AGENDA 8a-2
DATE 7-18-2017

city of Norton Shores fire department

Robert L. Gagnon, Fire Chief

FIRE DEPARTMENT MONTHLY REPORT JUNE 2017

Protecting Your Future

city of Norton Shores fire department

Administration

Chief Bob Gagnon

On June 23, 2017, the department celebrated the retirement of Administrative Assistant Marla Crawford. Marla was hired full-time in 1984 and served her entire 37 year career working for the Fire Department. Marla will be missed and we wish her the very best as she begins a new chapter in her life.

I am very pleased to announce that Stacy Stehouwer, former part-time clerk with the Department of Public Works, was hired on June 14, 2017 as our new Administrative Assistant with the Fire Department. Stacy brings with her a vast degree of knowledge, skills and abilities that will prove to be a true asset as she begins her new career with the Norton Shores Fire Department. ***Congratulations Stacy and welcome to the Fire Department "Team".***

The second Monday of the month Norton Shores Fire Department provides the location for SafeKids car seat inspections at our Fire Station #3 from 10:00 a.m. until 1:00 p.m. In the month of June we had 18 car seat inspections with 16 seats distributed to families in need with a value of $880.00.

FOIA Requests

- 0

Smoke Detector Requests

- 10 Requests were taken through the Fire Department

ACCIDENT / INJURY REPORT

PERSONNEL INJURIES

Injury Type	Medical Attention Required	Lost Time Y/N	Description of injury
N/A	N/A	N/A	N/A

PERSONNEL LEAVE REPORT

Leave Type	Light Duty Y/N	Duties Performed
N/A	N/A	N/A

ACCIDENT REPORT

Accident Type	At Fault	Description
N/A	N/A	N/A

Canteen 450 responded to 46 calls for Month

Responses:

Norton Shores -	10
Muskegon Fire -	11
Muskegon Heights -	10
Blue Lake Twp-	1
Casnovia-	
Crockery Twp-	1
Dalton-	2
Egelston-	2
Ferrysberg-	
Fruitport-	1
Grand Haven Twp-	2
Grant Twp/Oceana-	1
Montague-	1
Muskegon Twp-	2
N. Muskegon-	1
Ravenna-	
Spring Lake Twp-	1
White Lake-	
Total Runs YTD	**46**

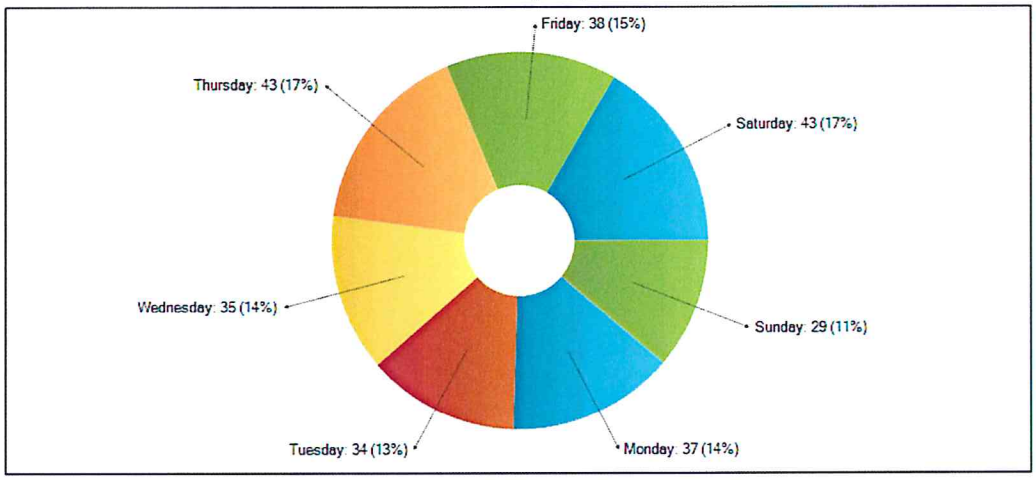
Supplies:

Coffee (cups) -	1160
Lemonade (gals)-	0
Hot Chocolate (cups)-	157
Snacks/Cakes -	88
Donuts (doz)-	0
Gatorade -	691
BBQ-	36
Sandwiches-	0
Bottled Water -	930

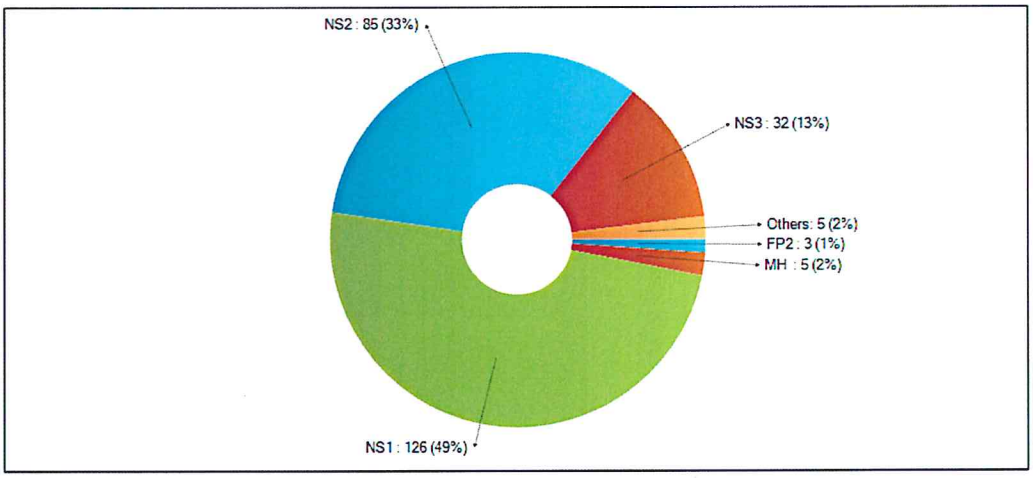
Donated Hours:

Operational Hours -	122
Staff Hours -	675
Total Response YTD -	86

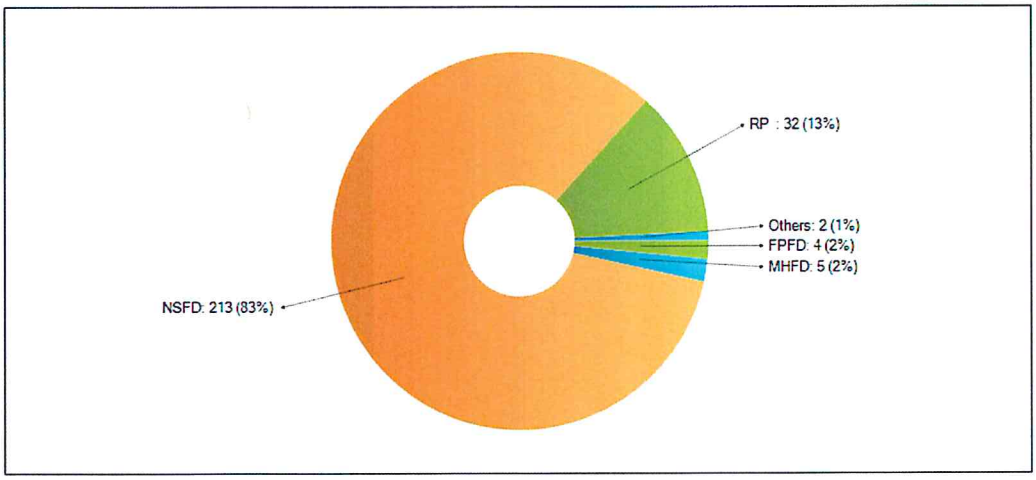
Calls for Service by Day of Week



Calls for Service by Fire Station



Calls for Service by District



NORTON SHORES FIRE DEPARTMENT

Citizen Calls by Nature & Priority

Incident Date Range: 06/01/2017 - 06/30/2017

	Dispatched Priority										
Call Nature	**P**	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**Totals**
ACCIDENT W/UNK INJUR	10	0	0	0	0	0	0	0	0	0	10
ASLT W / MED 1	2	0	0	0	0	0	0	0	0	0	2
BURNING COMPLAINT	0	0	0	6	0	0	0	0	0	0	6
CO TEST	0	0	2	0	0	0	0	0	0	0	2
COMMERCIAL VEH FIRE	1	0	0	0	0	0	0	0	0	0	1
COMMERICAL FIRE	1	0	0	0	0	0	0	0	0	0	1
FD ASSIST CITIZEN	0	0	14	0	0	0	0	0	0	0	14
FIRE ALARM COMMERCIAL	4	0	0	0	0	0	0	0	0	0	4
FIRE ALARM RESIDENTIAL	2	0	0	0	0	0	0	0	0	0	2
FIRE DEPT - PUBLIC RELATION	0	0	0	0	0	0	0	0	4	0	4
FIRE INFO	0	0	0	0	2	0	0	0	0	1	3
GAS LEAK - INSIDE	1	0	0	0	0	0	0	0	0	0	1
GRASS / BRUSH FIRE	9	0	0	0	0	0	0	0	0	0	9
MEDICAL ALARM	6	0	0	0	0	0	0	0	0	0	6
MEDICAL EMERGENCY-PRIORITY 1	109	0	0	0	0	0	0	0	0	0	109
MEDICAL EMERGENCY-PRIORITY 2	19	0	0	0	0	0	0	0	0	0	19
MEDICAL EMERGENCY-PRIORITY 3	2	0	0	0	1	0	0	0	0	0	3
OVERDOSE - MED1	0	1	0	0	0	0	0	0	0	0	1
PERS INJ ACCIDENT	10	0	0	0	0	0	0	0	0	0	10
PERS INJ-MINOR INJUR	4	0	0	0	0	0	0	0	0	0	4
SMOKE ALARM INSTALL	0	0	1	0	0	0	0	0	0	0	1
STILL ALARM	0	5	0	0	0	0	0	0	0	0	5
STRUCTURE FIRE	2	0	0	0	0	0	0	0	0	0	2
SUICIDE-MED2	1	0	0	0	0	0	0	0	0	0	1
VEHICLE FIRE	1	0	0	0	0	0	0	0	0	0	1
WATER EMERGENCY	1	0	0	0	0	0	0	0	0	0	1
WIRES DOWN/POLE FIRE	0	7	0	0	0	0	0	0	0	0	7
Total	185	13	17	6	3	0	0	0	4	1	229

city of Norton Shores fire department

Administration

Deputy Chief Joe Kinnucan

APPARATUS AND EQUIPMENT

Ladder 442 The electronic to hydraulic controls have developed intermittent problems. The truck has been taken out of service for responses until the problem can be resolved.

PERSONNEL TRAINING AND ACTIVITIES

- Department personnel provided fire and medical standby coverage for the beer tent at the Ross Park Softball Tournament.

- The Recruit Training process continues for two recruits, as they are in the final stages of their required driving time. They will begin their station and apparatus familiarization components next.

- Department personnel assisted Muskegon Heights Fire Department with some radio programming needs.

- The department trained on the tasks of salvage, overhaul, and ventilation. Salvage is the task of protecting goods or areas of a structure from further damage. Overhaul is the task of making certain all aspects of the fire are extinguished. Ventilation is the removal of the smoke and toxic fumes, which can be done during any phase of a fire.

Training

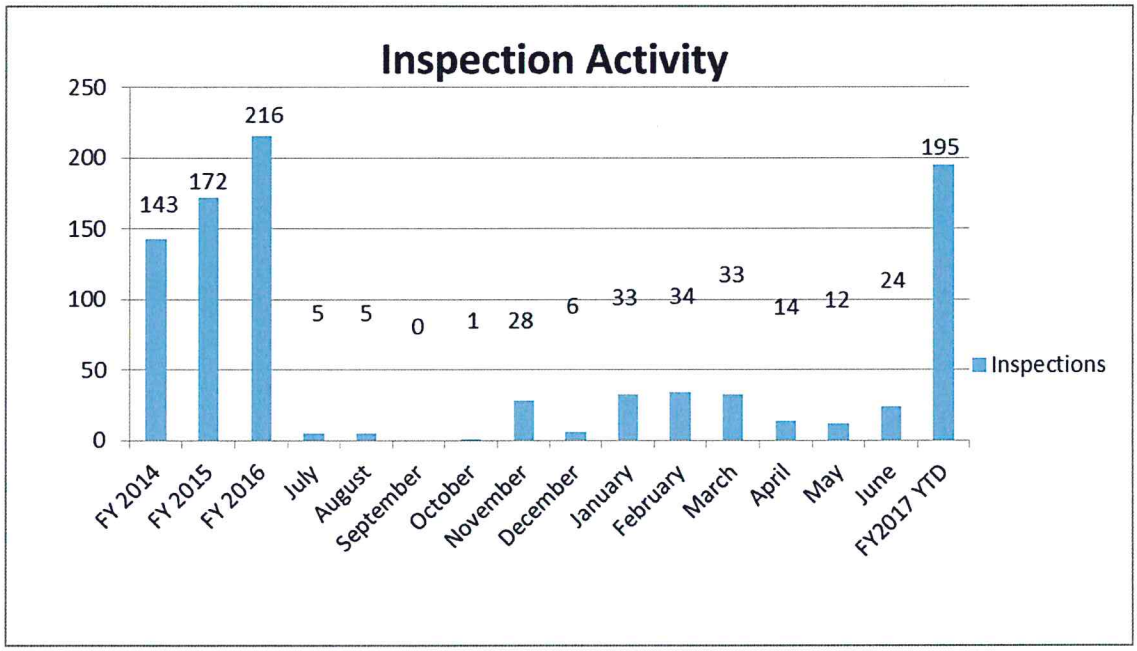
TRAINING	HOURS
TRDIVE	
TEAM TRAINING - DIVE TEAM	
6/19/2017	10
TRMED	
TRAINING - MEDICAL AIRWAY O2	
6/19/2017	2
T-SOV	
TRAINING - SALVAGE & OVERHAUL	
6/5/2017	4.75
6/7/2017	4
6/13/2017	5.25
6/26/2017	2.5
6/27/2017	1.5
OUT TRAINING	
TRAINING - INSPECTOR 2	
6/14/2017	4
Grand Total	**34**

city of Norton Shores fire department

Fire Prevention Bureau

Fire Marshal Ted Karnitz

INSPECTION ACTIVITIES



Norton Shores		*Roosevelt Park*	
Fire Safety Inspections:	1	Fire Safety Inspections:	1
Re-inspections:	13	Re-inspections:	7
Site Visits:	2	New Construction:	0

PLAN REVIEWS/ INSTALLS/ FFRTK

New Home Approvals:	4	Fire Fighter Right to Know updates:	11
Plan Reviews (Bldg):	3	FOIA Requests:	0
Fire System Reveiws/Acceptance	1	Lock Boxes Installations/Updates:	6
Site Plan Reviews:	3	Smoke Alarm Installs	37

REVIEWS/INSPECTIONS

- **Plan Reviews/New Home Approvals**
  - Building Plan Reviews
    - Cloverdale Equipment 7175 Enterprise Dr.
    - Consumers Fireworks Sales Tent 700 West Norton Ave.
    - Proposed Office Building 1455 East Farr Rd.
  - New Home Approvals
    - 6349 Norfolk Dr.
    - 903 Katie Ct.
    - 3312 Winnetaska Rd.
    - 882 Torrie Circle

- **Fire Inspections/New Construction Walk-Thru/Acceptance**
  - Inspections
    - Dynamic Conveyor Corp. 5980 Grand Haven Rd.
    - Family Kitchen 1633 West Sherman Blvd. (RP)
  - Acceptance Test
    - Bedz 2838 Henry St.

- **Annual Liquor License/Car Lot Inspections/Re Inspections**
  - Re Inspections
    - Babbitt's Sports Center 3712 Airline Rd.
    - Budget Blinds of Muskegon 798 W. Broadway Ave.
    - Maranatha Lakeside Condominiums 4796 Maranatha Dr.
    - Logan's Roadhouse 5601 Harvey St. (2)
    - McKenzie-Price Insurance 455 West Norton Ave.
    - Pints & Quarts/CF Prime 950 West Norton Ave. (RP)
    - Preferred Chrysler Dodge Jeep 3146 Henry Street (2)
    - Storage Building 1392 Wilson Rd.
    - Red Robin Gourmet Burgers 5785 Harvey St.
    - Seabrook Plastics Inc. 1869 Lindberg Dr. (2)
    - Sherman Bowling Muskegon 1531 West Sherman Blvd. (RP)
    - Tiffany Woods Apartments Clubhouse 3298 Roosevelt Rd. (RP)
    - Victory Inn & Suites 2967 Henry St. (RP)
    - Wal-Mart Supercenter Store 3285 Henry Street (3) (RP)
    - Western Michigan Teen Challenge 440 East Pontaluna Rd.

REVIEWS/INSPECTIONS CONTINUED

- Site Plan Review
  - Bay Logistics Warehouse 1202 E. Pontaluna Rd.
  - Robert Grooters 1251 E. Mount Garfield Rd.
  - Steve Franklin 3552 Getty St.

LOCK BOX INSTALLATIONS / UPDATES

- Site Visits
  - Residential Lock Box Maintenance Checks
    - 5371 McDowell St.
    - 974 Hamptons Ct.
    - 909 Jibe Rd.
    - 146 Woodslee Ct.
  - Commercial Updates
    - R.W. Bakers 1129 East Mt Garfield Rd.
    - Wendy's 801 West Norton Ave.

SMOKE ALARM INSTALLS

Total NSFD Installs: 200 Homes – 946 Installed

FY 2017 YTD Installs – 88 Homes/444 Installed

May 2017 Installs – 11 Homes/37 Installed

Norton Shores – 6 Residences/25 Installed

1116 E. Byron Rd. – 6

4285 Vineyard Lane – 3

3290 S. Getty St. Lot 11 – 3

3290 S. Getty St. Lot 13 – 3

1036 Hidden Creek – 5

2640 Bellevue Rd. – 5

Roosevelt Park – 5 Residences/12 Installed

1539 Chapel Rd. – 5

3062 Eastland Rd. – 5

1342 W. Norton Ave. – 2

3320 Davis Rd. – Hardwired; Gave replacement recommendation

3359 Germaine Rd. - Hardwired; Gave replacement recommendation

PUBLIC EVENTS

- 06.04.17 Spaghetti Dinner Shores Community Church
- 06.09.17 Campbell Dan White Run Campbell Elementary
- 06.10.17 Wings of Mercy breakfast 5K
- 06.12.17 Maranatha Joni and Friends
- 06.17.17 Muskegon Heights Festival in the Park Parade
- 06.19.17 Maranatha Joni and Friends
- 06.23.17 Seminole Shores Community Picnic
- 06.24.17 No more Sidelines Musk County Sheriffs Gala
- 06.28.17 MOKA Station Tour
- 06.29.17 Maranda Park Party Smith Ryerson Park

Bounce House at the Maranda Park Party Smith Ryerson Park

FIRE INVESTIGATIONS

Norton Shores/Roosevelt Park	Muskegon County
0	0

city of Norton Shores fire department

Building Division

Building Official Michael Reagan

NEW COMMERCIAL

Contractor	Address	Issued For	Project Value
Owner	1392 Wilson Rd.	Perry, Jennifer M: 50' x 32' pole barn	$30,000.00
Winberg Construction	7175 Enterprise Dr.	Cloverdale Equipment: New building	$1,700,000.00
TOTAL PERMITS 2		**TOTAL VALUE**	$1,730,000.00

COMMERCIAL ADDITION, ALTERATION & REPAIR

Contractor	Address	Issued For	Project Value
Owner	2788 McCracken St.	DJD Investors LLC: 6 ft. stockade fence	$500.00
Owner	1129 E. Mt. Garfield Rd.	RW Baker's: Interior Retrofit	$450,000.00
Affordable Fence Co.	1249 E. Pontaluna Rd.	Store N Lock: 6' black chain link fence	$42,395.00
Clifford Buck Construction	6401 Prairie St.	Lakes Village: Interior renovation	$281,063.00
Friese, Charles	700 W. Norton Ave.	Meijer: Temp tent sale of fireworks (June 23-July 4th)	$1,000.00
TOTAL PERMITS 5		**TOTAL VALUE**	$774,958.00

NEW HOMES

Contractor	Address	Issued For	Project Value
Allen Edwin Home Builders	4788 Marshall Rd.	New single family dwelling	$86,185.00
Eastbrook Homes	6349 Norfolk Dr.	New single family dwelling	$213,000.00
Julie Rabbitt	3312 Winnetaska Rd.	New single family dwelling	$390,000.00
TOTAL PERMITS 3		**TOTAL VALUE**	$689,185.00

RESIDENTIAL REMODEL & REPAIR

TOTAL PERMITS 15		**TOTAL VALUE**	$545,031.00

city of Norton Shores fire department

Building Division

GARAGE & CARPORTS

TOTAL PERMITS	1	**TOTAL VALUE**	$20,000.00

RESIDENTIAL (ROOF, WINDOW, SIDING & DOOR)

TOTAL PERMITS	52	**TOTAL VALUE**	$360,249.00

FENCES

TOTAL PERMITS	4	**TOTAL VALUE**	$9,041.00

POOLS

TOTAL PERMITS	0	**TOTAL VALUE**	$0.00

SIGNS

TOTAL PERMITS	2	**TOTAL VALUE**	$12,337.00

DEMOLITION

TOTAL PERMITS	3	**TOTAL VALUE**	$20,170.00

MISCELLANEOUS /OTHER

TOTAL PERMITS	6	**TOTAL VALUE**	$17,098.00

TRADE PERMITS

Electrical	174
Mechanical	69
Plumbing	25
TOTAL	268

city of Norton Shores fire department

Building Division

BUILDING PERMIT SUMMARY

	To Date FY 2017	June FY 2017	June FY 2016	June FY 2015
Bldg. Permits:	790	93	119	81
Total Fees:	$617,925	$69,217	$63,508	$61,088
Total Value:	$39,268,159	$4,178,069	$3,767,598	$4,830,383

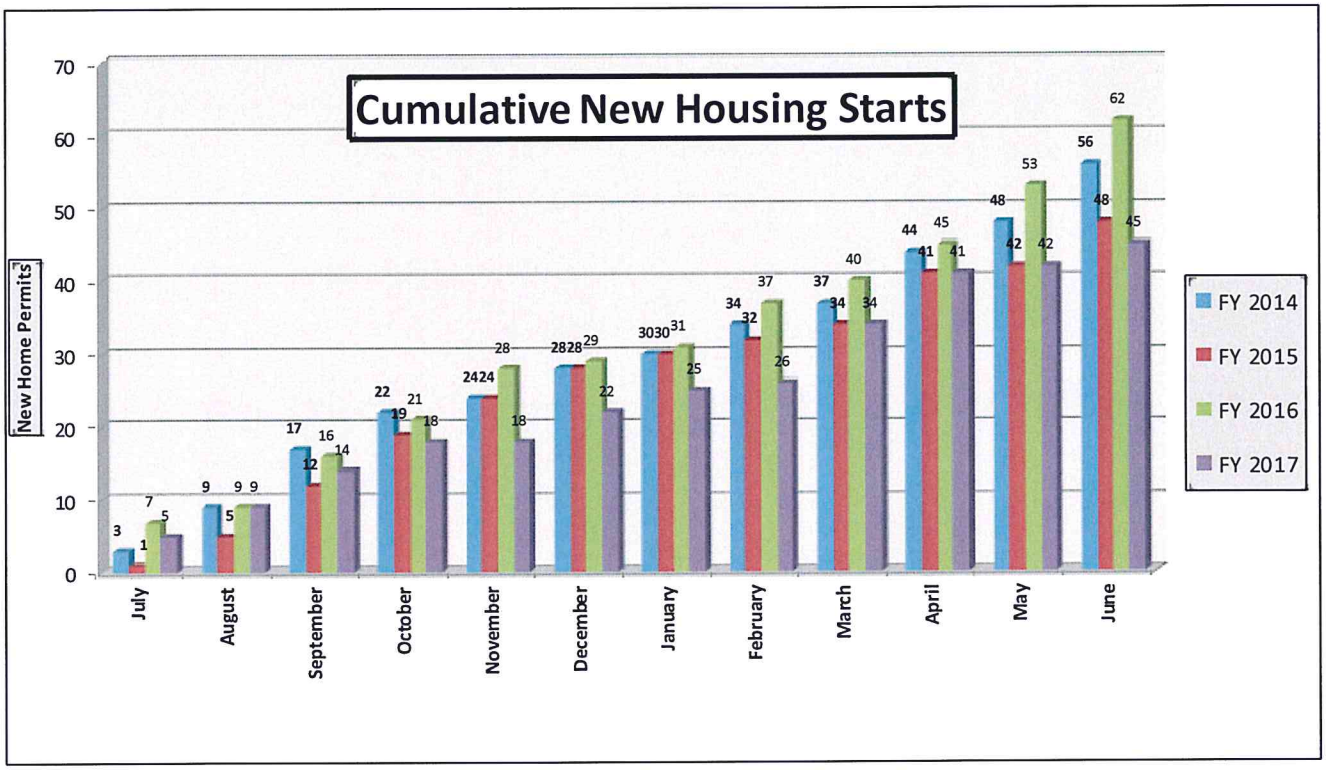
BUILDING DIVISION ACTIVITIES

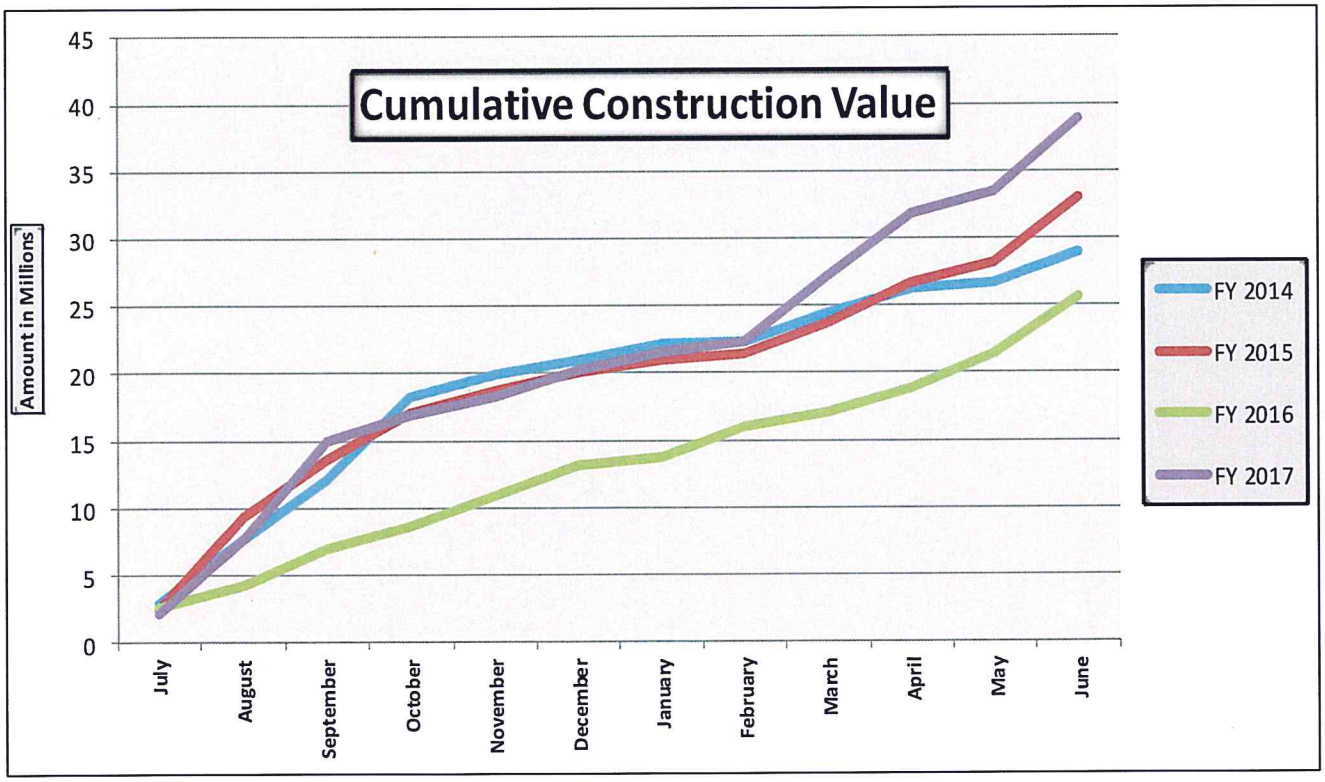
The Building Division issued 340 permits at a value of $4,178,069 and performed 603 inspections for the month of June. This included 93 building, 174 electrical, 69 mechanical, and 25 plumbing permits. Seven (7) of the building permits were subject to a full plan analysis.

New enforcement for property maintenance issues:	19
Enforcement issues closed:	4
Notice and Orders placed on properties for unresolved violations:	1
Notice and Orders removed for compliance:	0
Vacant homes with property violation concerns:	27
Review of structures through request / notification of Fire Department:	1
FOIA requests completed:	3

city of Norton Shores fire department

Building Division





ORDINANCE ENFORCEMENT ACTIVITY - JUNE 2017

Date Received	Address		Rental	Junk & Debris	Vehicle	Grass/ Weeds	Hydrant FDC Obstruct	Snow Exit Obstruct	Bldg/PD/ DPW	Leaves	Pods	Other	Status	Resolved
Status Closed														
06/01/2017	1451	Sherman Blvd. E.		1		1				1			Closed	06/23/2017
06/01/2017	4165	Grand Haven Rd.			1	1							Closed	06/02/2017
06/01/2017	4442	Thompson Rd.				1							Closed	06/02/2017
06/01/2017	4484	Poulin St.	●			1							Closed	06/08/2017
06/01/2017	4616	Lauren Dr.				1							Closed	06/23/2017
06/01/2017	831	Torrie Cir.				1							Closed	06/23/2017
06/01/2017	836	Torrie Cir.				1							Closed	06/23/2017
06/02/2017	2936	Valley St.	●	1		1							Closed	06/23/2017
06/06/2017	747	Norton Ave. W.				1							Closed	06/23/2017
06/07/2017	1943	Reneer Ave.				1						1	Closed	07/21/2017
06/08/2017	1296	Cherry Ave.										1	Closed	06/22/2017
06/08/2017	3208	Griesbach St.				1							Closed	06/23/2017
06/09/2017	3500	Hiawatha Dr.				1				1			Closed	06/09/2017
06/12/2017	1925	Manitou Blvd.	●			1							Closed	06/22/2017
06/12/2017	3500	Hiawatha Dr.				1				1			Closed	06/22/2017
06/15/2017	418	Lakeshore Blvd.				1							Closed	06/22/2017
06/19/2017	1259	Shettler Rd.				1							Closed	06/22/2017
06/19/2017	2240	Norcrest Dr.			1								Closed	06/23/2017
06/19/2017	2714	Pinehurst Rd.	●			1							Closed	06/21/2017
06/19/2017	3749	Dunecrest Dr.				1							Closed	06/21/2017
06/23/2017	2625	Fairfield St.	●										Closed	06/27/2017
06/27/2017	138	Lakeshore Blvd.				1							Closed	06/27/2017
													Status Count	22

ORDINANCE ENFORCEMENT ACTIVITY - JUNE 2017

Date Received	Address		Rental	Junk & Debris	Vehicle	Grass/ Weeds	Hydrant FDC Obstruct	Snow Exit Obstruct	Bldg/PD/ DPW	Leaves	Pods	Other	Status	Resolved
Status Open														
06/02/2017	1692	Norton Ave. W.				1							Open	
06/06/2017	1298	Shettler Rd.			1								Open	
06/06/2017	1464	Norwich Ave.	●	1		1						1	Open	
06/06/2017	1505	Yarmouth Ave.				1							Open	
06/06/2017	1674	Norton Ave. W.										1	Open	
06/06/2017	1950	Reneer Ave.				1							Open	
06/07/2017	2978	Bailey St.				1							Open	
06/07/2017	5120	Gay St.				1							Open	
06/09/2017	1925	Manitou Blvd.	●			1				1			Open	
06/09/2017	2898	Stratford St.				1							Open	
06/13/2017	6269	Wilmington Dr.										1	Open	
06/19/2017	1850	Reneer Ave.										1	Open	
06/20/2017	3499	Seneca Dr.				1							Open	
06/21/2017	735	Wendover Blvd.							6/23/2017			1	Open	
06/22/2017	1537	Idaho Ave.			1								Open	
06/23/2017	700	Norton Ave W.										1	Open	
06/27/2017	550	Airport Rd. E.				1							Open	
06/28/2017	1689	Bonneville Dr.										1	Open	
06/28/2017	2261	Columbus Ave.		1		1						2	Open	
06/28/2017	2290	Reneer Ave.										1	Open	
06/28/2017	2303	Southwood Ave.										1	Open	
06/28/2017	2312	Arbor Ave.										1	Open	
06/28/2017	2315	Southwood Ave.										1	Open	
06/28/2017	2324	Arbor Ave.										1	Open	

ORDINANCE ENFORCEMENT ACTIVITY - JUNE 2017

Date Received	Address		Rental	Junk & Debris	Vehicle	Grass/ Weeds	Hydrant FDC Obstruct	Snow Exit Obstruct	Bldg/PD/ DPW	Leaves	Pods	Other	Status	Resolved
06/28/2017	2327	Southwood Ave.										1	Open	
06/28/2017	2334	Arbor Ave.	●									1	Open	
06/28/2017	2339	Southwood Ave.										1	Open	
06/28/2017	2344	Arbor Ave.										1	Open	
06/28/2017	2351	Southwood Ave.										1	Open	
06/28/2017	2354	Arbor Ave.										1	Open	
06/28/2017	2363	Southwood Ave.										1	Open	
06/28/2017	2364	Arbor Ave.										1	Open	
06/29/2017	1430	Hendrick Rd.			1								Open	
06/29/2017	1695	Leif Ave.				1							Open	
06/29/2017	3174	Lincoln St.		1									Open	
06/29/2017	3383	Leon St.				1						1	Open	
06/30/2017	2060	Columbus Ave.				1							Open	
06/30/2017	2064	Columbus Ave.				1							Open	

Status Count 38

Total Rentals 8

Total Complaints 60

ORDINANCE ENFORCEMENT SIGNS - JUNE 2017

Type	Location	Owner	FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Sherman Blvd. and US31 SB	Hi Nabors Square Dance Club			1		Closed	06/01/2017
Advertisement	Sherman Blvd. and US31 SB	Effex Management Solutions			1		Closed	06/01/2017
Advertisement	Getty St.	Effex Management Solutions			1		Closed	06/06/2017
Advertisement	Henry St.	Effex Management Solutions			1		Closed	06/06/2017
Advertisement	1323 Shettler Rd.	Hi Nabors Square Dance Club			1		Closed	06/07/2017
Advertisement	2838 Henry St.	Effex Management Solutions			1		Closed	06/21/2017
Advertisement	710 Seminole Rd.	Workbox Staffing			1		Closed	06/21/2017
Advertisement	Seaway Dr. and W Norton Ave.	Workbox Staffing			1		Closed	06/23/2017
Advertisement	Grand Haven Rd. and Sternberg Rd.	BikeFest on the Grand			1		Closed	06/23/2017
Advertisement	Grand Haven Rd. and Sternberg Rd.	Workbox Staffing			1		Closed	06/23/2017
Advertisement	Norton Ave.	M.A.I.S.D.			1		Closed	06/23/2017
Advertisement	Hile Rd. and Martin Rd.	Revelation Lawn Care		1	1		Closed	06/27/2017
Advertisement	1832 Seminole Rd.	Ron Rebone Painting			1		Closed	06/27/2017
Advertisement	Hendrick Rd. and Henry St.	Revelation Lawn & Snow		1	1		Closed	06/29/2017

city of Norton Shores fire department

ORDINANCE ENFORCEMENT SIGNS - JUNE 2017

Type	Location	Owner	FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Grand Haven Rd.	BikeFest on the Grand			1		Closed	06/29/2017
Advertisement	Grand Haven Rd. and Bryon Rd. E	Traxler Asphalt Services			1		Closed	06/29/2017
Advertisement	Grand Haven Rd. and Vick Rd.	ADAC Automotive			2		Closed	06/29/2017
Advertisement	Harvey St. and Sternberg Rd.	Workbox Staffing			1		Closed	06/29/2017
Advertisement	Harvey St. and Sternberg Rd.	Lakeshore Arts Festival, Fire Works, BikeFest on the Grand			3		Closed	06/29/2017
Garage Sale	Henry St. and Randall Rd.	233 Randall Rd.			1		Closed	06/21/2017
Garage Sale	Martin Rd. and Randall Rd.	233 Randall Rd.			1		Closed	06/23/2017
Garage Sale	Summit Ave. and Getty St.	Unknown			1		Closed	06/23/2017
Garage Sale	Rood Rd. and Porter Rd.	1415 Brookwood Dr.			1		Closed	06/23/2017
Garage Sale	Hendrick Rd. and Henry St.	1415 Brookwood Dr.			1		Closed	06/29/2017
					27		24	