



April 30th, 2019

City Council Meeting of May 6th, 2019

Subject: FY 2019 Budget Revisions

The Honorable Mayor
and
Members of the City Council

Ladies and Gentlemen:

An important part of the budget cycle each year involves revision of current revenues and appropriations at the end of the third quarter. Attached for your consideration is a revenue and expenditure summary of proposed fund revisions for FY 2019. These adjustments are based on the most current revenue and expenditure data and more accurately reflect our available resources and required appropriations.

Attached is a resolution that would approve the FY 2019 budget revisions.

Respectfully submitted,

Mark C. Meyers
City Administrator

MCM/mh
Attachments

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the FY-2019 revenue and program expenditure revisions as outlined in the attached schedule are hereby approved.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 6th day of May 2019 the foregoing resolution was moved for adoption by Council Member . The motion was supported by Council Member

Ayes:

Nays:

Resolution declared adopted.

Shelly Stibitz, City Clerk

REVENUE REVISIONS

FUND DESCRIPTION	FY-2019 ADOPTED	FY-2019 REVISED	CHANGE
GENERAL FUND			
TAXES	\$5,354,817	\$5,368,503	\$13,686
LICENSES AND PERMITS	\$432,300	\$431,360	-\$940
INTERGOVERNMENTAL REVENUE	\$2,015,226	\$2,095,696	\$80,470
CHARGES FOR SERVICES	\$2,374,062	\$2,477,584	\$103,522
FINES AND FORFEITURES	\$74,000	\$74,000	\$0
MISCELLANEOUS	\$135,000	\$185,282	\$50,282
TOTALS - GENERAL FUND	\$10,385,405	\$10,632,425	\$247,020
OTHER BUDGET FUNDS			
MAJOR STREETS	\$2,367,106	\$2,707,444	\$340,338
LOCAL STREETS	\$595,125	\$595,125	\$0
MUNICIPAL ROAD	\$1,284,294	\$1,357,982	\$73,688
SOLID WASTE	\$941,787	\$1,017,522	\$75,735
LOCAL IMPROVEMENT	\$158,000	\$158,000	\$0
BUILDING	\$478,910	\$515,690	\$36,780
TIFA	\$1,415,467	\$1,437,716	\$22,249
BROWNFIELD	\$125,567	\$119,275	-\$6,292
PUBLIC SAFETY	\$1,116,847	\$1,208,486	\$91,639
CDBG	\$117,500	\$117,500	\$0
CAPITAL IMPROVEMENT	\$2,308,523	\$2,617,450	\$308,927
INDUSTRIAL DEVELOPMENT	\$20,000	\$20,000	\$0
TOTALS - OTHER BUDGET FUNDS	\$10,929,126	\$11,872,190	\$943,064
NON-BUDGETED FUNDS			
WATER AND SEWER O & M	\$8,634,739	\$8,611,098	-\$23,641
EQUIPMENT REVOLVING	\$1,008,225	\$1,155,700	\$147,475
TOTALS - NON BUDGETED FUNDS	\$9,642,964	\$9,766,798	\$123,834
GRAND TOTALS - ALL FUNDS	\$30,957,495	\$32,271,413	\$1,313,918

GENERAL FUND
EXPENDITURE REVISIONS

ACTIVITY	FY-2019 ADOPTED	FY-2019 REVISED	CHANGE
MAYOR AND COUNCIL	\$39,698	\$38,731	-\$967
CITY ADMINISTRATOR	\$264,027	\$267,979	\$3,952
ELECTIONS	\$220,590	\$208,442	-\$12,148
ACCOUNTING	\$202,891	\$206,517	\$3,626
FINANCE ADMINISTRATION	\$126,352	\$129,061	\$2,709
ASSESSING	\$290,492	\$316,152	\$25,660
LEGAL SERVICES	\$144,900	\$153,800	\$8,900
RECORDS AND INFORMATION	\$165,878	\$168,172	\$2,294
PERSONNEL AND LABOR RELATIONS	\$361,818	\$354,561	-\$7,257
TREASURY	\$212,162	\$215,787	\$3,625
BLD AND GROUNDS MAINTENANCE	\$218,311	\$212,777	-\$5,534
DRAINAGE MAINTENANCE	\$2,500	\$3,761	\$1,261
CEMETERY	\$95,875	\$95,168	-\$707
GENERAL SUPPORT	\$53,200	\$50,645	-\$2,555
POLICE MANAGEMENT	\$259,296	\$264,949	\$5,653
SPECIAL SERVICES	\$1,371,637	\$1,397,574	\$25,937
UNIFORM PATROL	\$2,221,710	\$2,293,179	\$71,469
FIRE MANAGEMENT	\$287,046	\$288,882	\$1,836
FIRE OPERATIONS	\$1,379,498	\$1,330,603	-\$48,895
PREVENTION & INVESTIGATION	\$199,454	\$203,148	\$3,694
FIRE INSPECTIONS	\$89,491	\$97,778	\$8,287
FIRE TRAINING	\$239,889	\$241,317	\$1,428
ORDINANCE ENFORCEMENT	\$74,762	\$80,203	\$5,441
PLANNING	\$158,046	\$187,513	\$29,467
PUBLIC WORKS MANAGEMENT	\$14,328	\$16,161	\$1,833
SIGNS & SIDEWALKS	\$16,350	\$16,350	\$0
ENGINEERING	\$3,000	\$3,000	\$0
STREET LIGHTING	\$355,000	\$365,000	\$10,000
PUBLIC TRANSIT	\$33,520	\$33,520	\$0
ECONOMIC DEVELOPMENT	\$67,116	\$67,941	\$825
SPRING/SUMMER RECREATION	\$82,508	\$85,846	\$3,338
FALL/WINTER RECREATION	\$80,094	\$81,566	\$1,472
PARK DEVELOPMENT & MAINT	\$209,228	\$212,975	\$3,747
RECREATION PROGRAMS	\$169,387	\$167,758	-\$1,629
ARTS AND DRAFTS FESTIVAL	\$83,088	\$83,728	\$640
LIBRARY	\$143,378	\$141,238	-\$2,140
INSURANCE	\$169,656	\$160,857	-\$8,799
TOTALS - GENERAL FUND	\$10,106,176	\$10,242,639	\$136,463

EXPENDITURE REVISIONS, CONTINUED

FUND	FY-2019 ADOPTED	FY-2019 REVISED	CHANGE
<u>OTHER BUDGET FUNDS</u>			
MAJOR STREETS	\$2,388,585	\$2,671,063	\$282,478
LOCAL STREETS	\$549,700	\$470,864	-\$78,836
MUNICIPAL ROAD	\$1,517,000	\$1,313,836	-\$203,164
SOLID WASTE	\$712,568	\$745,024	\$32,456
LOCAL IMPROVEMENT	\$480,000	\$450,000	-\$30,000
BUILDING	\$617,291	\$610,357	-\$6,934
TIFA	\$2,406,067	\$2,537,673	\$131,606
BROWNFIELD	\$125,567	\$119,275	-\$6,292
PUBLIC SAFETY	\$1,116,847	\$1,208,846	\$91,999
CDBG	\$117,500	\$135,669	\$18,169
CAPITAL IMPROVEMENT	\$2,432,723	\$2,374,399	-\$58,324
INDUSTRIAL DEVELOPMENT	\$240,000	\$0	-\$240,000
TOTALS - BUDGET FUNDS	\$12,703,848	\$12,637,006	-\$66,842
<u>NON-BUDGET FUNDS</u>			
WATER AND SEWER O & M	\$7,733,982	\$7,887,644	\$153,662
EQUIPMENT REVOLVING	\$1,013,778	\$1,016,589	\$2,811
TOTALS - NON BUDGET FUNDS	\$8,747,760	\$8,904,233	\$156,473
GRAND TOTAL - ALL FUNDS	\$31,557,784	\$31,783,878	\$226,094