

**City of Norton Shores**

**APPLICATION TO DISTRIBUTE HANDBILLS**

Hours of operation under this permit are 8:00 a.m. to 9:00 p.m. or sundown (whichever is first).

At the time of submitting the application, a license fee of \$75 per year **for each person** proposing to be licensed must be paid.

**A. Personal Information:**

Name of Applicant \_\_\_\_\_

Home Address \_\_\_\_\_  
Street City State Zip

Local Address \_\_\_\_\_  
Street City State Zip

Date of Birth \_\_\_\_\_ Telephone \_\_\_\_\_

Physical Description: Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_ Eye Color \_\_\_\_\_

Distinguishing marks or characteristics: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Type of vehicle to be used in sales: Make \_\_\_\_\_ Model \_\_\_\_\_  
Color \_\_\_\_\_ License Plate # \_\_\_\_\_

**B. If Employed by a Company or Person:**

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_  
Street City State Zip

Company Telephone Number \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Address of Supervisor \_\_\_\_\_  
Street City State Zip

**C. Handbill to be distributed:** \_\_\_\_\_  
\_\_\_\_\_

**D. Date(s) and Time(s) of distribution:** \_\_\_\_\_  
\_\_\_\_\_

**E. Area(s) of distribution:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

G. If a permit is granted, it will not be used or represented as an endorsement by the City or by any department or office thereof.

The facts set forth in the permit application are true and complete and by signing below I agree to any stipulation cited in this document and in the Code of Ordinances Chapter 34—Article II—Division 2—Handbills (Sec. 34-84 through 34-92). I understand that if approved, false statements on this application or failure to comply with any instruction set forth shall be sufficient cause for revoking the permit immediately.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

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**Approval or Denial:**

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Denied

Reason for denial: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Jon Gale, Chief of Police

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelly Stibitz, City Clerk

\_\_\_\_\_  
Date

**Permit will not be in effect until the permit fee is paid and application is approved by the Chief of Police.**

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Fee Paid \_\_\_\_\_

Permit Issued \_\_\_\_\_

Permit Denied \_\_\_\_\_