



AGENDA 7a

DATE 1-7-2020

Internal Memo

January 7, 2020

TO: Mayor and City Council

FROM: Mark C. Meyers, City Administrator

SUBJECT: Bid Authorization – Cemetery Office Building Upgrade

Council is requested to authorize the solicitation of bids for remodeling the Cemetery office building at 601 Airport Rd. The remodeling includes new siding, entrance doors, larger garage door, soffit and fascia.

Funds in the amount of \$13,000 are appropriated in the FY 2020 Capital Improvement Fund for repair of the building.