



March 9, 2020

Council Meeting of March 9, 2020

Subject: Public Hearing – Michigan Natural Resources Trust  
Fund Grant Application – Replace Ross Park Pavilion with  
Deck

The Honorable Mayor  
and  
Members of the City Council

Ladies and Gentlemen:

A public hearing is scheduled for the March 17, 2020 City Council meeting to hear comments regarding an application to the Michigan Natural Resources Trust Fund for a grant to replace the Ross Park pavilion with a 50' X 100' overlook deck, including ADA compliant walkway to the beach. The proposed Fiscal Year 2021 Capital Improvement budget includes an appropriation in the amount of \$380,000 for the project. The grant would cover \$228,000 and our local match would be \$152,000.

Adoption of the attached resolution will authorize submission of an application to the Michigan Natural Resources Trust Fund for the grant and commit to the local match.

Respectfully submitted,

Mark C. Meyers  
City Administrator

MDH  
Attachment

RESOLUTION OF SUPPORT  
MICHIGAN NATURAL RESOURCES TRUST FUND APPLICATION  
REPLACEMENT OF ROSS PARK PAVILION WITH A DECK  
AND ADA COMPLIANT WALKWAYS

WHEREAS, the City desires to replace the 45-year old, obsolete pavilion at Ross Park with a 50' x 100' concrete overlook deck, including ADA compliant walkways to the beach; and

WHEREAS, this project is supported by the City's Park and Recreation Plan;

NOW, THEREFORE, BE IT RESOLVED that the Norton Shores City Council supports the application to the Michigan Natural Resources Trust Fund for funds to replace the pavilion with an overlook deck, including ADA compliant walkways to the beach, with an estimated \$380,000 total project cost.

BE IT FURTHER RESOLVED that the Norton Shores City Council is committing to providing \$152,000, 40% of the total cost, in capital improvement funds toward the local matching funds required to complete the project.

At a regular meeting of the City Council of the City of Norton Shores, held at the Norton Shores Branch Library, 705 Seminole Road, on the 17<sup>th</sup> day of March, 2020, the foregoing resolution was moved by \_\_\_\_\_, and supported by \_\_\_\_\_

Ayes:

Nays:

Absent:

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Shelly Stibitz, City Clerk



## Internal Memo

March 10, 2020

TO: Mark C. Meyers, City Administrator

FROM: Michael D. Huston, CPA, Finance Director & Parks and Rec. Superintendent *MDH*

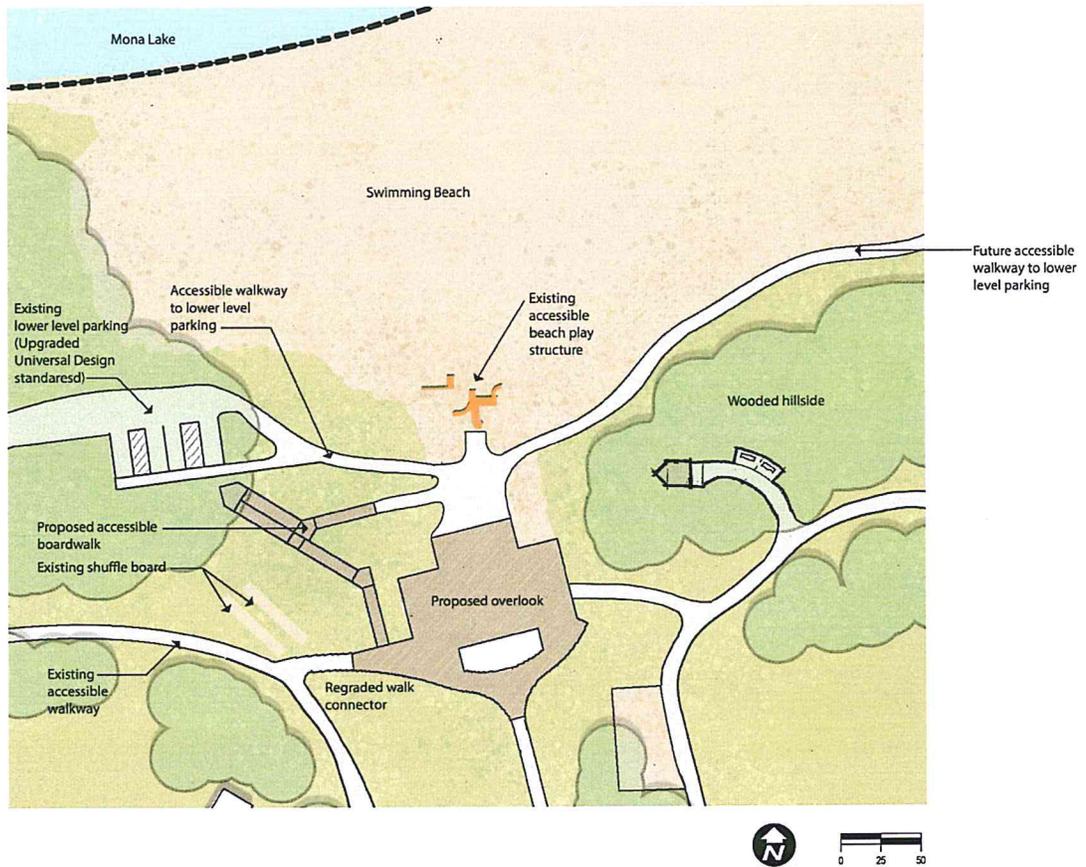
SUBJECT: Proposed Complete Demolition of Pavilion and Construction of New Deck

In an effort to improve and update Ross Park to make it more appealing to a greater number of people, staff applied for a grant in April of 2019 for 70' X 100' deck with City Council's approval including a 30% match. We were notified in December 2019 that we were 5 points short from obtaining the grant. Staff is seeking City Council's approval to apply for the grant in April 2020 but with some modifications.

After meeting with Cornelisee Design and DNR agent Erin Campbell, they suggested a number of changes to the original plan including a 40% match on this application. The project cost this year is estimated to be \$380,000 and staff will be requesting this appropriation in the upcoming capital improvement budget for fiscal year 2021. The recommendation is to construct a 50 X 100-foot deck reducing the size of the overlook deck from 70' X 100'. According to Cornelisee Design and the DNR agent our score would improve with a smaller deck. The scoring process has completely changed this year, so using a consultant was necessary to increase our score and obtain the grant. The amount being requested has increased because of the amount of ADA compliant walkways and parking spots added and to lower the grade of the hills around the deck. According to Cornelisee Design these changes with a smaller deck and some fine tuning of the drawings will allow us to obtain additional points.

Staff received permission from the State of Michigan Department of Natural Resources to demo the pavilion built in 1975, based on the fact the building is obsolete. Normally if you build a structure using grant money, you must replace it with a similar structure. Based on the fact that the building is obsolete, they granted us permission to proceed with this project and build a deck in the place of the building.

I will be available at the public hearing on March 17, 2020 to answer any questions.



**ROSS PARK MASTER PLAN - ENLARGEMENT OF PROPOSED OVERLOOK and ACCESSIBLE WALK CONNECTOR**  
 City of Norton Shores  
 March 2020

