



August 15, 2019

TO: Mayor and City Council

FROM: Mark C. Meyers, City Administrator 

SUBJECT: General Information Packet

Attached are general items of information you may find interesting. If you have any questions or comments regarding the information, please contact me.

MCM/co
Attachments

Administration/City Clerk (231) 798-4391	Assessing Division (231) 799-6806	Building Division (231) 799-6801	Finance/Treasurer (231) 799-6805	Fire Prevention (231) 799-6809	Fire Department (231) 798-2255
Parks/Recreation (231) 799-6802	Planning/Zoning (231) 799-6800	Police Department (231) 733-2691	Public Works (231) 799-6803	Streets Division (231) 798-2156	Water/Sewer (231) 799-6804



Internal Memo

August 13, 2019

TO: Mark C. Meyers, City Administrator

FROM: Gerald Bartoszek, Director of Public Works **GAB**

SUBJECT: FY-2020 Road Salt Purchase

In March, the City Council authorized staff to participate in the State of Michigan cooperative purchasing program (MiDEAL) for the purchase of road salt for the 2019/2020 winter season. We requested a total of 2,100 tons with a requirement to purchase a minimum of 80% and up to 20% over the requested quantity.

MiDEAL has bid the road salt for the commitment they have received with a resultant cost for our City of \$76.25 per ton. This is an increase of \$15.33 per ton (25%) from last year's price of \$60.92.

If you have any questions, please let me know.

GAB/sr



Internal Memo

August 7, 2019

TO: Mark C. Meyers, City Administrator

FROM: Anthony Chandler, Director of Administrative Services *AC*

SUBJECT: MERS Annual Actuarial Valuation Report

The City recently received the annual MERS actuarial which determines the unfunded liabilities and sets the contribution rates for the following year. The report depicts that the City's overall funding level ratio is at 50%, the same level as the year prior. The report also portrays the City's valuation assets increased \$861,135 and the unfunded accrued liabilities increased \$96,933, a difference of \$764,202.

So why did the City's funded ratio remain at 50%?

In February 2018, the MERS Board of Directors voted to adjust the investment return assumption to a rate of 7.35%, down from 7.75%. The recently adjusted lower return rate has inflated the City's assumed liability. In fact, this adjustment has impacted all MERS membership communities by adding to their respective assumptions on accrued liabilities.

I am certain that the City's MERS plan would have improved its funded ratio if not for the lowering of the investment return assumption. Regardless of the funded level, we were able to gain ground on our accrued liabilities by \$764,202 in one year.



SAILOR SALUTE



A community-wide salute, to pay tribute to those who serve our country and community.

First, the event is meant to HONOR those who serve or have served our country in the military, in our police and fire departments, or as an emergency responder.

Second, the event is meant to EDUCATE our community on issues and needs that exist within these areas of service and remind those in attendance of the freedoms we enjoy.

Finally, the event is meant to CONNECT all of these branches of service with our community. As part of our great and proud Muskegon community, Mona Shores simply wants to celebrate such service.

This year's event precedes the football game between **Mona Shores High School** (2019 Division 2 State Runner Up) and **Reeths-Puffer High School**.

Festivities include static displays of military and first responder vehicles and a special pre-game ceremony.

- ★ Norton Shores Fire Department's "Ladder 442"
- ★ United States Army Medium Tactical Vehicle (MTV)
- ★ United States Army High Mobility Multipurpose Wheeled Vehicle(HMMWV)
- ★ POW/MIA Ceremony
- ★ Local and State Police Mobile Units
- ★ A 1000 member Community Choir singing "God Bless America" and "The National Anthem"
- ★ A military flyover above by the Hooligan pilots
- ★ Freedom Rider motorcyclists surrounding the field

When: September 13, 2019

Location: Mona Shores High School Football Stadium
1121 Seminole, Norton Shores, Michigan

Time: 7:00 pm Kick-off

Gates open at 5:00

Distinguished guests will be met at the **East Gate behind the Sailor Center between 6:15 and 6:30**. They will be escorted to reserved seating on the south end of the stadium. Parking will be available in the East Parking Lot and Behind the School Building.



*Join Us
at Our*

2019

City of Norton Shores
**PUBLIC SAFETY
OPEN HOUSE**

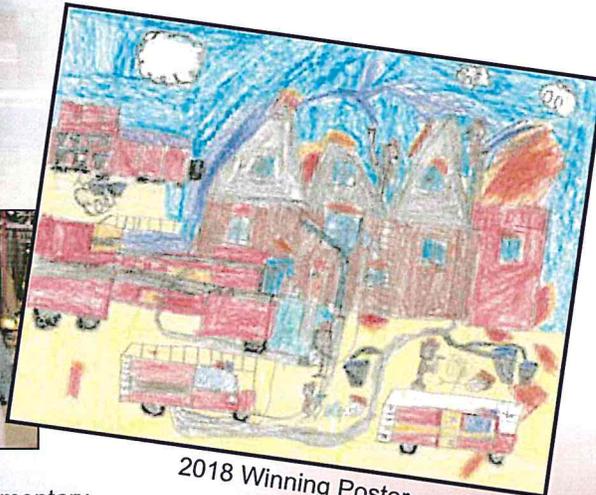
**Saturday, September 28, 2019
10 am - 3 pm
Station #3
1100 E. Pontaluna Rd.**

PARKING IS BEHIND
STATION #3 ON
NORTON CENTER DR.

**POSTER
CONTEST**



Isaac Sass
Churchill Elementary



2018 Winning Poster



*Safety
First!*

NEW THIS YEAR! BURN CELLS!

FOOD FUN

Meet Firefighters & Police Officers
Firetruck Rides • Bounce House

FOR EVERYONE



Dedicated To Excellence

- Seatbelt Convincer
- Fire Obstacle Course
- Police Obstacle Course
- Children's ID Cards
- Fire Extinguisher Instruction
- Honor Guard Presentation

Tattoos



Protecting Your Future