020, the foregoing resolution was moved for adoption by Council Member _____ and supported by Council Member _____.

Ayes:

Nays:

Shelly Stibitz, City Clerk

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Norton Shores is a thriving community of residential neighborhoods and commercial business districts with an abundance of recreation and retail available to all citizens. The City is comprised of several commercial districts where transportation, library services and banking institutions are accessible to neighboring communities. The initial discussion regarding this Action Plan is to concentrate on three census tract areas where low income population is located (See map- census tracts 23, 24, and 26.01).

City Council, staff and our contracted agent work together to use the CDBG funds that best serve the citizens in areas with concentrated low-income residents. It is the decision of the group to open the program to families that have incomes of 80% AMI or less city-wide.

Several years ago, staff decided to omit residents of trailer parks because of the inability to place a lien on the housing unit. While that practice was implemented, we had to turn away a segment of our community based on the land/development where the housing unit is located. This year with the increased allocation, our Citizen Resident Council agreed to renew the Emergency Program designed to address the basic needs of all citizens' water, electric, and home heating needs. It is only appropriate to help any citizen within our city limits whom has limited resources and is experiencing a threat to their health and safety within their housing unit as it relates to electrical, plumbing, or heating.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Our plan is to continue working in the community for citizens who are in need of housing assistance. The additional funding will go toward this effort: benefiting the less fortunate households in need of transportation and other service organizations through CALL 211.

An objective of our activities is to improve the health, safety, and environment of the community by providing services necessary to ensure accessibility of sustainability. Supporting agencies which help us reach households in financial need is welcomed. Having both

information, transportation, and food delivery as a motivating impact for our citizens is an outcome of funding for Agewell Services and CALL 211.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

After an active year in 2019, we continue to position ourselves to get the word out on the programs that are available. We updated our policies and procedures, which included raising the income restrictions to 80% Area Median Income (AMI) and we anticipate up to 20 households will be served by year end or July 1, 2020. Fair Housing initiatives are a performance indicator of how we can help our community. The testing and surveying conducted through our mutual agreement with the Fair Housing Center of West Michigan and other municipal organizations allows us to be a small part of a bigger picture which improves the choices we make to serve our citizens.

4. Summary of Citizen Participation Process and consultation process

We surveyed the public by email and by attending a local event involving other service agencies that service low income households. Unfortunately, we did not receive comments during the 30 day period or prior to our submission and we continue to focus more of our funds to the households in need.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments for the 2020 Plan were requested from public. Public responses from past years were adhered to during the previous year and Norton Shores took note and proceeded to remedy a community blight with the demolition and removal of a fire damaged home. This property was seen as an eye-sore to the neighborhood and the community agreed to the removal of the blighted property for our citizenry.

6. Summary of comments or views not accepted and the reasons for not accepting them

All views are accepted for review- if comments are demeaning or vulgar in nature they will not be included in submissions to HUD. However, none were received in this category.

7. Summary

Norton Shores continues to reach out to its citizenry to support them through Agewell Services, CALL 211, and residential housing repairs. Our local code enforcement and building officials strive to keep our community blight free.

Staff from Finance, Administration, and the Building Division have worked alongside one another to provide the necessary support to the citizens of the community. This team effort by staff is how Norton Shores achieves success. The contracted staff from the City of Muskegon has a good working relationship with the listed Departments and as the calls come into the program designee, Norton Shores staff is included in the process with inspections, payments, and advice for assistance.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency

Table 1 – Responsible Agencies

Narrative

Norton Shores has a contractual agreement with the City of Muskegon to administer the CDBG programs. The Community and Neighborhood Services Department has a staff of three that work with Information Disbursement & Information System's data, administration of CDBG programming, and aiding eligible Norton Shores homeowners. Active staff participation with the City's designee helps to produce a viable program.

Consolidated Plan Public Contact Information

A list of agencies was contacted and sent a survey- see attachment. The activities that make the biggest impact are those that directly assist the occupant. Fortunately, we have opportunities for two types of housing: owner occupied single-family or mobile homes.

AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

1. Introduction

Muskegon Heights and Muskegon continue to be partners with CDBG programming. Our staff and the other points of contact are affiliated through the United Way of the Lakeshore Continuum of Care, and the County of Muskegon. In both cases we have a combined focus to address the needs of this community and specifically to those that reside in Norton Shores. Looking to our demographics and city landscape, we evaluate if our assistance is needed. We will continue with the activities and projects that appear to work for our citizens, and given the amount of funds received, the services provided can be advertised to address more families in need.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

As a supporter of Agewell Services and CALL 211, we enhance the coordination of various agencies providing services to a population of citizens who are at risk. This risk may include housing, medical, transportation, and food services. The agencies are supported financially to offer specific services to our citizens and the community at large.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The relationship that the City of Norton Shores has with the Continuum of Care is limited. There is representation at the board level to listen and respond if necessary to the needs of homeless individuals and families of all protected classes.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

We are represented as a member of the Continuum of Care's board. Meetings take place quarterly and representation on local housing sub-committees.

2. Agencies, groups, organizations and others who participated in the process and consultations

1	Agency/Group/Organization	United Way of the Lakeshore
	Agency/Group/Organization Type	Services-Health Health Agency Child Welfare Agency Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Coordination of services with agencies in our area is required. Duplication of services is frowned upon and we need to share resources

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The Public Housing Agencies were not consulted. The local agencies are not in our city limits but we requested information relative to housing opportunities.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Mercy Health	The strategy is to identify activities that combat the needs of the cities.

Table 3 – Other local / regional / federal planning efforts

Senior Resources

Pam Curtis

pam@seniorresourceswmi.org

Every Woman’s Place

Lori Rasmussen

lorir@everywomansplace.org

Muskegon Rescue Mission

Kevin Newton

knewton@muskegonmission.org

Continuum of Care

Dan Sawka

Dan-sawka@usc.salvationarmy.org

CALL 2-1-1

Stacy Gomez

Stacey@call-211.org

All are part of the Continuum of Care network.

Veterans Center

Michael Baauw

Baauw@yahoo.com

AP-12 Participation - 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation.

Summarize citizen participation process and how it impacted goal-setting

During the public comment period no one wrote or called with questions or comments.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Internet Outreach	Non-targeted/broad community	No responses	No comments	None	
2	Public Hearing	Non-targeted/broad community Residents	None to report	No one commented	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing citizens	No responses	None received	None	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.220(c) (1,2)

Introduction

We continue to acknowledge the programs that render the greatest success. In our community, the Housing Repair program is in place to assist our citizens who need help with housing needs. It is important to keep the housing stock in our city up to code and viable for families to reside and thrive. In addition to this role, Norton Shores is committed to supporting agencies that serve our citizens who have limited resources. CALL 211 is a sub-recipient that helps with community resources that include Health, Food, Utility and Rent assistance, and Housing resources. The Senior Transportation program is welcomed and necessary for seniors in need of transportation to their non-emergency medical appointments.

Norton Shores is diligent and satisfied with the two sub-recipient agencies that tend to the needs of our citizens who call on a regular basis. Our citizens are getting their needs met through this grant and with the help of our contractor, City of Muskegon. Annually, we review with our citizens the results of the past program year and hope to hear from them at this regarding

our commitment of funds.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	91,480	0	0	91,480	The activities identified in the table represent the current year allocation to provide housing assistance, admin, public services, etc.
						140,000	Expected Amount Available Remainder of ConPlan \$

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total \$		
General Fund	public - federal	Other	0	0	0	0	City Staff that will track their time for projects and assistance in carrying out this grant	
Other	public - federal	Other	28,307	0	0	0	Contract for Services – City of Muskegon	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Outside of CDBG, the city is not prepared to supplement any additional funding. No match is required.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No public land or property will be utilized within the jurisdiction to address the needs of the citizens. Public parks and other public places where CDBG can be used is not on our radar for 2020. However, the next 5-year Consolidated Plan may have some new and jurisdictional changes in projects.

Discussion

Funding sources include Administration, General Fund, CDBG and fund balances from previous years to be used in the future toward projects and programs. Annually, Fair Housing of West Michigan will continue to share pertinent information that is necessary to

ensure that we have support for our citizens who are experiencing discrimination from multiple service areas. Our commitment is necessary and collective to our county and selected cities through a grantee partnership with Muskegon and Muskegon Heights.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.220(c) (3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Home Repairs	2016	2020	Home Repairs	Norton Shores	Housing Neighborhood Enhancement	CDBG: \$91,480	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Senior Assistance	2016	2020	Non-Homeless Special Needs	Norton Shores	Neighborhood Enhancement	CDBG: \$10,000	Public service activities for Low/Moderate Income Housing Benefit: 75 Households Assisted
4	Public Service Opportunities	2016	2020	Non-Housing Community Development	Norton Shores	Housing Neighborhood Enhancement	CDBG: \$6,000	Public service activities other than Low/Moderate Income Housing Benefit: 175 Persons Assisted
7	Fair Housing	2016	2020	Non-Housing Community Development Fair Housing Activities	Norton Shores	Fair Housing Initiatives Legal Services	CDBG: \$5,750	Other: 4 Other
8	Public Facilities Improvement	2016	2020	Non-Housing Community Development	Norton Shores	Neighborhood Enhancement Public Facilities Improvement		Façade Improvement/Business Building Rehabilitation: 1 business

Goal Descriptions

Table 6 – Goal Descriptions

1	Goal Name	Home Repairs
	Goal Description	Helping low to moderate income households is will strengthen neighborhoods and help them remain in their homes through the assistance of this grant. Roofs, furnaces, electric, sewer, foundations, siding, and so much more are examples of the needs of our citizens.
2	Goal Name	Senior Assistance
	Goal Description	Senior travel to non-emergency medical appointments includes all types to provide accessibility with transportation.
4	Goal Name	Public Service Opportunities
	Goal Description	CALL 211 will provide information to citizens who have housing and other household needs
7	Goal Name	Fair Housing
	Goal Description	Carry out survey and research of housing practices that will result in educational resources, change for future services and information.
8	Goal Name	Public Facilities Improvement
	Goal Description	Fire Station #2 requires a new roof and this maintenance is necessary to keep our service personnel safe to protect and support our citizens.

AP-35 Projects - 91.220(d)

Introduction

The programs are selected and implemented based on need and available funding. The anticipation is that we meet with our Citizen Advisory group to discuss and report past accomplishments with the current activities in place.

#	Project Name
12	General Administration
14	Senior Transportation
15	Housing Repair
16	Call 211
17	Fair Housing

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocations to these programs are considered priorities to strong neighborhoods. Addressing the needs of the underserved is crucial to us and the families being assisted.

Assisting households is our first priority which provides support to our neighborhoods through public improvements, specifically in and around our low-income census tracts.

AP-38 Project Summary

Project Summary Information

Table 7 – Project Summary

1	Project Name	Senior Transportation
	Target Area	Norton Shores
	Goals Supported	Senior Assistance – Non-emergency medical appointments and food delivery
	Needs Addressed	Senior Services
	Funding	CDBG: \$10,000
	Description	Seniors are able to access transportation from their home to their doctor appointments.
	Target Date	06/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	300 seniors will receive assistance
	Location Description	
	Planned Activities	Activities are to transport seniors to medical appointments and provide in-home food delivery.
2	Project Name	CALL 2 1 1
	Target Area	Norton Shores
	Goals Supported	Public Service Opportunities
	Needs Addressed	Housing Neighborhood Enhancement Legal Services Youth Opportunities Homebuyer Assistance/Education
	Funding	CDBG: \$6,000
	Description	Information for housing, food, repair, and health are provided to citizens
	Target Date	06/30/2021

<p>Estimate the number and type of families that will benefit from the proposed activities</p>	
<p>Location Description</p>	
<p>Planned Activities</p>	<p>Provide funding to the 2-1-1 CALL center for providing needy individuals information of services and resources that are key to development, housing, food, epidemic, jobs and transportation.</p>
<p>3 Project Name</p>	<p>Housing Repairs</p>
<p>Target Area</p>	<p>Norton Shores</p>
<p>Goals Supported</p>	<p>Home Repairs</p>
<p>Needs Addressed</p>	<p>Housing Neighborhood Enhancement</p>
<p>Funding</p>	<p>CDBG: \$91,480</p>
<p>Description</p>	<p>Housing repairs are provided to families that meet an income level of 80% AMI or less</p>
<p>Target Date</p>	<p>06/30/2021</p>
<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p>Our goal is to provide this service to 25 households that have a need for repair due to a health and safety hazard.</p>
<p>Location Description</p>	<p>City-wide</p>
<p>Planned Activities</p>	<p>Roofing, foundations, sewer, plumbing, mechanical and electrical items and housing issues affecting the health and safety of the occupants.</p>
<p>4 Project Name</p>	<p>Fair Housing</p>
<p>Target Area</p>	<p>Norton Shores</p>
<p>Goals Supported</p>	<p>Fair Housing Initiatives</p>
<p>Needs Addressed</p>	<p>Neighborhood Enhancement</p>
<p>Funding</p>	<p>CDBG: \$5,750</p>
<p>Description</p>	<p>Enlist the help of our Fair Housing Center of West Michigan to provide research for a study detailing the lending practices in our community.</p>
<p>Target Date</p>	<p>06/30/2021</p>

	Estimate the number and type of families that will benefit from the proposed activities	We anticipate this will have a positive impact on the community with education and training for the public on housing discrimination.
	Location Description	Norton Shores lending institutions and citizens will be surveyed
	Planned Activities	Fair Housing
5	Project Name	Gen Administration
	Target Area	Norton Shores
	Goals Supported	Home Repairs
	Needs Addressed	Housing Code Enforcement Fair Housing Initiatives Neighborhood Enhancement
	Funding	CDBG: \$28,307
	Description	Administration of the grant and projects.
	Target Date	06/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Reports, Public Notices, Plans, CAPERs, and necessary paperwork.

AP-50 Geographic Distribution - 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

We have low-income concentration in census tracts- 23,24, and 26.01

The programs are designed for any income qualifying household within the city limits. Code enforcement may target their inspection of the target areas to alleviate any blighting properties and in so doing, provide information about our programs.

Geographic Distribution

Target Area	Percentage of Funds
Norton Shores	0

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Geographical disbursement of funds is tactfully used. If there are complaints and code violations in certain areas, activities can be developed to stabilize blight. We use interim solutions but we are aware of the 3 census tracts where we can prioritize investments in the future as the need increases.

Discussion

Code Enforcement can be used to address more households within census tracts where household incomes are being exhausted to keep up their homes. The enforcement could result in home improvement projects funded through CDBG.

Affordable Housing

AP-55 Affordable Housing - 91.220(g)

Introduction

Affordable housing is important to our community but our current funds are not designated to produce affordable housing units. Concentration is designed to assist current homeowners to remain in their home as long as they wish to be there. Stabilization is what we can offer to lower income families up to 80% AMI; an opportunity to repair a home that will threaten health and safety of the occupants.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	175
Special-Needs	75
Total	250

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	20
Acquisition of Existing Units	0
Total	20

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Norton Shores does not receive HOME funds but we utilize our CDBG funds to rehab residential homes of our citizens with incomes at or below 80% AMI.

AP-60 Public Housing - 91.220(h)

Introduction

There is not a Public Housing facility in the City of Norton Shores, but there are two separate Housing Commissions located in Muskegon County.

Actions planned during the next year to address the needs to public housing

We can assist as a partner with the City of Muskegon and City of Muskegon Heights.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

We do not have a homeownership focus in our Action Plan. Homeownership has not been included in our programs and without HOME funds we do not see this as a funding priority in our community.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The housing commissions are not designated as troubled.

Discussion

There may be Section 8 participants living in our community but without a public housing authority in our city limits.

AP-65 Homeless and Other Special Needs Activities - 91.220(i)

Introduction

Homelessness and other special needs activities have not been included in the past, and there is no evidence that this is a real need in our community. If a homeowner is special needs, we can assist if they income qualify and fortunately homelessness is not an immediate issue for our city.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Our participation with the Continuum of Care serves as our action to help reduce and end homelessness in the County.

Addressing the emergency shelter and transitional housing needs of homeless persons

We do not have an emergency shelter or transitional housing facility based in our community for homeless individuals. Senior facilities are prevalent in our city and they are privately funded.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

We have a public school system that addresses the homeless Youth segment of our population. As a member of the Continuum of Care, we can help as the opportunity arises but to date no financial assistance has been provided in this area.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving

assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Helping our citizens with crucial home repairs is a huge buffer to deter families from leaving their homes because they cannot replace a roof, fix a foundation, replace a furnace, upgrade electric or plumbing facilities. Although we do not have in place any programs that will help with the care of those who may be nearing an experience of homelessness, we do support CALL 211 that provides information and assistance to help families avoid homeless situations.

Discussion

Homelessness in our community is difficult to track and unless reported directly to the city, it is challenging to set programs in place to address at-risk families.

AP-75 Action Plan Barriers to Affordable Housing - 91.220(j)

Introduction

Barriers to affordable housing are met through our alignment with the Fair Housing Center of West Michigan. Through our partnership, we collaborate with the other municipalities to educate the public, realtors, and schools as a result of our agreement with the Fair Housing Agency. We receive bi-annual reports about our communities which include the testing of local apartment complexes and surveys of managers which are used to educate and expose barriers to housing for low-income households.

Other barriers include higher priced housing units. Our city is growing, economically the developments are a blend of rental and single-family dwellings. The needs are minimal as it relates to low income households. The lack of resources for a small number of disadvantaged families is the greatest barrier to assistance. It is our hope that the investments that were made to our Fair Housing Agency to investigate financial institutions and other discriminatory practices will offer relief.

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City's policies do not create a barrier to available low-income households.

Planning, Zoning, and Economic Development is the department that opens the door to opportunities for future housing opportunities.

Discussion

Setting a goal to having a discussion about this issue will possibly cause something to occur over the next few years.

AP-85 Other Actions - 91.220(k)

Introduction

Other actions taken to utilize our funds that best serve a low-income population are being reviewed on an annual basis. There are situations of interim controls where we have provided dumpsters in an area that was experiencing blight, and we have participated in demolishing structures that created blight within a neighborhood. We are prepared to revisit some of these actions again as the need arises.

Actions planned to address obstacles to meeting underserved needs

We will explore options to meet the needs of citizens that appear to be underserved. Code enforcement is an option that we may expand on in the coming years. Last year the city decided to authorize an option that was in existence in past years - emergency housing repairs to Mobile Home Parks. The City has six separate Mobile Home Communities within its boundaries and we plan to continue these actions which have addressed the obstacles that our underserved citizens face. Their needs have been identified as health and safety concerns that threaten their home and could create a situation of homelessness.

Actions planned to foster and maintain affordable housing

Rental facilities are present in our city and we do have a rental certification and inspection program in place. Affordable housing units are not identifiable in our community. Rental inspections augment the code enforcement which helps to foster affordable housing opportunities.

Fair Housing Initiatives have been used in the past to test the practices of our local rental property management teams. We will continue to educate, survey, and test housing agents to secure housing options for all families.

Actions planned to reduce lead-based paint hazards

We have not planned any activities to reduce lead-based hazards. The city is open to working with the County's lead grant to reduce lead-based paint hazards for families identified in our

city.

Actions planned to reduce the number of poverty-level families

No actions planned to reduce the number of poor families. We have programs that will assist poverty-level families up to 80% AMI but not target them specifically.

Actions planned to develop institutional structure

Fair Housing Initiatives in our area are financially supported each year and we will continue to test and survey families, businesses, and staff.

Actions planned to enhance coordination between public and private housing and social service agencies

Not sure how we can enhance the coordination of service agencies other than our Continuum of Care connection. We work with other agencies to assist the citizens of our community and we continue to partner with other local businesses to improve the well-being of our communities.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.220(l)(1,2,4)

Introduction

Our programs are required to assist families that qualify under the income criteria to ensure their insurance and taxes are up to date. Information is disbursed County-wide through a local agency, CALL 211.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	\$91,480
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80%

Discussion

The 2020 Annual Plan is the 5th and final year associated with the Five Year Regional Consolidated Plan.