# Internal Memo

February 27, 2020

TO: Mayor and City Council

FROM: Mark C. Meyers, City Administrator MCM

SUBJECT: General Information Packet

Attached are general items of information you may find interesting. If you have any questions or comments regarding the information, please contact me.

/ss
Attachments

NOTICE
MEETING CANCELLATION

PLANNING COMMISSION

The March 9, 2020 Planning Commission meeting has been *cancelled* due to lack of business.

Shelly Stibitz, City Clerk

Posted: 02.25.20

WEST MICHIGAN REGIONAL WATER AUTHORITY
Minutes of October 15, 2019 Board Meeting

A regular meeting of the West Michigan Regional Water Authority was called to order on Tuesday, October 15, 2019 at 1:34 p.m. in the Small Conference Room, Norton Shores City Hall, 4814 Henry Street.

Members Present: Board Members Jerry Bartoszek, Mike Huston, Steve Biesiada and Heidi Tice

Members Absent:

Other Attendees: Mark Meyers, Norton Shores City Administrator

Adoption of Agenda

The adoption of the agenda was accepted by consensus.

Adoption of Minutes

Vice Chair Heidi Tice moved to adopt the minutes from the annual organizational meeting of July 10, 2019. The motion was seconded by Secretary Steve Biesiada. The motion was carried unanimously.

Old/New Business:

1. Water Main Break – Henry Street @ Seminole Road - -Emergency Repair Approval

   Treasurer Mike Huston moved to approve payment for the emergency repair of the Henry Street water main break at Seminole Road in the amount of $56,052.35. Vice Chair Heidi Tice seconded the motion. The motion was carried unanimously.

2. Airline Road Water Tank – Replacement of Expansion Joint Information: Project Cost and Update

   Chair Jerry Bartoszek informed the board of the quote received for the replacement of the expansion joint for the Airline Road water tank, which totaled $16,800 by Ray's Welding. Secretary Biesiada informed the board that the work was scheduled to begin the following week with the draining of the water tank. Included in the replacement of the expansion joint the tank will also be cleaned and inspected while out of service. The total cost for everything will come to around $25,400. Chair Jerry Bartoszek makes a motion to move forward with the replacement of the expansion joint. The motion was carried unanimously.

3. Update: Chlorine Residual levels in Fruitport – Conversion of Altitude Valves

Secretary Biesiada updated the board on the chlorine residual levels, which continue not to be good. He discussed shutting down the Smiley water tank for two weeks to see if that helps the levels at all. That if it does not help, then they should move forward with the conversion of the altitude valve. The tentative quote for the valve with labor is $25,650. This quote does not include the amount it will cost to bring electricity to it, or what Tetra Tech needs to do to get it communicating with the water plant. Vice Chair Heidi Tice moved to move forward with the conversion of the altitude valves. Chair Jerry Bartoszek seconded the motion. The motion was carried unanimously.

4. Update: System controls - SCADA

Secretary Biesiada informs the board that the SCADA system should tentatively be hooked up on November 6th.

5. Discussion: Protection of water transmission main on Beach Street

The board discussed the protection that is already in place on Beach Street to protect the water transmission line and that the cement barriers seem to be working to the protect the line from further erosion. Mark Meyers discussed the 30-day deadline that the Michigan Department of Environment, Great Lakes and Energy had imposed, but that further discussion would be needed to come to a solution for the transmission line.

6. Discussion: Payoff of County held Regional Bonds

Chair Jerry Bartoszek informed the board that the Regional Bonds held by Muskegon County will be paid off May 1, 2020. This will remove the County from any ownership on the system and move it back to the Water Authority.

Comments from the Board

Chair Jerry Bartoszek informed the board that he had received information from the City of Muskegon regarding tentative amounts owed to them based on the water rate increases. The tentative amount owed to the City of Muskegon as of now is $294,000.

The meeting adjourned at 1:58 p.m.

Gerald D. Bartoszek

for Steve Biesiada, Secretary

BILL HUIZENGA
UNITED STATES REPRESENTATIVE
SECOND DISTRICT, MICHIGAN

December 10, 2019

Mr. Mark Meyers
City Administrator
City of Norton Shores
4814 Henry Street
Norton Shores, MI 49441-5486

Dear ~~Mr. Meyers~~ Mark

Thank you to the City of Norton Shores for hosting my Staff Mobile Office Hours. I believe that deploying my staff across West Michigan makes it easier for residents to receive the help they are looking for. I am committed to serving West Michigan to the best of my ability.

Your assistance to make Congress more accessible to our constituents is greatly appreciated! I look forward to visiting the community soon.

Sincerely,

Thank you!

Bill Huizenga
Member of Congress

202-225-4401
WASHINGTON

616-570-0917
GRANDVILLE