



AGENDA 7a

DATE 3.3.20

## Internal Memo

February 25, 2020

TO: Mark C. Meyers, City Administrator

FROM: Gerald Bartoszek, Director of Public Works **GAB**

SUBJECT: Authorization to Participate – Road Salt Purchase

The State of Michigan cooperative purchasing program (MiDEAL) is accepting requisitions for road salt for the 2020/2021 winter season. MiDEAL is requesting commitments from their members for salt quantities desired for the purpose of the solicitation of bids.

This program has been successful for us; therefore, I would like to request the City Council to authorize staff to participate in this program. It is our desire to request a total of 2,100 tons of salt, which would require us to purchase a minimum of 1,680 tons and would allow for the purchase of salt up to 2,520 tons for the coming year. MiDEAL requires our commitment of participation by April 2; therefore, I am requesting that this item is placed on the March 3 City Council agenda.

If you have any questions, please let me know.

GAB/sr