



January 25, 2020

Council Meeting of February 4, 2020

Subject: Board of Review Schedule

The Honorable Mayor  
and  
Members of the City Council

Ladies and Gentlemen:

Section 6.17 of the City Charter requires the City Council to designate the time, date, and place for the Board of Review to meet. Adoption of the attached resolution will establish the Board of Review schedule for March 9, 10 and 11, 2020.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Mark C. Meyers".

Mark C. Meyers  
City Administrator

MH/ss  
Attachment

---

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804

RESOLUTION

WHEREAS, Section 6.17 of the Norton Shores City Charter states that the City Council shall designate the time, date, and place for the Board of Review hearings;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby designates the schedule to be as follows:

	<u>Monday</u> <u>March 9</u>	<u>Tuesday</u> <u>March 10</u>	<u>Wednesday</u> <u>March 11</u>
Morning Sessions	9:00 a.m. to 12:00 noon	9:00 a.m. to 12:00 noon	9:00 a.m. to 12:00 noon
Afternoon Sessions	2:00 p.m. to 5:00 p.m.	2:00 p.m. to 5:00 p.m.	2:00 p.m. to 5:00 p.m.
Evening Sessions	7:00 p.m. to 9:00 p.m.	No Session	7:00 p.m. to 9:00 p.m.

BE IT FURTHER RESOLVED that such hearings shall commence Monday, March 9, 2020 in the Conference Room of the Norton Shores Municipal Building and continue until March 11, 2020 or until all persons have been heard; and

BE IT FURTHER RESOLVED that the review of assessments by the Board of Review shall be completed on or before Friday, March 27, 2020, in accordance with the General Property Tax Law, Section 21.30a.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 4<sup>th</sup> day of February 2020, the foregoing resolution was moved for adoption by Council Member . The motion was supported by Council Member .

Ayes:

Nays:

Resolution declared adopted/denied.

\_\_\_\_\_  
Shelly Stibitz, City Clerk