

WEST MICHIGAN REGIONAL WATER AUTHORITY
Minutes of June 18, 2019 Board Meeting

A regular meeting of the West Michigan Regional Water Authority was called to order on Tuesday, June 18, 2019 at 1:30p.m. in the Small Conference Room, Norton Shores City Hall, 4814 Henry Street.

Members Present: Board Members Jerry Bartoszek, Mike Huston, Steve Biesiada and Heidi Tice

Adoption of Agenda

The adoption of the agenda was accepted by consensus.

Adoption of Minutes

Vice Chair Heidi Tice moved to adopt the minutes from the Meeting of February 19, 2019. The motion was seconded by Secretary Steve Biesiada. The motion was carried unanimously.

Treasurers Report

Treasurer Mike Huston reported to the board that the Authority has \$1.5 million in the bank.

Old/New Business:

1. Water Main Break – 862 Seminole Road – Emergency Repair Approval

Treasurer Mike Huston moved to approved the cost of the repair of the water main break in the amount of \$28,972.14. The motion was seconded by Vice Chair Heidi Tice. The motion was carried unanimously.

2. Information: Unit Price Bid for Regional Water Main Replacement/Upgrade – Broadway Avenue, Getty Street to Bailey Street

Chair Jerry Bartoszek presented the board with the estimated cost for Phase II of Broadway Avenue water main replacement. The amount is \$344,221.09 and does not include the cost of engineering services. Jackson-Merkey did the first phase of the project and Brenner Excavating will be doing the second phase.

3. Discussion: Repair/Replacement of leaking glandular joint at the Airline Road (Smiley) water tank

Secretary Steve Biesiada gave an update on this project. He is working with Dixon Engineering on putting together a Request for Proposals. Dixon estimates the repair/replacement to cost between \$30,000 and \$35,000.

4. Discussion: Chlorine Residual levels in Fruitport – Conversion of Altitude Valves and SCADA Control at the Airline Road (Smiley) and Broadway Water Tanks

Chair Jerry Bartoszek presented this topic to the board. Staff from Norton Shores and Fruitport have met with Kennedy Industries about what the options would be to give more control to the Muskegon Filtration Plant to keep Chlorine Residual levels up. Kennedy Industries gave a quote for the valve modifications, and controls in the amount of \$103,535. Secretary Steve Biesiada is trying to work with Tetra Tech to schedule a meeting with their representatives and staff from Norton Shores and Fruitport at the tanks to be able to get some options and a quote from them as well. The City of Muskegon works with Tetra Tech and has for years.

Comments from the Board

Chair Jerry Bartoszek reviewed documents to determine the bidding process for Water Authority projects; there is no policy. He checked with Authority attorney Ron Bultje and he said that it is not required by law. All board members agreed to put something in writing for a purchasing/bidding process.

Chair Jerry Bartoszek reminded board members that the organizational meeting will be on July 10th at 10am.

The meeting adjourned at 2:00 p.m.


Steve Biesiada, Secretary