



AGENDA 8a-2  
DATE 5-15-2018

Robert L. Gagnon, Fire Chief

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# FIRE DEPARTMENT MONTHLY REPORT April 2018

*Protecting Your Future*

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**Chief Bob Gagnon**



April was a busy month for our Fire Department personnel due to them receiving their FAA-mandated training on proper techniques for extinguishing aircraft related fires. Historically, the aircraft rescue firefighting training was offered on site by Kellogg Community College. However, the elimination of their ARRF training program left the airport and fire department administrations in search of an alternative.

It was later discovered that ARRF Specialists out of Hermantown, Minnesota would be the newest company to provide ARFF training for all Fire Department personnel. You can read further on the training offered by ARFF specialists, as well as, the experience our personnel had with this new company in the Operations section of this report.

Department personnel was also busy readying apparatus, previously removed from service for the winter and preparing them for service. These vehicles include boat 470, 475 and brush unit 481.

Boat 470 is now in service at station #3; however, preparations are underway for the installation of the shore station on Mona Lake by the middle of May.

**Safe Kids West Michigan**

The second Monday of each month from 10:00 am to 1:00 pm the Norton Shores Fire Department hosts an event at Fire Station #3 for the Safe Kids car seat inspections.

- This Month:
- ▶ 8 car seat inspections
  - ▶ 3 new car seats distributed to families in need
  - ▶ A value of \$165.00

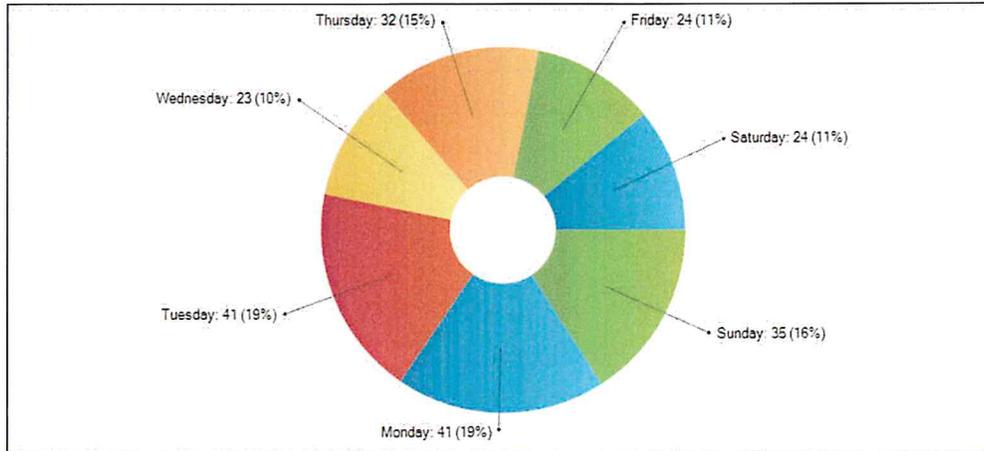
**FOIA Requests**

- 4/12/2018 3096 S. Getty St.
- 4/19/2018 1641 Columbus Ave.
- 4/19/2018 4047 Loomis Dr.
- 4/24/2018 3588 & 3593 Mona Kai Blvd.

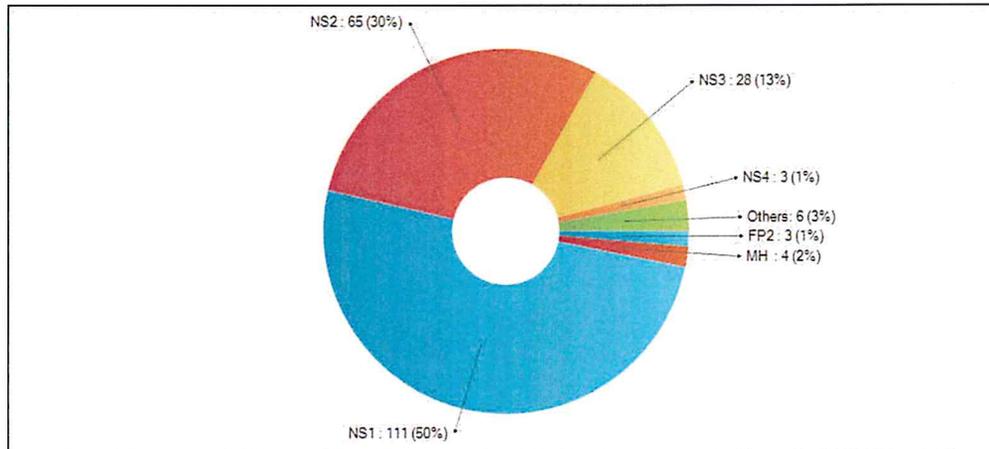
**Smoke Alarm Install Requests**

- 7 requests were made through the Fire Department

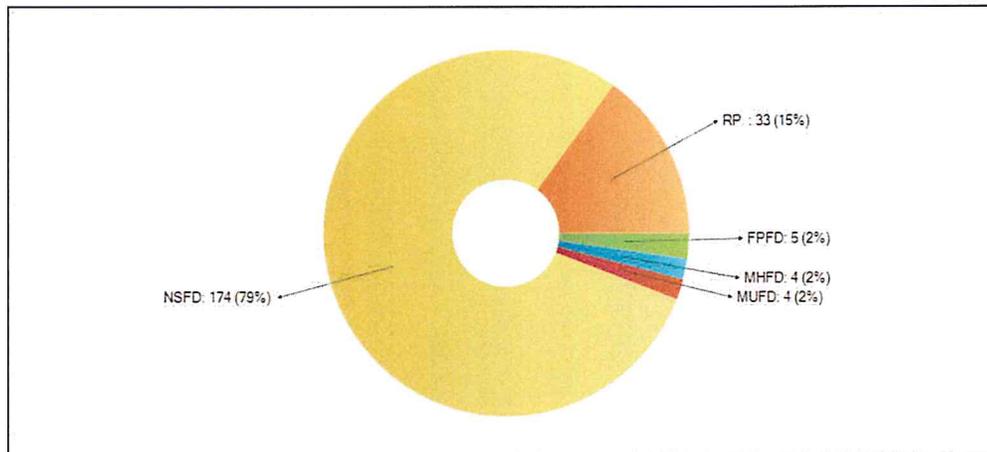
**Calls For Service By Day of Week**



**Calls For Service By Fire Station**



**Calls For Service By District**





**Canteen 450 responded to 10 calls for the Month of April 2018**

Number of Responses:	This Month	Fiscal YTD
Norton Shores	2	8
Muskegon Fire	3	13
Muskegon Heights	2	8
Muskegon Twp	1	4
Blue Lake Twp	-	-
Casnovia	-	-
Crockery Twp	-	-
Dalton	-	-
Egelston	-	2
Ferrysberg	-	-
Fruitport	1	4
Grand Haven Twp	-	2
Grant Twp/Oceana	-	-
Montague	-	4
N. Muskegon	-	1
Ravenna	1	1
Spring Lake Twp	-	3
White Lake	-	3
<b>Total Runs:</b>	<b>10</b>	<b>53</b>

Items Served:	This Month	Fiscal YTD
Coffee (cups)	210	1320
Lemonade (gals)	-	-
Hot Chocolate (cups)	1	189
Snacks/Cakes	30	82
Donuts (doz)	-	-
Gatorade	167	770
BBQ	-	-
Sandwiches	-	-
Bottled Water	164	755

Donated Hours YTD:	
Operational Hours:	<b>125</b>
Staff Hours:	<b>690</b>



***Deputy Chief Joe Kinnucan***

**APPARATUS AND EQUIPMENT**

- Command Car**      The process of switching equipment over to the new vehicle is underway.
- Boat 470**              The boat is being prepped for seasonal service.
- 411 Extrication Tool**      First Due Fire Equipment has picked up the power unit for repairs.
- Quick Attack 411**      Station personnel mounted a new SCBA bracket in the vehicle.
- Engine 422**              The vehicle was leaking coolant. The City garage completed the repair.
- Stair Machine**              The stair machine was found to have a defective power cord. The repairs were done by station personnel.
- Portable Radios**              All of the new portable radios have been put into service.

**FACILITIES**

- Sta. #2**                      Work continues on the kitchen renovations.
- Air compressor line for Tender 462 repaired by station personnel.
- Sta. #3**                      Station personnel repaired the faulty flagpole.

**PERSONNEL TRAINING AND ACTIVITIES**

Mona Shores High School, as part of the new graduation requirements, brought our department in to teach hands-only CPR. Nearly 300 senior students were given the life-saving skills by members of our department, along with volunteers from the West Michigan Regional Medical Consortium and the Medical Reserve Corp.

Department personnel, in coordination with the Mona Shores High School and the Norton Shores Police Department, provided a full-scale demonstration intended to educate students on the dangers of distracted or drunk driving.



An overview of the simulated scene, before First Responders arrive.

After the demonstration is complete, First Responders address the students on the impact these calls have on people.



Station #3 was the drop off location for the Muskegon County Medication Disposal Event. The event allowed all of Muskegon County to simply drive in and properly dispose of medications to medical and law enforcement personnel.

This month of training focused on our required FAA Airport Rescue and Fire Fighting. The training consists of both classroom and practical live fire training. This year we had a different vendor providing the live fire portion. ARFF Specialist, from Minnesota, brought a new approach and experience to the personnel. The training provided a refreshing approach to our responsibilities at the airport, and it was very well received. Below are some photos from the training.





**Operations Division**

Hours of Paid Training (Not On-Duty)	Hours
MEETING - Command Staff Meeting 4/9/2018	6.5
MEETING-DEPT. 4/19/2018	55
MEETING-PT 4/16/2018	27
TEAM TRAINING-ERT TRAINING 4/18/2018	14.5
4/19/2018	1.5
4/30/2018	13
TRAINING-ARFF OPS I 4/7/2018	4.5
4/11/2018	7.75
4/17/2018	6
TRAINING-ARFF OPS II 4/23/2018	2
TRAINING-CPR/AED 4/11/2018	2
TRAINING-Employee Safety Training 4/2/2018	1
4/6/2018	1
4/9/2018	1
TRAINING-Fit Testing 4/6/2018	1
TRAINING-LIVE BURN 4/20/2018	68
4/21/2018	80.75
4/30/2018	8
TRAINING-UTILITIES 4/26/2018	1
<b>Grand Total</b>	<b>301.5</b>

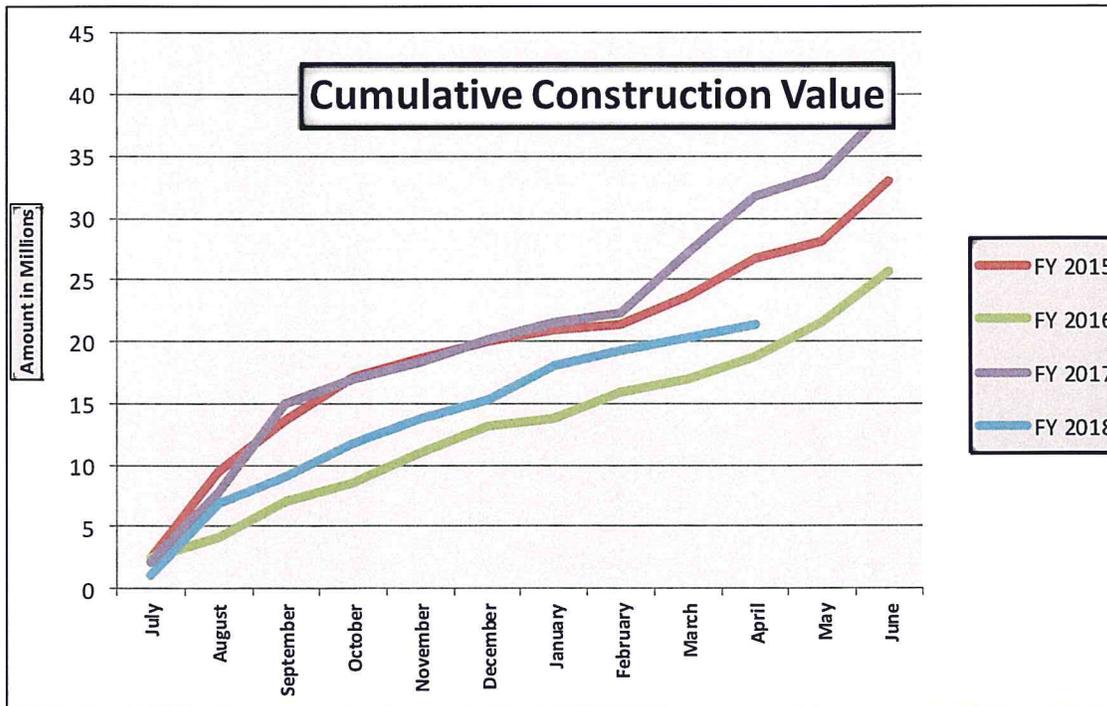
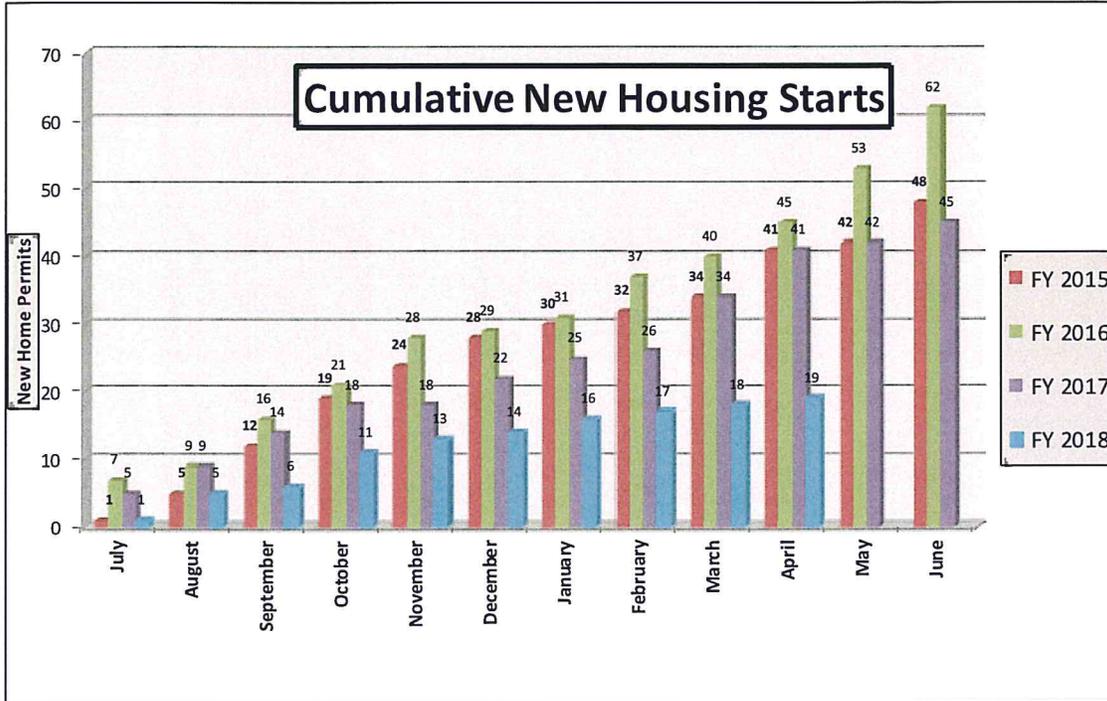


**Building Official Todd Kempf**

<b>BUILDING PERMITS</b>		
<b>Category</b>	<b>Number of Permits</b>	<b>Construction Value</b>
Commercial, Add/Alter/Repair	7	\$ 411,270
Demolition	2	\$ 25,000
Fence	13	\$ 47,725
Residential New Single Family	1	\$ 130,000
Residential Add/Alter/Repair	13	\$ 167,350
Roofing/Siding/Windows & Door	35	\$ 237,696
Residential Garage/Carport	1	\$ 8,000
<b>TOTAL</b>	<b>72</b>	<b>\$ 1,027,041</b>

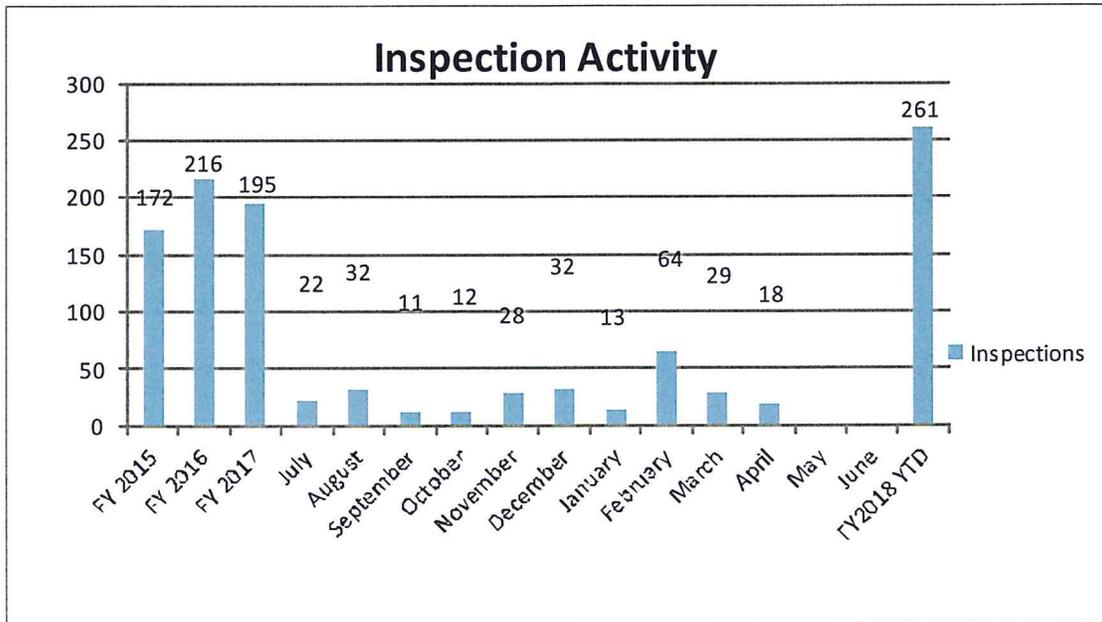
<b>TRADE PERMITS</b>	
<b>Type of Permit</b>	
Electrical	42
Mechanical	39
Plumbing	15
<b>TOTAL</b>	<b>96</b>

<b>BUILDING PERMIT SUMMARY</b>				
	<b>To Date</b>	<b>April</b>	<b>April</b>	<b>April</b>
	<b>FY 2018</b>	<b>FY 2018</b>	<b>FY 2017</b>	<b>FY 2016</b>
<b>Bldg. Permits:</b>	648	83	79	109
<b>Total Fees:</b>	\$ 382,799	\$ 26,291	\$ 79,432	\$ 32,231
<b>Total Value:</b>	\$ 21,387,309	\$ 1,027,041	\$ 6,040,227	\$ 1,766,909



**Fire Marshal Ted Karnitz**

**INSPECTION ACTIVITIES**



**INSPECTIONS/SITE VISITS**

	Norton Shores	Roosevelt Park
Fire Safety Inspections	2	1
Re Inspections	13	2
Site Visits	0	0



**PLAN REVIEWS/INSTALLS/FFRTK**

New Home Approvals	1
Fire Fighter Right to Know Updates	40
Plan Reviews (Building)	6
FOIA Requests	4
Fire System Reviews/Acceptance	3
Lock Boxes Installs/Updates	0
Site Plan Reviews	7
Smoke Alarm Installs	41

**SMOKE ALARM INSTALLS**

- Total NSFD Installs – 308 Residences /1464 Alarms Installed
  - FY 2018 YTD – 108 Residences/518 Alarms Installed
    - April 2018 – 7 Residences/41 Alarms Installed
      - Norton Shores – 4 Residences/21 Alarms Installed
      - Roosevelt Park – 3 Residences/20 Alarms Installed

**FOIA REQUESTS**

- FY 2018 YTD – 33
  - April 2018 – (4)
    - 3588 & 3593 Mona Kai Blvd.
    - 5326 McDowell St.
    - 1281 Broadway Ave.
    - 4047 Loomis Dr.

**FIRE INVESTIGATIONS**

**Norton Shores/Roosevelt Park**  
3

**Muskegon County**  
0

- 2844 Valley St.
- 1342 Shettler Rd.
- 3935 Braeburn Dr.

**PUBLIC EVENTS**

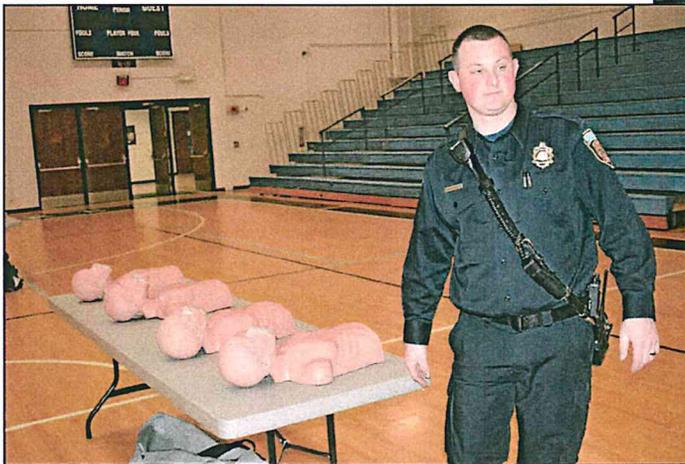
- FY 2018 YTD – 36
  - April 2018 – (6)
    - Guns-N-Hoses Fundraiser
    - Visit to Jack's House (Autistic challenged child)
    - First Aid with NSPD Hunter's Safety Program
    - Daycare Fire Station Visit
    - Family Tour of Fire Station
    - MS Youth Baseball/Softball Opening Day

*Chief Gagnon teaching first aid to the Hunter's Safety students.*



**CPR at MSHS**

*On Monday, April 9th, we had a CPR training for the Seniors at Mona Shores High School.*



## A VISIT FROM THE FIRE DEPARTMENT

One of the best things about a firefighter's job is educating our future generation in fire safety.

Meet Jack, a five-year-old who has a collection of fire trucks and dreams of being a firefighter when he grows up. Jack was extremely scared of the noise that the smoke alarms made so his parents removed the alarm from his bedroom and this is where the Norton Shores Fire Department had an opportunity to help.

Firefighter Driver Don VanderKooi led a small team into Jack's home to install smoke alarms for his parents. The firefighters met with Jack and his friends and told them a story about another boy named "Jack." In the story, Jack learns that the alarms are there to keep them safe. It also spoke about walking or crawling outside to a safe meeting place and to stay there until the firefighters come and put the fire out. Through a fun educational visit, five-year-old Jack designated a safe meeting place and learned the importance of smoke alarms. He then assisted the firefighters in installing smoke alarms throughout their home, including one in Jack's bedroom.

Over 3,200 alarms have been installed in Muskegon County homes.





**ORDINANCE ENFORCEMENT ACTIVITY - APRIL 2018**

Date Received	Address	Rental	Junk & Debris	Vehicle	Grass/Weeds	Hydrant FDC	Snow Exit	Bldg/PD/Obstruct	DPW	Leaves	Pods	Other	Status	Resolved
<b>Status Closed</b>														
11/17/2017	2719 Torrent St		1										Closed	04/05/2018
02/14/2018	1069 Hile Rd E			1									Closed	04/03/2018
02/15/2018	6136 Ridgeview Dr												Closed	04/26/2018
03/14/2018	3443 Maple Grove Rd		1					3/16/2018				1	Closed	04/05/2018
04/02/2018	2675 Henry St	●											Closed	04/03/2018
04/03/2018	1836 Bundt Dr	●											Closed	04/05/2018
04/03/2018	2218 Southwood Ave							4/4/2018				1	Closed	04/05/2018
04/03/2018	2219 Southwood Ave												Closed	04/27/2018
04/03/2018	4897 Stanwood St			6									Closed	04/03/2018
04/03/2018	631 Norton Ave W												Closed	04/03/2018
04/05/2018	564 Randall Rd			1									Closed	04/18/2018
04/06/2018	819 Winslow Ct												Closed	04/06/2018
04/16/2018	2130 Easthill Dr											1	Closed	04/18/2018
04/24/2018	1519 Middlebrook Dr												Closed	04/24/2018
04/27/2018	286 Lake Dr												Closed	04/27/2018
												<b>Status Count</b>	<b>15</b>	
<b>Status New</b>														
04/11/2018	1309 Hile Rd E											1	New	
04/26/2018	3038 Bailey St		1	1									New	
04/27/2018	1440 Seminole Rd.											1	New	
												<b>Status Count</b>	<b>3</b>	
												<b>Rentals Count</b>	<b>0</b>	
												<b>Rentals Count</b>	<b>2</b>	



**ORDINANCE ENFORCEMENT ACTIVITY - APRIL 2018**

Date Received	Address	Rental	Junk & Debris	Vehicle	Grass/Weeds	Hydrant FDC	Snow Exit	Bldg/PD/DPW	Leaves	Pods	Other	Status	Resolved	
04/04/2018	3911 Henry St											Open		
04/05/2018	5098 Pine Ridge Dr	●	1									Open		
04/09/2018	2666 Roberts St		1	8								Open		
04/18/2018	1160 E Byron Rd	●	1									Open		
04/24/2018	3030 Valk St		1	1				4/24/2018				Open		
04/24/2018	926 Eugene Ave											Open		
<b>Rentals Count</b>												<b>2</b>	<b>Status Count</b>	<b>6</b>
<b>Total Rentals</b>												<b>4</b>	<b>Total Complaints</b>	<b>24</b>



ORDINANCE ENFORCEMENT SIGNS - APRIL 2018

Type	Location	Owner	FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Seaway Dr and Green St	Forge Staffing			1		Closed	04/02/2018
Advertisement	Henry St and Summit Ave	Leading Edge Sewing			1		Closed	04/02/2018
Advertisement	Martin Rd and Porter Rd	I BUY HOUSES			1		Closed	04/03/2018
Advertisement	Porter Rd	Michigan Educational Transportation Services			1		Closed	04/05/2018
Advertisement	1121 Seminole Rd	Michigan Educational Transportation Services			1		Closed	04/27/2018
Advertisement	Henry St	Revelation Lawn & Snow			1		Closed	04/12/2018



**ORDINANCE ENFORCEMENT SIGNS - APRIL 2018**

Type	Location	Owner	FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Worden St and Canterbury St	Unknown			1		Closed	04/24/2018
								
Realty	Lake Point Dr and Forest Park Rd	Five Star - Dan Tardani			1		Closed	04/24/2018
								
					<b>8</b>	<b>Total</b>		<b>8</b>