

FIRE CAPTAIN

NATURE OF WORK

This is the of Lieutenants and Firefighters performing skilled work in combating, extinguishing and preventing fires. Work involves supervising lower level officers, firefighter/drivers and part-time firefighters by directing firefighting, rescue, haz-mat and emergency medical operations and keeping superior officers informed of changes upon the emergency scene. Work may also involve some administrative duties within the Fire Department and directing/conducting the training of personnel. Although work is performed under general supervision and established procedures, it requires initiative and an individual understanding of modern firefighting techniques, rescue methods, and emergency medical operations. Work is reviewed by command officers through observation and results obtained.

ESSENTIAL JOB FUNCTIONS

The types and levels of emergency services provided by the fire department, together with a consideration of the types of structures and occupancies protected by the fire department and the employee's assigned position within the fire department shall dictate the essential job functions of fire department members. These essential job functions shall reflect the physical, intellectual, and psychological demands of the occupation as well as assist in determining the medical requirements for all firefighters.

1. Performing fire-fighting tasks (e.g., hose line operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry), rescue operations, and other emergency response actions under stressful conditions while wearing personal protective ensembles (PPE) and self-contained breathing apparatus (SCBA), including working in extremely hot or cold environments for prolonged time periods.
2. Wearing an SCBA, this includes a demand valve-type positive pressure face piece or HEPA filter masks, which requires the ability to tolerate increased respiratory workloads.
3. Exposure to toxic fumes, irritants, particulates, biological (infectious) and non-biological hazards, and/or heated gases, despite the use of PPE including SCBA.
4. The climbing of 1 or more flights of stairs while wearing fire protective ensemble weighing at least 50 lb or more and carrying equipment/tools weighing an additional 20 to 40 lb.

5. Wearing fire protective ensemble that is encapsulating and insulated. Wearing this clothing will result in significant fluid loss that frequently progresses to clinical dehydration and can elevate core temperature to levels exceeding 102.2°F (39°C).
6. Searching, finding, and rescue-dragging or carrying victims ranging from newborns up to adults weighing over 200 lb to safety despite hazardous conditions and low visibility.
7. Advancing water-filled hoselines up to 2.5 in. in diameter from fire apparatus to occupancy (approximately 150 ft); can involve negotiating multiple flights of stairs, ladders, and other obstacles.
8. Climbing ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces, and operating in proximity to electrical power lines and/or other hazards.
9. Unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medication(s), or hydration.
10. Operating fire apparatus or other vehicles in an emergency mode with emergency lights and sirens.
11. Critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments (including hot, dark, tightly enclosed spaces), further aggravated by fatigue, flashing lights, sirens and other distractions.
12. Ability to communicate (give and comprehend verbal orders) while wearing PPE and SCBA under conditions of high background noise, poor visibility, and drenching from hoselines and/or fixed protection systems (sprinklers).
13. Functioning as an integral component of a team, where sudden incapacitation of a member can result in mission failure or in risk of injury or death to civilians or other team members (e.g., two in, two out as described in NFPA 1500).
14. Any additional duties, not specifically listed above, as may be required of members of specialized teams such as hazardous materials units, self-contained underwater breathing apparatus (SCUBA) teams, Technical Rescue Teams, EMS teams, or units supporting tactical law enforcement operations. These tasks shall require members to wear or utilize specialized PPE that can increase weight, environmental isolation, sensory deprivation, and/or dehydration potential above levels experienced with standard fire suppression PPE. They also can include additional medical and/or physical requirements in addition to those identified here.

JOB TASKS

An employee in this position may be called upon to do any or all of the following job tasks: (These examples *do not include all* of the job tasks which the employee may be expected to perform.)

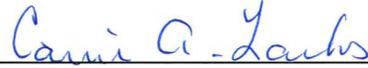
1. Assume command and control of the emergency scene and, under the direction of the commanding Chief Officer, supervise and assign subordinate officers to specific tasks on the emergency scene.
2. Interact with the public in order to obtain all necessary information needed to complete all required reports.
3. Accurately complete all reports associated with a department response, daily operations, special projects and/or injury report for civilian or department personnel.
4. Assume responsibility for accountability of personnel upon the emergency scene and the time keeping of hours worked for payroll purposes.
5. Plan, direct, conduct and/or assist with the training of personnel in fire suppression, prevention, haz-mat, EMS, airport operations and other related fire service topics.
6. Assist Department Administration with the management of duty shifts.
7. May be assigned as Shift Supervisor.
8. Assure that firefighters on the emergency scene are operating in a safe manner.
9. Attend departmental training sessions and meetings as required.
10. Evaluate employees as required.
11. Supervise and conduct various specialty teams of employees as assigned, i.e. Fire Investigation Team, Dive Team, Haz-Mat, Tech-Rescue, etc.
12. Complete required training as assigned while on duty.
13. Perform fire inspection work and pre-incident planning.
14. Obtain personnel to fill shift vacancies as directed by the Chief.
15. Direct and/or assist with the maintenance of the department's facilities, apparatus and equipment.
16. Supervise and/or conduct the training and evaluation of probationary firefighter/drivers.
17. Perform all functions and tasks of a Firefighter/Driver and/or a Lieutenant when needed.
18. Fill in as chief officer when required and assume command of department.
19. Perform related work as required.

**QUALIFICATIONS, CERTIFICATIONS, KNOWLEDGE,
SKILLS AND ABILITIES FOR EMPLOYMENT**

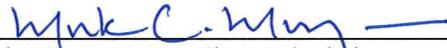
All of the following qualifications, certifications, knowledge, skills, abilities (KSA's) and duties are essential. An employee in this class, upon appointment, should have the equivalent of the following:

1. Graduation from an accredited high school or equivalent.
2. State of Michigan Firefighter II Certification.
3. Maintain Medical First Responder License (minimum).
4. Heartstart Certification or equivalent training.
5. Completion of FFTC Drivers Course.
6. Completion of State of Michigan Fire Officer III certification.
7. Maintain valid Michigan Driver's License with good driving record.
8. Thorough knowledge of modern firefighting equipment, and its efficient use.
9. Thorough knowledge of the geography, streets and important locations in the City.
10. Thorough knowledge of the Unified Command System.
11. Considerable knowledge of elementary principles of hydraulics as applied to firefighting activities.
12. Considerable knowledge of general firefighting, haz-mat, EMS, rescue methods, and airport operations.
13. Ability to work effectively with the public.
14. Ability to react quickly and calmly in emergencies.
15. Ability to understand and follow oral instructions, to accept authority, maintain a positive attitude and to work effectively with other employees.
16. Ability to give clear oral instructions.
17. Ability to accept and handle authority, maintain a positive attitude and to work effectively with other employees.
18. Ability to work effectively under stress.
19. Thorough knowledge of the rules, policies, and procedures of the department.
20. Ability to drive and operate automotive equipment safely and efficiently.
21. Ability to read and understand policies, procedures, technical materials, MSDS' , etc.
22. Proven experience as a Lieutenant.

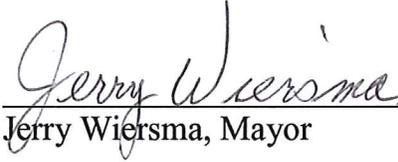
Approval:



Carrie A. Larks, Personnel Director



Mark C. Meyers, City Administrator



Jerry Wiersma, Mayor

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