



AGENDA 7b  
DATE 6-4-19

## Internal Memo

May 29, 2019

TO: Mark C. Meyers, City Administrator

FROM: Anthony Chandler, Director of Administrative Services *AC*

SUBJECT: Request for Bids – Demolition of 4092 Eastlake Rd.

As you know, there was a residential fire that destroyed the single-family home located at 4092 Eastlake Road. The owners at the time did not have insurance and more or less walked away, leaving behind a dilapidated and abandoned site. The City began to receive complaints from the neighbors on the condition of the site and a blight nuisance abatement was initiated by the code enforcement office. Since that time the property was foreclosed and the Muskegon County Land Bank has taken ownership. The City then requested permission to clean the site and demolish the remaining structure. The County Land Bank granted us permission to proceed as necessary.

Staff met on site with a contractor and received an initial estimate for the demolition of the foreclosed and abandoned property. However, the estimated cost of \$17,000 exceeded the \$10,000 maximum amount allowed without seeking sealed bids, pursuant to the purchasing ordinance. Therefore, I am requesting authorization from City Council to solicit sealed bids to demolish the structure and clean the site of all discarded materials. The City will utilize CDBG funds to cover the costs of the project.

I am requesting that this item be included on the consent agenda for the June 4, 2019 City Council meeting.