AGENDA 8a-2
DATE 7-17-18

city of Norton Shores fire department

Robert L. Gagnon, Fire Chief

FIRE DEPARTMENT MONTHLY REPORT June 2018

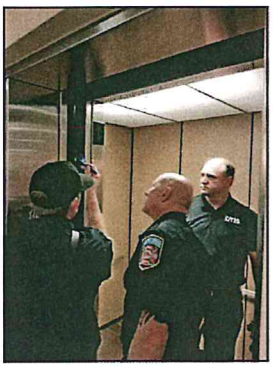
Protecting Your Future

city of Norton Shores fire department

Administration

Chief Bob Gagnon

Recently, the department has responded to several elevator-related incidents. With the addition of nine new full-time firefighters within the past fiscal year, we decided it was time to bring in an expert from a reputable elevator manufacturer to discuss proper methods of gaining access to an elevator in the event of an emergency. All of our personnel were given the opportunity to attend the training and become familiar with the tools they would be using. Staff who attended the training reported back that the department was in need of additional keys specifically designed to gain access to a malfunctioning elevator. The new keys are now on order.



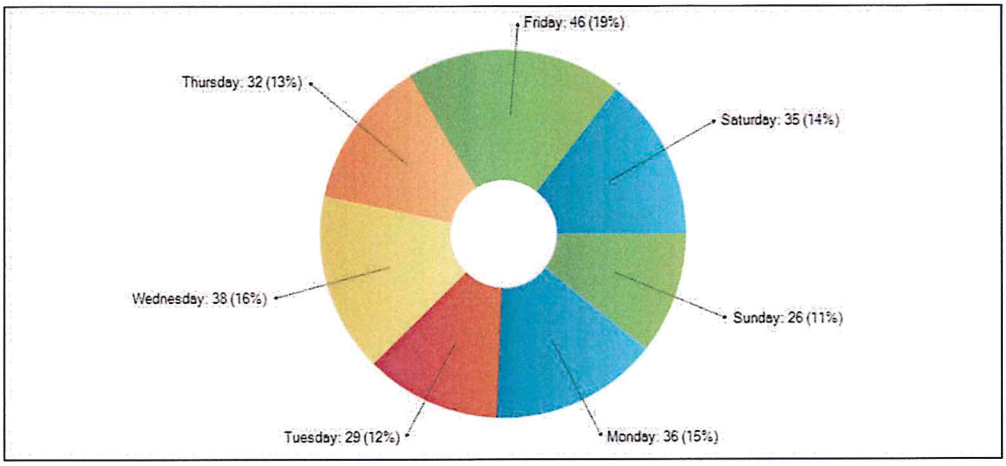
Building Division

The Building Division experienced a decrease as Fiscal Year 18 came to a close. Preliminary numbers for FY 18 are listed below for new home construction and total construction value. Both numbers show a significant decline over FY 17. A final review will be provided in our FY 18 year-end report.

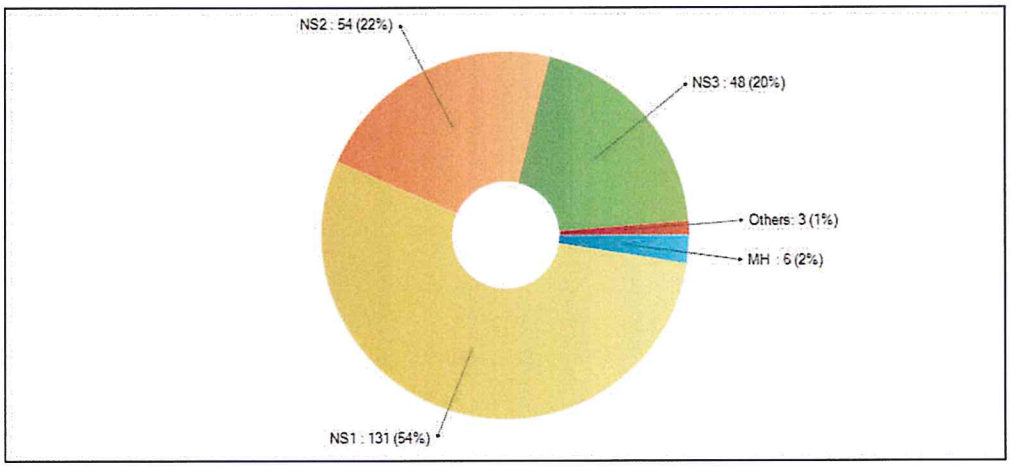
	FY 18	FY17	Difference
New Home Construction	19	45	(26)
Total Construction Value	25.62 Million	38.91 Million	(13.29)

On scene for a structure fire at 2338 Jefferson on 6/8/2018

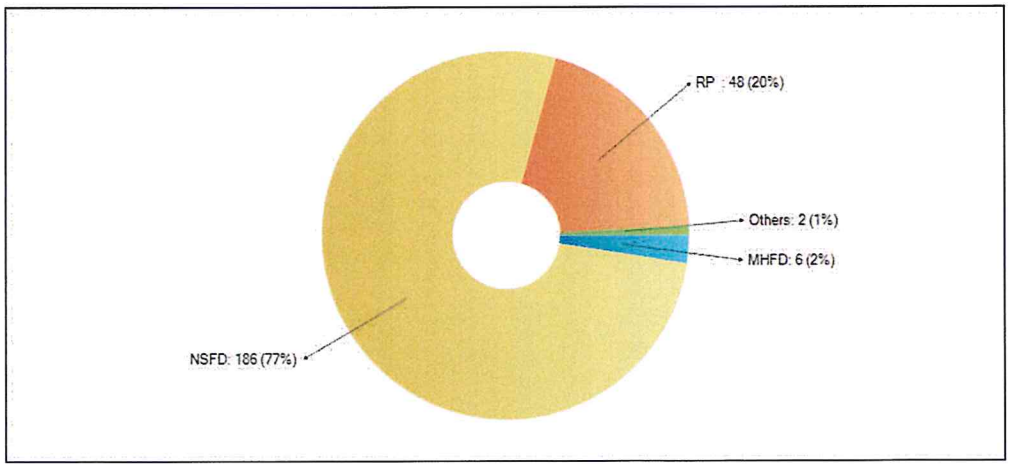
Calls For Service By Day of Week



Calls For Service By Fire Station



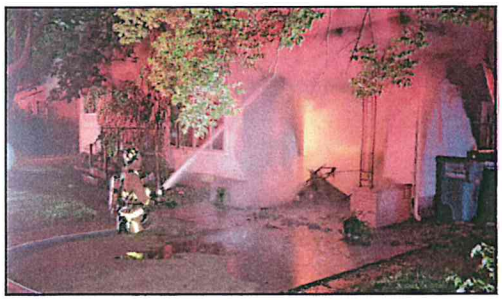
Calls For Service By District



Stats—Monthly

- **240** Total calls the NSFD responded to
- **19** Training Sessions were held. These include:
  - 1 Dive Training(s)
  - 3 Make-up Training(s)
- **5** Meetings were conducted
  - 3 RedNMX
  - 1 Open House
  - 1 Drone Program

On scene for a structure fire at 2555 Morton on 6/25/2018



On scene for a structure fire at 3115 Maple Grove on 6/15/2018

Safe Kids West Michigan

The second Monday of each month from 10:00 am to 1:00 pm the Norton Shores Fire Department hosts an event at Fire Station #3 for the Safe Kids car seat inspections.

This Month:
- ▶ 7 car seat inspections
- ▶ 4 new car seats distributed to families in need
- ▶ A value of $220.00

FOIA Requests

- 6/01/2018 3839 Werner St
- 6/07/2018 5487 Harvey St
- 6/11/2018 Pine Bluff (wanting pictures)
- 6/20/2018 6067 Bowsprit Ln (EMS)
- 6/21/2018 1214 E Hile Rd
- 6/21/2018 747 W. Norton Ave
- 6/27/2018 5785 Harvey St (EMS)
- 6/29/2018 1781 W Sherman Blvd

Smoke Alarm Install Requests

- 9 requests were taken through the Fire Department; 1 was for Dalton Twp.

city of Norton Shores fire department

Administration

Canteen 450 responded to 5 calls for the Month of June 2018

Number of Responses:	This Month	Fiscal YTD
Norton Shores	2	11
Muskegon Fire	1	15
Muskegon Heights	2	11
Muskegon Twp	-	4
Blue Lake Twp	-	-
Casnovia	-	-
Crockery Twp	-	-
Dalton	-	-
Egelston	-	2
Ferrysberg	-	-
Fruitport	-	4
Grand Haven Twp	-	2
Grant Twp/Oceana	-	-
Montague	-	4
N. Muskegon	-	1
Ravenna	-	1
Spring Lake Twp	-	3
White Lake	-	3
Total Runs:	**5**	**61**

Items Served:	This Month	Fiscal YTD
Coffee (cups)	40	1480
Lemonade (gals)	-	-
Hot Chocolate (cups)	1	190
Snacks/Cakes	-	82
Donuts (doz)	-	-
Gatorade	103	959
BBQ	-	-
Sandwiches	-	-
Bottled Water	111	951

Donated Hours YTD:	
Operational Hours:	**146**
Staff Hours:	**805**

city of Norton Shores fire department

Operations Division

Deputy Chief Joe Kinnucan

APPARATUS AND EQUIPMENT

Command 489	The replacement vehicle has been completed by the garage and has now been put in service.
Quick Attack 413	The halogen scene lighting has become defective. The garage is working on a repair for the problem. Gall's welding fabricated a new bumper for the vehicle. The original bumper was damaged in an accident last winter.
Ladder 442	St. John's trucking repaired an issue with a warning light on the dashboard.
Rescue 473	The truck has been placed back in service after being at Alexis fire equipment for warranty covered paint issues.

FACILITIES

Station #1	The two sheds behind station #1 were beginning to rot and were no longer in usable condition. Both sheds were dismantled and disposed of. An existing shed located at the airport fire station that is the property of the fire department was brought to station #1 to replace the removed sheds.
General	Hanes extermination contacted to come out an spray for ants at all the stations.

PERSONNEL TRAINING AND ACTIVITIES

During the month of June, all department staff attended medical treatment protocol updates. These updates included a scope of practice change that now allows our department to use advanced airway devices on patients needing airway protection and epinephrine via injection for severe asthma and allergic reactions.

Department staff conducted annual water rescue training with all personnel. Along with this training, CO Greg Patten from the Michigan Department of Natural Resources worked with all three shifts on proper and safe boat handling.

Department staff assisted the DPW with providing first aid training to all of their staff.

A committee was formed within the department to work on the implementation and training on the new fire reporting software, RedNMX. The 'go-live' date is July 1st for the software.

Hours of Paid Training (Not On-Duty)	Hours
TEAM TRAINING-ERT TRAINING	
5/2/2018	16
5/4/2018	16
TRAINING-CFR Veh. Check	
5/2/2018	3
5/29/2018	1
5/30/2018	1
TRAINING-COMMITTEE MEETING	
5/11/2018	6
TRAINING-DRIVER TRAINING RANGE	
5/1/2018	2
5/2/2018	6
5/5/2018	6
TRAINING-Medical	
5/29/2018	3
Grand Total	60

city of Norton Shores fire department

Building Division

Building Official Todd Kempf

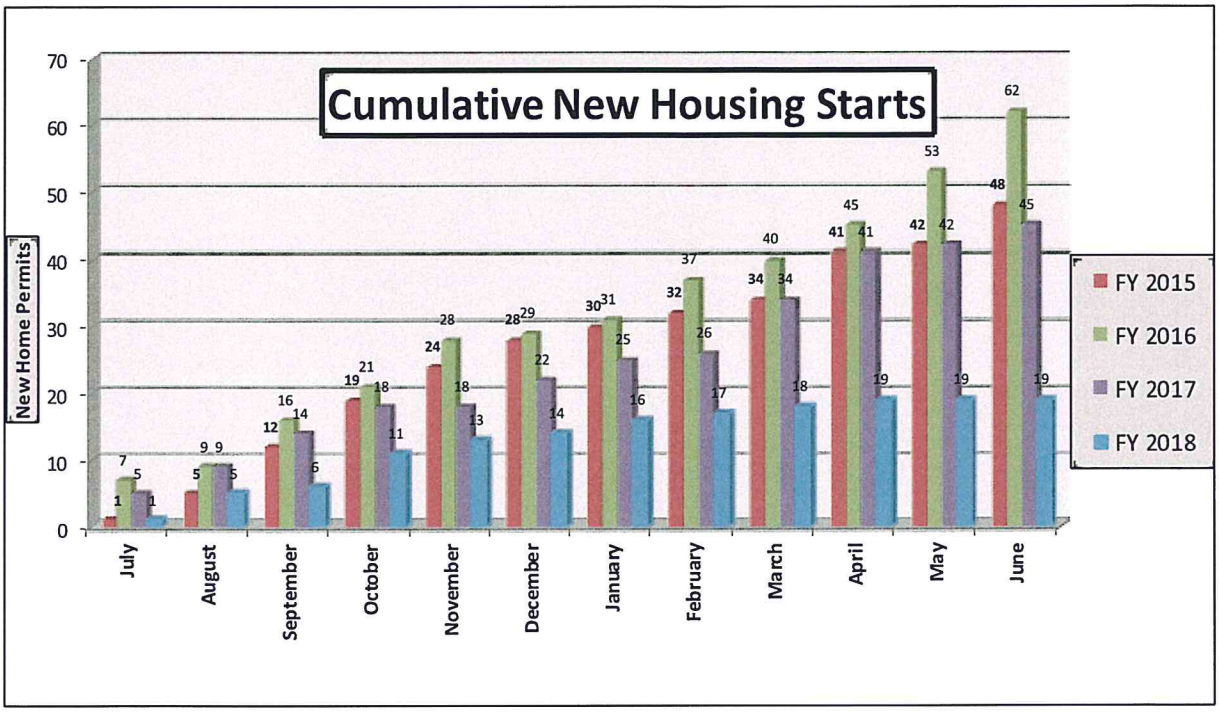
BUILDING PERMITS		
Category	**Number of Permits**	**Construction Value**
Commercial, Add/Alter/Repair	7	$935,660
Demolition	1	$5,000
Fence	10	$22,523
Mobile Homes	2	$6,600
Pool/Hot Tub	2	$60,000
Residential Add/Alter/Repair	18	$415,703
Residential Garage/Carport	3	$53,800
Residential Sheds	4	$5,350
Roofing/Siding/Windows & Door	37	$277,960
Signs	2	$40,987
TOTAL	**86**	**$1,823,583**

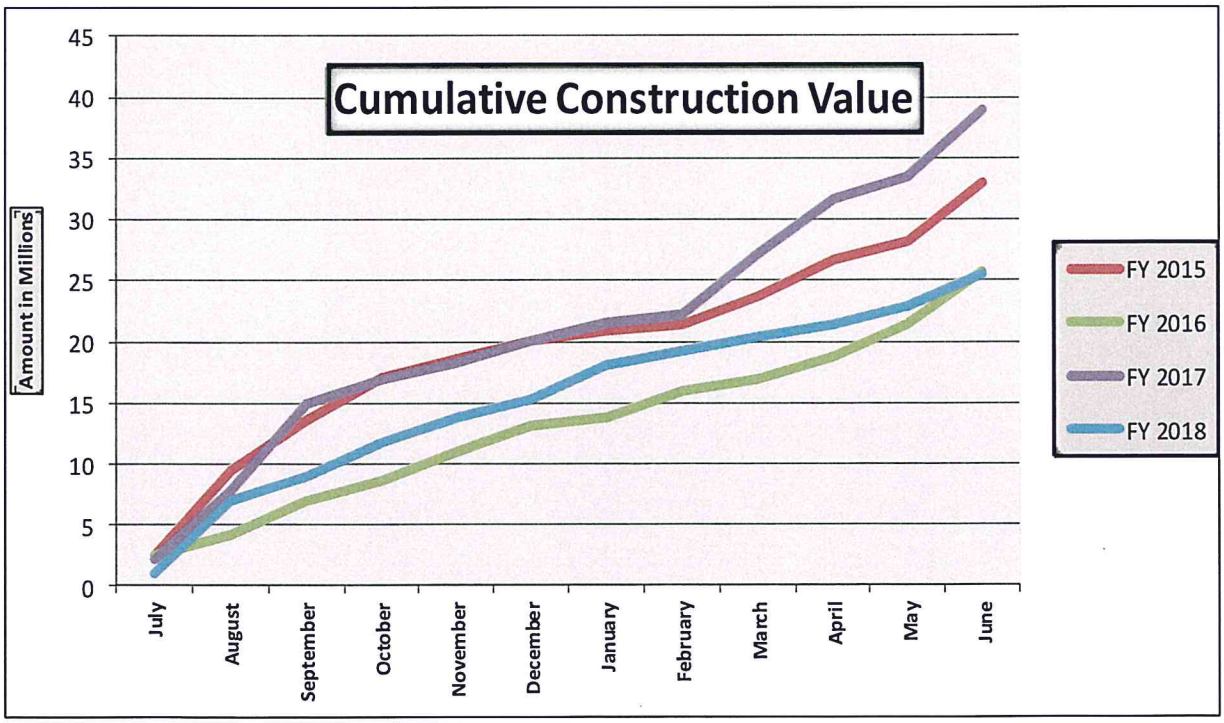
TRADE PERMITS	
Type of Permit	
Electrical	41
Mechanical	67
Plumbing	16
TOTAL	**124**

BUILDING PERMIT SUMMARY				
	To date FY 2018	**June FY 2018**	**June FY 2017**	**June FY 2016**
Bldg. Permits:	810	86	95	119
Total Fees:	$454,918	$37,291	$70,489	$63,508
Total Value:	$25,623,297	$1,823,583	$4,254,285	$3,767,598

city of Norton Shores fire department

Building Division



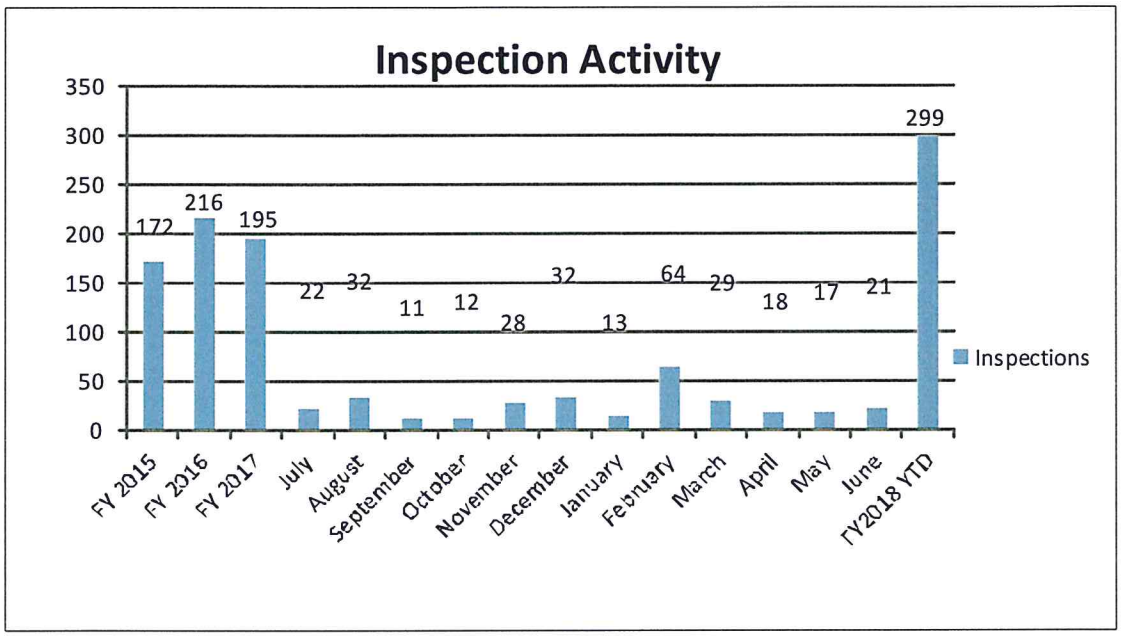


city of Norton Shores fire department

Fire Prevention Bureau

Fire Marshal Ted Karnitz

INSPECTION ACTIVITIES



INSPECTIONS/SITE VISITS

	Norton Shores	Roosevelt Park
Fire Safety Inspections	6	2
Re Inspections	9	2
Site Visits	2	0

FOIA REQUESTS

- FY 2018 YTD – 41
  - June 2018 – (4)
    - 747 Norton Ave.
    - 994 Broadway Ave.
    - 3565 Chippewa Dr.
    - 3115 Maple Grove Rd.

PLAN REVIEWS/INSTALLS/FFRTK

New Home Approvals	2
Fire Fighter Right to Know Updates	84
Plan Reviews (Building)	7
FOIA Requests	4
Fire System Reviews/Acceptance	9
Lock Boxes Installs/Updates	1
Site Plan Reviews	4
Smoke Alarm Installs	66

SMOKE ALARM INSTALLS

- Total NSFD Installs – 325 Residences – 1557 Alarms Installed
  - FY 2018 YTD – 127 Residences/611 Alarms Installed
    - June 2018 – 12 Residences/66 Alarms Installed
      - Norton Shores – 7 Residences/38 Alarms Installed
      - Roosevelt Park – 5 Residences/28 Alarms Installed

FIRE INVESTIGATIONS

Norton Shores/Roosevelt Park	Muskegon County
2	0

- 3115 Maple Grove – Structure Fire (RP)
- 1217 E. Hile Rd – Structure Fire

PUBLIC EVENTS

- FY 2018 YTD – 45
  - June 2018 – (7)
    - Wings of Mercy 5K Pancake Breakfast
    - Muskegon Heights Festival in the Park
    - Seminole Shores Summer Picnic
    - Muskegon County Community Run
    - Joni & Friends (2)
    - Miranda Party in the Park

Miranda Party in the Park took place on Thursday, June 28th at Smith Ryerson

ORDINANCE ENFORCEMENT ACTIVITY - JUNE 2018

Date Received	Address		Rental	Junk & Debris	Vehicle	Grass/ Weeds	Hydrant FDC Obstruct	Snow Exit Obstruct	Bldg/PD/ DPW	Leaves	Pods	Other	Status	Resolved
Status Closed														
08/25/2016	2837	Fairfield St.	●		1								Closed	06/18/2018
01/08/2018	5481	Grand Haven Rd.		1	1								Closed	06/08/2018
04/11/2018	1309	Hile Rd E										1	Closed	06/18/2018
05/02/2018	3500	Hiawatha Dr								1			Closed	06/22/2018
05/14/2018	1834	Antisdale Rd				1							Closed	06/01/2018
05/17/2018	2719	Torrent St		1									Closed	06/01/2018
05/21/2018	2703	Estes St								1			Closed	06/21/2018
05/21/2018	3018	Wellwood St	●			1				1			Closed	06/11/2018
05/22/2018	418	Lakeshore Blvd	●			1				1			Closed	06/01/2018
05/29/2018	1325	Seminole Rd	●			1							Closed	06/08/2018
05/29/2018	1136	W. Hile Rd	●			1							Closed	06/08/2018
05/29/2018	1136	W. Hile Rd	●			1							Closed	06/08/2018
05/29/2018	936	Wendover Blvd											Closed	06/01/2018
05/30/2018	1136	W. Hile Rd	●			1							Closed	06/08/2018
05/31/2018	1834	Antisdale Rd				1							Closed	06/01/2018
05/31/2018	887	Hendrick Rd				1							Closed	06/12/2018
05/31/2018	4170	Plymouth Dr				1				1			Closed	06/06/2018
06/01/2018	550	Airport Rd				1				1			Closed	06/06/2018
06/01/2018	4685	Henry St											Closed	06/14/2018
06/01/2018	356	Hile Rd E											Closed	06/08/2018

ORDINANCE ENFORCEMENT ACTIVITY - JUNE 2018

Date Received	Address		Rental	Junk & Debris	Vehicle	Grass/ Weeds	Hydrant FDC Obstruct	Snow Exit Obstruct	Bldg/PD/ DPW	Leaves	Pods	Other	Status	Resolved
06/01/2018	1136	Hile Rd E				1							Closed	06/08/2018
06/01/2018	329	Hile Rd E											Closed	06/12/2018
06/01/2018	461	Hile Rd E											Closed	06/08/2018
06/01/2018	527	Hile Rd E				1							Closed	06/08/2018
06/01/2018	569	Hile Rd E											Closed	06/08/2018
06/01/2018	677	Hile Rd E											Closed	06/12/2018
06/01/2018	559	Hile Rd. W.				1							Closed	06/12/2018
06/01/2018	6635	Timberbrook Ct	●			1							Closed	06/08/2018
06/01/2018	530	Wellesley Dr				1							Closed	06/06/2018
06/04/2018	1925	Manitou Blvd	●			1							Closed	07/13/2018
06/04/2018	1964	Manor Dr	●			1							Closed	06/18/2018
06/04/2018	233	Randall Rd				1							Closed	06/12/2018
06/04/2018	233	Randall Rd											Closed	06/12/2018
06/05/2018	1948	Forest Park Rd				1							Closed	06/12/2018
06/05/2018	1964	Manor Dr	●			1							Closed	06/18/2018
06/05/2018	1642	Ritter Dr				1							Closed	06/06/2018
06/07/2018	1322	Airport Rd	●			1				1			Closed	06/11/2018
06/07/2018	3530	Henry St		1									Closed	06/08/2018
06/07/2018	817	Winslow Ct	●							1			Closed	06/14/2018
06/08/2018	2346	Arbor Ave											Closed	06/20/2018
06/08/2018	1611	Columbus Ave			1		1		6/14/2018				Closed	06/14/2018

ORDINANCE ENFORCEMENT ACTIVITY - JUNE 2018

Date Received	Address		Rental	Junk & Debris	Vehicle	Grass/ Weeds	Hydrant FDC Obstruct	Snow Exit Obstruct	Bldg/PD/ DPW	Leaves	Pods	Other	Status	Resolved
06/08/2018	159	Hile Rd W				1							Closed	06/15/2018
06/08/2018	317	Hile Rd W				1							Closed	06/15/2018
06/08/2018	1610	Leif Ave			1		1						Closed	06/14/2018
06/14/2018	4285	Airline Rd	●	1		1				1			Closed	07/20/2018
06/14/2018	418	Lakeshore Blvd	●			1							Closed	06/26/2018
06/14/2018	5087	Shady Creek Dr.											Closed	06/21/2018
06/21/2018	2725	Pinehurst Rd.				1				1			Closed	06/27/2018
06/27/2018	2601	Liberty Rd	●										Closed	06/29/2018
06/29/2018	3465	Maple Grove Rd	●			1						1	Closed	06/29/2018
		Rentals Count	17										**Status Count**	50
Status Open														
06/01/2018	4905	Henry St.											Open	
06/01/2018	439	Hile Rd W.										1	Open	
06/02/2018	1880	Southwood Ave		1		1				1			Open	
06/06/2018	1442	Broadway Ave				1							Open	
06/06/2018	1103	Mt Garfield Rd W			1	1							Open	
06/06/2018	2332	Norman ave.	●		1	1							Open	
06/07/2018	2902	Lincoln Park Dr				1							Open	
06/07/2018	2360	Lincoln Park Dr	●		1								Open	
06/08/2018	743	Sherman Blvd W		1	1				5/28/2018				Open	
06/12/2018	686	Cambridge Dr	●			1				1			Open	

ORDINANCE ENFORCEMENT ACTIVITY - JUNE 2018

Date Received	Address		Rental	Junk & Debris	Vehicle	Grass/ Weeds	Hydrant FDC Obstruct	Snow Exit Obstruct	Bldg/PD/ DPW	Leaves	Pods	Other	Status	Resolved
06/12/2018	2234	Lincoln Park Dr	●		1								Open	
06/12/2018	2244	Lincoln Park Dr	●		1								Open	
06/13/2018	243	Lake Dr				1							Open	
06/14/2018	4146	Nob Hill Dr				1						1	Open	
06/14/2018	4155	Nob Hill Dr											Open	
06/14/2018	1413	Norwich Ave		1		1				1			Open	
06/14/2018	1533	Norwich Ave	●			1				1			Open	
06/14/2018	1536	Norwich Ave								1			Open	
06/14/2018	1540	Summit Ave E				1				1			Open	
06/14/2018	4682	Sunny Ridge St		1	1								Open	
06/14/2018	2876	Worden St				1				1			Open	
06/14/2018	1420	Yarmouth Ave				1							Open	
06/14/2018	1453	Yarmouth Ave				1				1			Open	
06/14/2018	1505	Yarmouth Ave				1			6/19/2018				Open	
06/18/2018	3505	Algonquin Dr				1				1			Open	
06/19/2018		Maple Ave			1								Open	
06/19/2018	1263	Sherman Blvd. E.	●			1							Open	
06/20/2018	2725	Pinehurst Rd.				1				1			Open	
06/25/2018	1256	Wealthy Ave				1							Open	
06/26/2018	3511	Algonquin Dr										1	Open	
06/26/2018	1065	Wilson Ct											Open	

ORDINANCE ENFORCEMENT ACTIVITY - JUNE 2018

Date Received	Address		Rental	Junk & Debris	Vehicle	Grass/ Weeds	Hydrant FDC Obstruct	Snow Exit Obstruct	Bldg/PD/ DPW	Leaves	Pods	Other	Status	Resolved
06/26/2018	1085	Wilson Ct	●			1							Open	
06/28/2018	3038	Bailey St		1									Open	
06/28/2018	1966	Furhman Ave				1							Open	
06/28/2018	3465	Maple Grove Rd	●			1						1	Open	
06/29/2018	243	Lake Dr				1							Open	
06/29/2018	4613	Lauren Dr				1							Open	
06/29/2018	4616	Lauren Dr				1							Open	

Rentals Count 9

Total Rentals **26**

Status Count 38

Total Complaints **88**

ORDINANCE ENFORCEMENT SIGNS - JUNE 2018

Type	Location	Owner		FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	US31 EX TO Airline Rd	Junk Removal 888-888-JUNK				1		Closed	06/07/2018
Advertisement	US31 EX TO Airline Rd	WE BUY HOUSES 616-345-0005				1		Closed	06/07/2018
Advertisement	Harvey and Sternberg	Younkers				4		Closed	06/11/2018
Advertisement	Harvey and Sternberg	JUNK REMOVAL 888-888-JUNK				1		Closed	06/11/2018
Advertisement	Harvey and Sternberg	WE BUY HOUSES 616-345-0005				1		Closed	06/11/2018
Advertisement	E. Summit Ave AND Stratford St	Desmond Dowdell We Buy Houses 231-750-5586				1		Closed	06/19/2018

ORDINANCE ENFORCEMENT SIGNS - JUNE 2018

Type	Location	Owner		FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Roosevelt Rd and Norton Ave	Able Tree Service				1		Closed	06/20/2018
Advertisement	Sherman Blvd and McCracken	I BUY HOUSES				1		Closed	06/21/2018
Advertisement	Broadway Ave and Getty St	WE BUY HOUSES 616-345-0005				1		Closed	06/22/2018
Advertisement	Broadway Ave and Getty St	JUNK REMOVAL 888-888-JUNK				1		Closed	06/22/2018
Advertisement	Bryon Rd	ALL AROUND CONSTRUCTION 616 -594-9576				2		Closed	06/26/2018
Advertisement	Harvey and Sternberg	epi breads 1129 E Mt. Garfield Rd				1		Closed	06/26/2018

ORDINANCE ENFORCEMENT SIGNS - JUNE 2018

Type	Location	Owner		FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Pontaluna and Schamber	epi breads 1129 E Mt. Garfield Rd				1		Closed	06/26/2018
Advertisement	Pontaluna Rd and RR Trax	Martin Transportation Systems MTSTRANS. COM				2		Closed	06/26/2018
Advertisement	Pontaluna Rd and Grand Haven Rd	BIKEFEST on the GRAND				2		Closed	06/26/2018
Advertisement	Pontaluna Rd and Grand Haven Rd	United Way - Ride United				1		Closed	06/26/2018
Advertisement	Henry St. and Porter Rd.	Warden's Tree Service 231-457-8962				1		Closed	06/11/2018
Advertisement	Hile Rd. and Harvey St.	epi Breads				1		Closed	06/14/2018

ORDINANCE ENFORCEMENT SIGNS - JUNE 2018

Type	Location	Owner		FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Advertisement	Harvey St. and Sternberg Rd					1		Closed	06/26/2018
Event	Harvey & Independence	BIKEFEST on the GRAND				1		Closed	06/11/2018
Event	Harvey and Sternberg	BIKEFEST on the GRAND				1		Closed	06/11/2018
Event	Lake Harbor Rd and Seminole Rd	Wings of Mercy Pancake 5K				1		Closed	06/12/2018
Event	Martin Rd and Randall Rd	Clifford's Mom				1		Closed	06/20/2018
Event	Henry St. and Pontaluna Rd	BIKEFEST on the GRAND				1		Closed	06/26/2018

ORDINANCE ENFORCEMENT SIGNS - JUNE 2018

Type	Location	Owner		FD Relocated	FD Returned	FD Removed	Owner Removed	Status	Resolved
Event	Pontaluna Rd and Grand Haven Rd	Ride United - United Way				2		Closed	06/26/2018
Garage Sale	Henry St. and Forest Park Rd.	4160 Harbor Point Dr.				1		Closed	06/26/2018
Political	Pontaluna Rd and Harvey					2		Closed	06/26/2018
						35		**Total**	35