



April 29, 2020

City Council Meeting of May 4, 2020
Subject: FY 2020 Budget Revisions

The Honorable Mayor
and
Members of the City Council

Ladies and Gentlemen:

An important part of the budget cycle each year involves revision of current revenues and appropriations at the end of the third quarter. Attached for your consideration is a revenue and expenditure summary of proposed fund revisions for FY 2020. These adjustments are based on the most current revenue and expenditure data and more accurately reflect our available resources and required appropriations.

Attached is a resolution that would approve the FY 2020 budget revisions.

Respectfully submitted,

Mark C. Meyers
City Administrator

MCM/MH
Attachments

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the FY-2020 revenue and program expenditure revisions as outlined in the attached schedule are hereby approved.

At a rescheduled meeting of the City Council of the City of Norton Shores, that was held remotely, on the 4th day of May 2020 the foregoing resolution was moved for adoption by Council Member

. The motion was supported by Council Member .

Ayes:

Nays:

Resolution declared adopted.

Shelly Stibitz, City Clerk

REVENUE REVISIONS

FUND DESCRIPTION	FY-2020 ADOPTED	FY-2020 REVISED	CHANGE
GENERAL FUND			
TAXES	\$5,417,024	\$5,398,987	-\$18,037
LICENSES AND PERMITS	\$433,000	\$425,252	-\$7,748
INTERGOVERNMENTAL REVENUE	\$2,205,019	\$2,272,893	\$67,874
CHARGES FOR SERVICES	\$2,510,243	\$2,633,459	\$123,216
FINES AND FORFEITURES	\$74,000	\$71,500	-\$2,500
MISCELLANEOUS	\$155,000	\$130,000	-\$25,000
TOTALS - GENERAL FUND	\$10,794,286	\$10,932,091	\$137,805
OTHER BUDGET FUNDS			
MAJOR STREETS	\$2,507,000	\$2,868,105	\$361,105
LOCAL STREETS	\$611,223	\$650,559	\$39,336
MUNICIPAL ROAD	\$1,411,381	\$1,398,691	-\$12,690
SOLID WASTE	\$1,041,018	\$1,030,300	-\$10,718
LOCAL IMPROVEMENT	\$158,000	\$130,000	-\$28,000
BUILDING	\$515,825	\$691,300	\$175,475
TIFA	\$1,494,045	\$1,423,528	-\$70,517
BROWNFIELD	\$125,567	\$109,086	-\$16,481
PUBLIC SAFETY	\$1,226,602	\$1,241,272	\$14,670
CDBG	\$117,500	\$117,500	\$0
CAPITAL IMPROVEMENT	\$2,466,355	\$2,376,989	-\$89,366
INDUSTRIAL DEVELOPMENT	\$20,000	\$20,000	\$0
TOTALS - OTHER BUDGET FUNDS	\$11,694,516	\$12,057,330	\$362,814
NON-BUDGETED FUNDS			
WATER AND SEWER O & M	\$7,811,000	\$8,156,596	\$345,596
EQUIPMENT REVOLVING	\$1,152,050	\$1,143,455	-\$8,595
TOTALS - NON BUDGETED FUNDS	\$8,963,050	\$9,300,051	\$337,001
GRAND TOTALS - ALL FUNDS	\$31,451,852	\$32,289,472	\$837,620

GENERAL FUND
EXPENDITURE REVISIONS

ACTIVITY	FY-2020 ADOPTED	FY-2020 REVISED	CHANGE
MAYOR AND COUNCIL	\$40,991	\$37,535	-\$3,456
CITY ADMINISTRATOR	\$272,420	\$275,627	\$3,207
ELECTIONS	\$241,112	\$197,880	-\$43,232
ACCOUNTING	\$213,322	\$224,047	\$10,725
FINANCE ADMINISTRATION	\$135,895	\$138,851	\$2,956
ASSESSING	\$316,152	\$316,152	\$0
LEGAL SERVICES	\$158,300	\$208,200	\$49,900
RECORDS AND INFORMATION	\$170,944	\$172,203	\$1,259
PERSONNEL AND LABOR RELATIONS	\$355,423	\$364,209	\$8,786
TREASURY	\$223,622	\$227,691	\$4,069
BLD AND GROUNDS MAINTENANCE	\$219,297	\$226,878	\$7,581
DRAINAGE MAINTENANCE	\$2,961	\$3,816	\$855
CEMETERY	\$99,946	\$103,766	\$3,820
GENERAL SUPPORT	\$59,995	\$80,983	\$20,988
POLICE MANAGEMENT	\$276,149	\$283,118	\$6,969
SPECIAL SERVICES	\$1,430,094	\$1,554,213	\$124,119
UNIFORM PATROL	\$2,347,744	\$2,396,997	\$49,253
FIRE MANAGEMENT	\$294,149	\$297,401	\$3,252
FIRE OPERATIONS	\$1,527,138	\$1,570,601	\$43,463
PREVENTION & INVESTIGATION	\$207,602	\$210,942	\$3,340
FIRE INSPECTIONS	\$99,708	\$101,730	\$2,022
FIRE TRAINING	\$249,160	\$254,320	\$5,160
ORDINANCE ENFORCEMENT	\$82,333	\$83,804	\$1,471
PLANNING	\$138,748	\$120,492	-\$18,256
PUBLIC WORKS MANAGEMENT	\$18,339	\$18,919	\$580
SIGNS & SIDEWALKS	\$16,350	\$16,565	\$215
ENGINEERING	\$3,000	\$3,000	\$0
STREET LIGHTING	\$360,000	\$310,000	-\$50,000
PUBLIC TRANSIT	\$33,520	\$33,520	\$0
ECONOMIC DEVELOPMENT	\$68,662	\$69,309	\$647
SPRING/SUMMER RECREATION	\$88,968	\$91,247	\$2,279
FALL/WINTER RECREATION	\$83,388	\$85,309	\$1,921
PARK DEVELOPMENT & MAINT	\$232,216	\$234,363	\$2,147
RECREATION PROGRAMS	\$173,730	\$178,198	\$4,468
ARTS AND DRAFTS FAIR	\$87,004	\$87,880	\$876
LIBRARY	\$145,968	\$137,395	-\$8,573
INSURANCE	\$166,973	\$159,127	-\$7,846
TOTALS - GENERAL FUND	\$10,641,323	\$10,876,288	\$234,965

EXPENDITURE REVISIONS, CONTINUED

FUND	FY-2020 ADOPTED	FY-2020 REVISED	CHANGE
<u>OTHER BUDGET FUNDS</u>			
MAJOR STREETS	\$2,995,381	\$2,594,405	-\$400,976
LOCAL STREETS	\$533,500	\$460,852	-\$72,648
MUNICIPAL ROAD	\$1,457,000	\$1,015,090	-\$441,910
SOLID WASTE	\$791,061	\$837,940	\$46,879
LOCAL IMPROVEMENT	\$450,000	\$208,000	-\$242,000
BUILDING	\$594,495	\$681,657	\$87,162
TIFA	\$2,766,218	\$3,061,467	\$295,249
BROWNFIELD	\$124,046	\$119,851	-\$4,195
PUBLIC SAFETY	\$1,226,602	\$1,241,272	\$14,670
CDBG	\$117,500	\$146,278	\$28,778
CAPITAL IMPROVEMENT	\$2,480,405	\$2,309,882	-\$170,523
INDUSTRIAL DEVELOPMENT	\$240,000	\$0	-\$240,000
TOTALS - BUDGET FUNDS	\$13,776,208	\$12,676,694	-\$1,099,514
<u>NON-BUDGET FUNDS</u>			
WATER AND SEWER O & M	\$9,783,500	\$9,867,716	\$84,216
EQUIPMENT REVOLVING	\$1,033,238	\$1,014,036	-\$19,202
TOTALS - NON BUDGET FUNDS	\$10,816,738	\$10,881,752	\$65,014
GRAND TOTAL - ALL FUNDS	\$35,234,269	\$34,434,734	-\$799,535