

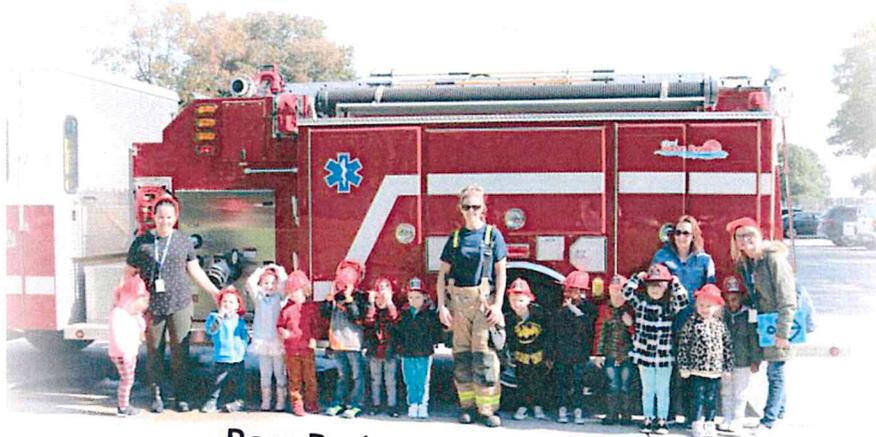
AGENDA 7a-2

DATE 11-19-2019



Robert L. Gagnon, Fire Chief

# FIRE DEPARTMENT MONTHLY REPORT October 2019



Ross Park - Mrs. Johnson's  
Preschool Class



*Protecting Your Future*



**Administration**

The information contained in this report serves as a representation of the hard work and dedication put in by the men and women of the Norton Shores Fire Department. Their commitment to the City and our Department helps to make it possible to achieve our overall mission which is *Protecting your Future.*

**Monthly Stats**

- **285** Call for Service the NSFD responded to
- **12** Training Sessions were held and consisted of
  - Ladders
  - Dive Training
  - Ventilation & Stabilization
  - ERT Team Training
  - Lucas CPR Device Training
  - Hazmat Team Training
  - Hose Testing
  - Make-up Trainings
- **3** Meetings were conducted
- **3** Fire Extinguisher Trainings were conducted for area businesses
- **10** School Visits

**Safe Kids West Michigan**

The second Monday of each month from 10:00 am to 1:00 pm the Norton Shores Fire Department hosts an event at Fire Station #3 for the Safe Kids car seat inspections.

- This Month:
- ▶ 20 car seat inspections
  - ▶ 14 new car seats distributed to families in need
  - ▶ A value of \$770.00



**FOIA Requests**

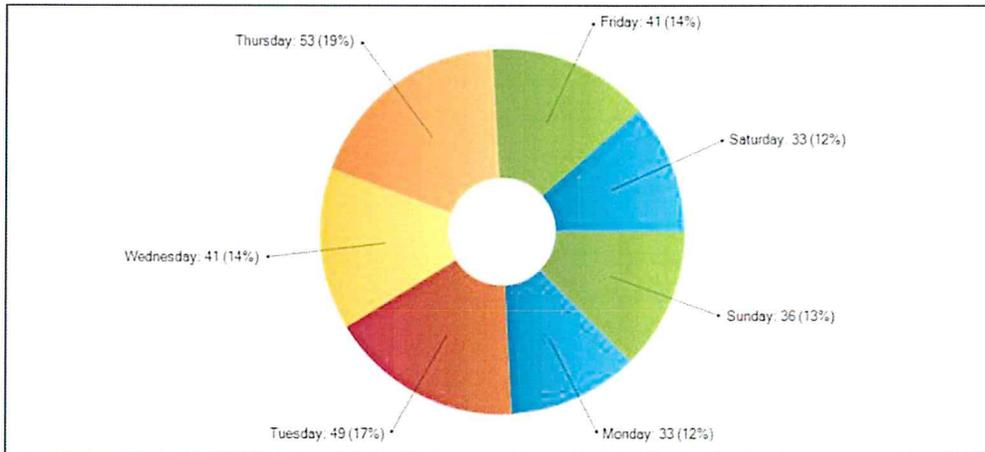
- 10/02/19 1081 S. Gateway Blvd
- 10/22/19 878 W Norton Ave
- 10/16/19 3295 Henry St
- 10/24/19 3524 Green St
- 10/21/19 85 E Mt Garfield Rd
- 10/29/19 1214 E Hile Rd

**Smoke Alarm Install Requests**

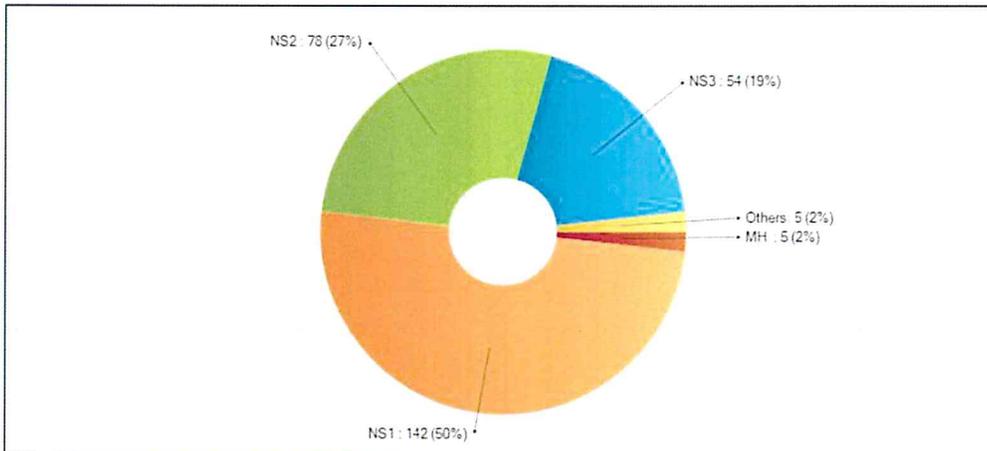
- **11** requests were made through the Fire Department

**\*On the cover: a class picture taken at one of the many school visits this past month\***

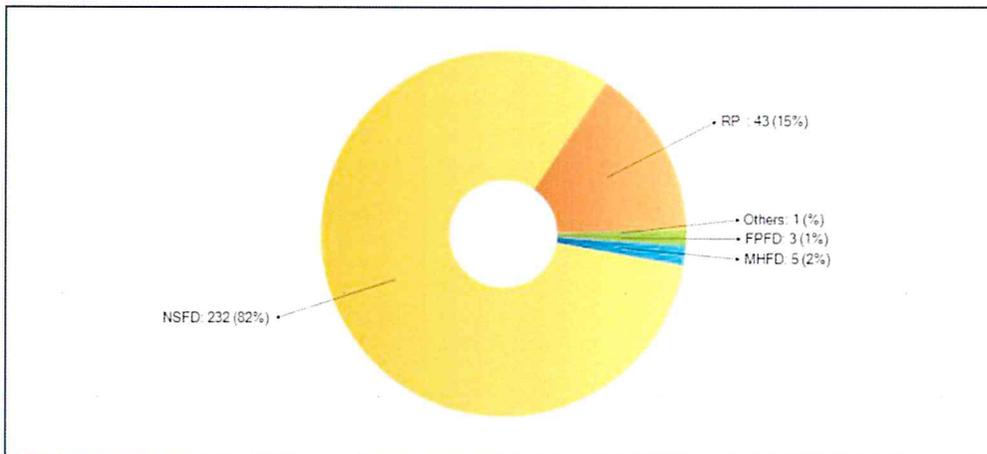
**Calls For Service By Day of Week**



**Calls For Service By Fire Station**



**Calls For Service By District**



**Canteen 450 responded to 3 calls for the Month of OCTOBER 2019**

Number of Responses:	This Month	Fiscal YTD
Norton Shores		4
Muskegon Fire	1	1
Muskegon Heights	2	5
Muskegon Twp		2
Blue Lake Twp		
Casnovia		
Crockery Twp		
Dalton		
Egelston		
Ferrysberg		
Fruitport		1
Grand Haven Twp		
Grant Twp/Oceana		
Montague		1
N. Muskegon		2
Ravenna		1
Spring Lake Twp		
White Lake		
<b>Total Runs:</b>	<b>3</b>	<b>17</b>

Items Served:	This Month	Fiscal YTD
Coffee (cups)	20	140
Hot Chocolate (cups)		8
Gatorade	26	262
BBQ Sandwiches		48
Bottled Water	26	293



*FFD Statler showing a child the fire truck after our Fire Prevention Parade*

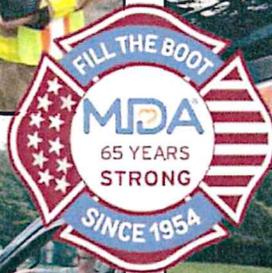
Donated Hours YTD:	
Operational Hours:	<b>48</b>
Staff Hours:	<b>209</b>

***Fire Prevention Parade Line-up ~ October 13th, 2019***



Employees from Norton Shores Fire Department volunteered their time and 'took to the streets' on October 11th & 12th collecting money and change to "Fill the Boot" for the Muscular Dystrophy Association.

A huge Thank You goes out to these volunteers who stood in the rain and collected a whopping **\$5,868.56!!**





***Deputy Chief Joe Kinnucan***

**APPARATUS AND EQUIPMENT**

**Engine 422**                      The engine was sent to Bridgeway Cummins for generator work.

**Fire Extinguishers**                      Cofessco Fire Protection completed the annual fire extinguisher inspections and certifications.

**FACILITIES**

**Station #1**                      Station projects continue to be completed, including the painting of the new walkthrough doors purchased from the capital improvement fund.

The Eastside restroom sink drain became inoperable. Station personnel acquired the parts needed for it and completed the repair.

The dryer at the station developed a defective gas valve. Station personnel repaired and the dryer is back in service.

**Station #2**                      Department staff have begun the process of seeking quotes on the repair of a malfunctioning drain in the truck room.

**Station #3**                      Department personnel utilized the man lift from the city garage to re-stain the entryway to the station.

Station personnel repaired broken toilet valve.

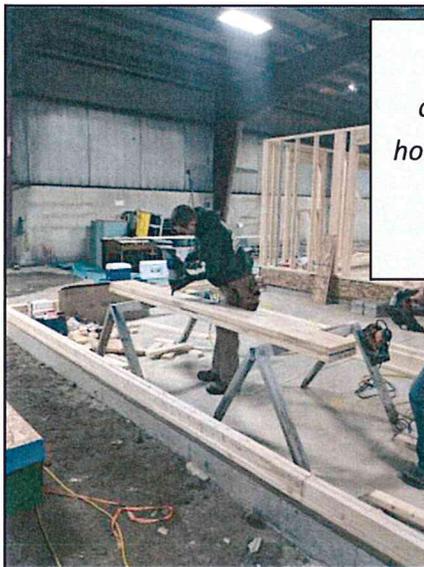
**PERSONNEL TRAINING AND ACTIVITIES**

Training topics for October included Building Construction, Ventilation & Stabilization, Small Engines, and Ladders.

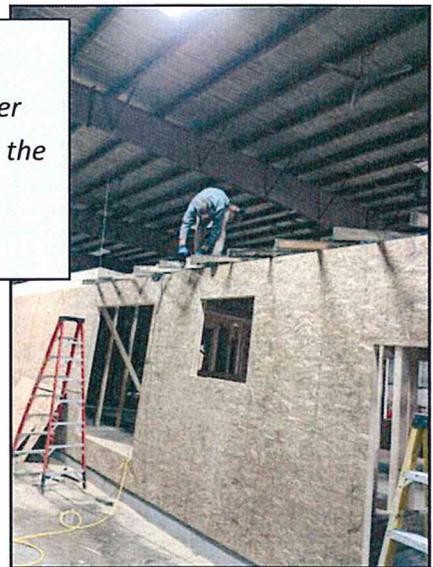
Department staff trained on the demo Lucas Automated CPR device. We now have this demo device in service for use on any future cardiac arrests. This device is the one that is being considered for a possible future capital purchase.

On-duty personnel assisted NSPD with traffic control duties during the Mona Shores Homecoming Parade on Lake Harbor and Seminole Roads.

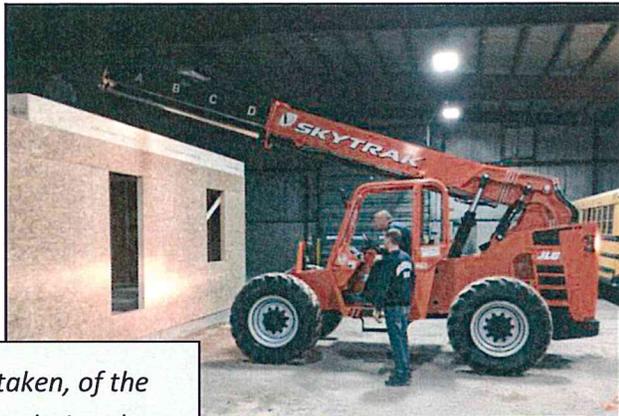
Department personnel has begun the construction of the training house, located inside the cold storage building at the old DPW site.



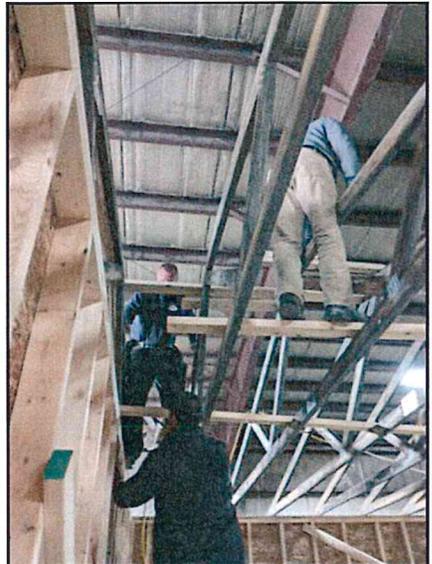
*Here are some photos taken during the construction process on the training center house. Our department staff not only have the skill sets needed for this task, but the passion to complete it as well.*



Hours of Off-Duty Paid Training	Hours
MEETING-Command Staff Meeting 10/14/2019	1
TRAINING-Ropes/Ladders 10/2/2019	2.5
TRAINING-CPR/AED 10/18/2019	1
TRAINING-SPECIAL EVENT 10/28/2019	26.92
10/29/2019	38.42
10/22/2019	20.75
10/17/2019	26.5
10/24/2019	42
10/30/2019	8.75
TRAINING-VENTILATION 10/8/2019	10
<b>Grand Total</b>	<b>177.84</b>



More photos taken, of the training house, during the construction process.



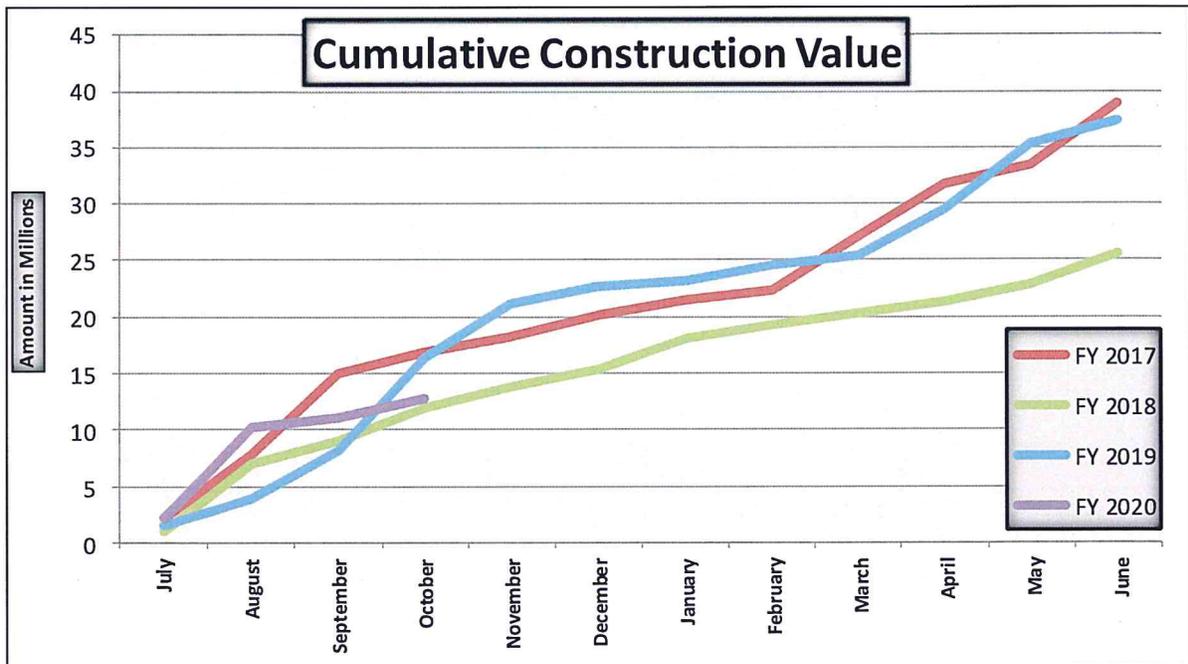


**Building Official Todd Kempf**

<b>BUILDING PERMITS</b>		
<b>Category</b>	<b>Number of Permits</b>	<b>Construction Value</b>
Commercial Alteration/Repair	5	\$454,666
Commercial Remodel	1	\$8,000
Commercial Roofing/Siding/Windows & Door	3	\$69,880
Demolition	7	\$311,225
Mobile Homes	1	\$14,000
Residential Addition	1	\$53,000
Residential Alteration/Repair	20	\$53,036
Residential Deck	2	\$37,000
Residential Garage/Carport	3	\$75,620
Residential New Single Family	1	\$338,000
Residential Remodel	3	\$108,500
Residential Roofing/Siding/Windows & Door	37	\$233,717
Residential Sheds	2	\$9,375
Signs	2	\$33,788
<b>TOTAL</b>	<b>88</b>	<b>\$1,799,807</b>

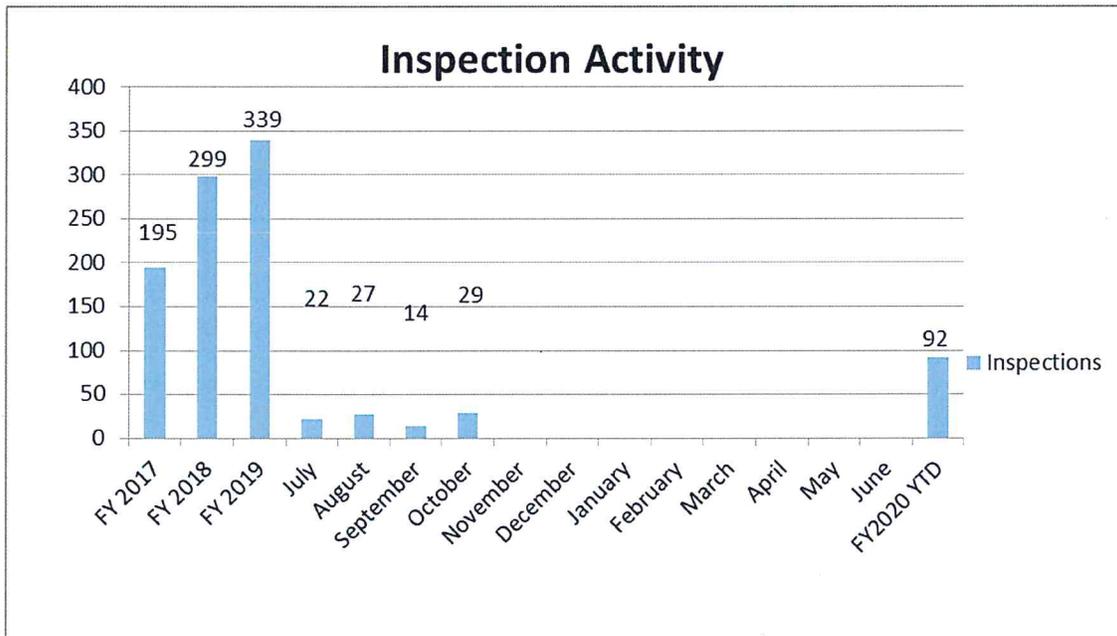
<b>TRADE PERMITS</b>	
<b>Type of Permit</b>	
Electrical	73
Mechanical	59
Plumbing	38
<b>TOTAL</b>	<b>170</b>

<b>BUILDING PERMIT SUMMARY</b>				
	<b>To Date FY 2020</b>	<b>October FY 2020</b>	<b>October FY 2019</b>	<b>October FY 2018</b>
<b>Bldg. Permits:</b>	323	88	130	104
<b>Total Fees:</b>	\$226,679	\$47,777	\$86,516	\$48,335
<b>Total Value:</b>	\$12,812,939	\$1,799,807	\$8,237,225	\$2,843,613



**Fire Marshal Ted Karnitz**

**INSPECTION ACTIVITIES**



**INSPECTIONS/SITE VISITS**

	<b>Norton Shores</b>	<b>Roosevelt Park</b>
Fire Safety Inspections	7	0
Re Inspections	12	2
Site Visits	6	2

**FIRE INVESTIGATIONS**

**Norton Shores/Roosevelt Park**

0

**Muskegon County**

0



**PLAN REVIEWS/INSTALLS/FFRTK**

New Home Approvals	0
Fire Fighter Right-to-Know Updates	0
Plan Reviews (Building)	9
FOIA/CDBG Requests	5
Fire System Reviews	5
Lock Boxes Installs/Updates	0
Site Plan Reviews	7
Smoke Alarm Installs	36

**SMOKE ALARM INSTALLS**

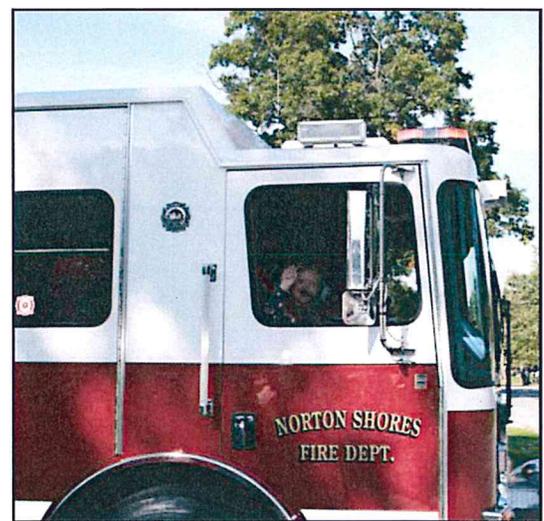
- Total NSFD Installs – 440 Residences – 2,039 Alarms Installed
  - FY 2020 YTD – 24 Residences/96 Alarms Installed
    - October 2019 – 8 Residences/36 Alarms Installed
      - Norton Shores – 8 Residences/36 Alarms Installed
      - Roosevelt Park – 0 Residences/0 Alarms Installed

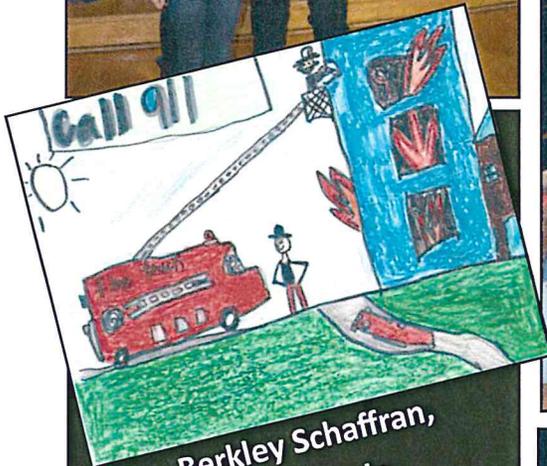
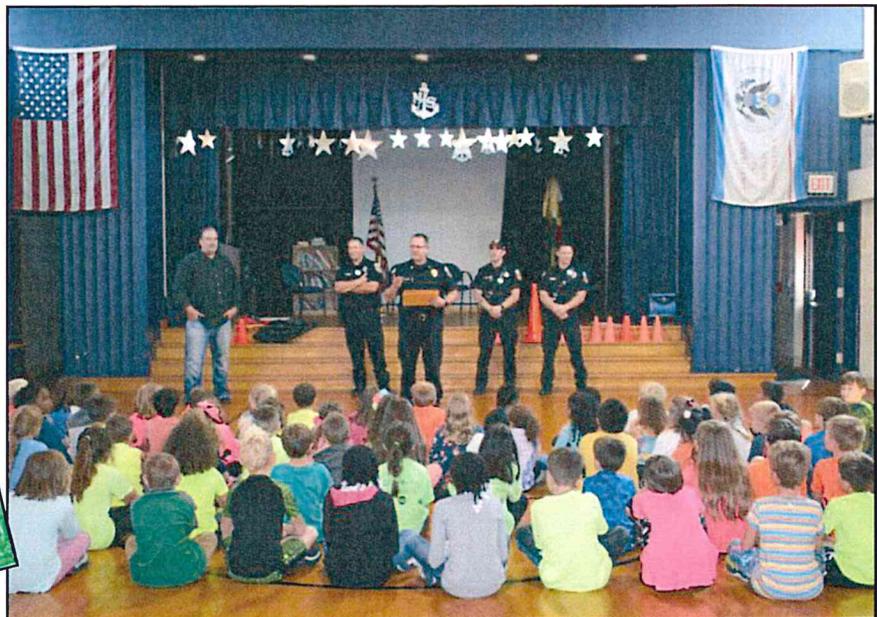
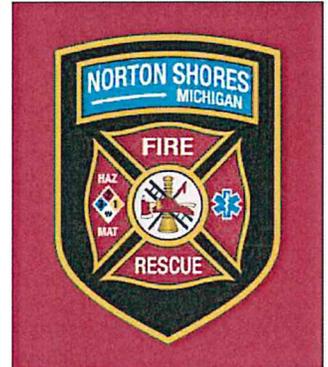
**FOIA/CBDG REQUESTS**

- FY 20 YTD – 10
  - October 2019 – 6
    - FOIA Requests
      - 85 E. Mt. Garfield Rd.
      - 1186 E. Mt. Garfield Rd.
      - 3524 Green St.
      - 3295 Henry St. (RP)
      - 878 W. Norton Ave. (RP)
    - CBDG Requests
      - 959 Wilson Ave.

**PUBLIC EVENTS**

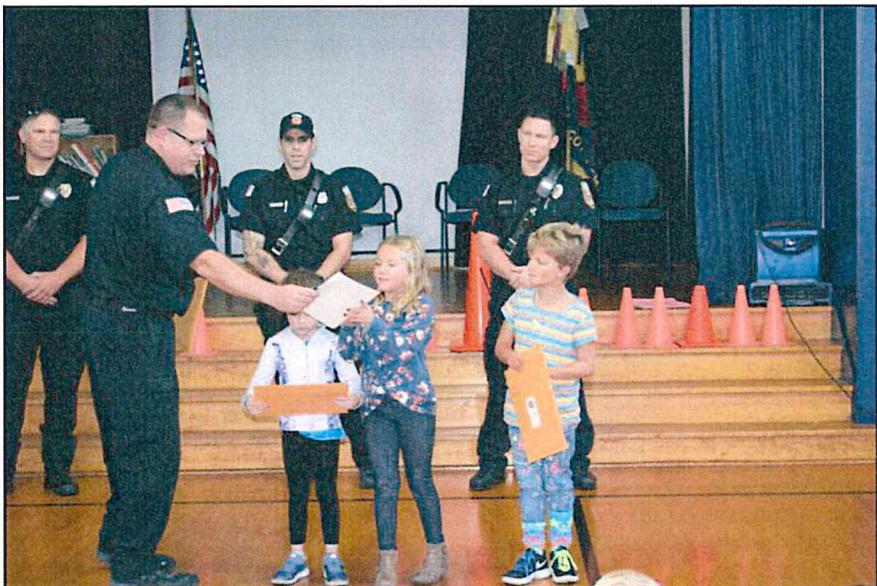
- FY 20 YTD – 25
  - October 2019 - (8)
    - Hoffmaster State Park Children’s Festival
    - Home Depot Safety Day
    - Fire Extinguisher Training – Bennett Pump
    - School Visit – Campbell Elementary
    - School Visit – Ross Park Elementary
    - Westshore Lutheran Church – Boy Scout Safety Event
    - Lincoln Park Poster Contest Winner – Ice Cream Party/Fire Truck Ride Home
    - Target Bike Drawing





Berkley Schaffran,  
2nd Grade  
Poster Contest Winner

**We announced the  
Lincoln Park  
Poster Contest  
Winner  
on Thursday,  
October 10<sup>th</sup>.**



The kids  
enjoyed  
ice cream  
donated by  
Liberty  
Mutual  
Insurance  
on Thursday,  
October 10<sup>th</sup>,  
as well.



**Thank You**



for making this possible





# Norton Shores Fire Prevention Parade Oct. 13th, 2019



**The 2nd Grade Poster Contest winner, Berkley, pulled the names for the bike winners at Target on Monday, October 21<sup>st</sup>.**



**Charlotte Stonex**  
3 year old girl from Norton Shores  
**Samuel Bohland**  
13 year old boy from Grand Haven



**Thank You Target!**



## Ordinance Enforcement

### ORDINANCE — OPEN

Date Filed	Address	Status	Category	Complaint
10/07/2019	4900 LAUREL ST	Closed - Complied	Ordinance - Inoperable & Unlicensed Vehicles	Unlicensed/inoperable vehicle
10/11/2019	3567 BRENTWOOD ST	Closed - Complied	Ordinance - Weeds/Tall Grass/Leaves	Tall grass and weeds
10/18/2019	2153 W NORTON AVE	Open - Complaint Received	Ordinance - Junk & Debris	Dishwasher / Tall grass/weeds
10/18/2019	2142 ARBOR AVE	Closed - Court	Ordinance - Junk & Debris	Broken furniture and plastic chairs
10/20/2019	2935 AUSTIN ST	Open - Citation Issued	Ordinance - Junk & Debris	Illegal burn - unattended, home under construction. Burning vinyl siding, rubbish, building material. Fire dept. response; extinguished fire. Incident #2437
10/21/2019	2028 LEIF AVE	Open - Complaint Received	Ordinance - Junk & Debris	Junk and debris / rubbish
10/28/2019	1855 SHOREWOOD DR	Open - Complaint Received	Ordinance - Weeds/Tall Grass/Leaves	Invasive Species Oriental Bittersweet
10/29/2019	4411 THOMPSON ST	Open - 1st Letter Sent	Ordinance - Inoperable & Unlicensed Vehicles	Customer walked in to file a complaint because there has been an inoperable black car sitting in the driveway for the last two years. The vehicle appears to have been in an accident since there is front end damage and missing window. The vehicle also has a tarp on part of it.
10/29/2019	1285 CHERRY AVE	Open - 1st Letter Sent	Ordinance - Inoperable & Unlicensed Vehicles	Customer walked in to file a complaint because there is an unlicensed/inoperable white vehicle sitting in the driveway in front of the garage. Junk, debris and garbage has also started to pile up by the vehicle. There is also a 5th wheel RV along the front property line in the road right of way. It is believed that people are living in the RV.



**Ordinance Enforcement**

**ORDINANCE — CLOSED**

Date Closed	Address	Date Filed	Status	Category
10/01/2019	4485 MARSHALL RD	09/05/2019	Closed - Complied	Ordinance - Junk & Debris
10/01/2019	1884 SPENCER DR	08/23/2019	Closed - Complied	Ordinance - Junk & Debris
10/01/2019	3500 HIAWATHA DR	05/31/2019	Closed - Complied	Ordinance - Weeds/Tall Grass/Leaves
10/01/2019	679 E NORTON AVE	06/25/2019	Closed - Complied	Ordinance - Inoperable & Unlicensed Vehicles
10/16/2019	1767 BONNEVILLE DR	10/11/2019	Closed - Complied	Building Dept. - Building Complaints
10/16/2019	3567 BRENTWOOD ST	10/11/2019	Closed - Complied	Ordinance - Weeds/Tall Grass/Leaves
10/22/2019	3042 LEON ST	06/13/2011	Closed - Complied	Property Maintenance
10/22/2019	3262 LINCOLN ST	04/03/2019	Closed - Complied	Ordinance - Inoperable & Unlicensed Vehicles
10/22/2019	4649 SUSAN ST	05/24/2019	Closed - Complied	Building Dept. - Housing Complaint
10/22/2019	3566 GREEN ST	05/31/2019	Closed - Complied	Ordinance - Weeds/Tall Grass/Leaves
10/24/2019	4900 LAUREL ST	10/07/2019	Closed - Complied	Ordinance - Inoperable & Unlicensed Vehicles
10/24/2019	1705 BONNEVILLE DR	10/11/2019	Closed - Complied	Building Dept. - Building Complaints
10/28/2019	1783 LEIF AVE	05/13/2019	Closed - Complied	Ordinance - Weeds/Tall Grass/Leaves
10/28/2019	1263 E SHERMAN BLVD	06/13/2019	Closed - Complied	Ordinance - Weeds/Tall Grass/Leaves
10/28/2019	1754 W NORTON AVE	06/13/2019	Closed - Complied	Ordinance - Weeds/Tall Grass/Leaves
10/29/2019	5101 HENRY ST	09/27/2019	Closed - Complied	Ordinance - Junk & Debris
10/29/2019	2142 ARBOR AVE	10/18/2019	Closed - Court	Ordinance - Junk & Debris
10/30/2019	2668 VALK ST	10/22/2015	Closed - Complied	RENTAL



**Ordinance Enforcement**

**MONTHLY INSPECTION REPORT**

Name	Enforcement Number	Inspection Type	Address	Date/Time Completed	Date/Time Scheduled
Don VanderKooi	EN19-0216	N&O Filed	721 E NORTON AVE		10/02/2019
Don VanderKooi	EN19-0284	Initial	2344 HUGHES AVE		10/04/2019
Don VanderKooi	EN19-0285	Initial	1186 E MT GARFIELD RD		10/04/2019
Don VanderKooi	EN19-0246	Follow-Up	2987 VALLEY ST	10/07/2019	10/04/2019
Don VanderKooi	EN19-0286	Initial	3553 BRENTWOOD ST		10/09/2019
Don VanderKooi	EN19-0288	Initial	1092 E MT GARFIELD RD		10/10/2019
Don VanderKooi	EN19-0199	Initial	2725 PINEHURST RD		10/10/2019
Don VanderKooi	ECodeE16-0069	Follow-Up	2725 PINEHURST RD		10/10/2019
Don VanderKooi	EN19-0171	Initial	1193 W NORTON AVE	11/08/2019	10/11/2019
Don VanderKooi	EN19-0283	Follow-Up	1176 W HILE RD		10/11/2019
Don VanderKooi	EN19-0290	Initial	138 PORTER RD		10/11/2019
Don VanderKooi	EN19-0303	Initial	3567 BRENTWOOD ST	10/15/2019	10/14/2019
Don VanderKooi	EN19-0281	Follow-Up	2156 LEIF AVE		10/16/2019
Don VanderKooi	EN19-0291	Initial	2849 BAILEY ST		10/17/2019
Don VanderKooi	EN19-0246	Follow-Up	2987 VALLEY ST	10/24/2019	10/21/2019
Don VanderKooi	EN19-0298	Initial	4900 LAUREL ST	10/24/2019	10/21/2019
Don VanderKooi	EN19-0171	Follow-Up	1193 W NORTON AVE	10/24/2019	10/21/2019
Don VanderKooi	EN19-0303	Follow-Up	3567 BRENTWOOD ST	10/16/2019	10/21/2019
Don VanderKooi	EN19-0302	Initial	157 FIRST AVE		10/24/2019
Don VanderKooi	EN19-0292	Initial	5101 HENRY ST	10/29/2019	10/28/2019
Don VanderKooi	EN19-0307	Initial	2153 W NORTON AVE	10/29/2019	10/28/2019
Don VanderKooi	EN19-0207	Follow-Up	2840 HUIZENGA ST	10/30/2019	10/29/2019
Don VanderKooi	EN19-0306	Initial	2142 ARBOR AVE	10/29/2019	10/30/2019
Don VanderKooi	EN19-0300	Follow-Up	1705 BONNEVILLE DR	10/24/2019	10/31/2019

Norton Shores Fire Department is feeling excited.  
Published by Stacy Stehouwer 191 · October 10 at 4:47 PM

The Fire Prevention Parade will be waving to you between 2-3pm this Sunday! Don't forget to catch up with us between 3-4pm for cider, donuts, conversation, and photo opportunities with our personnel and trucks. Meet us at the Mona Shores High School (West parking lot) at 3pm or if it is raining, at Station #1 (1577 Seminole Rd). See you soon.

### Fire Prevention Parade

Sunday, October 13<sup>th</sup>, 2019  
2-4 PM  
STARTS AT CLEVELAND AVE

SUNDAY, OCTOBER 13<sup>TH</sup>, 2019  
2-4 PM  
STARTS AT CLEVELAND AVE AT

END AT MONA SHORES HIGH SCHOOL  
NO 3 PM WITH TRUCK DISPLAY & CIDER

ON SCHOOL AROUND 3 PM WITH CIDER, DONUTS AND TRUCK DISPLAYS FOR

Performance for Your Post

4,704 People Reached

103 Reactions, Comments & Shares

57	28	29
Like	On Post	On Shares
3	2	1
Love	On Post	On Shares
12	4	8
Comments	On Post	On Shares
31	30	1
Shares	On Post	On Shares
552 Post Clicks		

October 2019  
Most Active Posts

Get More Likes, Comments and Shares  
Boost this post for \$20 to reach up to 4,600 people.

4,704 People Reached  
655 Engagements

Norton Shores Fire Department  
Published by Don VanderKooi 191 · October 11 at 2:46 PM

We are filling the MDA boot! Today 4-7PM (yes even in the rain) Seminole Rd & Lake Harbor / Norton & Roosevelt Saturday, October 12th 10AM-1PM Helping local families right here in Norton Shores battling muscular dystrophy

#Filltheboot See More

MDA Fill the Boot Ahead  
Donations Accepted  
MDA

Performance for Your Post

3,050 People Reached

1,602 3-Second Video Views

102 Reactions, Comments & Shares

78	32	46
Like	On Post	On Shares
3	1	2
Love	On Post	On Shares
1	0	1
Comments	On Post	On Shares
20	17	3
Shares	On Post	On Shares
140 Post Clicks		
14	1	125
Clicks to Play	Link Clicks	Other Clicks

NEGATIVE FEEDBACK

1 Hide Post  
0 Report as Spam

Reported stats may be delayed from what appears on posts

Norton Shores Fire Department is in Norton Shores, Michigan  
Published by Don VanderKooi 191 · October 19 at 12:42 PM

Did you know? NSFD Frontline engines carry oxygen masks for our canine and feline friends #k9firstaid #firefighters #petsofinstagram @ Norton Shores, Michigan

K9 O2 Masks

Performance for Your Post

1,928 People Reached

156 Reactions, Comments & Shares

97	81	16
Like	On Post	On Shares
47	42	5
Love	On Post	On Shares
4	4	0
Comments	On Post	On Shares
8	8	0
Shares	On Post	On Shares
97 Post Clicks		
26	0	71
Photo Views	Link Clicks	Other Clicks

NEGATIVE FEEDBACK

2 Hide Post  
0 Report as Spam

Reported stats may be delayed from what appears on posts

Get More Likes, Comments and Shares  
Boost this post for \$20 to reach up to 4,600 people.

1,928 People Reached  
253 Engagements

Dustin Michael Walters, Heather Parouk and 120 others · 4 Comments · 8 Shares

**We Raised \$5,868.56 for MDA!**