



Internal Memo

September 17, 2020

TO: Mayor and City Council

FROM: Mark C. Meyers, City Administrator 

SUBJECT: General Information Packet

Attached are general items of information you may find interesting. If you have any questions or comments regarding the information, please contact me.

MCM/th
Attachments

PUBLIC e-mail NOTICE

CITY OF NORTON SHORES
Department of Public Works
4814 Henry Street
Norton Shores, Michigan 49441
Telephone: 231-799-6803
e-mail: jmurphy@nortonshores.org

DATE: September 15, 2020

PAGES: 1, Including this Sheet

FROM: Jim Murphy, Director of Public Works

SUBJECT: City Wide 2020 Hot-in-Place Pavement Recycling and Pavement Overlay Work.

COMMENTS: The City of Norton Shores wishes to update you on the 2020 Pavement Milling and Pavement Resurfacing. Milling work is now scheduled to start as early as Wednesday September 16, 2020 at the following locations:

- 1) Lake Harbor Road: Forest Glen Drive to Mona Lake Bridge
- 2) Lake Harbor Road: Ridgeview Drive and Sunset Point Drive

The work will involve the milling to the aggregate base, spot repairs as required and placement of HMA levelling and top course.

Pavement milling and resurfacing is scheduled to be completed before September 30, 2020.

Access and travel thru the affected streets will be limited for a short time during the prep work but longer during milling and pavement operations. Traffic controlled by cones and flagging operations. Delays should be expected.

Updates to project progress can be found on the City's website and Facebook page as well as available on nixle.com.

Questions about the closure may be addressed to the Public Works Department, Municipal Building, 4814 Henry Street, Norton Shores, MI 49441 Monday through Friday, 8 a.m. to 5 p.m. at 231-799-6803.

PUBLIC e-mail NOTICE

CITY OF NORTON SHORES
Department of Public Works
4814 Henry Street
Norton Shores, Michigan 49441
Telephone: 231-799-6803
e-mail: jmurphy@nortonshores.org

DATE: September 16, 2020

PAGES: 1, Including this Sheet

FROM: Jim Murphy, Director of Public Works

SUBJECT: City Wide 2020 Hot-in-Place Pavement Recycling and Pavement Overlay Work.

COMMENTS: The City of Norton Shores wishes to update you on the 2020 Pavement Milling and Pavement Resurfacing. Milling work is now scheduled to start as early as Friday, September 18, 2020, at the following locations:

1) Grand Haven Road: Sternberg Road to North Gateway Blvd.

The work will involve the milling to the aggregate base, spot repairs as required, and placement of HMA leveling and top course.

Pavement milling and resurfacing are scheduled to be completed before September 30, 2020.

Access and travel thru the affected streets will be limited for a short time during the prep work but longer during milling and pavement operations. Traffic controlled by cones and flagging operations. Delays should be expected.

Updates to project progress can be found on the City's website and Facebook page as well as available on nixle.com.

Questions about the closure may be addressed to the Public Works Department, Municipal Building, 4814 Henry Street, Norton Shores, MI 49441 Monday through Friday, 8 a.m. to 5 p.m. at 231-799-6803.

Mark Meyers

From: C Klairter <cklairter@nortonshores.org>
Date: September 15, 2020 at 2:54:04 PM EDT
To: Brian Clarke <bclarke@nortonshores.org>
Cc: "tdavis05@gmail.com" <tdavis05@gmail.com>
Subject: Norton Shores Youth Hockey Program Update

To All Hockey Players and Parents:

I have some information that I would like to share with you concerning our upcoming season.

As you know because of the Governor's mandate, we were unable to commit to our original start time that the arena wanted, until the executive order was lifted. Within 90 minutes of the order being lifted, we contacted the arena and were told our ice time was given to the Junior Jacks club and we would only have Friday evenings and Saturday mornings for our league. We feel this is totally unacceptable and argued that we have a contract in force and our ice time should be restored. The arena disagreed and told us they couldn't and wouldn't work to restore our ice times.

Because of this, we have decided to end our relationship with Mercy Health Arena and enter into a contract with the Lakeshore Ice Arena. We will have all of our normal Monday, Wednesday, and Saturday ice times like we have had in the past and they want to work as a partner with us to make Norton Rec. Hockey grow and flourish.

The advantages we will receive are including but not limited to better parking, management on site if a problem occurs, (2) sheets of ice so no lost time for soccer or football games, a staff that is there to help grow our program, and no Frisbees flying at you when you are trying to watch your son or daughter play.

We will be holding a parents meeting very soon to go over the new covid protocols and to answer any and all of your questions and give you start dates for the draft skates.

We are looking forward to an exciting year for your kids on the ice. We will be sending out a calendar of events soon, and the season will be starting on October 5th!

Sincerely,

Norton Shores Parks and Recreation Staff

Norton Shores Youth Hockey

On Sep 16, 2020, at 3:57 PM, Cindy Larsen <clarsen@muskegon.org> wrote:

Hello my Norton Shores Friends!

We are working with the City of Norton Shores to place this wonderful sculpture from the Lakes shore Art Festival in **front of the Norton Shore Library!** This will be a great addition to that area and enhance the Norton Shores collection of art.

We only have to raise \$3500 dollars to make it happen!

The city will make a contribution and work with the artist on placement. For donations of \$300 or more, names will be listed on the plaque. Checks can be written to the Muskegon Lakeshore Chamber Foundation.

The Norton Shores Library is the perfect spot for these cute guys! The kids will love them! Let me know if you can help. Cindy





Cindy Larsen
 Working President
 Change Agent
 231-722-3751
 380 W. Western Ave.
 Muskegon, MI 49440



With the **current** COVID-19 situation, please know that we stand ready to assist you in all of your business needs. Please visit www.muskegon.org for the latest COVID-19 related business information. Or, email us directly to let us know how we can help

MUSKEGON COUNTY

M I C H I G A N

BOARD OF COMMISSIONERS

Rillastine R. Wilkins
District 1

Marcia Hovey-Wright
District 2

Susie Hughes
Chair, District 3

Robert Scolnik
District 4

Zach Lahring
District 5

Charles Nash
District 6

Gary Foster
Vice Chair, District 7

I. John Snider II
District 8

Kenneth Mahoney
District 9

September 9, 2020

Re: AMAR Update for County Assessing Units

Dear City Administrator,

As you know the County was just audited by the State of Michigan in an audit of minimum assessing requirements (AMAR) on September 3, 2020. All 13 of the County's assessing units were audited. We received perfect scores on each of them. We will be receiving certificates from the state for this.

The auditor was very complimentary and told us we did an excellent job.

I would like to commend both our staff and you at the local level for providing the necessary resources to make this amazing assessing accomplishment possible.

Sincerely,

Donna VanderVries
Muskegon County Equalization Director
231-724-6726

SCOPE OF WORK

- SECTION #1 AND #2 ARE HAVING A FLUID APPLIED LIQUID MEMBRANE INSTALLED PRIOR TO SOLAR.
- SECTION #3 - #8 ARE BEING COMPLETELY REPLACED.

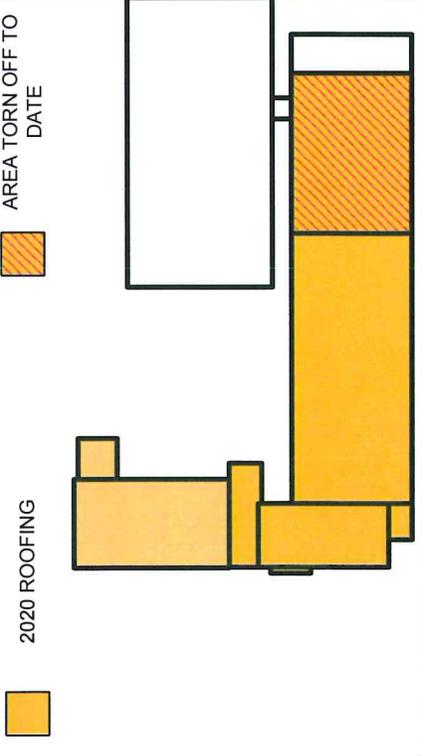
LOCATION MAP



NOTES

1. THERE ARE AVAILABLE EXISTING SHEETS IN CON. WELL-ORGANIZED MATERIALS TO PLACE SOME ROLLS OF FELT AND OTHER SHEET MATERIALS ON RAISED SURFACE. STAKE ALL ROLL MATERIALS ON END OVERHANG GOODS WITH A CANAL TAPPAULIN OR OTHER BREATHABLE MATERIAL (NOT POLYETHYLENE).
2. DO NOT USE UNTESTED MATERIALS ON THE ROOF. WHEN ROOFING WORK IS IN PROGRESS, UNLESS PROTECTED FROM WEATHER AND OTHER HAZARDOUS SOURCES.
3. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO SECURE ALL MATERIAL AND EQUIPMENT ON THE SITE AT ALL TIMES. ANY MATERIAL OR EQUIPMENT IS STORED ON THE ROOF OR IN ANY OTHER AREA MUST BE PROPERLY TIED OR SECURED TO THE ROOF OR TO THE GROUND AT ANY TIME.
4. DO NOT APPLY ROOFING INSULATION OR MEMBRANE TO DAMP DECK SURFACE.
5. FULLY COMPLETE ALL WOODEN BATTENS AND MEMBRANE ROOFING FIELD ASSEMBLY WORK EACH DAY. PHASED CONSTRUCTION WILL NOT BE ACCEPTED.

SITE MAP



CITY OF NORTON SHORES

CITY HALL

48114 HENRY ST.
NORTON SHORES, MI 49441

REPORT GENERATED BY:
THE GARLAND COMPANY

FOR:



INSPECTION INFORMATION



INSPECTION REPORT

CITY OF NORTON SHORES
CITY HALL
4814 HENRY ST.
NORTON SHORES, MI 49441

SHEET TITLE:

COVER SHEET

SHEET NO.

A1



INSPECTION REPORT

CITY OF NORTON SHORES
CITY HALL
4814 HENRY ST.
NORTON SHORES, MI 49441

SHEET TITLE:

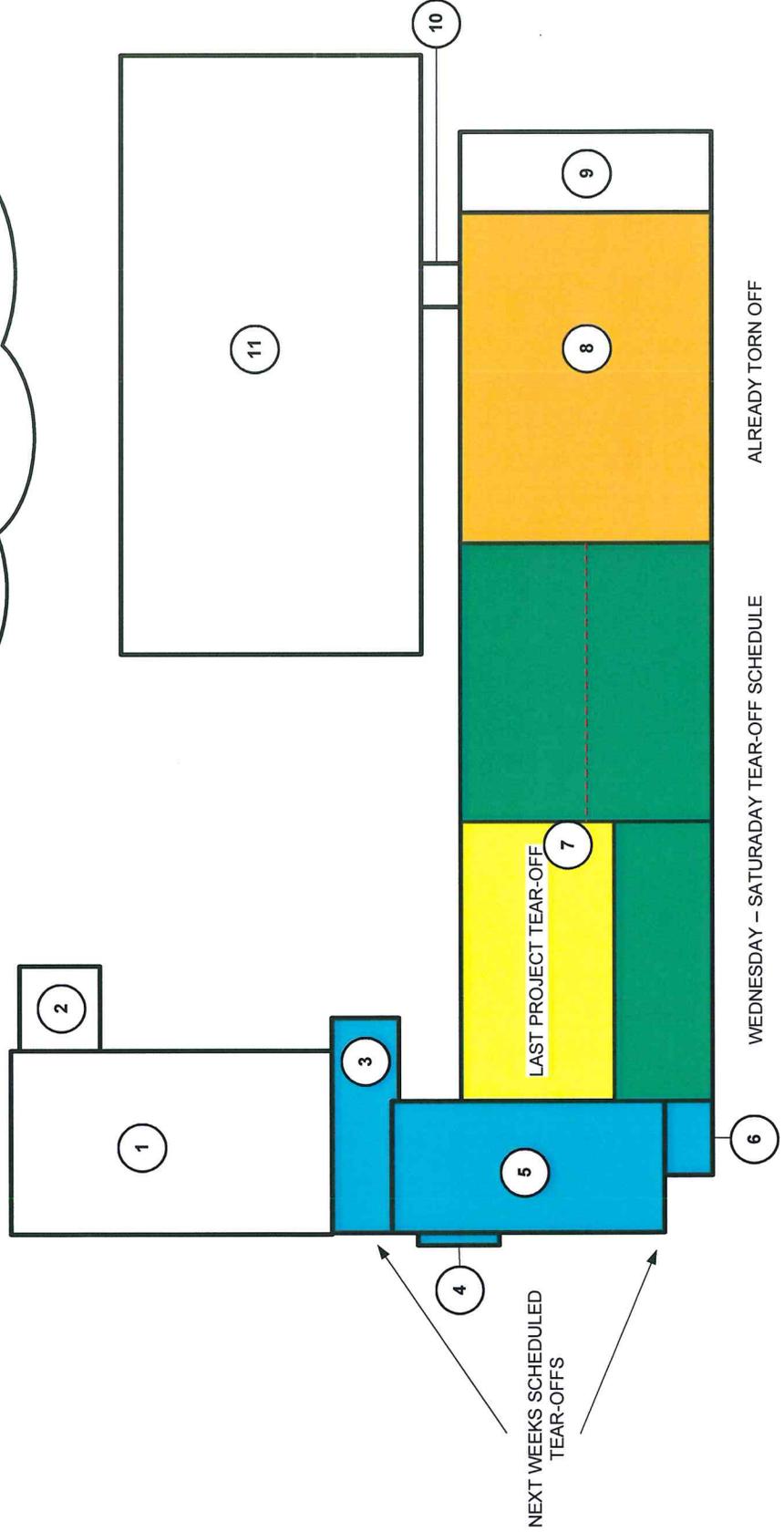
ROOF PLAN

SHEET NO.

A2



ONCE THE CREW GETS THE GREEN AREA TORN OFF THIS WEEK, NEXT WEEK THEY ARE MOVING OVER TO SECTION #3- #6 TO GET THE LITTLE AREAS COMPLETED. THE YELLOW AREA ON SECTION #7 WILL BE THE LAST AREA THAT THE CREW DOES TO HELP ENSURE THAT THEY DON'T HAVE UNNECESSARY FOOT TRAFFIC OVER NEW ROOFING.





Progress Report

Client: City of Norton Shores

Facility: City Hall

Report Date: 09/16/2020

Roof Section: Section #3 - Section #8

Report Data

Title Progress Report - Week #2

Now that the weather has dried up, the crew is starting to make some really good progress.

Section #8 is completely torn-off and they are moving onto Section #7 for the remaining part of the week.



Photo 1

Last weeks drone overview.



Photo 2

Drone overview.



Photo 3

Overview of new slope that is installed at the expansion joint / control joint between Section #7 and #8.



Photo 4

Overview of Section #8
tear-off.



Photo 5

Installing new dens deck.

The Wastewater Department exists to improve the public health of Muskegon County citizens by receiving polluted wastewater, cleaning it up, and returning it the environment for reuse and enjoyment. We recognize the weight of our responsibility as stewards both of the environment and of our system infrastructure which enables us to do our job. Our goal is to offer our service to the people of Muskegon County at the best possible rate without compromising our stewardships.

~David Johnson, Director

FINANCIAL REPORT

Christine Morris / Administrative Analyst

JULY FINANCIAL REPORT

Operating expenses for the first ten months of the 2020 fiscal year are \$11,931,194, or 76% of the FY2020 budget. Revenues for the same period are \$17,468,457, or 89% of the budget.

FARM REPORT

Ted Costigan / Farm Manager

THE 2020 GROWING SEASON

August has brought great conditions for crops to progress and for us to catch up on irrigation. The corn has pollinated and is filling out ears nicely. The beans are fully podded and growing well. The heat and dry weather are moving crop maturity along and leading to what looks like an early fall.

All of our 2019 soybeans are sold. We still have most of our 2019 corn crop left. Markets have been stagnant throughout the year, and we were advised that there was no incentive to sell at those prices. We were also dealing with Swanson Road construction, which prevented us from shipping throughout the early summer. As we pull corn from storage, we've been finding that storage has not been favorable for this crop. Poor growing conditions last year meant poor quality crop entering the bins. Like many other farmers throughout the country, we're facing quality deductions when we open bins and begin shipping this corn. We will be shipping corn as quickly as possible to empty these bins and make room for the 2020 crop.

INFRASTRUCTURE MAINTENANCE AND IMPROVEMENT PROJECTS

Vivek Singh / Plant Engineer & Dave Johnson / Director

SCADA UPGRADE

Kennedy Industries has every station switched over to the new SCADA except for C Station. We're currently having the C Station pump motors refurbished one at a time over the course of a few months. Kennedy is postponing work on C Station until the that repair work is mostly completed. In the meantime, they're working on punch list items with the stations that they've already switched over.

C STATION ODOR CONTROL SYSTEM

On the very last day of the month, L.D. Dosca began working on the C Station odor control system, which we sometimes refer to as the biofilter or the biodome. They've been waiting for the weather to cool down before starting the project. Their first step in the project is to prepare the concrete support grating to receive a protective epoxy coating. That's a very important first step. The reason that the current odor control system is having to be replaced is that the epoxy coating peeled off the concrete support grating and caused the concrete to degrade.

How does the odor control system work? The concrete grating supports a layer of lava rocks. On top of the lava rocks is a layer of wood chips that are kept moist. A bacterial slime grows on the wood chips. Foul air from the lift stations two wet wells is pushed up through the layers. As the air flows up through the wood chips, the bacteria on the wood chips "eat" the odor-causing chemicals. The fact that this filter system contains living microorganisms is why we refer to it as the

biofilter. The fact that it's covered with a cylindrical dome is why we also refer to it as the biodome.



The "biodome" of C Station's odor control system

STATISTICAL COMPARISONS

Dave Johnson / Director

FLOWS AND LAGOON LEVELS

The average daily wastewater flow (Fig. 1) received at the WWTP in August was 13.2 MGD, 5.6% higher than the same period last year. Hauled waste flow for August (Fig. 2) was 4.4 MG, 10% higher than the same period last year. The volume of water in the storage lagoons (Fig. 3) near the end of August was 2,098 MG, 9.5% lower than it was at this time last year.

Figure 1

2018 - 2020 Total Wastewater Monthly Flow in MGD

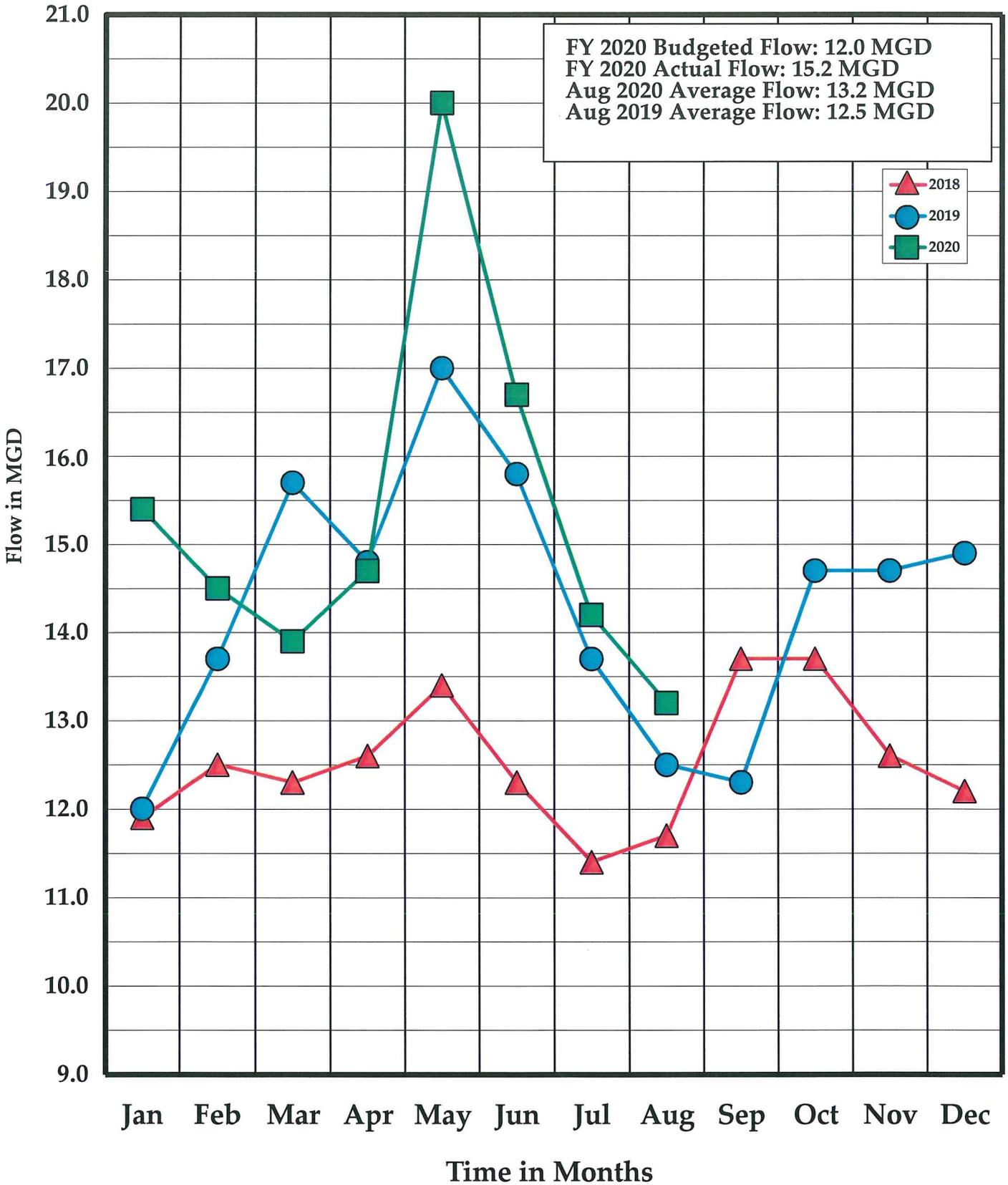


Figure 2

2018 - 2020 Hauled Waste Monthly Volume in Gallons

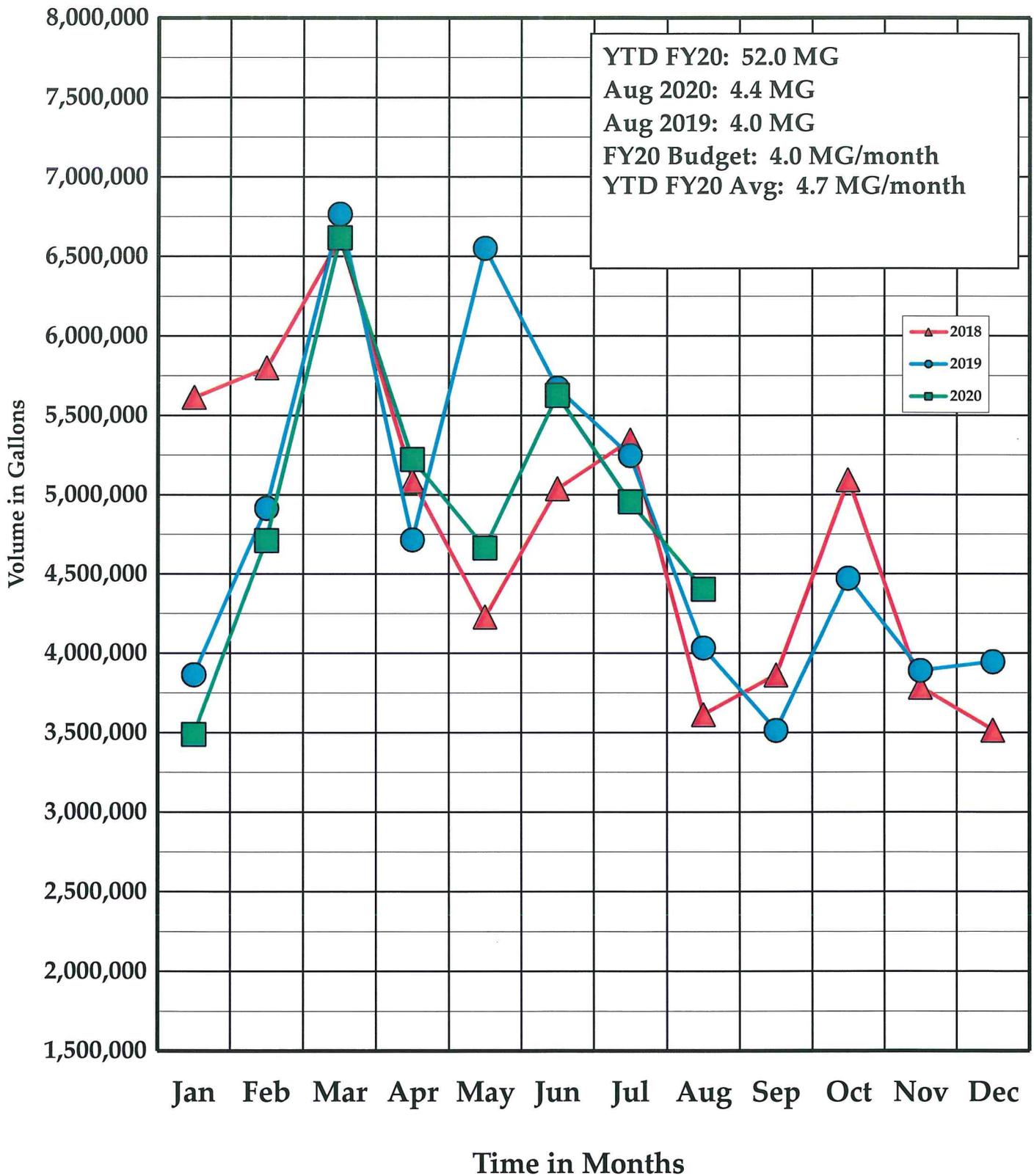
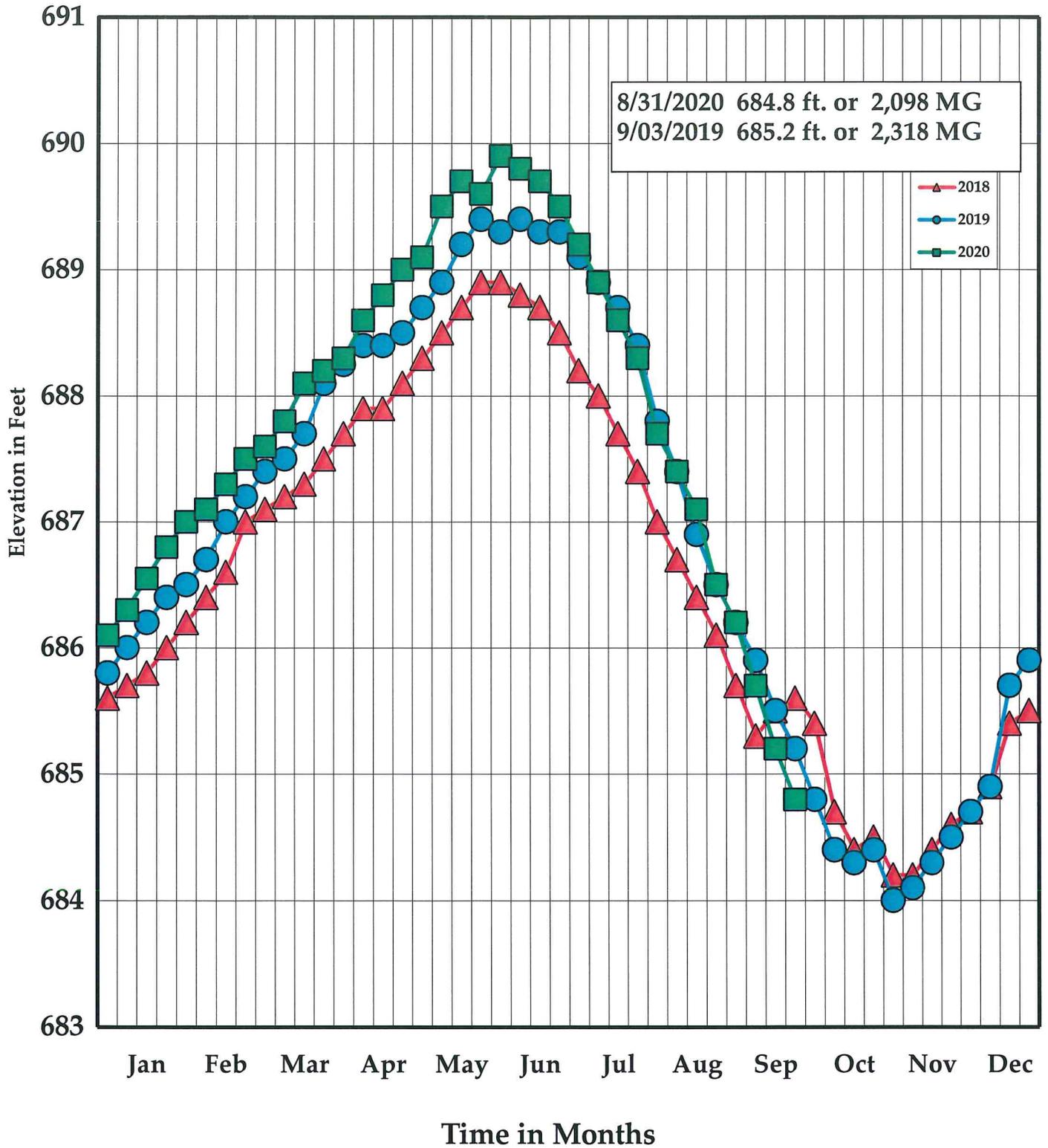


Figure 3

2018 -2020 Metro Lagoon Average Elevation in Feet



Mark Meyers

From: Anthony Chandler
Sent: Wednesday, September 16, 2020 11:34 AM
To: uabreting47@gmail.com
Cc: Mark Meyers
Subject: RE: Whitetail population in the Norton Shores area

Dear Mr. Breting,

Mark has asked that I reply to your email below. First and foremost, we appreciate your comments with regard to the deer population in Norton Shores. We do on occasion receive a few deer complaints throughout the year and we certainly understand your frustration. As you may be aware, the City is limited to some extent on how we can manage the herd as whitetail deer are property of the State and are regulated through dedicated hunting seasons set forth by the State.

Your mention of a deer harvest in Lake Harbor Park is really the only option the City could consider to reduce the herd in your neighborhood. Any activity related to the closure of a public park to conduct a deer cull would require City Council approval and also approval by the State DNR. At the moment we have discussed your complaint with the Mayor and we intend on providing your email to the City Council for review.

Thanks again for your comments and I will follow up with you on any direction that comes forward.

Sincerely,

Anthony

Anthony Chandler
Director of Administrative Services
4814 Henry Street
Norton Shores, MI 49441
PH: 231 798-4391
C: 231 286-4397



From: Adrian Breting <>
Sent: Wednesday, September 9, 2020 3:22 PM
To: Mark Meyers <MarkM@NortonShores.org>
Subject: Whitetail population in the Norton Shores area

Good afternoon Mark...my name is Adrian Breting, address: 2180 Forest Park Rd., Norton Shores 49441...I live right across the street from the Forest Park entrance-path to Lake Harbor Park, right on the curve of [west] Forest Park Rd. I am frustrated with and concerned about the deer population in my residential area...it has grown over time to be "enormous" and a total menace to residents in the area. They are devouring the landscaping around our homes during the middle of the day. There are female deer in my immediate area being followed by 2 and 3 fawns passing through

with daily regularity. There are mounds of deer feces in my yard. It is not unusual to see 5-6 deer in the yard in the middle of the day and particularly, feeding during the night. There is limited landscaping that can be planted in our yards that is not immediately chewed to the ground. I have tried the various liquid deer repellants, they have temporary repelling impact; however, your yard is left smelling like the "wild tiger exhibit" at the local zoo. This menacing deer population simply should NOT be happening.

The current deer population in this area is also truly an immediate health risk to all residents...deer ticks and Lyme disease are of particular concern to those of us who work in our yards. It is more than time for the "current herd" to be significantly reduced in size. Now that Fall is arriving, I would recommend that Lake Harbor Park be closed down for several weekends so that deer can be systematically harvested, hence reducing the herd. Every deer "walking", regardless of age, should be harvested on these weekends...this is long, long overdue. The overall appearance of our neighborhood has taken a significant turn for the worse due to all of the deer feeding damage...yews and most flowering plants do not survive being devoured at this point, just drive down my street and you can easily see the damage that has been done. It is sad to witness. I have had to remove all of the shrubs in my yard and plant grasses and other bush varieties that are deer resistant and I am not alone.

It is time for the development of a deer harvesting "action plan", to be implemented yet this coming fall. Please take some decisive action in this regard. Thank you for listening to a concerned resident who has lived in the Norton Shores area since arriving here from MSU graduate school in 1978.

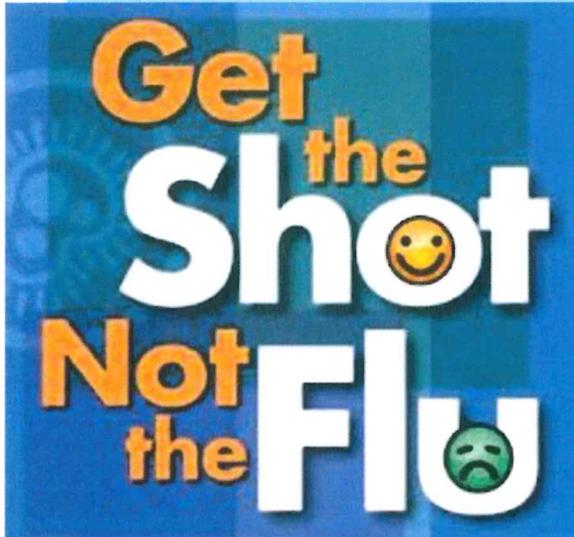
Sincerely,

Adrian Breting
Concerned Norton Shores Resident

City of Norton Shores Employees

DATE: MONDAY, SEPT. 21

TIME: 3:30 P.M.—5:30 P.M.



City Hall

Large Conference Room

**PLEASE CALL & SIGN-UP
BY WEDNESDAY SEPT. 16**

EXT. 1354

**Vouchers will be available after September 21st
for those who cannot make it to the on-site clinic.
They can be used at any Rite Aid location.*

shots
FLU

Norton Hills Estates Recreation Association

September 2020 Newsletter

Board of Directors

President: Casey Arnouts – 903-4758

Vice President – Matt Seifert – 730-3510

Treasurer – Barb Hermanson – 740-8248

Secretary – Deb Minner – 780-1182

Committee Chairs

Rick Minner – Maintenance – 780-1182

Tammy Arnouts – Shareholders – 679-0438

DANGER AT DECK/STAIRWAY TO BEACH AREA

The repairs to the dune and beach are ongoing. Please stay off the deck and stairs until repairs are completed, and it's safe to venture into that area again. We want everyone to be safe!

TRAILERS/BOATS/RV'S STORAGE

Please be sure to store all summer recreational vehicles away for the fall and winter months. The bylaws only allow for trailers, boats and RV's to be stored on residential properties during the spring and summer months. Thank you!!

2021 ANNUAL DUES

The annual neighborhood dues will be due on March 1, 2021

We will be using the same pay-online process as we have for the past two years.

Notices will be emailed to all residents by the end of January, 2021. Your dues notice will come to the same email as your newsletters.

Any others will be mailed out by US Mail.

You can pay online with a credit/debit card, which includes a small processing fee.
There are no fees for bank transfers.

Payments by check should be mailed to:

NHERA, P.O. Box 4125, Muskegon Heights, MI 49444

Please note that late fees will be charged for any payments received after March 1, 2021.

NHERA ANNUAL MEETING UPDATE

Howdy Neighbors:

The end of the summer is here, and our annual shareholders' meeting is upon us. Our HOA bylaws put our annual meeting on the last Wednesday of September, and COVID means that we have interesting challenges this year.

Here are the details of the annual meeting:

Date: Wednesday, September 30, 2020

Place: Mona Lake Boat Club

372 Randall Rd., Norton Shores 49441

Time: 6:00 – Mixer; 6:30 – Dinner; 7:00 – Meeting

Because of COVID, we will be meeting in the outdoor pavilion, so dress appropriately. The Tiki Bar will be open for cash purchases, and dinner will be burgers and sides. If we're lucky, it will be one last summer-like bash, but its 2020, so there could be murder hornets or thunder snow.

I do hope that you are able to come. I will be giving updates on the beach erosion project, discussing plans for the stairs, approving 2021 dues, having board elections, and answering whatever questions you may have.

It has been a strange year, and this is a strange venue, but I do hope that you are able to attend and meet some neighbors, get some information, and have your questions answered.

The neighborhood directory will be handed out to all those in attendance.

Please RSVP to Deb Minner, NHERA Secretary, at Secy@nhera.org, or (231) 780-1182, as soon as possible.

Thanks, and I hope to see you on Wednesday, September 30th, at the Mona Lake Boat Club.

Casey Arnouts, NHERA President