



AGENDA 8a-1

DATE 10-3-2017

# Norton Shores Police Department

# FY 2017 Annual Report



*Dedicated To Excellence*



# ANNUAL REPORT FY-2017

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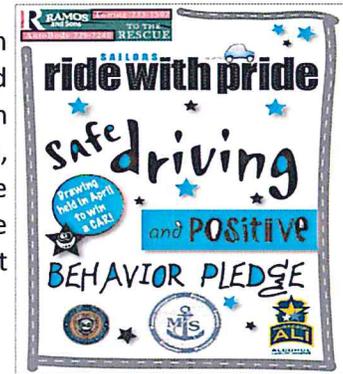
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## ADMINISTRATION



The Norton Shores Police Department is under the command of Chief Jon Gale. The Chief of Police provides administrative control, establishes and implements policy relative to fiscal and operational control, personnel management, community relations and management of the agency's law enforcement accreditation program. The Department has the responsibility to provide the best law enforcement services possible to the community, at the least possible cost, by utilizing personnel and equipment in the most economical and efficient manner possible.

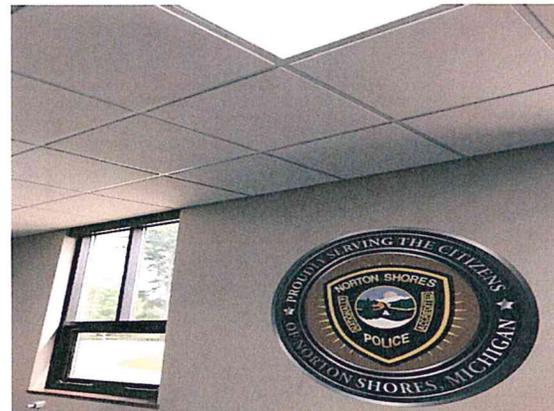
Emphasis for this agency focuses on police-community relations which in turn makes our neighborhoods safer and our city a better place to live. Preventing and solving crime is a team effort. Our approach has been successful through such programs as Self Defense Classes, Ice Cream with the Police, Using Social Media, National Night Out events, Ride with Pride program, Face the Book, Pizza with the Police, Public Safety Open House, Coffee with the Cops, and Operation Safe Exchange. These programs were enhanced and continue to grow as the support from the community becomes stronger.



Several challenges have been identified for the future of the department, which include technology and staffing changes. The agency continues to review body-worn camera systems. Currently body-worn cameras are budgeted for FY2018. The department leadership continues to be cautious in ensuring that any programs in this segment of technology meet the goals and needs of the community. Challenges in hiring a vacancy and a new position will carry into FY2018.

### Budget Expenditures:

In FY2017, the police department completed the final phase in a building remodel. The police department received new breakroom cabinets and new ceiling tiles. Replacing thirty year old kitchen cabinets and ceiling tiles were the final items included in a four year building remodel.

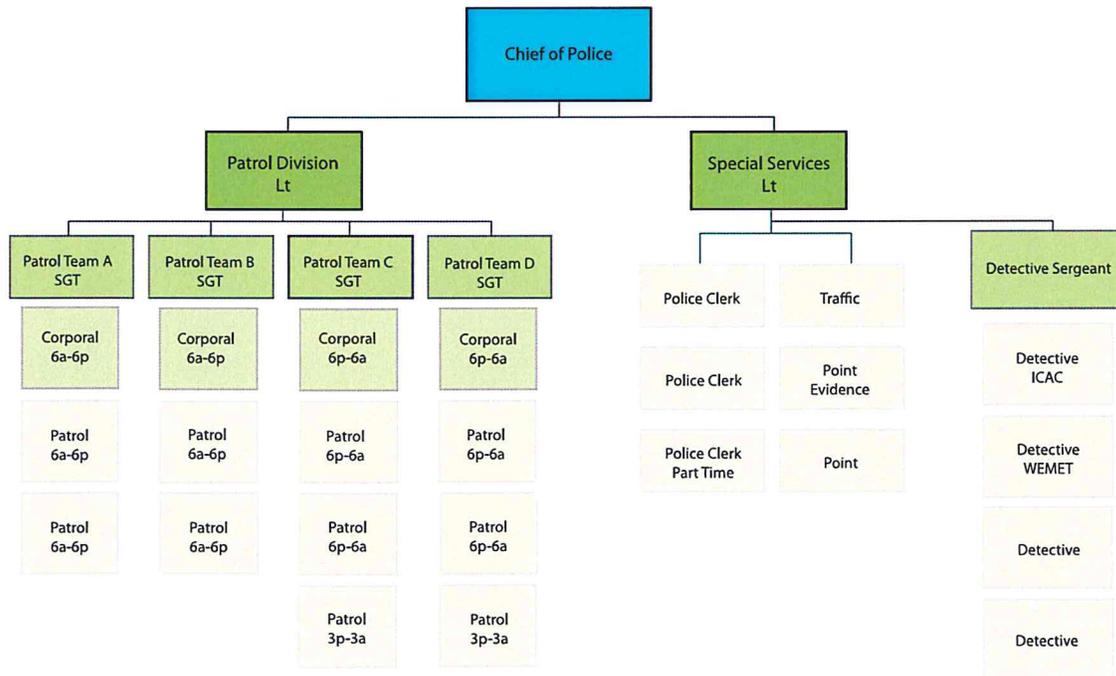


Also, in FY2017 the police department replaced speed alert signs which continue to be effective in slowing traffic in problems areas and around schools.



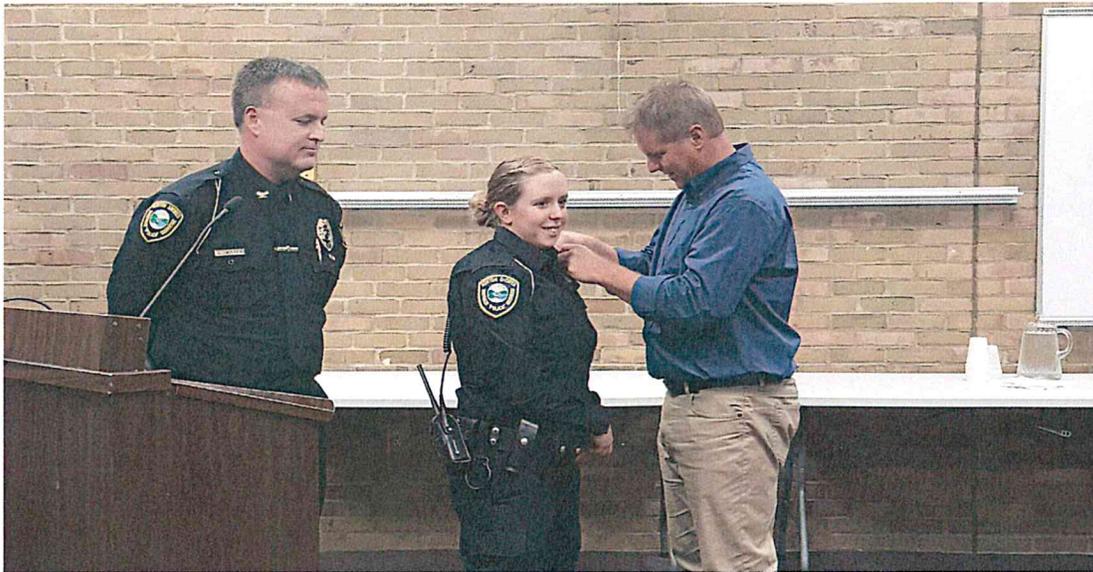
## Personnel

During FY2017, the Department's authorized strength was maintained at 29 sworn and two non-sworn full-time personnel. In addition, the Department is authorized three part-time non-sworn clerical positions and six part-time non-sworn police cadets.



## New Employees

Officer Emily Blum was hired in October 2016. She graduated from Ferris State University with a Bachelor degree. Officer Blum has been a great addition to the patrol staff. Emily's father is pinning her badge on in the below picture at an October City Council meeting.



The Department maintained the Police Cadet program for FY2017. The following are the police cadets hired for the 2017 season (Note: asterisk (\*) indicates returning from the previous year).

Brittany Daniels

Cassie Ramirez

Gretchen Batka

Mackenzie Anderson

Tyler Westra

Joseph Ingalls\*

**In Memory**

Jonanthan R.W. Ginka E.O.W. 05/10/2017



**Line of Duty Death of Norton Shores Police Officer Jonathan Ginka**

Officer Jonathan Ginka on Wednesday, May 10, 2017 died while on duty . He was involved in a traffic accident and succumbed to his injuries. His death still weighs heavy in the hearts of his family, co workers, city employees, and the community.

Jonathan will always be missed, but his death has brought the department and the community closer. He would be happy to add that accomplishment to his list of awards. Thank you for your service Ofc. Jonathan Ginka.



## Law Enforcement Accreditation



On April 2, 2016, the Norton Shores Police Department was awarded its eighth consecutive Advanced Law Enforcement Accreditation by the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). The Department is one of only ten accredited law enforcement agencies in the State of Michigan and has been accredited since March 1993.

The Commission was established as an independent accrediting authority in 1979 by the four major law enforcement executive associations: the International Association of Chiefs of Police; the National Organization of Black Law Enforcement Executives; the National Sheriffs' Association; and the Police Executive Research Forum. The Commission has 21 members – 11 of whom represent public safety agencies and 10 from the public and private sectors. The Commission was established for two reasons: to develop a set of law enforcement standards, and to establish and administer an accreditation process through which law enforcement agencies could demonstrate voluntarily that they meet professionally recognized criteria for excellence in management and service delivery. Over 900 public safety agencies throughout the United States, Canada, Mexico, Barbados, and Bermuda are enrolled in some stage of the CALEA process.



In FY 2017 the Norton Shores Police Department moved to the new 4 year assessment cycle mandated by CALEA. This new process now consists of 3 years of a remote web based auditing process conducted by CALEA assessors. Each year 25% of the standard files are reviewed for compliance with the time sensitive files reviewed annually. A report is then completed each year detailing the results of the independent auditors findings. The first 3 years reports are meant to guide the department in gaining compliance with the standards. The final report is completed the 4th year after an on site assessment is conducted by CALEA assessors and then presented to the commission for final approval.

On June 2, 2017 the first year remote assessment was completed by an assigned CALEA assessor. The assessor marked all standards reviewed in compliance except for one which he marked in progress. This was due to a recommended wording change for one of the standards which was completed after this assessment.

The Department's accredited status is in effect for a period of four years, with the next independent assessment anticipated to be conducted in December 2019.

**PATROL DIVISION**

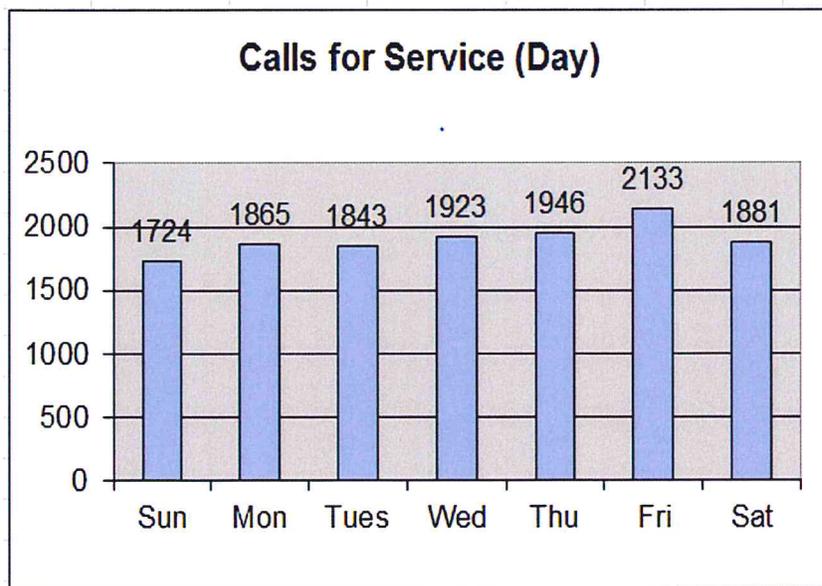


The Patrol function is under the command of Lieutenant Michael Kasher and consists of four sergeants, four corporals, and twelve patrol officers. Patrol is responsible for conducting crime prevention patrols, responding to calls for service, preliminary criminal investigations, traffic enforcement, and miscellaneous field services. Officers assigned to this function have the greatest contact with members of the community.

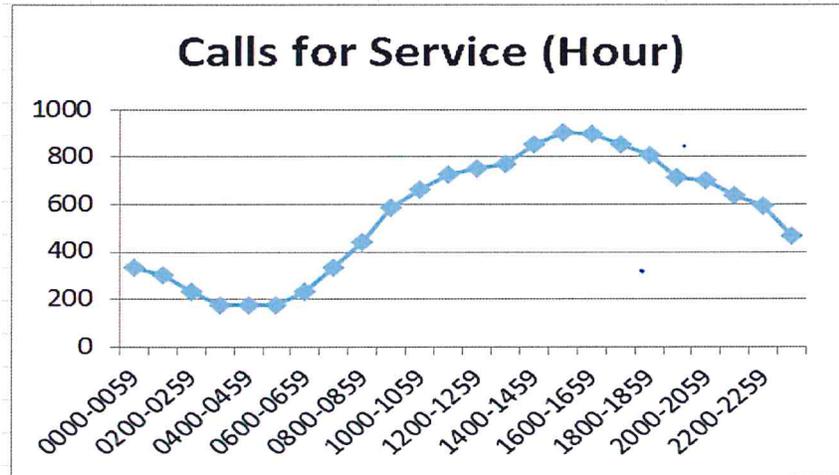
**Calls for Service**

During FY2017, the Police Department logged 19,430 dispatch events, including 11,613 calls for service, which is a decrease of 1,487 calls for service as compared to FY2016 (13,100). Calls for service include all emergency / non-emergency calls for service and any officer-initiated activities (see Appendix C). Department personnel submitted 8,468 incident reports, which is an increase of 125 reports compared to FY2016 (8,343).

CALLS FOR SERVICE BY DAY OF WEEK FOR 2017

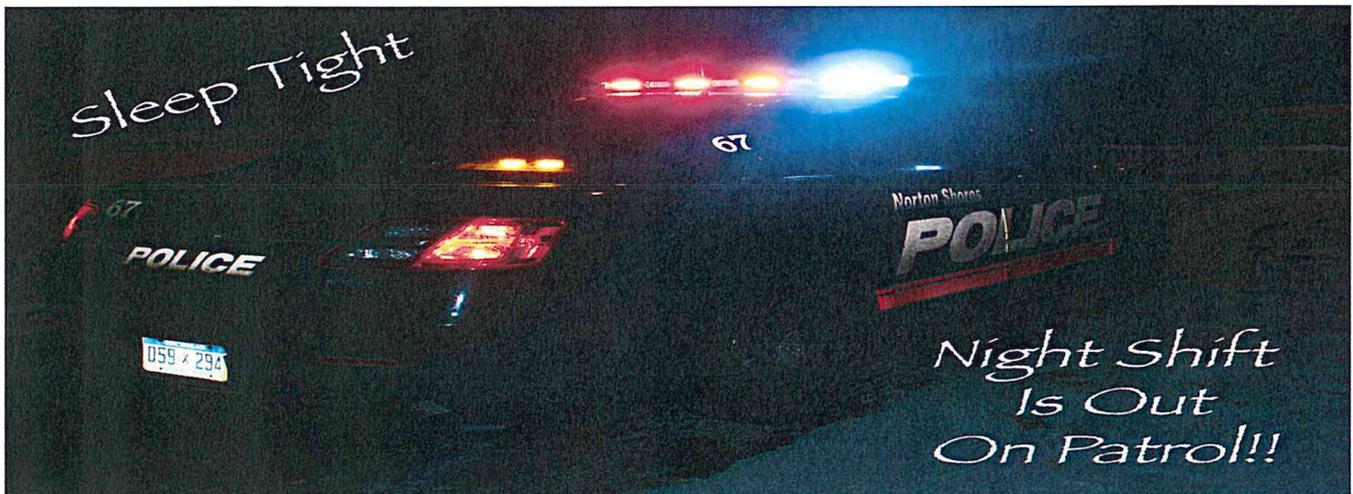


The following chart depicts, calls for service based on hour of day for FY2017



As depicted in the chart above, the Department receives the fewest number of calls for service in the early morning (3a-6a) hours. Calls typically increase during the afternoon (12p-6p) reaching a peak in the late afternoon or early evening hours. This pattern generally matches traffic flow volumes observed throughout the city.

Officers traveled a total of 294,477 miles while conducting patrol activities and responding to calls for service during this past year. This was a 2.12% decrease in traveled miles compared to last year's 300,850 miles. One of the reasons for the reduced miles on the cruisers as we have had four officers that were off duty for extended period of time. This means less cruisers being used and less miles being put on the cruisers. Also two cruisers were totaled in accidents which took three months to replace the cruisers.



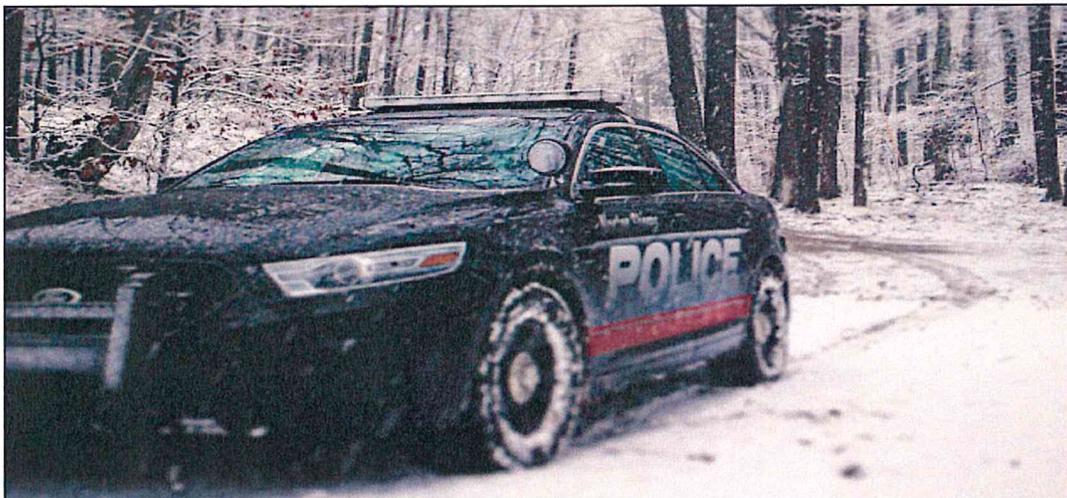
**Criminal Activity**

Class A type crimes (more serious) were down by 12% compared to last year. Class B type crimes were down by 22% for the fiscal year. Total crime is down by 16% for this fiscal year. See the below table for more information.

|                       | Fiscal Year 2017 |             |             |
|-----------------------|------------------|-------------|-------------|
|                       | 2017             | 2016        | Chng        |
| Group A Offense       | 1265             | 1440        | -175        |
| Group B Offenses      | 755              | 971         | -216        |
| <b>TOTAL OFFENSES</b> | <b>2020</b>      | <b>2411</b> | <b>-391</b> |
| Group A Offense       | -12.2%           |             |             |
| Group B Offenses      | -22.2%           |             |             |
| <b>TOTAL OFFENSES</b> | <b>-16.2%</b>    |             |             |

**Non-Criminal Activity**

The number of non-criminal incidents reported in 2017( 6448) increased by 8% as compared to Fiscal Year 2016 (5,931). Non-criminal incidents comprised 76% of the Department’s total incident reports.



## Training

Police officers need to be trained in professionalism and customer service. The very nature of policing requires officers to interact with the general public, and they should have problem-solving skills, while being polite and professional at the same time. The Norton Shores Police Department values are to ensure fair and impartial treatment of all individuals, sensitivity to racial, ethnic, gender and religious beliefs, with an awareness of cultural diversity and discrimination. The Norton Shores Police Department continues to train all officers by online classes, in house training, and a review of our policies or lectures that are presented at other venues. Officers receive eight hours to 24 hours of training in cultural awareness.

As each year passes, training and education has increased in the police ranks. Because of the complexity of policing, and the many aspects of it, the more training and education an officer has, the better he or she is prepared to deal with matters in our community. Our officers including command receive approximately 110 hrs. a year in training which amounts to 3,190 hours for the whole department. The training ranges from firearms, use of force, defensive driving, legal updates, diving and under water recovery, how to resolve conflicts by utilizing verbal de-escalation techniques, interview techniques, basic and advanced investigations, radar operations, taser recertification, Street Survival Seminar, types of marijuana use and the effects of it, to forensic investigations and leadership courses.

Verbal de-escalation training provides our officers with good communication skills to help de-escalate volatile situations, safeguard fellow officers' emotional and professional well-being, and significantly enhance the agency's professional image. The training our officers received this past year also provided opportunities for the officers to use their skills so that when they do have verbal conflict they are better prepared to resolve the problem instead of escalate it which provides better and more effective professionals in our community.

It has been shown that a link exists between the lack of police training and liability. The better training the police have, the lower the risk that an officer will bring down civil or criminal liability upon him/herself or their police agency. The United States Supreme Court has ruled that police agencies can be held liable for failure to train. It has also shown that officers that have continuous training are less likely to be involved in deadly force situations and can de-escalate a situation without force.

Law enforcement officers often are called upon to protect themselves or others from violence. This sometimes will require an officer to use force against a violent offender. Knowing the amount of force necessary to stop the offenders' and when the officer him/herself needs to stop applying the force. This type of action requires extensive training. Officers are trained to use a variety of weapons, including hand-to-hand combat, pepper spray, Taser, handcuffing techniques and deadly force. Our officers spend more than 30 hours a year training, reviewing policies and testing on all aspects of use of force. This is done by class room lectures, range training and live scenarios where the officers have to think the situation through and make good decisions. It is imperative our police officers must know how to assess risk situations and be able to take precautionary actions in their duties using proper judgment based on common sense and avoiding carelessness.



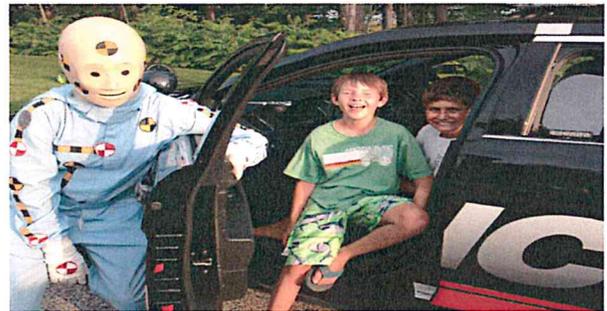
## **SPECIAL SERVICES**

The Special Services function is under the supervision of Lieutenant Brandon Poel. This unit includes the Records Bureau, which staffs two full time and one contracted part time clerk. The Problem Oriented Intelligence-led Neighborhood Team (POINT) has two officers assigned to the team, which their main function is community relations. The Detective Bureau, under supervision of Detective Sergeant Marc Vanderstelt includes four detectives, the Traffic Unit, which currently has one assigned officer and the Police Cadet Unit.

### **Problem Oriented Intelligence-led Neighborhood Team**

The Problem Oriented Intelligence-led Neighborhood Team (POINT) is authorized two officers. The team is responsible for providing crime prevention and school resource programs, coordination of the Sex Offender Registration program, providing assistance to the Detective Bureau with investigations and evidence room custodian.

During FY2017, the team worked with the Neighborhood Watch groups in Norton Shores Estates and Target. Officers attended meetings, acting as the Department's liaison in order to provide timely crime awareness and prevention information. In August 2016, Norton Shores Estates and Target held National Night Out block parties encouraging residents to interact with each other and with the Police Department. Every year more people attend these events to bring neighborhoods closer together to provide for a safe place to live.



POINT officers facilitated alcohol awareness activities at the Mona Shores High School in conjunction with Muskegon Alcohol Liability Initiative (ALI), the Mona Shores Public Schools and other local agencies. The program included the delivery of alcohol vendor training packets to all liquor establishments, completion of a decoy "buy" operation, and management of the "Face the Book" campaign's Facebook page. In April of 2017 POINT Officers were able to bring in speaker Alton Voss. Mr. Voss spoke with the high school students about drug addiction. The program was about overcoming his drug addiction and having a successful college football career. It was very well received by the students and staff. In addition, POINT officers implemented a billboard contest involving area high schools within Muskegon County and a poster contest for the middle school. The contest encouraged students to actively participate in the education of the dangers of underage drinking and drunk driving. Students from Oakridge High School were selected as the winning High school and Fruitport Middle School was selected for their poster. The High School design was displayed on a billboard on Apple Ave.

During FY2017, the team continued the award winning “Ride with PRIDE” Program, an incentive based program encouraging positive behaviors, safe driving and abstinence from alcohol and drug use for K-12 schools in the Mona Shores School District. This program was in partnership with Ramos and Son’s Towing and Auto Body, Mona Shores Public Schools, Nexes Realty, Muskegon Alcohol Liability Initiative, Realistic Photography, Whippi Dip, Frosty Oasis, Barnes and Noble, Meijer, and Walmart. Alcohol prevention and safety activities were conducted throughout the year, with the finale being the presentation of a Honda Accord donated by Ramos and Son’s Towing and a new moped donated by Nexes Realty to eligible students at the high school. The finale at the middle school was conducted on a separate day with the grand prizes being longboards donated by Realistic Photography.

Each elementary held their own finale as well with each school giving away two bicycles donated by Meijer and Walmart, free ice cream cones to all students donated by Whippi Dip and Frosty Oasis, and twelve books given away at each school donated by Barnes and Noble. The names of ten students, who had signed a pledge and were successful in abiding by the program’s rules, were drawn at random for the chance to win the car and ten were drawn for the moped at the high school. During the school’s PRIDE assembly, each finalist drew a key; however, only one would unlock the car and moped. The same concept was used at the middle school however ten finalists from each grade were chosen and one person from each grade was selected to win a longboard donated by Realistic Photography. The elementary schools drew names at random for those who signed the pledge for the numerous prizes given out.



The “Ride with PRIDE” program has been presented statewide and nationally to other police departments and school administrators. The program is gaining notoriety and several school and police agencies have committed to it for 2017/2018. POINT officers have had meetings with Fruitport, Orchard View School staff and Western Michigan Christian staff who will implement the program in the fall of 2017.

POINT officers maintained a close partnership with Mona Shores Public Schools providing school safety advice for all school buildings. Officers assisted in several “lock-down” drills and provided training to faculty members in regards to school safety procedures. Safety advice was also shared this year with multiple local businesses with the most notable being Maranatha who trained over 150 of their employees and volunteers on lock down procedures. POINT officers coordinated the Department’s presence on the social media websites of Facebook, Nixle, YouTube and Twitter in an effort to provide the community with information regarding crime, crime prevention and other community advisories. The department Facebook page has over 3600 people following and continues to grow every day informing our citizens about current events in Norton Shores.

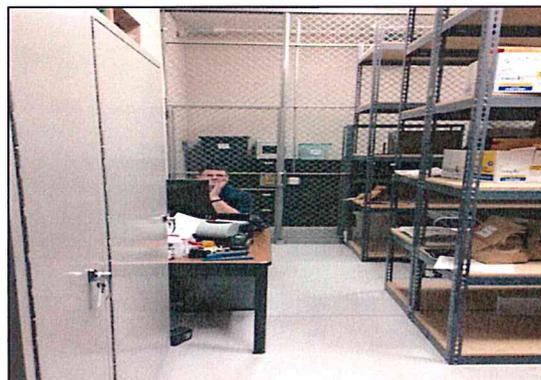
Starting in the Fall of 2015 POINT officers started the Community Cop Talk Program. It began with Pizza With the Police at Greek Tony's and later expanded to Coffee with the Cops at Goober's Bakery and now Cones with Cops at Frosty Oasis and Whippi Dip. The program was put in place so community members could have the opportunity to discuss issues and learn more about their local police officers in a more relaxed setting. The plan is to expand the program to other local businesses.



## Evidence Room

The evidence custodian is now a part time civilian position responsible for management of the property/ evidence room and overseen by the Special Services Commander. The new custodian continues organizing and purging of the new evidence room. Updated forms and new training continue to assist with this process.

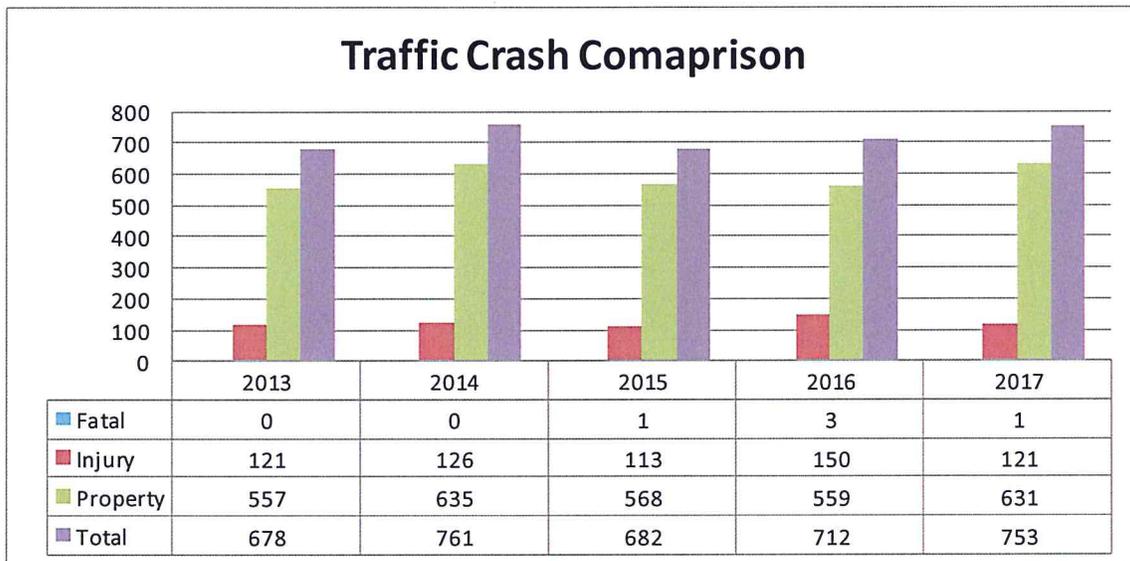
The evidence room continues to be more manageable and allows full time officers to engage in the community more.



## Traffic

### Traffic Crash Summary

There were a total of 753 traffic crashes reported during FY2017, which is an increase of 5.7% from the previous year FY2016 (712). Over the past five years, the City of Norton Shores has averaged 717 traffic crashes per year. The following is a breakdown of the crashes based on severity:



Most crashes involved passenger vehicles; however, the Department also policed 13 commercial vehicles, 6 motorcycles, 6 emergency vehicles, 3 pedestrian and 5 bicycle crashes. There were no school bus related crashes this past year. There were also 60 car versus deer crashes, which is an increase of 36% from the previous year, when 44 crashes occurred.

Of the 753 total crashes, at least one person was injured in 122 incidents, which is 16%. The number of injuries decreased from the previous year (153). The average number of injury crashes for the last five years is 127, or 17.7%.

The following intersections had the highest number of crashes during FY2017:

| Rank | Location                              | Crashes |
|------|---------------------------------------|---------|
| 1    | HENRY ST @ NORTON AVE                 | 37      |
| 2    | HARVEY ST @ STERNBERG RD              | 30      |
| 3    | HILE RD @ S US 31                     | 15      |
| 4    | GRAND HAVEN RD @ PONTALUNA RD         | 14      |
| 5    | HENRY ST @ SUMMIT AVE                 | 14      |
| 6    | BROADWAY AVE @ GETTY ST               | 13      |
| 7    | NORTON AVE @ SEAWAY DR                | 13      |
| 8    | NORTON AVE @ SEAWAY DR                | 12      |
| 9    | HENRY ST @ SEMINOLE RD                | 12      |
| 10   | BROADWAY AVE @ HENRY ST               | 11      |
| 11   | HARVEY ST @ INDEPENDANCE              | 11      |
| 12   | GETTY ST @ SHERMAN BLVD               | 11      |
| 13   | PONTALUNA RD @ S US 31/PONTALUNA RAMP | 10      |
| 14   | N US 31 @ AIRLINE RD                  | 10      |
| 15   | AIRLINE RD @ AIRLINE/S US 31 RAMP     | 9       |
| 16   | E I 96 @ N US 31                      | 8       |
| 17   | SEAWAY DR @ SEMINOLE RD               | 8       |
| 18   | S US 31/STERNBERG RAMP @ STERNBERG RD | 7       |
| 19   | N US 31 @ N US 31/W I 96 RAMP         | 7       |
| 20   | AIRLINE RD @ AIRPORT RD               | 7       |

The top 20 crash intersections had several changes this year. For the first time in 5 years Harvey St. @ Sternberg Road was not the top crash intersection. This year it fell to number 2 with 30 crashes compared to 44 last year. This year the top crash intersection was Henry St. @ Norton Ave with 37 crashes. Last year it was number 3 with 16 crashes. The third top crash intersection this year was Hile Rd @ S US31 with 15 crashes. Last year it was number 20 with 7 crashes. Grand Haven Rd @ Pontaluna Rd fell to number 4 with 14 crashes, compared to being number 2 last year with 20 crashes. Last year Airline Rd @ Airline/S US31 Ramp was number 4 on the list with 14 crashes. This year it fell to number 15 with 9 crashes. Seaway Dr @ Seminole Rd also dropped from number 6 with 12 crashes to number 17 this year with 8 crashes.

New to the list this year are Henry St @ Summit Ave with 14 crashes, Broadway Ave @ Getty St with 13 crashes, Pontaluna Rd @ S US 31/Pontaluna Ramp with 10 crashes, and Airline Rd @ Airport Rd with 7 crashes.

This year Grand Haven Rd @ Sternberg did not make the top 20 list. Last year it was number 7 with 11 crashes. Getty St @ Seaway Dr and S US31/Sternberg Ramp @ Sternberg Rd also did not make the list compared to last year.

The rest of the intersections remained relatively consistent compared to past years.

## Traffic Enforcement Summary

The Police Department issued a total of 2,313 traffic citations during FY2017, which represents a decrease of 18.4% from the previous year (2,838). There were also 127 parking citations issued this past year (FY2017) which is a 42.2% decrease when compared to FY2016 (220). The decrease in traffic citations may be due to the department having three officers off with injuries and a death which shorted the amount of officers on the streets.

The Department has joined with other area agencies in an attempt to reduce the number of crashes by participating in several national safety programs such as *“Click It or Ticket”*, *“You Drink, You Drive, You Lose”* and *“High Visibility Enforcement”*. The Michigan Office of Highway Safety Programs has provided the funding necessary to cover the overtime expenses for officers participating in these

The chart below represents the most common violations:

|   | FY2014 | FY2015 | FY2016 | FY2017 |
|---|--------|--------|--------|--------|
| No Proof of Insurance                     | 740    | 515    | 383    | 336    |
| Speeding                                  | 830    | 569    | 643    | 471    |
| Driving on a Suspended Operator’s License | 211    | 230    | 220    | 176    |
| Expired Plate                             | 303    | 290    | 253    | 271    |
| No Operator’s License on Person           | 112    | 75     | 84     | 45     |
| Fail to Stop in Assured Clear Distance    | 225    | 195    | 173    | 194    |
| Seatbelt Violation                        | 369    | 173    | 124    | 69     |
| Improper Plate                            | 81     | 67     | 70     | 75     |
| Expired Operator’s License                | 38     | 23     | 19     | 9      |
| Defective Equipment                       | 656    | 441    | 259    | 192    |
| Fail to Yield Right of Way                | 159    | 87     | 70     | 59     |
| Red light/stop sign                       | NA     | NA     | 214    | 150    |



# ANNUAL REPORT FY-2017

## Records Bureau

The Records Bureau provides administrative support to the entire Department and is staffed by one part-time and two full-time records clerks. The Bureau is responsible for maintaining all law enforcement records, including reports, citations, warrants, and subpoenas. In addition, the bureau provides computer support and serves as the Department's Law Enforcement Information Network (LEIN) Terminal Coordinator.

This fiscal year the Records staff submitted 152 incident reports and 660 supplemental reports for walk-in or telephone complaints which did not require the presence of a sworn police officer. In addition to processing all felony and misdemeanor warrants, the following tasks were performed by the Records staff:

- Quarterly registration of 87 sex offenders residing in the city of Norton Shores.
- Processed 1204 handgun registrations for citizens of the city, including criminal records checks and entry of the weapons into the Automated Pistol Reporting System.
- Provided information to victims of crime.
- Registered 40 bicycles.
- Provided tours of the Police Department for school age children.
- Registered 80 participants for the Norton Shores Hunter Safety Program.
- Prepared 1,035 case files for officers to be used during court appearances.
- Processed LEIN paperwork for 227 impounded or abandoned vehicles.
- Processed 47 personal protection orders.
- Processed 502 misdemeanor arrests.
- Processed 169 felony arrests.

## Police Cadet Unit

In its sixth year, the Police Cadet program continues to be a benefit to the citizens of Norton Shores. The police cadets received training provided by Lieutenant Brandon Poel and POINT Officer Jared Passchier. The primary mission of the police cadet team is to act as ambassadors for the City by providing information to park visitors, enforcing park rules (City ordinances) and assisting Police Department personnel as requested.

Cadets seek to obtain voluntary compliance with park rules prior to issuing citations. The most common violations involve owners walking dogs in the park off-leash or bringing dogs onto the beach. Due to the activity of the Police Cadet team, there has been a sharp decrease in cases of underage drinking and ordinance violation within the parks.





**INVESTIGATIONS**

The Investigations function is under the supervision of Sergeant Marc Vanderstelt. The function includes the Detective Bureau which consists of two officers assigned as detectives. In addition, two officers are assigned to specialized groups. One officer is assigned to the West Michigan Enforcement Team (WEMET) addressing regional drug and vice crimes. The other officer is assigned to the Internet Crimes Against Children Task Force (ICAC) operating at the Michigan State Police Computer Crimes Unit.

**Detective Bureau**

Members of the unit are responsible for follow-up investigations and the collection, processing, and proper storage of evidence. In addition, personnel cooperate with other agencies on special investigations or organized crime, fraud, internet crimes, narcotics, etc. In January, Detective Neher returned to road patrol and Officer Bruce Morningstar was selected as the new detective. Detective Morningstar has worked with Norton Shores Police since 2015. Detective Morningstar previously worked at Fruitport Township Police Department as Investigations Lieutenant.

During FY2017, Investigations personnel were assigned 113 new cases, assigned to the following personnel:

|                                |    |
|--------------------------------|----|
| Detective Sergeant Vanderstelt | 32 |
| Detective Neher                | 15 |
| Detective Swanker              | 28 |
| Detective Morningstar          | 29 |
| Detective Pieske               | 09 |

The status of the 113 cases that were assigned are as follows;

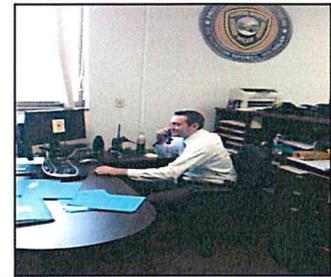
|                                  |    |
|----------------------------------|----|
| Open/Active.....                 | 23 |
| Closed by Arrest.....            | 22 |
| Prosecution Denied.....          | 07 |
| Victim Refused to Prosecute..... | 05 |
| Death of Offender.....           | 01 |
| Inactive.....                    | 13 |
| Closed.....                      | 42 |
| Juvenile - No Custody.....       | 00 |
| Warrant Issued.....              | 00 |

## Major Activities

The Detective Bureau has investigated the following noteworthy major crimes over the past year:

July 2016: The Detective Bureau investigated a home invasion and unarmed robbery in the Pontaluna Shores Trailer Park. A resident was home when two subjects broke into their home, assaulted them and stole several of their belongings. After suspects were developed by investigators, the victim was shown photo line ups and selected the offenders. Warrants were issued on both offenders for home invasion and unarmed robbery. The offenders were arrested without incident and are serving a jail sentence for the crimes.

August 2016: The Detective Bureau began investigating the murder of Cody Laporte who was killed in his home in the 1400 block of E. Sherman Blvd. Over the course of eleven month investigation, twelve different investigators assisting in the investigation. Over thirty interviews have been completed on possible suspects, witnesses or other involved individuals. Thirty search warrants have been executed for homes, vehicles, phones, phone records, social media, and DNA. The investigation continues to be an active investigation.



September 2016: The Detective Bureau investigated an arson that occurred in the 1800 block of Channel in the Maranatha Complex. Over 48 hours of surveillance video was watched, seven search warrants were obtained for suspects phones, residence and social media. Multiple pleas to the public for any information along with a \$10,000.00 reward was generated by residence of Maranatha for any information about the fire. No further information has been developed and no arrests have been made.

November 2016: The Detective Bureau investigated four armed robberies that took place at four different convenience stores within the City of Norton Shores. The suspect's vehicle was located parked in front of a home in the City of Muskegon Heights. A search warrant was obtained to attach a tracking device on to the suspect's vehicle to monitor the movements of the vehicle. While conducting surveillance on the subject, investigator's vehicles were recognized and the suspect switched vehicles and continued conducting armed robberies. A man hunt for the known suspect began the morning after the fourth armed robbery at Sunny Mart on Getty St. Members of the Norton Shores Police, Michigan State Police, WEMET, FBI and US Marshals conducted a systematic search of Muskegon County for the offender and it took only three hours to locate the suspect and place them into custody. Members of the Michigan State Emergency Response Team assisted in the execution of three search warrants at three separate residences within Muskegon County. The offender is facing several felony charges related to this investigation.

December 2016: The Detective Bureau began investigating the murder of Deangelo Pippen after Pippen was gunned down at the intersection of Norton and Henry. Several investigative tips were received and investigators exhausted all the leads. Some of the information sent investigators to Detroit, Michigan where they worked with Detroit PD, FBI, and Michigan State Police on several leads. This case is still an active investigation.

May 2017: The Detective Bureau investigated a threat over Facebook Messenger received by a Mona Shores high school student telling them to not attend school the next day because the school was going to be shot up. The offender was located after obtaining an emergency search warrant from Facebook to identify the user. The subject was taken into custody, admitted to sending the Facebook Messenger message and lodged. The subject was charged with attempted false report of terrorism.

During FY-2017 The Detective Bureau received some new equipment to assist in their job responsibilities. All members received new pairs of binoculars for easier surveillance. The division also received a GPS tracking device that after a search warrant is granted by a District Court Judge, investigators can attach the tracking unit to a suspect vehicle and follow the vehicle's movements. Since receiving the tracking unit in August of 2016, detectives have deployed the device for three major crimes and the information received from the tracking unit was instrumental in the prosecution of all three cases.

## West Michigan Enforcement Team

The Norton Shores Police Department has one detective assigned to the West Michigan Enforcement Team (WEMET), a regional "concept team" assigned to investigate the trafficking of narcotics. The detective conducts undercover investigations with officers assigned to WEMET from other Muskegon County agencies. WEMET is under the direction and control of the WEMET Board of Directors, of which City Administrator Mark Meyers is a member, and the WEMET Operations Board, of which Chief Gale is a member. WEMET is supervised on a daily basis by the Michigan State Police. The commitment to this team is at least two years with the possible extension of a year. In September of 2016, Detective Ginka concluded his three year commitment and a new detective was assigned to the team. The new detective attended three weeks of training of basic and advice narcotics school and a week of raid entry school before becoming a member of the team.

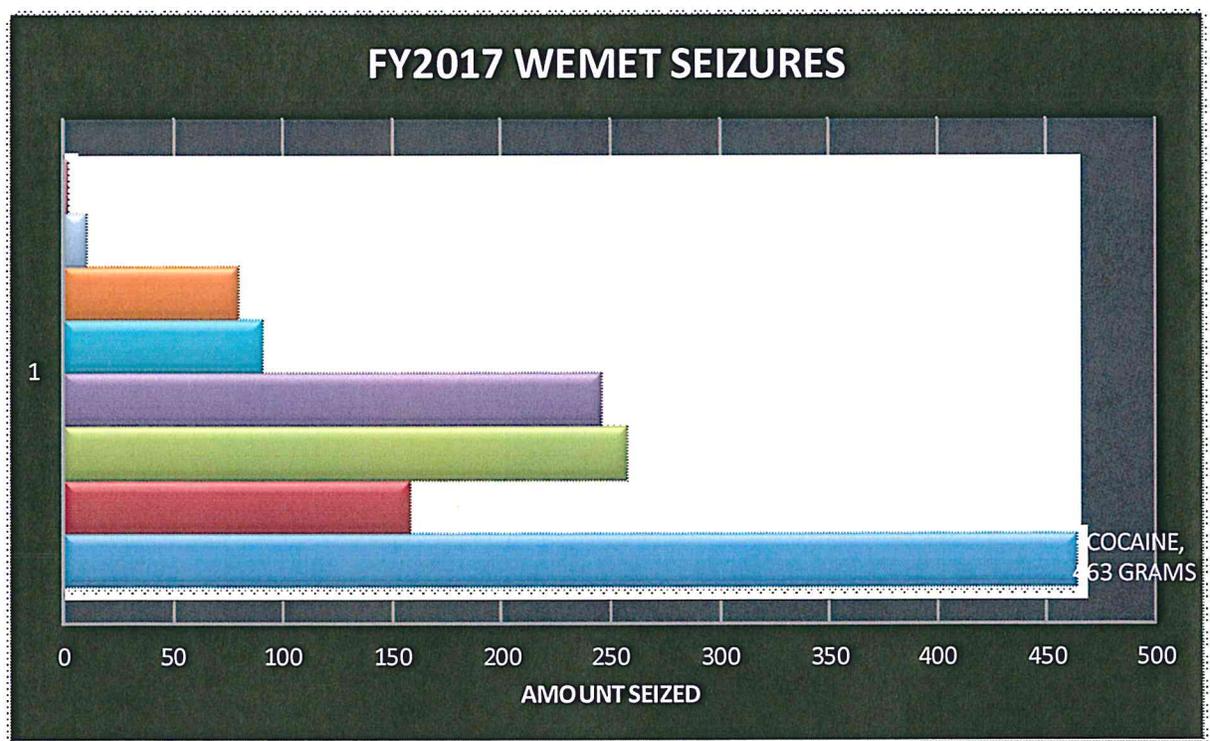
The Department's WEMET undercover detective assisted in investigating 298 complaints of possessing and distributing narcotics in the Muskegon County area. That is an increase of 93 complaints compared to last year. Of the 298 complaints, 38 complaints occurred within the city of Norton Shores and resulted in the seizure of over 155 grams of various narcotics. The undercover WEMET detective investigated these noteworthy cases that occurred in Norton Shores:

February 2017: The WEMET Detective assisted with a search warrant in the 200 block of Eric Av. Small amounts of cocaine and heroin were seized along with several narcotic prescription pills. Over \$11,000.00 in cash was seized during the search warrant and the home owner was arrested.

March 2017: The detective from WEMET assisted in a buy bust in the area of Columbia and Getty. The bust resulted in kilos of meth and cocaine seized. Members from the Drug Enforcement Agency (DEA) assisted and took over the case because of the large quantity of narcotics. The suspect was arrested and is facing federal charges.

During the FY 2017, The detective from WEMET assisted in investigating sixteen heroin overdoses within the city of Norton Shores. Most of the investigations resulted in criminal charges for either the subject who overdosed (possession) or the individual(s) who supplied the narcotic (delivery).

The chart below illustrates the property seized by WEMET



**Internet Crimes Against Children**

The Internet Crimes Against Children (ICAC) task force operates out of Grand Rapids Michigan and in addition to Detective Pieske from our department, the task force is comprised of investigators from the Michigan State Police, Wyoming Police Department, Kentwood Police Department, Grand Rapids Police Department, Kent County Sheriff Department, Ottawa County Sheriff Department, Homeland Security and Michigan Department of Corrections. The task force's daily supervision is conducted by the Michigan State Police. The Detective in ICAC conducts forensic examinations of computers and electronic equipment (cell phones, tablets, etc.) at the Grand Rapids location four days per week. The other day is spent at Norton Shores Police Department. The daily on-the-job training provides valuable experience in this complex and developing field of investigation.

The Detective in ICAC has assisted many area police agencies with investigations involving child sexually abusive material and child pornography. At both locations, he utilizes specialized equipment and software programs to conduct forensic examinations of electronic media. The evidence retrieved provides agencies with sufficient probable cause to obtain arrest warrants. Listed below are some noteworthy investigations the ICAC Detective investigated this year.



August 2016: The Detective from ICAC investigated a Criminal Sexual Conduct (CSC) case that occurred at Ross Park. The offender confessed to the act and a CSC 4 degree charge is being issued.

December 2016: The Detective for ICAC investigated a Criminal Sexual Conduct (CSC) investigation where a juvenile was sexually assaulted by a former friend. The offender admitted to the sex act and was charged in the incident.

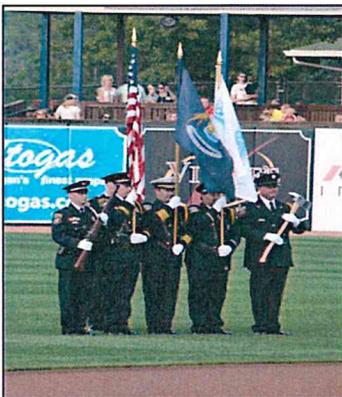
February 2017: The Detective for ICAC assisted New Jersey State Police in identifying a "sextortion" with the underage victim living in Muskegon County. The offender is being charged in New Jersey with manufacturing Child Sexual Abusive Material (CSAM) for the video created of the victim.

June 2017: The Detective from ICAC completed an investigation of Child Sexually Abuse Material (CSAM) that occurred in the 1900 block of Reneer. The detective located the material on a snap chat account and determined that students from local high schools had created a factitious account and shared nude photographs of a Norton Shores resident. Charges have been filed for manufacture/deliver Child Sexually Abusive Material.

## **SPECIAL TEAMS**

### **Norton Shores Underwater Recovery Team**

The Norton Shores Underwater Recovery Team (aka Dive Team) is comprised of members of the Police and Fire Departments. The team responds to all water emergencies within Norton Shores and also to any calls for assistance from neighboring communities. The Police Department has two members assigned to the team as certified divers. This past year the entire team was able to attend a certified training for night diving. They continue to train on a monthly basis in area waterways.



### **Honor Guard**

The Police and Fire Departments have partnered to create the Norton Shores Honor Guard. The team includes four members from the Police Department and four from the Fire Department. Upon request, the Honor Guard will make appearances to present or retire the National Colors (flags) during public relations events or parades, represent the City during times of mourning, or represent the City at funeral services for public safety members who gave the ultimate sacrifice.

### **Hunter Safety Program**

The Police Department continues to provide hunter education to over 150 children and adults each year. This program is provided free of charge and is held twice a year. Volunteers for this program include current and retired police, fire, and city employees and other volunteers from the community. This program is regarded as one of the premier programs in the state. We have students attempting to sign up for the program from all over Michigan. Equipment for this program has been donated by community members and local hunting/fishing organizations, including a new equipment trailer.



**PATROL RESPONSE TIME**  
**FY 2017**  
 by Dispatch Priority

| Time Frame | Dispatch Priority | Dispatch Delay | Travel Time | Time Onscene | Total Response Time | Total Service Time | Number of Calls |
|------------|-------------------|----------------|-------------|--------------|---------------------|--------------------|-----------------|
| 0700-1059  | P                 | 0.00           | 0.00        | 0.00         | 0.00                | 0.00               | 0               |
|            | 1                 | 1.88           | 6.55        | 23.45        | 8.43                | 30.00              | 65              |
|            | 2                 | 2.54           | 6.12        | 20.45        | 8.66                | 26.57              | 109             |
|            | 3 +               | 1.64           | 3.16        | 10.98        | 4.80                | 14.14              | 2685            |
|            | Avg.              | 1.68           | 3.35        | 11.62        | 5.03                | 14.97              | 2859            |
| 1100-1459  | P                 | 0.00           | 0.00        | 0.00         | 0.00                | 0.00               | 0               |
|            | 1                 | 2.31           | 6.51        | 26.27        | 8.82                | 32.78              | 79              |
|            | 2                 | 4.86           | 8.90        | 24.63        | 13.76               | 33.53              | 150             |
|            | 3 +               | 3.71           | 5.41        | 17.04        | 9.12                | 22.45              | 2461            |
|            | Avg.              | 3.74           | 5.63        | 17.73        | 9.37                | 23.36              | 2690            |
| 1500-1859  | P                 | 0.00           | 0.00        | 0.00         | 0.00                | 0.00               | 0               |
|            | 1                 | 3.80           | 6.81        | 27.53        | 10.61               | 34.34              | 107             |
|            | 2                 | 6.33           | 8.35        | 20.29        | 14.68               | 28.64              | 197             |
|            | 3 +               | 5.52           | 5.43        | 15.96        | 10.95               | 21.39              | 2782            |
|            | Avg.              | 5.52           | 5.66        | 16.64        | 11.18               | 22.30              | 3086            |
| 1900-2259  | P                 | 0.00           | 0.00        | 0.00         | 0.00                | 0.00               | 0               |
|            | 1                 | 1.90           | 6.01        | 29.45        | 7.91                | 35.46              | 138             |
|            | 2                 | 3.96           | 6.52        | 23.02        | 10.48               | 29.54              | 230             |
|            | 3 +               | 2.21           | 3.74        | 12.95        | 5.95                | 16.69              | 3256            |
|            | Avg.              | 2.31           | 4.00        | 14.22        | 6.31                | 18.22              | 3624            |
| 2300-0259  | P                 | 0.00           | 0.00        | 0.00         | 0.00                | 0.00               | 0               |
|            | 1                 | 1.80           | 4.77        | 21.13        | 6.57                | 25.90              | 116             |
|            | 2                 | 3.04           | 6.44        | 21.61        | 9.48                | 28.05              | 134             |
|            | 3 +               | 1.06           | 1.86        | 10.16        | 2.92                | 12.02              | 2609            |
|            | Avg.              | 1.18           | 2.19        | 11.14        | 3.37                | 13.33              | 2859            |
| 0300-0659  | P                 | 0.00           | 0.00        | 0.00         | 0.00                | 0.00               | 0               |
|            | 1                 | 2.63           | 5.43        | 14.29        | 8.06                | 19.72              | 89              |
|            | 2                 | 4.52           | 7.31        | 22.44        | 11.83               | 29.75              | 55              |
|            | 3 +               | 1.69           | 1.81        | 8.38         | 3.50                | 10.19              | 1281            |
|            | Avg.              | 1.86           | 2.24        | 9.29         | 4.10                | 11.53              | 1425            |
| ALL        | P                 | 0.00           | 0.00        | 0.00         | 0.00                | 0.00               | 0               |
|            | 1                 | 2.38           | 5.95        | 24.13        | 8.33                | 30.08              | 594             |
|            | 2                 | 4.36           | 7.33        | 22.11        | 11.69               | 29.44              | 875             |
|            | 3 +               | 2.72           | 3.73        | 12.95        | 6.45                | 16.68              | 15074           |
|            | Avg.              | 2.80           | 4.00        | 13.84        | 6.80                | 17.84              | 16543           |

## PATROL PLANNING REPORT

June 2017

|                                 | 0700-1059 | 1100-1459 | 1500-1859 | 1900-2259 | 2300-0259 | 0300-0659 |
|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Calls Per Hour (Not Cancelled): | 0.9562    | 1.411     | 1.6377    | 1.3411    | 0.713     | 0.4062    |

### Percent of Calls Requiring:

|          |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|
| 1 Unit   | 72.64 | 74.81 | 68.34 | 56.89 | 45.53 | 54.47 |
| 2 Units  | 23.93 | 22.14 | 26.18 | 32.74 | 40.63 | 37.44 |
| 3 Units  | 3.22  | 2.72  | 4.56  | 8.63  | 11.91 | 6.91  |
| 4 Units  | 0.14  | 0.19  | 0.63  | 1.28  | 1.54  | 1.18  |
| 5+ Units | 0.07  | 0.15  | 0.29  | 0.46  | 0.38  | 0     |

### Avg Service Time (Min):

|            |       |       |        |       |        |       |
|------------|-------|-------|--------|-------|--------|-------|
| 1st Unit   | 22.41 | 24.02 | 21.73  | 19.94 | 18.88  | 18.19 |
| 2nd Unit   | 24.63 | 26.4  | 24.97  | 26.54 | 24.25  | 22.55 |
| 3rd Unit   | 23.66 | 24.44 | 28.47  | 28.11 | 28.12  | 18.44 |
| 4th Unit   | 37.59 | 40.6  | 23.86  | 36.21 | 28.62  | 26.21 |
| 5th Unit   | 85.12 | 29.65 | 75.54  | 61.46 | 35.71  | 2.53  |
| 6th + Unit | 0     | 6.78  | 184.29 | 26.4  | 212.93 | 1.53  |

### Percent of Calls

|              |       |       |       |       |       |       |
|--------------|-------|-------|-------|-------|-------|-------|
| Priority P   | 0     | 0.05  | 0     | 0     | 0     | 0     |
| Priority 1   | 6.16  | 4.51  | 4.73  | 7.2   | 10.95 | 16.19 |
| Priority 2   | 7.38  | 7.72  | 8.74  | 11.44 | 12.97 | 8.94  |
| Priority 3-9 | 86.46 | 87.72 | 86.53 | 81.36 | 76.08 | 74.87 |

### Avg Travel Time (Min):

|              |      |      |      |      |      |      |
|--------------|------|------|------|------|------|------|
| Priority P   | 0    | 0    | 0    | 0    | 0    | 0    |
| Priority 1   | 6.05 | 6.2  | 6.99 | 6.73 | 5.61 | 4.8  |
| Priority 2   | 5.88 | 7.47 | 7.05 | 6.47 | 6.23 | 6.58 |
| Priority 3-9 | 8    | 8.16 | 7.84 | 7.54 | 6.32 | 6.58 |

**FY2017**

**GROUP A OFFENSES**

| Code                       | Description                            | Offenses            |             |             |
|----------------------------|--|---------------------|-------------|-------------|
|                            |  | Fiscal Year to Date |             |             |
|                            |  | 2017                | 2016        | Chng        |
| 9001                       | Murder                                 | 2                   | 0           | 2           |
| 9002                       | Negligent Homicide / Manslaughter      | 0                   | 0           | 0           |
| 9004                       | Justifiable Homicide                   | 0                   | 0           | 0           |
| 10001                      | Kidnapping                             | 0                   | 0           | 0           |
| 10002                      | Parental Kidnapping                    | 0                   | 0           | 0           |
| 11001                      | Criminal Sexual Conduct 1 (P/V)        | 1                   | 6           | -5          |
| 11002                      | Criminal Sexual Conduct 3 (P/V)        | 4                   | 3           | 1           |
| 11003                      | Criminal Sexual Conduct 1 (O/A)        | 2                   | 0           | 2           |
| 11004                      | Criminal Sexual Conduct 3 (O/A)        | 0                   | 1           | -1          |
| 11005                      | Criminal Sexual Conduct 1 (Obj)        | 1                   | 0           | 1           |
| 11006                      | Criminal Sexual Conduct 3 (Obj)        | 0                   | 0           | 0           |
| 11007                      | Criminal Sexual Conduct 2 (Contact)    | 3                   | 5           | -2          |
| 11008                      | Criminal Sexual Conduct 4 (Contact)    | 6                   | 7           | -1          |
| 12000                      | Robbery                                | 11                  | 10          | 1           |
| 13001                      | Nonaggravated Assault                  | 138                 | 138         | 0           |
| 13002                      | Aggravated / Felonious Assault         | 26                  | 14          | 12          |
| 13003                      | Intimidation / Stalking                | 57                  | 68          | -11         |
| 20000                      | Arson                                  | 2                   | 1           | 1           |
| 21000                      | Extortion                              | 0                   | 0           | 0           |
| 22001                      | Burglary - Forced Entry                | 79                  | 75          | 4           |
| 22002                      | Burglary - Entry w/o Force             | 9                   | 23          | -14         |
| 23001                      | Larceny - Pocketpicking                | 0                   | 0           | 0           |
| 23002                      | Larceny - Pursesnatching               | 1                   | 0           | 1           |
| 23003                      | Larceny - Theft from Building          | 59                  | 64          | -5          |
| 23004                      | Larceny - Theft from Coin Device       | 0                   | 0           | 0           |
| 23005                      | Larceny - Theft from Motor Vehicle     | 97                  | 130         | -33         |
| 23006                      | Larceny - Theft of Motor Vehicle Parts | 2                   | 8           | -6          |
| 23007                      | Larceny - Other                        | 139                 | 174         | -35         |
| 24001                      | Motor Vehicle Theft                    | 29                  | 26          | 3           |
| 24002                      | Motor Vehicle as Stolen Property       | 1                   | 0           | 1           |
| 24003                      | Motor Vehicle Fraud                    | 0                   | 0           | 0           |
| 25000                      | Forgery                                | 16                  | 16          | 0           |
| 26001                      | Fraud - False Pretense                 | 30                  | 30          | 0           |
| 26002                      | Fraud - Credit Card/ATM                | 30                  | 58          | -28         |
| 26003                      | Fraud - Impersonation                  | 5                   | 22          | -17         |
| 26004                      | Fraud - Welfare                        | 0                   | 0           | 0           |
| 26005                      | Fraud - Wire                           | 3                   | 3           | 0           |
| 27000                      | Embezzlement                           | 11                  | 19          | -8          |
| 28000                      | Stolen Property                        | 1                   | 1           | 0           |
| 29000                      | Damage to Property                     | 156                 | 159         | -3          |
| <b>Sub-Total - GROUP A</b> |  | <b>921</b>          | <b>1061</b> | <b>-140</b> |

**FY 2017**

**GROUP A OFFENSES**

| Code                       | Description                              | Offenses            |             |             |
|----------------------------|--|---------------------|-------------|-------------|
|                            |  | Fiscal Year to Date |             |             |
|                            |  | 2017                | 2016        | Chng        |
| 30001                      | Retail Fraud - Misrepresentation         | 3                   | 1           | 2           |
| 30002                      | Retail Fraud - Theft                     | 261                 | 274         | -13         |
| 30003                      | Retail Fraud - Refund/Exchange           | 8                   | 14          | -6          |
| 35001                      | Viol. Of Controlled Substances           | 57                  | 64          | -7          |
| 35002                      | Narcotic Equipment Violations            | 5                   | 6           | -1          |
| 36001                      | Sexual Penetration Nonforcible - Blood   | 0                   | 0           | 0           |
| 36002                      | Sexual Penetration Nonforcible - Other   | 0                   | 0           | 0           |
| 37000                      | Obscenity                                | 4                   | 7           | -3          |
| 39001                      | Gambling - Betting/Wagering              | 0                   | 0           | 0           |
| 39002                      | Gambling - Operating/Promoting/Assisting | 0                   | 0           | 0           |
| 39003                      | Gambling - Equipment Violations          | 0                   | 0           | 0           |
| 39004                      | Gambling - Sports Tampering              | 0                   | 0           | 0           |
| 40001                      | Commercialized Sex - Prostitution        | 0                   | 0           | 0           |
| 40002                      | Commercialized Sex - Assisting/Promoting | 1                   | 0           | 1           |
| 51000                      | Bribery                                  | 0                   | 0           | 0           |
| 52001                      | Weapons Offense - Concealed              | 1                   | 4           | -3          |
| 52002                      | Weapons Offense - Explosives             | 0                   | 0           | 0           |
| 52003                      | Weapons Offense - Other                  | 4                   | 9           | -5          |
| <b>Sub-Total - GROUP A</b> |  | <b>344</b>          | <b>379</b>  | <b>-35</b>  |
| <b>TOTAL - GROUP A</b>     |  | <b>1265</b>         | <b>1440</b> | <b>-175</b> |

**FY 2017**

**GROUP B OFFENSES**

| Code                   | Description                        | Offenses            |            |             |
|------------------------|------------------------------------|---------------------|------------|-------------|
|                        |                                    | Fiscal Year to Date |            |             |
|                        |                                    | 2017                | 2016       | Chng        |
| 1000                   | Sovereignty                        | 0                   | 0          | 0           |
| 2000                   | Military                           | 0                   | 0          | 0           |
| 3000                   | Immigration                        | 0                   | 0          | 0           |
| 9003                   | Negligent Homicide - Vehicle       | 0                   | 0          | 0           |
| 14000                  | Abortion                           | 0                   | 0          | 0           |
| 22003                  | Burglary - Unlawful Entry          | 2                   | 10         | -8          |
| 22004                  | Possession of Burglary Tools       | 0                   | 0          | 0           |
| 26006                  | Fraud - Bad Checks                 | 15                  | 26         | -11         |
| 36003                  | Peeping Tom                        | 0                   | 0          | 0           |
| 36004                  | Sex Offense - Other                | 8                   | 9          | -1          |
| 38001                  | Family - Abuse/Neglect Nonviolent  | 33                  | 21         | 12          |
| 38002                  | Family - Nonsupport                | 0                   | 0          | 0           |
| 38003                  | Family - Other                     | 4                   | 3          | 1           |
| 41001                  | Liquor License - Establishment     | 0                   | 2          | -2          |
| 41002                  | Liquor Violations - Other          | 25                  | 17         | 8           |
| 42000                  | Drunkenness                        | 4                   | 3          | 1           |
| 48000                  | Obstructing Police                 | 35                  | 23         | 12          |
| 49000                  | Escape / Flight                    | 0                   | 0          | 0           |
| 50000                  | Obstructing Justice                | 47                  | 43         | 4           |
| 53001                  | Disorderly Conduct                 | 277                 | 355        | -78         |
| 53002                  | Public Peace - Other               | 64                  | 56         | 8           |
| 54001                  | Hit and Run Motor Vehicle Accident | 4                   | 135        | -131        |
| 54002                  | Operating While Intoxicated        | 64                  | 76         | -12         |
| 55000                  | Health and Safety                  | 76                  | 85         | -9          |
| 56000                  | Civil Rights                       | 0                   | 0          | 0           |
| 57001                  | Trespass                           | 56                  | 38         | 18          |
| 57002                  | Invasion of Privacy - Other        | 0                   | 0          | 0           |
| 58000                  | Smuggling                          | 0                   | 0          | 0           |
| 59000                  | Election Laws                      | 0                   | 0          | 0           |
| 60000                  | Antitrust                          | 0                   | 0          | 0           |
| 61000                  | Tax/Revenue                        | 0                   | 0          | 0           |
| 62000                  | Conservation                       | 10                  | 16         | -6          |
| 63000                  | Vagrancy                           | 0                   | 0          | 0           |
| 70000                  | Juvenile Runaway                   | 19                  | 30         | -11         |
| 73000                  | Miscellaneous Criminal Offense     | 12                  | 18         | -6          |
| 75000                  | Solicitation                       | 0                   | 5          | -5          |
| 77000                  | Conspiracy                         | 0                   | 0          | 0           |
| <b>TOTAL - GROUP B</b> |                                    | <b>755</b>          | <b>971</b> | <b>-216</b> |