



AGENDA 8a-2
DATE 4-18-2017

Robert L. Gagnon, Fire Chief

FIRE DEPARTMENT MONTHLY REPORT MARCH 2017



Protecting Your Future

Chief Bob Gagnon



This month, staff have been working on preparations for the implementation of the City's new rental inspection program recently approved by City Council . Staff have been in contact with representatives from Muskegon Township, who will be managing all aspects of rental inspection program, providing the necessary computer access to begin the implementation phase.

Department personnel completed the installation of equipment on the new rescue vehicle and was placed into service on March 24, 2017.

Once again, I would like to thank all staff members who were involved in the design and preparation for service phase's of this project. This unit will serve our community well for years to come.



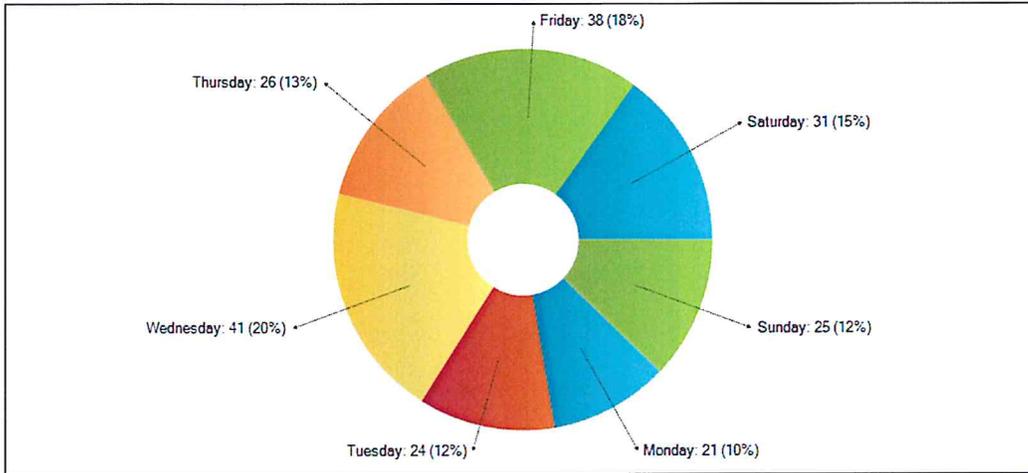
The second Monday of the month Norton Shores Fire Department provides the location for SafeKids car seat inspections at our Fire Station #3 from 10:00 a.m. until 1:00 p.m. In the month of March we had 12 car seat inspections with eight seats distributed to families in need with a value of \$400.00.

Overtime Coverage

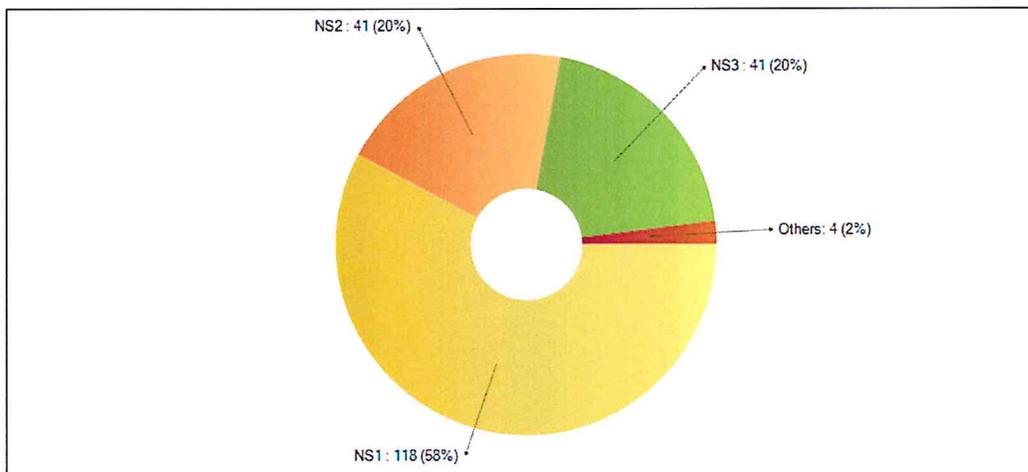
Full-Time 24 Hours

- Coverage due to employee off sick, and part-time shift give ups.

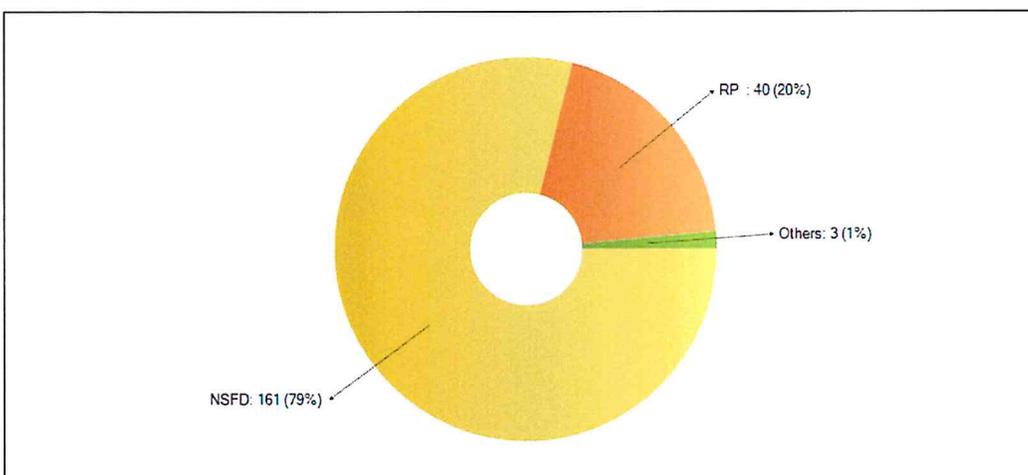
Calls for Service by Day of Week



Calls for Service by Fire Station



Calls for Service by District





NORTON SHORES FIRE DEPARTMENT

Citizen Calls by Nature & Priority

Incident Date Range: 03/01/2017 - 03/31/2017

Dispatched Priority

| | P | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | Total |
|------------------------------|------------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|------------|
| ACCIDENT W/UNK INJUR | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| AIRCRAFT EMERGENCY | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| ASLT W / MED 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| BURNING COMPLAINT | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| CO TEST | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| COMMERCIAL FIRE | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| FD ASSIST CITIZEN | 0 | 0 | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 13 |
| FIRE ALARM COMMERCIAL | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9 |
| FIRE ALARM RESIDENTIAL | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| FIRE DEPT - PUBLIC RELATION | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 0 | 5 |
| FIRE INFO | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| FUEL SPILL | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| MEDICAL ALARM | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| MEDICAL EMERGENCY-PRIORITY 1 | 83 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 83 |
| MEDICAL EMERGENCY-PRIORITY 2 | 25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 25 |
| MEDICAL EMERGENCY-PRIORITY 3 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| PERS INJ ACCIDENT | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| STILL ALARM | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| STRUCTURE FIRE | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| SUICIDE-MED1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| SUICIDE-MED2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| WIRES DOWN/POLE FIRE | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Total | 144 | 3 | 14 | 1 | 0 | 0 | 0 | 0 | 5 | 1 | 168 |

ACCIDENT / INJURY REPORT

PERSONNEL INJURIES

| Injury Type | Medical Attention Required | Lost Time Y/N | Description of injury |
|-------------|----------------------------|---------------|-----------------------|
| N/A | N/A | N/A | N/A |

PERSONNEL LEAVE REPORT

| Leave Type | Light Duty Y/N | Duties Performed |
|------------|----------------|------------------|
| N/A | N/A | N/A |

ACCIDENT REPORT

| Accident Type | At Fault | Description |
|---------------|----------|-------------|
| N/A | N/A | N/A |



Canteen 450 responded to 2 calls for March

Responses:

| | |
|-----------------|---|
| Muskegon Fire - | 1 |
| Montague Fire - | 1 |

Donated Hours:

| | |
|----------------------|----|
| Operational Hours - | 14 |
| Staff Hours - | 56 |
| Total Response YTD - | 33 |

Supplies:

| | |
|-----------------|----------|
| Coffee - | 220 cups |
| Hot Chocolate - | 28 cups |
| Gatorade - | 25 |
| Bottled Water - | 70 |
| Snacks/Cakes - | 30 |

Deputy Chief Joe Kinnucan

APPARATUS AND EQUIPMENT

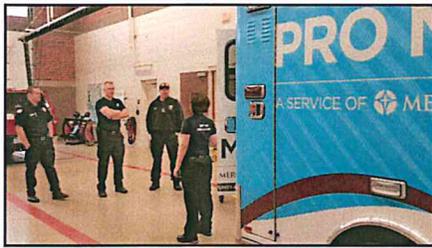
- Quick Attack 411** Siren was discovered defective and repaired by City garage.
- Engine 421** 421 developed transmission issues and repaired by City garage.
- Rescue 473** The new truck has officially been put into service.
- Boats 470 and 475** Both department boats have been put in service for the season. Boat 470 is on the shore station at Mona Lake
- General** All snow removal equipment has been put away for the season.

FACILITIES

- Station #2** Station personnel repaired a defective air hose drop.
- General** All seasonal station equipment is being switched from winter to summer. This includes yard maintenance equipment and irrigation systems.

TRAINING AND STAFF ACTIVITIES

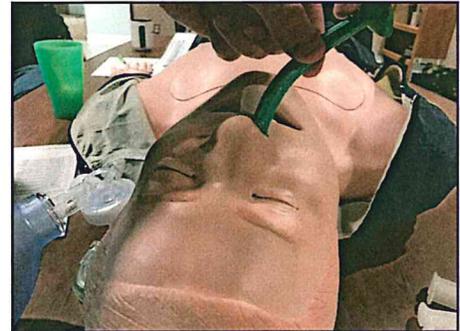
Regular training in the month of March included all department personnel completed required employee safety training, which includes bloodborne pathogens, airborne pathogens, and lock out/tag out refreshers. Also included were medical continuing education topics on airway and ventilations and ambulance operations. For the ambulance operations class, we would like to thank Promed Ambulance for taking the time to provide the ambulance and staff to make the training a success.



Shown here, department staff work with Paramedic Sondrea Petrie on Ambulance Operations



Practicing airway and ventilation skills, department staff use both the Ultimate Hurt manikin and "Watermelon Man", a training tool put together by Ordinance Firefighter-Driver Don VanderKooi



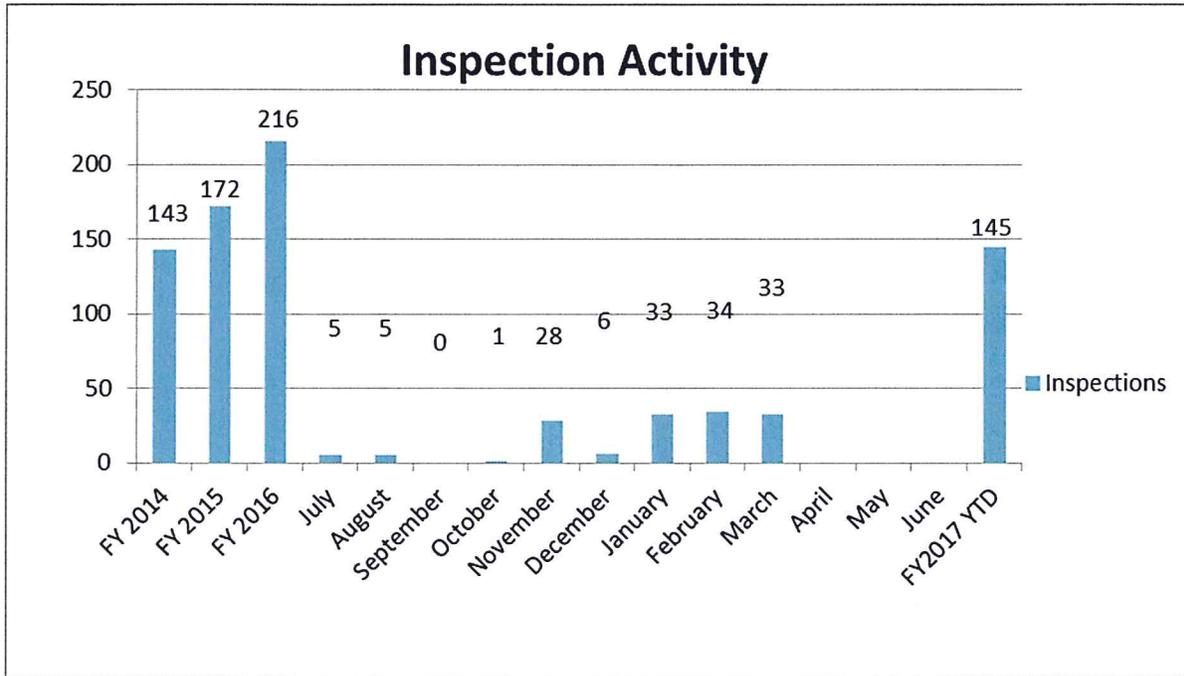
Additionally this month, several of our staff attended and presented at the regional Active Assailant conference. The three day event was held at Muskegon Community College, and was attended by numerous disciplines such as law enforcement, hospital staff, fire and EMS, and even school administration. The main topics of discussion surrounded the actual response to an active assailant incident.

Training

| Type of Training/Category | Total Hours |
|-----------------------------|---------------|
| Makeup Training | 32 |
| CPR Recertification | 18 |
| Ice Rescue | 14 |
| Medical | 67.75 |
| Airway/Ventilation O2 Basic | 28.5 |
| Fit Test | 2 |
| Preparatory-Amb. Ops. | 37.25 |
| Outside Training | 174.25 |
| School/Conference | 87.25 |
| Active Shooter | 63.5 |
| Dive Team @ Spectrum | 17.5 |
| USAR Training @ Gerber | 6 |
| Grand Total | 274 |

Fire Marshal Ted Karnitz

INSPECTION ACTIVITIES



Norton Shores

| | |
|--------------------------|----|
| Fire Safety Inspections: | 5 |
| Re-inspections: | 15 |
| Site Visits: | 8 |
| Violations Cited: | 5 |

Roosevelt Park

| | |
|--------------------------|---|
| Fire Safety Inspections: | 2 |
| Re-inspections: | 2 |
| Site Visits: | 1 |
| Violations Cited: | 4 |

PLAN REVIEWS/INSTALLS/FFRTK

| | | | |
|---------------------------------|---|-------------------------------------|-----|
| New Home Approvals: | 4 | Fire Fighter Right to Know Updates: | 71 |
| Plan Reviews (Bldg.): | 2 | FOIA Requests: | 2 |
| Fire System Reviews/Acceptance: | 0 | Lock Boxes Installations/ Updates: | 0 |
| Site Plan Reviews: | 2 | Smoke Alarm Installs: | 104 |



REVIEWS/INSPECTIONS

- **Building Plan Reviews/New Home Approvals**
 - Seabrook Plastics 1869 Lindberg Dr.
 - Structural Concepts 5566 Grand Haven Rd.
 - 337 Silverton Dr.
 - 360 Silverton Dr.
 - 87 West Sternberg Rd.
 - 3866 Peninsula Dr.

- **Fire Inspections/New Construction Walk-Thru**
 - Flairwood Industries 6230 Norton Center Dr.
 - LaColombe Coffee 6366 Norton Center Dr. (2)
 - Structural Concepts 5566 Grand Haven Rd. (2)
 - The Shores of Roosevelt Park Apartments 3070 Maple Grove Rd.
 - Victory Inn & Suites 2967 Henry St. (RP)

- **Annual Liquor License/Car Lot Inspections/Re-Inspections**
 - Bella Maria's Ristorante & Event Center 513 W. Pontaluna Rd.
 - Big T's Motors 850 Columbia Ave.
 - Blended Furniture Market 730 Seminole Rd.
 - Cinema Carousel Theater 4289 Grand Haven Rd.
 - Cricket's Pub 1281 East Broadway Ave.
 - G.E. Aviation 6060 Norton Center Dr.
 - Logan's Roadhouse 5601 Harvey St.
 - Mango's 1811 West Sherman Blvd.
 - MI bar 2389 West Sherman Blvd.
 - Norton Pines Athletic Club 1350 Judson Rd.
 - Red Robin Gourmet Burgers 5785 Harvey St.
 - St. John Truck & Trailer 5815 Grand Haven Rd.
 - The Station Grill 910 West Broadway Ave.
 - Tiffany Woods Apartments 3298 Roosevelt Rd.
 - Residential 87 West Sternberg Rd.
 - Verdoni's 211 West Seaway Dr.
 - Jordan's Auto Clinic 736 West Summit Ave.



- **Site Visits**

- Budget Blinds of Muskegon 798 W. Broadway Ave.
- Home Goods 5133 Harvey St.
- Kohl's Dept. Store 5695 Harvey St.
- Lane Bryant 5677 Harvey St.
- Party City 5725 Harvey St.
- Shoe Carnival 5683 Harvey St.
- The Shores of Roosevelt Park Apartments 3070 Maple Grove Rd.
- Ulta Beauty 5711 Harvey St.
- Vacant 6175 Norton Center Dr.

- **Site Plan Review**

- Lincoln Park Elementary 2951 Leon St.
- St John's Truck & Trailer - (south garage) 5903 Grand Haven Rd.

FOIA REQUESTS

- 4311 Lake Harbor Rd.
- 3755 Henry St. & 3050 Maple Grove Rd.
- 4696 Maple St.

SMOKE ALARM INSTALLS

- Total NSFD Installs: 181 Homes – 858 Installed

- **March 2017 Installs – 20 Homes/104 installed**

- **Norton Shores – 12 Homes/66 Installed**

| | | |
|--------------------------|-----------------------|-------------------------|
| 3535 E. Manitou Cir. – 8 | 2442 Hathaway Ct. – 7 | 3030 Leon St. – 7 |
| 5267 McDowell St. – 6 | 4864 Wickham Dr. – 3 | 1820 Furhman Ave. – 5 |
| 2836 Fairfield St. – 3 | 1008 Randall Rd. – 5 | 2012 Southwood Ave. - 5 |
| 1856 Bonneville Dr. – 6 | 2251 Lawnel Ave. – 6 | 3435 Butler Dr. – 5 |

- **Roosevelt Park – 8 Homes/38 Installed**

| | |
|------------------------|-------------------------|
| 1486 Haverhill Rd. – 5 | 1022 Drexel Rd. – 6 |
| 3061 Roosevelt Rd. – 2 | 3245 Davis Rd. – 5 |
| 3321 Fordham Rd. – 3 | 1354 W. Norton Ave. – 5 |
| 2861 Cornell Ct. – 6 | 1448 Chapel Rd. – 6 |

FIRE INVESTIGATIONS

Norton Shores

Muskegon County

1

0

- 2168 Lawnel Ave.

PUBLIC EVENTS

- 03.10.2017 Local Hero Reading Event
- 03.18.2017 Muskegon Jaycee's St. Patrick's Day Parade
- 03.30.2017 WOOD TV8/Kidde Operation Save A Life 2017 kickoff event





Local Hero Reading Event — Churchill Elementary





Building Official Michael Reagan

NEW COMMERCIAL

| Contractor | Address | Issued For | Project Value |
|----------------------|--------------------|------------------------|----------------|
| Tridonn Construction | 2947 McCracken St. | New connector addition | \$1,700,000.00 |

| | | | |
|----------------------|----------|--------------------|-----------------------|
| TOTAL PERMITS | 1 | TOTAL VALUE | \$1,700,000.00 |
|----------------------|----------|--------------------|-----------------------|

COMMERCIAL ADDITION, ALTERATION & REPAIR

| Contractor | Address | Issued For | Project Value |
|-------------------------|----------------------------------|---|---------------|
| American Metal Roofs | 973 W Norton Ave. | Calvin Christian Church: New roof | \$72,234.00 |
| Dan Vos Construction Co | 1269 E Mt Garfield Rd Ste E. | Essenta: Warehouse restroom ad- dition | \$53,335.00 |
| Grimm, William | 3712 Airline Rd. | Babbitt's: New canopy | \$45,000.00 |
| Pete Retsema Builder | 131 Seaway Dr. | Woodland Realty: Construct a 4 foot wall | \$885.00 |
| Westwind Construction | 5566 Grand Haven Rd | Structural Concepts: Demolition | \$2,500.00 |
| Wolverine Construction | 1224 E Pontaluna Rd. Ste. 100 | Grooter's: Suite 100 Build out | \$7,500.00 |
| Wolverine Construction | 1224 E Pontaluna Rd. Ste. 200 | Grooter's: Suite 200 Build out | \$7,500.00 |

| | | | |
|----------------------|----------|--------------------|---------------------|
| TOTAL PERMITS | 7 | TOTAL VALUE | \$188,954.00 |
|----------------------|----------|--------------------|---------------------|

NEW HOMES

| Contractor | Address | Issued For | Project Value |
|--------------------------|---------------------|------------------------|----------------|
| Owner | 87 W Sternberg Rd. | New single family home | \$200,000.00 |
| Allen Edwin Homes | 4638 Lauren Dr. | New single family home | \$213,120.00 |
| Bruce Heys Builders Inc. | 1589 Brookwood Dr. | New single family home | \$1,000,000.00 |
| Eastbrook Homes | 360 Silverton Dr. | New single family home | \$299,000.00 |
| Eastbrook Homes | 337 Silverton Dr. | New single family home | \$244,000.00 |
| Stroup, Ron | 5626 Sandalwood Ct. | New single family home | \$146,300.00 |
| Stroup, Ron | 5622 Sandalwood Ct. | New single family home | \$146,300.00 |
| Timmerman Homes | 873 Eugene Ave. | New single family home | \$215,000.00 |

| | | | |
|----------------------|----------|--------------------|-----------------------|
| TOTAL PERMITS | 8 | TOTAL VALUE | \$2,463,720.00 |
|----------------------|----------|--------------------|-----------------------|



Building Division

RESIDENTIAL REMODEL & REPAIR

| | | | |
|----------------------|----------|--------------------|--------------------|
| TOTAL PERMITS | 7 | TOTAL VALUE | \$46,000.00 |
|----------------------|----------|--------------------|--------------------|

GARAGE & CARPORTS

| | | | |
|----------------------|----------|--------------------|---------------|
| TOTAL PERMITS | 0 | TOTAL VALUE | \$0.00 |
|----------------------|----------|--------------------|---------------|

RESIDENTIAL (ROOF, WINDOW, SIDING & DOOR)

| | | | |
|----------------------|-----------|--------------------|---------------------|
| TOTAL PERMITS | 24 | TOTAL VALUE | \$217,616.00 |
|----------------------|-----------|--------------------|---------------------|

FENCES

| | | | |
|----------------------|----------|--------------------|-------------------|
| TOTAL PERMITS | 1 | TOTAL VALUE | \$2,824.00 |
|----------------------|----------|--------------------|-------------------|

POOLS

| | | | |
|----------------------|----------|--------------------|---------------|
| TOTAL PERMITS | 0 | TOTAL VALUE | \$0.00 |
|----------------------|----------|--------------------|---------------|

SIGNS

| | | | |
|----------------------|----------|--------------------|-------------------|
| TOTAL PERMITS | 1 | TOTAL VALUE | \$7,322.00 |
|----------------------|----------|--------------------|-------------------|

DEMOLITION

| | | | |
|----------------------|----------|--------------------|---------------|
| TOTAL PERMITS | 0 | TOTAL VALUE | \$0.00 |
|----------------------|----------|--------------------|---------------|

MISCELLANEOUS /OTHER

| | | | |
|----------------------|----------|--------------------|-------------------|
| TOTAL PERMITS | 2 | TOTAL VALUE | \$6,000.00 |
|----------------------|----------|--------------------|-------------------|

TRADE PERMITS

Electrical 58

Mechanical 47

Plumbing 19

| | | | |
|--------------|------------|--|--|
| TOTAL | 124 | | |
|--------------|------------|--|--|



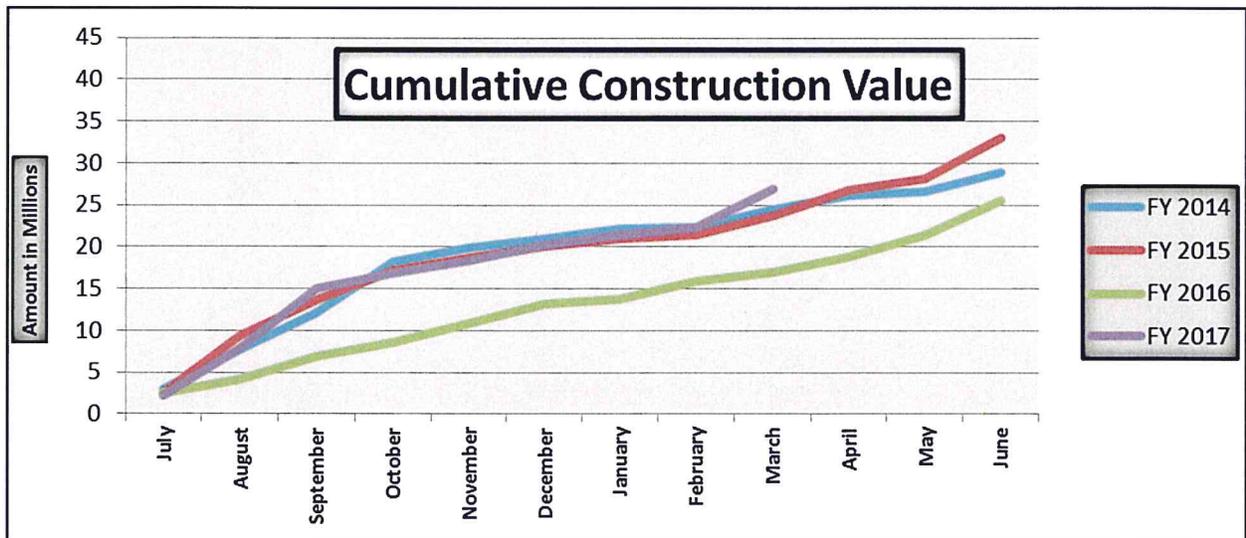
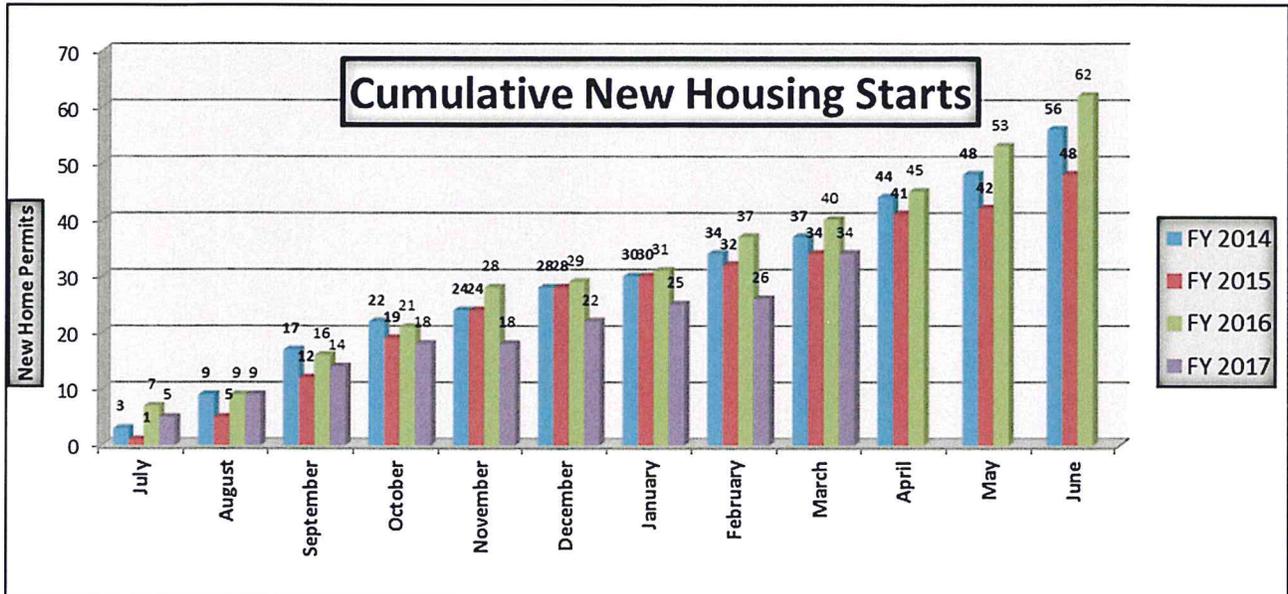
BUILDING PERMIT SUMMARY

| | To Date FY 2017 | March FY 2017 | March FY 2016 | March FY 2015 |
|--------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| Building Permits: | 540 | 51 | 50 | 40 |
| Total Fees: | \$424,667 | \$40,891 | \$22,604 | \$22,091 |
| Total Value: | \$26,984,721 | \$4,624,436 | \$914,106 | \$923,312 |

BUILDING DIVISION ACTIVITIES

The Building Division issued 175 permits at a value of \$4,624,436 and performed 299 inspections for the month of March. This included 51 building, 58 electrical, 47 mechanical, and 19 plumbing permits. 8 of the building permits were subject to a full plan analysis.

| | |
|---|----|
| New enforcement for property maintenance issues: | 10 |
| Enforcement issues closed: | 4 |
| Notice and Orders placed on properties for unresolved violations: | 2 |
| Notice and Orders removed for compliance: | 0 |
| Vacant homes with property violation concerns: | 14 |
| Review of structures through request / notification of Fire Department: | 1 |
| FOIA requests completed: | 5 |





ORDINANCE ENFORCEMENT ACTIVITY - MARCH 2017

| Date Received | Address | Rental | Junk & Debris | Vehicle | Grass/Weeds | Hydrant FDC | Snow Exit | Obstruct | DPW | Leaves | Pods | Other | Status | Resolved | |
|-------------------------|----------------------|--------|---------------|---------|-------------|-------------|-----------|----------|-----|--------|------|-------|-----------|-------------------------|-----------|
| 03/16/2017 | 3895 Lake Harbor Rd. | | | 1 | | | | | | | | | Open | | |
| 03/22/2017 | 585 Porter Rd. | ● | 1 | | | | | | | | | 1 | Open | | |
| 03/24/2017 | 3530 Henry St. | ● | | | | | | | | | | | Open | | |
| 03/24/2017 | 873 Petrie Ave. | | 1 | | | | | | | | | | Open | | |
| 03/27/2017 | 5267 McDowell St. | | | 1 | | | | | | | | | Open | | |
| 03/31/2017 | 1496 Seminole Rd. | | | | | | | | | | | 1 | Open | | |
| 03/31/2017 | 2636 Fairfield St. | | 1 | | | | | | | | | | Open | | |
| 03/31/2017 | 2640 Emerson Blvd. | | 1 | | | | | | | | | | Open | | |
| 03/31/2017 | 2644 Henry St. | | 1 | | | | | | | | | | Open | | |
| 03/31/2017 | 2648 Fairfield St. | | 1 | | | | | | | | | | Open | | |
| 03/31/2017 | 2673 Fairfield St. | | 1 | | | | | | | | | | Open | | |
| 03/31/2017 | 2675 Emerson Blvd. | | 1 | | | | | | | | | | Open | | |
| 03/31/2017 | 2725 Manahan Ave. | | 1 | | | | | | | | | | Open | | |
| Total Rentals | | | | | | | | | | | | | 8 | Status Count | 19 |
| Total Complaints | | | | | | | | | | | | | 34 | Total Complaints | 34 |