



INVITATION TO BID

The City of Norton Shores, Michigan is accepting sealed bids for:

FY-2021 Water Service Materials

Bids will be received and publicly opened at the following place and until the following time:

PLACE: City of Norton Shores, City Hall, 4814 Henry Street.

DATE: October 22, 2020

TIME: 10:00 a.m.

Bids are to be submitted on the Specification/Price sheets provided by the City and all blanks are to be completed. Bids shall be in a sealed envelope, clearly identifying the bid title "FY-2021 Water Service Materials".

The City reserves the right to reject any and all bids or to make partial awards in the best interest of the City.

Anthony Chandler
Purchasing Agent

For further information contact:
Matt Anderson
Water and Sewer Superintendent
4814 Henry St.
Norton Shores, MI 49441
(231) 799-6804

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**INVITATION TO BID
INFORMATION TO BIDDERS**

Bids will be received by the City of Norton Shores (herein called the "City") at the office of the City Clerk, City Hall, 4814 Henry St, Norton Shores, MI 49441, until **10:00 a.m. October 22, 2020**, after which time and place proposals will no longer be accepted.

Each bid must be submitted in a sealed envelope addressed to the Purchasing Agent, City of Norton Shores, 4814 Henry St, Norton Shores, MI 49441. Each sealed envelope containing a bid must be plainly marked on the outside as **FY-2021 Water Service Materials**. The name and address of the Bidder shall be visible on the outside of the envelope.

Addenda to the bid documents may be issued prior to the date of opening bids to clarify the bid documents or to reflect modifications in the design contract terms. Each addendum issued will be distributed to each person or organization to whom the bid documents have been issued. The recipient shall acknowledge receipt of each addendum by signing and returning the receipt form distributed with the addendum. All addenda issued become a part of the bid documents.

All bids must be made on the required bid form. All blank spaces for bid prices on all bid items (except alternate items not bid) must be filled in with ink or typewritten, and the bid form must be fully completed and executed when submitted. In the case of discrepancy between unit prices and amount, the unit price shall govern.

If the bid is made by a partnership, it must be executed by one of the partners. If made by a corporation, it must be executed by the President or some other officer authorized to execute contracts, and it must be acknowledged by the Secretary of the corporation.

The proposal or other bidding forms shall not be removed from the bound copy of the bid documents. The copy of bid documents, proposal, and agreement filed with each bid shall be complete and shall include all addenda. Only one of the bid forms is required. Copies of the bid documents may be obtained at the office of the Purchasing Agent.

The City may waive any information or minor defects or reject any and all bids without incurring any liability. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. No Bidder may withdraw a bid within 45 days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period; the time may be extended by mutual agreement between the City and the Bidder. Any bid received after the time and date specified shall not be considered.

Bidders must satisfy themselves of the intent and clarity of the bid and specifications by examination of the documents and a review of the specifications, including addenda. After bids

have been submitted, the Bidder shall not assert that there was a misunderstanding concerning the quantities or nature of the product to be provided.

The notice of award will be sent to the successful Bidder. In the event that the successful Bidder fails to provide bid items, the City reserves the option to accept the bid of any other Bidder within 10 days from such default.

The City may make such investigations as it deems necessary to determine the ability of the Bidder to supply the product as specified and the Bidder shall furnish to the City all such information and data for this purpose as the City may request. The City reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the City that such Bidder is properly qualified to carry out the obligations of the agreement. The City further reserves the right to accept the bid deemed most advantageous to the City.

Each Bidder is responsible for reading and being thoroughly familiar with the bid documents and for informing themselves of the actual conditions and requirements of the specifications.

The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation in respect to their bid. If any person contemplating submitting a bid is in doubt as to the true meaning of any part of the specifications or other parts of the bid documents, they may submit to the City a written request for an interpretation thereof. The person submitting the request shall be responsible for its prompt delivery.

The undersigned hereby agrees that, if this foregoing Proposal shall be accepted by the City of Norton Shores, they will, after receiving the "Notification of Award", furnish the required insurance and execute a contract according to the form attached hereto within ten (10) calendar days from the above said notification.

The City reserves the right to accept or reject all or part of a bid when it appears in the best interest of the City. The City reserves the right to utilize total cost analysis to determine low bid.

NOTICE OF AWARD

TO:

Bid Description: FY – 2021 Water Service Materials

The City has considered the Bid submitted by you on _____, 2020 for the above work in response to its Advertisement and information for Bidders.

You are hereby notified that your Bid has been accepted for items in the amount of \$_____.

- See attached bid proposal.

It is understood and agreed that the bid materials be delivered to and approved by the City by December 30, 2020.

You are required to return an acknowledged copy of this Notice of Award to the Director of Public Works.

Dated this _____ day of _____, 2020.

City of Norton Shores, Michigan
Department of Public Works

By _____
Title: Director of Public Works

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged

by _____
this the _____ day of _____, 2020.
By Title _____

FY - 2021 Water Service Materials - City of Norton Shores

Item	Qty	Specification	Per Unit	Total
1	1,800	Feet of 1" x 60' Type K copper tubing		
2	40	1" Ball Valve Curb Stop: Minneapolis Pattern, must be 1.5" threaded top for box. Inlet: copper flare Outlet: copper flare. (Mueller - H-15154, Ford B - 22-444 M or A.Y. McDonald - 76104)		
3	40	1" Corporation stop: Inlet - AWWA standard thread, Outlet - copper flare. (Mueller - H-15000, Ford - F600-4 or A.Y. McDonald - 74701)		
4	50	Curb Stop Box: Minneapolis Pattern 1.5" threaded base cast iron with 2 hole lid, 48" with 30" stationary rod, 1" upper section. (Mueller H-10312, Ford - EM1 40-46-36R or A.Y. McDonald - 5612)		
5	3	2" Ball Valve Curb Stop: Minneapolis Pattern, must be 2" threaded top for box. Inlet Male Iron Pipe, Outlet Female Iron Pipe. (Ford - B81-777-NL-M; A.Y. McDonald - 76109)		
6	5	2" Straight Coupling: Male Iron Pipe x Flare. (A.Y. McDonald - 4753, Ford - C28-77, Mueller - H-15425)		
7	10	Curb Stop Box: Minneapolis Pattern 2" threaded base cast iron with 2 hole lid, 60" with 48" stationary rod, 1" upper section. (Mueller - H-10312-99000, Ford - EM1 45-47-36R or A.Y. McDonald - 5613)		
8	12	1" x 1" Meter Pit Yoke Angle Ball Valve: Inlet - 1" flare, Outlet - Meter yoke nose. (Mueller - B-24264N, Ford - BA92-444W-NL, A.Y. McDonald - 74602BY 1"x1"x04)		
9	12	1" x 1" Meter Pit Quarter Bend Ells: Inlet - Meter yoke nose, Outlet - Flare. (Mueller - H-14202N, Ford - L92-44-NL, A.Y. McDonald - 74779Y 1"x04)		
10	12	1" Cast Iron Meter Pit Yoke Bars. (Mueller - H-5030, Ford - Y504, A.Y. McDonald - 14-4-1")		
11	10	1" Meter Pit Expansion Connecitons. (Mueller - H-14234, Ford - EC-4-NL, A.Y. McDonald - 714-4EHG)		
12	5	3/4" x 3/4" Meter Pit Yoke Angle Ball Valves: Inlet - Flare, Outlet - Meter yoke nose. (Mueller - B-24264N, Ford - BA92-323W-NL, A.Y. McDonald - 74602BY 3/4" x 3/4" x02)		
13	5	3/4" x 3/4" Meter Pit Quarter Bend Ells: Inlet - Meter yoke nose, Outlet - Flare. (Mueller - H-14202N, Ford - L92-23-NL, A.Y. McDonald - 74779Y 3/4" x02)		
14	10	3/4" Meter Pit Expansion Connector. (Mueller - H-14234, Ford - EC-23-NL, A.Y. McDonald - 714-2EHG)		
15	2	1.5" Flanged Ell: 1.5" Flare x 1.5" Meter flanged Ell. (Ford - LF32-66-NL)		

Item	Qty	Specification	Per Unit	Total
16	12	20" Monitor cover x 24" ring and frame with inner lid. (A.Y. McDonald - 74M24-TIL)		
17	4	20" Monitor cover x 36" ring and frame with inner lid. (A.Y. McDonald - 74M36-TIL)		
18	120	3/4" x 2.5" Straight Meter Coupling x Male Iron Pipe. (Mueller - H-10896N, Ford - C38-23-2.5, A.Y. McDonald - 4620)		
19	4	1" Quarter Bend Female Flare Swivel x Flare-NL (A.Y. McDonald 74776S, Equivalent)		
20	4	1" Cap for Flare. (Ford - CAP-24-3-NL, Equivalent)		
21	12	1" Ball Valve: Female Iron Pipe x Female Iron Pipe. (Jomar or Equivalent)		
22	4	3/4" Quarter Bend Female Flare Swivel x Flare-NL. (A.Y. McDonald - 74776S, equivalent)		
23	12	3/4" Ball Valve: Female Iron Pipe x Female Iron Pipe. (Jomar or Equivalent)		
24	15	3/4" Ball Valve Curb Stop: Minneaplois Pattern, Must be 1.5" threaded top for box, Inlet - Flare, Outlet - Flare. (Mueller - B-25154N, Ford - B22-333M, A.Y. McDonald - 6104)		
25	4	3/4" Cap for Flare (Ford - CAP-24-3-NL, equivalent)		
26	24	Curb Stop Caps. (Mueller - H10312, Ford - HS-LID, A.Y. McDonald - 5601L)		
			Total:	

A.Y. McDonald preferred when applicable

Note: All materials shall meet the Lead Free requirements of NSF/ANSI 61 Anex G and as required in the SDWA effective January 1, 2014.

Company:

Representative (Print Name):

Address:

Telephone:

Email:

Signature:
