Norton Shores Building Division
4814 Henry Street, Norton Shores, Michigan 49441
Telephone: (231)799-6801

CHECKLIST FOR RESIDENTIAL NEW HOME

ITEMS REQUIRED ON ALL DRAWINGS PRIOR TO PLAN REVIEW

_____ **TWO (2) SETS OF DRAWINGS**
ONE SET WILL BE APPROVED AND RETURNED TO YOU. THIS SET MUST BE ON THE JOB SITE OR **NO** INSPECTIONS WILL BE CONDUCTED. THE DRAWINGS MUST BE ACCOMPANIED WITH ANY ENGINEERED SHOP DRAWINGS RELEVANT TO YOUR PROJECT.
CONSTRUCTION DOCUMENTS SHALL BE OF SUFFICIENT CLARITY TO INDICATE THE LOCATION, NATURE AND EXTENT OF THE WORK PROPOSED AND SHOWN IN DETAIL AND WILL CONFORM TO THE PROVISIONS OF THIS CODE.

_____ SITE PLAN - LOCATION OF ALL STRUCTURES INCULDING PROPOSED NEW HOME & DRIVEWAY (LENGTH & WIDTH) & LABEL STREETS

_____ CROSS SECTION / CUT OF BUILDING

_____ FOUNDATION PLAN

_____ FLOOR PLAN

_____ ELEVATIONS

_____ TRUSS SPECS OR ROOF LOADING DATA SHEET

_____ SIGNED & COMPLETED BUILDING PERMIT APPLICATION

_____ ALL ENGINEERED BEAM, COLUMNS AND HEADERS

_____ LOCATION OF ALL CONCENTRATED IMPOSED LOADS AS THE RESULTS OF THE BEAMS, COLUMNS, HEADERS AND WHERE THE LOADS BEAR ON THE FOOTINGS AND FOUNDATIONS

_____ 2015 MICHIGAN ENERGY CODE SUBMITTAL

_____ BLOWER DOOR TEST/COMPLIANCE

_____ SCHEDULE SJ&D S = EQUIPMENT SELECTION J = HEAT & LOAD* D = DESIGN
*what you may lose through windows

ITEMS REQUIRED TO BE INDICATED ON DRAWINGS

_____ WINDOW SIZES AND LOCATIONS

_____ ENGINEERING/SHEAR CORNER DESIGN(S)

_____ SMOKE DETECTOR/CARBON MONOXIDE ALARM LOCATION(S)

_____ FURNACE AND WATER HEATER LOCATION

_____ DOOR AND WINDOW HEADER DESIGN (INCLUDE JACK STUDS), IF APPICABLE

OWNER RESPONSIBLE TO ACQUIRE PRIOR TO BUILDING PERMIT ISSUANCE (IF APPLICABLE)

_____ DEQ – WETLAND AND CRITICAL DUNES

_____ SOIL EROSION – WITHIN 500' OF ANY BODY OF WATER, INCLUDING WETLANDS

_____ DESIGN FLOOD ELEVATION

REQUIRED INSPECTIONS:
FOOTING FORM
WALL FORM
PRE-BACKFILL
ENERGY, AIR BARRIER, UNLESS DONE BY A 3RD PARTY, THEN WE NEED THEIR REPORT
ROUGH-IN
ICE/WATER PROTECTION
FINAL