

RESOLUTION

**UPDATE City of Norton Shores COVID-19 Mitigation Measures AND Business Continuity Plans**

NOW, THEREFORE, BE IT RESOLVED, in response to the Governor's Executive Order to "Stay Home, Stay Safe" the City of Norton Shores continues to implement operational changes in an effort to reduce risk associated with the COVID-19 virus for city employees and the general public.

The following changes will be in effect from **Tuesday, March 24, 2020 – Friday, May 15, 2020**.

1. We have fully transitioned to a non-contact form of conducting business at City Hall or any other City Facility. **City offices will be closed during this period;** however, staff will be working providing public services to our community using swing shifts, on-call and work from home measures. If you must conduct business with the City at this time, please do so via phone, email, web site, U.S. Mail service, on-line payment method or utilizing the drop-box available at the main entrance to City Hall.
2. The Norton Shores Branch of the Muskegon Area District Library and the adjacent Community Room will remain closed.
3. City parks remain open but play structures and restroom facilities are closed. Enjoy the outdoors while practicing social distancing.
4. City rental inspections are suspended and appointments will be re-scheduled at a later date.
5. Building trades inspections will be conducted following the guidelines of the Governor's Executive Order 2020-70.
6. Water shut-offs, due to delinquent payment continue to be suspended. The penalties and payment will still apply.

At a rescheduled meeting of the Norton Shores City Council, held remotely on the 4<sup>th</sup> day of May 2020, the foregoing resolution was moved for adoption by Council Member . The motion was supported by Council Member .

Ayes:

Nays:

Resolution declared adopted/denied.

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Shelly Stibitz, City Clerk